

LAKELAND MUNICIPAL PARKS & RECREATION/NATURAL RESOURCES
ADVISORY BOARD
REGULAR MEETING MINUTES
TUESDAY, February 08, 2022, 5:30 P.M.
CITY HALL, LAKELAND, TENNESSEE 38002

I. **CALL TO ORDER:** The meeting was called to order at 5:33 p.m. by PRB Chair, Mark Donley.

II. **ROLL CALL:**

(C) Mark Donley	Present
Katie Autry	Present
Derek Johnston	Present
Amber Sawyer	Present
Steve Snow	Present
Vice Mayor Michele Dial	Absent

Staff personnel present for the meeting were Pat O'Mara, Parks and Recreation Director and Kim Odom, Senior Center Manager and Special Events Coordinator. Meeting was presented by Mr. O'Mara.

Installation of new member, Stacy Bond, was postponed. Mrs. Bond was unable to attend the meeting.

III. **CONSENT AGENDA:**

1. Approval of Meeting Minutes from Previous Meetings:

a. Regular Meeting Minutes, December 14, 2021

Mr. Steve Snow moved to approve the regular minutes of December 14, 2021. Mr. Mark Donley seconded the motion. All in favor.

IV. **CONSIDERATION & POSSIBLE ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA:**

V. **PUBLIC DISCUSSION:** None.

VI. **REPORTS FROM OFFICERS & STAFF:** None.

VII. **OLD BUSINESS:**

a) Athletic Complex

A meeting with the state inspector took place three weeks ago. We believe we have met all benchmarks needed on Phase I of the athletic complex. We are pending official word. An emailed was received, just before this meeting began. We will check the email right after tonight's meeting.

b) City of Lakeland Comprehensive Master Plan Update

The public input meeting held last month regarding the Comprehensive Master Plan was well attended with approximately 30 attendees. We are in the process of collecting surveys for feedback from the community. Surveys results will be shared at next meeting. A progress report meeting was held two weeks ago with the Economic Development Commission/Industrial Development Board. The feedback was positive from ECD/IDB.

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Information is being collected for comparison to Tennessee communities close to the size of Lakeland through the TN Parks and Recreation Association for Excellence, including Arlington, Dixon, Wisconsin. The Comprehensive Master Plan is on track for review by the Board of Commissioner in the summer.

VIII. NEW BUSINESS:

1) 2022 Board Member Leadership Positions

A decision was made to move discussion for PRB positions to next month's Agenda due to only half of the Board in attendance. A motion will be made next month for the positions of Chair, Vice Chair, and secretary.

Discussion to move the October PRB regular meeting from the 2nd Tuesday of the month to the 1st Tuesday of the month due to Lakeland schools being out for Fall Break and the possibility of lack of quorum as families go out of town during the Break. Mr. Steve Snow made a motion to move the PRB Regular Meeting to October 4, 2022. Katie Autry seconded the motion. All in favor.

2) Naming Rights Policy Creation

Creating procedures for the City of Lakeland's Naming Rights Policy was discussed. As Lakeland continues to grow and build facilities, there's a need for the Parks & Recreation Board to start discussing a plan for the Naming Rights Policy process. A draft for the process will be provided to Board members at next month's meeting for review.

3) Special Events Updates

a) Summer 2022 Series:

The Summer 2022 Concert Series and Movie Nights is expected to be impacted by Texas Gas and the New Canada Road construction project beginning in March. Staff is working on a contingency plan for the series. We are proceeding under the plan that we will host the series at the Athletic Complex. We face challenges to on doing so, including no electrical on site and no staging. We are researching the cost of shuttle bus services from a designated location to the athletic complex. We will need to rent staging, generators, etc. We are working diligently to solve these issues.

b) Arbor Day/TN Tree Day

Arbor Day 2022 event is expected to be held on March 19, 2022, coinciding with

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TN Tree Day. Proclamation request for that date goes to the Board of Commissioners Thursday, February 10, 2022. If approved, staff will host the tree giveaway of 100 trees on March 19, 2022.

Tree City USA application was submitted in January 2022. Lakeland's Tree-City USA designation for the 16th consecutive year was approved on February 7, 2022.

c) Facility Rental Setups

IH Clubhouse has a lot of action with rentals still coming in. There's an average of one weekend rental each week, with many weekends having Saturday and Sunday rentals.

The new resident/non-resident rates went into effect on January 1, 2022.

The Request for Qualifications for the commercial cleaning contractor for IH Clubhouse should be ready to go out for publication by the end of the month.

d) Maintenance

The IH Clubhouse is back on track. We are getting sewer line scoped for quotes on replacing the line, which is anticipated to be changed out within the next 3 to 5 years.

The recent ice storms caused some damage to the parks. Staff is still in the process of identifying all the damage. There are two trees down at City Hall, multiple limbs, and a couple trees down at IH Park, and one tree down at Zadie Kuehl Park. We also know of many broken limbs at various parks. We believe will lose some of the new trees at Windward Slopes. Clean up for the larger trees will have to be contracted out.

e) Equipment

Striping equipment for sports fields has been delivered and initiation will be on February 16, 2022.

Recreation/Athletics Update:

Basketball is a month away from end of season. Games were canceled due to the ice event last week and unfortunately will not be made-up.

This week is performance week for the LES drama, so all LES practices and games are canceled. We have some games at LPS on Saturday.

The end of the season tournament will be held the first part of March.

Next week competitive teams complete their season with Singleton's League with the tournament to follow.

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Cheer:

Basketball cheer is cheering at Saturday games for 10U Rec League.

Football:

The 2022 season will continue through Municipal Football League participation. We are planning to have 6U flag, 8U, 10 & 12U tackle for the first time. Registration for 12U will continue through the tryout timeframe for the school team.

Adult Soccer:

Registration is ongoing for adult soccer with a new spring soccer program from mid to late March through mid-May. The post season tournament is scheduled week prior to Memorial Day. Registration is open now for a competitive division and a recreation division.

Rec League Soccer:

Registration is underway and will close next week. The registration date was pushed back. We still need 25 kids according to our contractor. We currently have approximately 100 registered.

Baseball:

Registration begins in March. Staff is working with Buckhead on rental of their facilities. Practices will be weeknights and games on Saturdays at Buckhead on their diamonds.

10U & 8U will be machine pitch. 6U will remain coach pitch.

4U will remain T-Ball.

We are working to have a catcher and equipment on all teams this year.

Flag Football:

Staff is transitioning Flag Football to the summer for 8U, 10U, & 12U.

Staff is working with the LPS Football staff to find ways to offer player development. It will focus on developmental throwing, catching and basic defense.

Senior Center Updates:

The Omicron spike effected attendance and quantity of programs at the Cener in January. February is looking better as number of cases subside.

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Mrs. Odom continues to focus on taking advantage of space in the Rec Room and IH Clubhouse for additional programming, as we carefully proceed to protect the seniors as much as we can while still providing activities as we return to normal.

Weekly games have been added in the Rec Room at IH Clubhouse.

Chair Yoga for seniors at IH Clubhouse classes begin in November, averaging 10 to 12 participants. The fitness instructor added Floor Yoga to the calendar in January. There were 18 participants between both classes on February 2, 2022.

The Rec Room is seeing a resurgence of pool and shuffleboard use. These participants are playing once or twice a week.

Plans are underway to reschedule the Seniors Sock Hop & Dinner on March 25, 2022, at IH Clubhouse.

1) ANNOUNCEMENTS:

- 2) ADJOURNMENT: There being no other business taken into action, Mr. Steve Snow moved to adjourn the meeting; seconded by Mr. Derek Johnston. Motion carried, voice, vote, all present in favor. The meeting adjourned at 6:37 p.m.




Mark Donley, Chair

ATTEST:


Debra Murrell, City Recorder