



Lakeland Municipal Parks & Recreation/Natural Resources Advisory Board
Regular Meeting Agenda
Tuesday, February 21, 2023, 5:30 PM
Lakeland City Hall | 10001 HWY 70, Lakeland TN 38002

- I. CALL TO ORDER:
- II. ROLL CALL:
- III. CONSIDERATION AND POSSIBLE ACTION ON CHANGES TO THE AGENDA
- IV. CONSENT AGENDA:
 - 1. Approval of Meeting Minutes from Previous Meetings:
- V. PUBLIC DISCUSSION:
 - 1. Presentation from Tennessee Soccer Association on the Lakeland Rec. Soccer Program - Sean Andre
- VI. OLD BUSINESS:
 - 1. Discussion and update on the Lakeland Athletic Complex, Phase II project design and engineering
- VII. NEW BUSINESS:
 - 1. Nomination and vote on Parks and Recreation Board Leadership for the calendar year 2023. - continued from January 10 meeting
 - 2. Discussion and work session on the Lakeland Youth and Adult Athletics Programs
 - 3. Division Updates
- VIII. ANNOUNCEMENTS:
- IX. ADJOURNMENT:

LAKELAND MUNICIPAL PARKS & RECREATION/NATURAL RESOURCES
ADVISORY BOARD
REGULAR MEETING MINUTES
TUESDAY, JANUARY 10, 2023, 5:30 P.M.
CITY HALL, LAKELAND, TENNESSEE 38002

I. **CALL TO ORDER:** The meeting was called to order at 5:32 p.m. by PRB Chair, Mark Donley.

II. **ROLL CALL:**

(C) Mark Donley	Present
Stacy Bond Monasky	Present
Jessica Cannon	Present
Derek Johnston	Absent
Jenny Kiesel	Present
Amber Sawyer	Present
Steve Snow	Present
Commissioner Michele Dial	Present

Staff personnel present for the meeting were Pat O'Mara, Parks and Recreation Director and Kim Odom, Senior Center Manager and Special Events Coordinator. The meeting was presented by Mr. O'Mara.

III. **CONSENT AGENDA:**

1. Approval of Meeting Minutes from Previous Meetings:

a. Regular Meeting Minutes, December 13, 2022

Steve Snow moved to approve the regular minutes of December 13, 2022, upon an immediate grammar amendment. Mark Donley seconded the motion. All in favor. (The correction was made.)

IV. **CONSIDERATION & POSSIBLE ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA:**

- a) A recommendation was made by PRB Chair, Mark Donley, to move Agenda Item 1 - New Business: "Nomination and Vote on Parks and Recreation Board Leadership for the calendar year 2023," to February Parks and Recreation Board meeting.
- b) Commissioner Michele Dial followed up by making a motion to move the Item to next month. Steve Snow seconded the motion. All in favor.

V. **PUBLIC DISCUSSION:**

- a) Caolyn Snyder with Troop 5 presented her completed Eagle Scout Project to the PRB members. Ms. Snyder led the project of building three raised flowerbeds for the patio area between the Senior Center and IH Clubhouse. The Scouts also power washed the patio and cleaned up around the existing plants and flowers.

VI. **REPORTS FROM OFFICERS & STAFF:** None.

VII. **OLD BUSINESS:**

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VIII. NEW BUSINESS:

Update on Parks and Recreation activities and other items.

1) Parks Administration

a) Athletic Complex, Phase II

Results of the recent tests conducted by the environmental survey crew on the design and engineering project of Lakeland Athletic Complex, Phase II, are a little delayed due to recent weather. An update will be given at next month's meeting.

b) Discussion and work session began on the vision and goal for each of the Parks and Recreation sports programs as recommended by Mayor Josh Roman at January's PRB/NRB regular meeting. Board members discussed youth and adult soccer and baseball programs with a focus on age development, retention, facilities, advertising, marketing, etc. More discussions to come at the next meeting.

c) PRB members were presented with a printed report on the current programming for Youth Sports and Senior Center.

1) ANNOUNCEMENTS:

2) **ADJOURNMENT:** There being no other business taken into action, PRB Chair, Mark Donley, moved to adjourn the meeting; seconded by Steve Snow. Motion carried; voice, vote, all present in favor. The meeting adjourned at 7:11 p.m.



Amber Sawyer, *Secretary*

ATTEST:

Debra Murrell, *City Recorder*



Lakeland Municipal Parks & Recreation/Natural Resources Advisory Board

Meeting Cycle: Tuesday, February 21, 2023

Subject: Nomination and vote on Parks and Recreation Board Leadership for the calendar year 2023. - continued from January 10 meeting

Staff Contact: Patrick O'Mara, Parks & Recreation Director

STAFF RECOMMENDATION

City staff recommends the Parks and Recreation/Natural Resources Board nominate, discuss and vote on the leadership positions of Chair, Vice-Chair, and Secretary from the list of eligibility.

BUDGET IMPACT

None

DISCUSSION

The process of selecting the 2023 leadership positions for the Parks and Recreation/Natural Resources Board is as follows:

Chairman position:

- The current chairman, Mr. Donley calls for nominations from the board members for the 2023 chair position.
- Any nomination must be seconded.
- After all nominations have been made, the floor is opened for discussion about the nominee(s) put up for consideration.
- At any point in discussion, a member of the board offers a motion for a specific nominee to be voted on as the new Chairman of the board. At this point, discussion is paused.
- This motion must be seconded
- The board votes on this nominee.
 - If this nominee is unsuccessful, another motion shall then be offered.
 - If the nominee is successful, that member immediately assumes that leadership role, and all other nominations expire.

Vice-Chairman and Secretary:

- The newly voted-in chairman runs the process outlined above for the vote of the Vice-Chairman.
- The same process is then used for the position of Secretary.

Any current member of the Park and Recreation/Natural Resources Advisory Board is eligible for the three leadership positions.

Program: Adult Flag Football

Current

Division Break Down:

2015-2017 – in the old registration system, but no enrollment.

2022 – Reinstated after many year absence.

2023 – 25+ years (planned)

Previous division enrollment:

2022 – 4 teams

Program Facilities:

Lakeland Athletic Complex – morning games, and no practices means that no lights ≠ problem

Goals

Divisions:

Enrollment:

Facilities:

Other:

Program: Youth Flag Football

Current

Division Break Down:

2019season: 5-7 yrs, 7-9 yrs

2020 season: 6U, 8U, 10U

2021 season: 6U, 8U, 10U, 12U

2022 season: 6U (fall), 8U, 10U, 12U (summer)

Previous division enrollment:

	2018	2019	2020	2021	2022
5-6 yrs	32	30	NA	NA	NA
6U (coordinated with the MFL)	NA	NA	23	29	34
7-9 yrs	30	64	NA	NA	NA
8U	NA	NA	33	28	55
10U	NA	NA	26	51	48
12U	NA	NA	NA	0	0

Program Facilities:

2020 & Prior: City Hall Park

2021: Lakeland Prep Athletic Annex

2022: Lakeland Prep Athletic Annex & Lakeland Athletic Complex

Goals

Divisions:

Enrollment:

Facilities:

Other:

Program: Youth Tackle Football

Current

Division Break Down:

All years: 8U, 10U, 12U

Previous division enrollment:

	2017	2018	2019	2020	2021	2022
8U	19	No Data	NA	NA	15	25
10U	34	No Data	25	26	17	33
12U	37	No Data	NA	NA	NA	NA

Program Facilities:

Current program use is Monday, Tuesday evenings, and Saturday days at the LP Sports Annex.
Prior to 2021, all practice and games were at City Hall Field.

Goals

Divisions:

Enrollment:

Facilities:

Other:

February 21, 2023

PARKS ADMINISTRATION

1. ATHLETIC COMPLEX, PHASE II

- A. Barge and City staff met to discuss the next steps and ensuring design and engineering follow City codes and standards.

2. IH PARK IMPROVEMENTS

- A. Parking lot replacement is moving forward.
 - i. The plans have been sent to Texas Gas for review, and City Staff is ready to put it out to bid once we receive the approval from them.
 - ii. We are hoping to get the bid put together and ready for the March BOC Meeting for approval.

3. SPECIAL EVENTS

- A. 2023 Special Event planning has begun
 - i. Stormwater Run – 5/6 - Working with Engineering department's Storm water function and resources to plan this.
 - ii. Fishing Rodeo – 5/13
 - iii. Movie Nights – 5/20 & 8/4
 - iv. LAMP Concerts – 6/24, 7/22, 8/26, 9/23
 - v. Harvest Festival – 10/21
 - vi. Breakfast with Santa/Christmas Festival – 12/1 or 12/2
- B. Bands have been selected for the summer, and contracts are being put together.

4. ARBOR DAY FOUNDATION: TREE CITY USA

- A. We received word that we were awarded the Tree City Designation for the 16th consecutive year.

February 21, 2023

PARKS MAINTENANCE

1. IH CLUBHOUSE RENTALS

- A. January
 - i. Non-Profit/Community Group Rentals: 34
 - ii. Private Rentals: 2
- B. February
 - i. Non-Profit/Community Group Rentals: 39
 - ii. Private Rentals: 4

2. IH IMPROVEMENTS

- A. Repairing the deck and stairs
- B. Replaced the deck lighting
- C. Repairing the walls in the building.
- D. adding a new door access system to allow for the two rooms to be rented individually.
- E. Replaced the trails map kiosk after it was damaged in a storm in January

February 21, 2022

RECREATION / ATHLETICS UPDATE

1. CHEER

- A. Coach Candace will be at PRB in March to discuss the FY23 programs and give her vision for future years.
- B. Cheer – Basketball
 - i. We have 15 registered for the basketball season.
 - ii. They cheer for the 10U Recreation Division games on Saturdays.
- C. Cheer – Football
 - i. The 2023 Fall season registration begins in March.
 - a. Uniform Fitting will be at the end of the school year.

2. BASKETBALL

- A. This is the final week for practices.
- B. Photo sessions are February 21, 22 & 23.
- C. Playoffs begin Monday February 27.

February 21, 2023

SENIORS/SENIOR CENTER UPDATE

1. SENIOR CENTER EVENTS

- A. Valentine's Day Luncheon was well received and well attended.
- B. Bingo on February 17 doubled as Julie's last day at the Center.

2. CREATIVE AGING GRANT PROGRAMMING FOR JANUARY:

- A. Polymer Clay Pottery Four-Week Workshop
- B. Dulcimer Studio Four-Week Workshop