BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
THURSDAY, DECEMBER 01, 2022, 5:30 P.M.
CITY HALL. LAKELAND. TENNESSEE 38002

I. **CALL TO ORDER BY MAYOR:** The meeting was called to order by Mayor Josh Roman at 5:48 p.m. on Thursday, December 01, 2022.

For the record: Prior to the meeting, the Oath of Office was administered to Mayor Josh Roman, Vice-Mayor Michele Dial, and Commissioner Connie McCarter by the Honorable Judge Kim Koratsky.

II. **INVOCATION:** Offered by Mayor Roman.

III. **PLEDGE:** Mayor Roman led the pledge to the flag.

IV. **ROLL CALL BY RECORDER:** Mayor Josh Roman, Vice-Mayor Michele Dial, Commissioner Jim Atkinson, Commissioner Connie McCarter, and Commissioner Wesley Wright.

Staff personnel in attendance were City Manager Michael Walker, City Engineer Emily Harrell, Planning Director Paul Luker, Parks & Recreation Director Patrick O'Mara, Finance Director Carlin Stuart, Public Works Director Daniel Lovett, City Planner Alex Barthol, Staff Engineer Luis Camarillo Hernandez, Human Resources Generalist Sue Lipscomb, City Recorder Debra Murrell and City Attorney Will Patterson.

V. **PUBLIC HEARING:**

For the record: Without objection the following item was taken out of order:

- Sheriff's Report: Summary report for the month of November *(Given by Sgt. Terry Love)*

VI. **TREASURER'S REPORT:**
Presentation of the Annual Comprehensive Financial Report for the fiscal year ended June 30, 2022, by Clark Province of Watkins Uiberall, PLLC.

VII. **REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:**

- City Manager's Report: City Manager Michael Walker offered a report.
    - Human Resources Generalist Sue Lipscomb awarded for Employee of the Year.
- Commissioners' Report:
    - Vice-Mayor Dial offered a report on PRB/NRB activities.

VIII. **PUBLIC COMMENTS:**
For the record: No comments were heard.

IX. **SEWERAGE COMMISSION BUSINESS:**

X. CONSENT AGENDA:

1. **Approval of Meeting Minutes from Previous Meetings:**
   a. Regular Meeting Minutes – November 10, 2022

For the record: Without objection this item was removed for the Consent Agenda and added as item # 13 under Regular Business.

XI. REGULAR AGENDA:

1. **<u>Resolution</u> – accepting the annual comprehensive financial report for the fiscal year ended June 30, 2022.**
   Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner Wright.

   When the question was called the resolution passed, as presented, roll call vote, 4 in favor 0 against 1 abstention (4-0-1).

Vice-Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner McCarter	Abstain
Commissioner Wright	Yea
Mayor Roman	Yea

2. **<u>Resolution</u> – amending the terms of office for existing directors of the Industrial Development Board of the City of Lakeland, Tennessee.**
   Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Wright.

   When the question was called the resolution passed, as presented, roll call vote, 4 in favor 0 against 1 abstention (4-0-1).

Vice Mayor Dial	Yea	
Commissioner Atkinson	Yea	
Commissioner McCarter	Pass	(Changed to Abstain)
Commissioner Wright	Yea	
Mayor Roman	Yea	

3. **<u>Resolution</u> – authorizing appointments to the Industrial Development Board of the City of Lakeland, Tennessee.**
   Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

   Discussion ensued.

   For the record: Comments were heard from the following:
   Richard Gonzales – IDB Applicant

Richard Justin – IDB Applicant

After the discussion, Mayor Roman moved to amend the resolution to appoint Richard Gonzales to serve in Category A and to appoint Richard Justin to serve in Category B, seconded by Vice-Mayor Dial.

When the question was called the motion to amend the resolution carried, voice vote, 5 in favor 0 against. (5-0)

When the question was called the resolution passed, as amended, voice vote, 5 in favor 0 against (5-0).

4. **<u>Resolution</u> – authorizing appointment to the Board of Appeals / Storm Water Board of Appeals.** *Sponsored by Mayor Roman*
   Mayor Roman moved to bring this item to the floor, seconded Commissioner Wright.

   When the question was called the resolution passed, as presented, voice vote, 5 in favor 0 against (5-0).

5. **<u>Resolution</u> – discontinuing the City of Lakeland Economic Development Commission.**
   Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Wright.

   When the question was called the resolution passed, as presented, voice vote, 5 in favor 0 against (5-0).

6. **<u>Resolution</u> – authorizing reappointment to the Parks and Recreation/ Natural Resources Board of the City of Lakeland, Tennessee.**
   Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Wright.

   When the question was called the resolution passed, as presented, voice vote, 5 in favor 0 against (5-0).

7. **<u>Resolution</u> – approving the calendar year 2023 City of Lakeland meeting calendar.**
   Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

   Discussion ensued.

   After the discussion, Mayor Roman moved to amend the calendar to have October 5, 2023, as the regular meeting and eliminating the October 12, 2023 meeting, seconded by Commissioner Atkinson.

When the question was called the motion carried, voice vote, 5 in favor 0 against.

When the question was called the resolution passed, as amended, voice vote, 4 in favor 0 against 1 abstention (4-0-1). *(Commissioner McCarter abstained)*

8. **Resolution – approving the fiscal year 2024 annual budget preparation calendar.**
Mayor Roman moved to bring this item to the floor, seconded by Commissioner Wright.

When the question was called the resolution passed, as presented, voice vote, 5 in favor 0 against (5-0).

9. **Resolution – approving the purchase of a 2023 Petersen TL3 Knuckle-boom from Rivercity Hydraulics Inc of Memphis.**
Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

When the question was called the resolution passed, as presented, voice vote, 5 in favor 0 against (5-0).

10. **Resolution – authorizing the submittal of an application for the FY2023 Transportation Alternatives Grant through the Memphis Metropolitan Planning Organization.**
Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Wright.

When the question was called the resolution passed, as presented, roll call vote, 4 in favor 0 against 1 abstention (4-0-1).

Vice-Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner McCarter	Abstain
Commissioner Wright	Yea
Mayor Roman	Yea

11. **Resolution – approving a contract between Shelby County, Tennessee and City of Lakeland, Tennessee for City Hall ADA Improvements using Community Development Block Grant funds.**
Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Wright.

When the question was called the resolution passed, as presented, voice vote, 5 in favor 0 against (5-0).

12. **<u>Resolution</u> – approving annual bonus payments to City of Lakeland, Tennessee, employees.**
Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

When the question was called the resolution passed, as presented, roll call vote, 4 in favor 1 against (4-1).

Vice-Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner McCarter	Nay
Commissioner Wright	Yea
Mayor Roman	Yea

13. **Approval of Meeting Minutes from Previous Meetings:**
    a. Regular Meeting Minutes – November 10, 2022

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

When the question was called the meeting minutes from the previous meeting passed, as presented, roll call vote, 3 in favor 0 against 2 abstentions (3-0-2).

Vice-Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner McCarter	Abstain
Commissioner Wright	Yea
Mayor Roman	Abstain

XII. ANNOUNCEMENTS:

XIII. ADJOURNMENT:

There being no other business on which to act, the meeting was adjourned at 7:25 p.m. on Thursday, December 01, 2022.

These minutes were approved on January 12, 2023.

Josh Roman, *Mayor*

ATTEST:

Debra Murrell

Debra Murrell
City Recorder