



**BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
THURSDAY, OCTOBER 06, 2022, 5:30 P.M.
CITY HALL, LAKE LAND, TENNESSEE 38002**

I. **CALL TO ORDER BY MAYOR:** The meeting was called to order by Mayor Mike Cunningham 5:31 p.m. on Thursday, October 06, 2022.

II. **INVOCATION:** Offered at a previous meeting.

III. **PLEDGE:** Offered at a previous meeting.

IV. **ROLL CALL BY RECORDER:** Mayor Mike Cunningham, Vice Mayor Michele Dial, Commissioner Jim Atkinson, Commissioner Richard Gonzales, and Commissioner Wesley Wright were present.

Staff personnel in attendance were City Manager Michael Walker, City Engineer Emily Harrell, Planning Director Paul Luker, Parks & Recreation Director Patrick O'Mara, Finance Director Carlin Stuart, ITS Director Josh Thompson, Public Works Director Daniel Lovett, Staff Engineer Luis Camarillo Hernandez, City Recorder Debra Murrell and City Attorney Will Patterson.

V. **PUBLIC HEARING:**

Ordinance – Final Reading – amending the fiscal year 2022-2023 budget, passed by Ordinance O-12-2022 as amended by Ordinance O-10-2022.

For the record: No comments were heard.

VI. **TREASURER'S REPORT:**

July 2022 - Presented by Finance Director Carlin Stuart

VII. **REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:**

- Introduction to new SCSO Substation Command Staff (*Given by Assistant Chief Deputy Anthony Buckner*)
- Sheriff's Report: Summary report for the month of September (*Given by Lt. Jason Valentine*)
- City Manager's Report: City Manager Michael Walker offered a report.
- Commissioners' Report:
 - Commissioner Wright offered a report on EDC/IDB activities.
 - Commissioner Atkinson offered a report on MPC/DRC activities.
 - Vice Mayor Dial offered a report on PRB/NRB activities.
 - Commissioner Gonzales offered a report on TPUS activities.

VIII. **PUBLIC COMMENTS:**

For the record: No comments were heard.



**BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
THURSDAY, OCTOBER 06, 2022, 5:30 P.M.
CITY HALL, LAKE LAND, TENNESSEE 38002**

IX. SEWERAGE COMMISSION BUSINESS:

For the record: The order of business was changed with no objection to moved Regular Agenda Items # 5 & 6 up on the agenda.

REGULAR AGENDA:

5. Resolution – approving an amendment to the Preliminary Development Plan for Kensington Manor Planned Development.

Sponsored by Paul Luker

Commissioner Gonzales moved to bring this item to the floor, seconded by Vice Mayor Dial.

Discussion ensued.

For the record: Comments were heard from the following:
Josh Burnett – Renaissance Development

When the question was called the resolution passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

6. Resolution – accepting the dedication of public improvements and authorizing the reduction of Security for Public and Common Improvements for Kensington Manor Planned Development.

Sponsored by Paul Luker

Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Discussion ensued.

When the question was called the resolution passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

X. CONSENT AGENDA:

1. Approval of Meeting Minutes from Previous Meetings:

- a. Special Meeting Minutes – August 30, 2022
- b. Regular Meeting Minutes – September 01, 2022.



**BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
THURSDAY, OCTOBER 06, 2022, 5:30 P.M.
CITY HALL, LAKE LAND, TENNESSEE 38002**

Commissioner Gonzales moved to bring the consent agenda to the floor, seconded by Vice Mayor Dial.

When the question was called the consent agenda was approved as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

XI. REGULAR AGENDA:

1. **Ordinance – Final Reading** – amending the fiscal year 2022-2023 budget, passed by Ordinance O-12-2022 as amended by Ordinance O-10-2022. *Sponsored by Carlin Stuart*

Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner Wright.

When the question was called the Final Reading of the Ordinance passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

2. **Resolution** – approving the cancelation of the Board of Commissioners work session and regular meetings for October 2022. *Sponsored by Michael Walker*

Commissioner Gonzales moved to bring this item to the floor, seconded by Commissioner Wright.

When the question was called the resolution passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

3. **Resolution** – amending resolution R-112-2021. *Sponsored by Commissioner Atkinson*

Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner Wright.



**BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
THURSDAY, OCTOBER 06, 2022, 5:30 P.M.
CITY HALL, LAKELAND, TENNESSEE 38002**

When the question was called the resolution passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

4. **Resolution** – appointment to the Lakeland PULSE Comprehensive Plan Advisory Committee. *Sponsored by Michael Walker*
Commissioner Gonzales moved to bring this item to the floor, seconded by Commissioner Wright.

When the question was called the resolution passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

5. **Resolution** – approving an amendment to the Preliminary Development Plan for Kensington Manor Planned Development. *(Moved up on the agenda)*
6. **Resolution** – accepting the dedication of public improvements and authorizing the reduction of Security for Public and Common Improvements for Kensington Manor Planned Development. *(Moved up on the agenda)*
7. **Resolution** – accepting the dedication of public improvements and authorizing the reduction of Security for Public and Common Improvements for Lakeland Meadows Phase 1 Planned. *Sponsored by Emily Harrell*
Commissioner Gonzales moved to bring this item to the floor, seconded by Commissioner Wright.

When the question was called the resolution passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea



**BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
THURSDAY, OCTOBER 06, 2022, 5:30 P.M.
CITY HALL, LAKE LAND, TENNESSEE 38002**

8. **Resolution** – authorizing the submittal of a grant application to Tennessee Department of Environment and Conservation for Recycling Rebate. *Sponsored by Emily Harrell*

Commissioner Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

When the question was called the resolution passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

9. **Resolution** – authorizing the submittal of an application and acceptance of grant funds from the Tennessee Department of Environment and Conservation and Shelby County Government for a non-competitive grant appropriated by the Federal American Rescue Plan Act. *Sponsored by Emily Harrell*

Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner Wright.

When the question was called the resolution passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

10. **Resolution** – approving a contract with B&B Specialty Contractors, Inc. for the City Hall Improvements project. *Sponsored by Luis Camarillo Hernandez*

Commissioner Gonzales moved to bring this item to the floor, seconded by Commissioner Wright.

When the question was called the resolution passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea



**BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
THURSDAY, OCTOBER 06, 2022, 5:30 P.M.
CITY HALL, LAKELAND, TENNESSEE 38002**

11. **Resolution** – approving a contract with Hach Company for sanitary sewer flow monitoring. *Sponsored by Emily Harrell*
Commissioner Gonzales moved to bring this item to the floor, seconded by Commissioner Wright.

When the question was called the resolution passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

12. **Resolution** – approving the purchase of three (3) 2022 Chevrolet Silverado 1500's from Serra Chevrolet Bartlett. *Sponsored by Michael Walker*
Commissioner Gonzales moved to bring this item to the floor, seconded by Vice Mayor Dial.

When the question was called the resolution passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

13. **Resolution** – approving the purchase of two (2) 2022 Dodge Ram 2500 diesel trucks from Orr Chrysler, Dodge, Jeep. *Sponsored by Emily Harrell*
Commissioner Gonzales moved to bring this item to the floor, seconded by Commissioner Wright.

When the question was called the resolution passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea



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SPECIAL MEETING MINUTES
THURSDAY, OCTOBER 06, 2022, 5:30 P.M.
CITY HALL, LAKE LAND, TENNESSEE 38002

14. **Resolution** – authorizing the subscription renewal with SeeClickFix by CivicPlus for Citizen Reporting and Request Management

Application. *Sponsored by Josh Thompson*

Commissioner Gonzales moved to bring this item to the floor, seconded by Commissioner Wright.

When the question was called the resolution passed, as presented, roll call vote, 5 in favor 0 against (5-0).

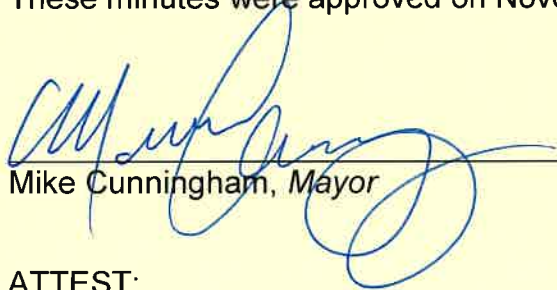
Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

XII. **ANNOUNCEMENTS:**

XIII. **ADJOURNMENT:** There being no other business on which to act, Commissioner Gonzales moved to adjourn the meeting, seconded by Vice Mayor Dial. ***Motion carried, voice vote, all in favor (5-0).***

The meeting was adjourned at 7:27 p.m. on Thursday, October 06, 2022.

These minutes were approved on November 10, 2022.


Mike Cunningham, Mayor

ATTEST:


Debra Murrell
City Recorder