



**BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
THURSDAY, JUNE 09, 2022, 5:30 P.M.
CITY HALL, LAKELAND, TENNESSEE 38002**

- I. **CALL TO ORDER BY MAYOR:** The meeting was called to order by Mayor Mike Cunningham 5:32 p.m. on Thursday, June 09, 2022.
- II. **INVOCATION:** Offered by Mayor Cunningham.
- III. **PLEDGE:** Mayor Cunningham led the pledge to the flag.
- IV. **ROLL CALL BY RECORDER:** Mayor Mike Cunningham, Vice Mayor Michele Dial, Commissioner Jim Atkinson, Commissioner Richard Gonzales, and Commissioner Wesley Wright were present.

Staff personnel in attendance were City Manager Shane Horn, Finance Director Michael Walker, City Engineer Emily Harrell, Planning Director Donald Anthony, Parks & Recreation Director Patrick O'Mara, GIS Director Josh Thompson, City Recorder Debra Murrell and City Attorney Will Patterson.

V. **PUBLIC HEARING:**

1. **Ordinance - Final Reading** – adopting the annual budget and tax rate for the fiscal year beginning July 1, 2022, and ending June 30, 2023.
2. **Ordinance - Final Reading** – to amend the Land Development Regulations of the City of Lakeland, Tennessee, to clarify requirements for fence materials in buffers and yards and to grant the Design Review Commission the authority to permit alternative fence materials, colors, heights, opacity, and opening intervals.

For the record: No comments were heard.

VI. **TREASURER'S REPORT:**

1. Financial Director Michael Walker offered the Treasurer's Report for the month of May.

VII. **REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:**

- Sheriff's Report: Summary report for the month of May (*Given by Lt. Jason Valentine*)
- City Manager's Report: City Manager Shane Horn stated he would forgo the City Manager's Report for the sake of time and thanked the board for the opportunity to serve. (*The board expressed their appreciation for his dedication and tenure of 3 1/2 years*)
- Commissioners' Report:
 - Vice Mayor Dial reported on PRB activities.
 - Commissioner Atkinson offered a report on MPC/DRC activities.
 - Commissioner Wright offered a report on the EDC/IDB activities.



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VIII. PUBLIC COMMENTS:

Comments were heard from the following:

Steven Basar – Shelby County Trustee Candidate

Mick Wright – Shelby County Commissioner

IX. SEWERAGE COMMISSION BUSINESS:

X. CONSENT AGENDA:

1. Approval of Meeting Minutes from Previous Meetings:

- a. Regular Meeting Minutes – May 12, 2022.

Commissioner Gonzales moved to bring the consent agenda to the floor, seconded by Commissioner Wright.

When the question was called the consent agenda was approved as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

XI. REGULAR AGENDA:

1. Ordinance – Final Reading – adopting the annual budget and tax rate for the fiscal year beginning July 1, 2022, and ending June 30, 2023.

Sponsored by Michael Walker

Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner Wright.

When the question was called the Final Reading of the Ordinance passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

2. Ordinance – Final Reading – to amend the Land Development Regulations of the City of Lakeland, Tennessee, to clarify requirements for fence materials in buffers and yards and to grant the Design Review Commission the authority to permit alternative fence materials, colors, heights, opacity, and opening intervals. *Sponsored by Donald Anthony*

Commissioner Gonzales moved to bring this item to the floor, seconded by Commissioner Wright.



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When the question was called the Final Reading of the Ordinance passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

3. **Ordinance - First Reading** – to adopt the bylaws of the Community Advisory Board of the City of Lakeland, Tennessee. *Sponsored by Vice Mayor Dial*

Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner Wright.

Discussion ensued.

After the discussion, Commissioner Atkinson moved to defer this item to next month as per the recommendation of the City Attorney, seconded by Vice Mayor Dial.

When the question was called the motion carried, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

4. **Resolution** – to reappoint members to the Community Advisory Board. *Sponsored by Vice Mayor Dial*

Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner Wright.

When the question was called the resolution passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

5. **Resolution** – authorizing the execution of an engagement letter with Lauren Gann, CPA for contracted finance services. *Sponsored by Michael Walker*



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Commissioner Gonzales moved to bring this item to the floor, seconded by Commissioner Atkinson.

Comments were heard from the following:
Lauren Gann, CPA PLLC

When the question was called the resolution passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

6. **Resolution** – appointing Donald Anthony, Planning Director, as President of the Industrial Development Board of the City of Lakeland, Tennessee. Sponsored by the IDB, Presented by Shane Horn

Commissioner Gonzales moved to bring this item to the floor, seconded by Commissioner Wright.

When the question was called the resolution passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

7. **Resolution** – approving an Outline Plan for Ashmont Planned Development. Sponsored by the MPC, presented by Donald Anthony

Commissioner Gonzales moved to take this item from the table, seconded by Commissioner Atkinson.

Discussion ensued.

Comments were heard from the following:
Romulo Sosa – 9000 block of Windward Slope Dr.
Jeff Roman – 5000 block of Conifer View Ln
Keith Grant – Grant & Co.

When the question was called the resolution passed as presented, roll call vote, 3 in favor 2 against (3-2).

Vice Mayor Dial	Nay
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Nay
Mayor Cunningham	Yea



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8. **Resolution – approving a Preliminary Development Plan for Glide Xpress Planned Development.** *Sponsored by the MPC, presented by Donald Anthony*

Commissioner Gonzales moved to bring this item to the floor, seconded by Mayor Cunningham.

Discussion ensued.

Comments were heard from the following:
Matt Landes – Max Alley Investments LLC
Chuck Walker – Carlson Consulting Engineers Inc.

After the discussion, Commissioner Atkinson moved to amend the resolution to approve the Preliminary Development Plan for Glide Xpress contingent upon the building material be looked at to either add a different material on the sides and rear either in full or part and / or at articulation to those façades, seconded by Mayor Cunningham.

The motion to amend the resolution carried, roll call vote, 5 in favor 0 against.

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

When the question was called the resolution passed, as amended, roll call vote, 4 in favor 1 against (4-1).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Nay
Mayor Cunningham	Yea

9. **Resolution – adopting a revised internal control manual of the Board of Education of the Lakeland School System.** *Sponsored by the LSS BOE, presented by Michael Walker*

Commissioner Gonzales moved to bring this item to the floor, seconded by Vice Mayor Dial.

Comments were heard from the following:
Jeremy Burnett – LSS Board Member



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Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

10. Resolution – adopting a revised internal control manual of the City of Lakeland. Sponsored by Michael Walker

Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner Wright.

When the question was called the resolution passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

11. Resolution – approving the purchase of furniture and fixtures for city hall from Office Interiors. Sponsored by Michael Walker

Commissioner Gonzales moved to bring this item to the floor, seconded by Vice Mayor Dial.

When the question was called the resolution passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

12. Resolution – to approve a Memorandum of Understanding between Shelby County Government and the City of Lakeland for non-competitive American Rescue Plan Fiscal Recovery dollars.

Sponsored by Emily Harrell

Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner Wright.



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Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

13. **Resolution** – to approve the purchase and installation of RTU panels for three sewer pump stations. *Sponsored by Emily Harrell*
Commissioner Gonzales moved to bring this item to the floor, seconded by Commissioner Wright.

When the question was called the resolution passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

14. **Resolution** – authorizing the release of the Security for Public and Common Improvements in Oakwood Grove Subdivision Phases 1A, 2A, 3A, and Phase 2. *Sponsored by Emily Harrell*
Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

When the question was called the resolution passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

15. **Resolution** – authorizing the City Manager to execute an agreement with Central Technologies, Inc. for access control improvements. *Sponsored by Josh Thompson*
Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner Wright.



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When the question was called the resolution passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

16. **Resolution** – **proclaiming July 2022 as Parks and Recreation Month in the City of Lakeland, Tennessee.** *Sponsored by Patrick O'Mara*
Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner Wright.

When the question was called the resolution passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

17. **Resolution** – **directing staff to submit an RFP for a sports tourism economic development feasibility study.** *Sponsored by the EDC, presented by Commissioner Wright*
Commissioner Gonzales moved to bring this item to the floor, seconded by Vice Mayor Dial.

Comments were heard from the following:
Jeremy Burnett – EDC/IDB Member
Keith Acton – EDC/IDB Member

When the question was called the resolution passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

18. **Discussion and possible action on design and engineering for Phase II of the Lakeland Athletic Complex.** *Sponsored by Patrick O'Mara*
Commissioner Gonzales moved to bring this item to the floor, seconded by Vice Mayor Dial.

Comments were heard from the following:
Mark Donnelly – PRB/NRB Chairman



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For the record: This item was discussed, and no action was taken.

XII. ANNOUNCEMENTS:

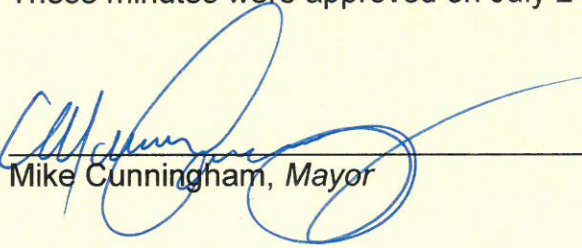
For the record:

- Board members discussed their availability for the next month meeting, after the discussion Commissioner Gonzales moved to eliminate the work session and hold the regular meeting on Thursday July 7, 2022, seconded by Vice Mayor Dial. ***Motion carried, voice vote, all in favor (5-0)***
- The Board also took this time to express their appreciation to City Manager Shane Horn and wish him all the best in his future endeavors.

XIII. ADJOURNMENT: There being no other business on which to act, Vice Mayor Dial moved to adjourn the meeting, seconded by Commissioner Atkinson. ***Motion carried, voice vote, all in favor (5-0).***

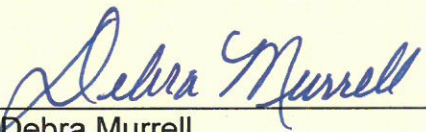
The meeting was adjourned at 8:28 p.m. on Thursday, June 09, 2022.

These minutes were approved on July 21, 2022.



Mike Cunningham, Mayor

ATTEST:



Debra Murrell
City Recorder