



Lakeland Municipal Parks & Recreation/Natural Resources Advisory Board
Regular Meeting Agenda
Tuesday, January 10, 2023, 5:30 PM
IH Clubhouse, 4523 Canada Road, Lakeland TN 38002

- I. CALL TO ORDER:
- II. ROLL CALL:
- III. CONSENT AGENDA:
 - 1. Approval of Meeting Minutes from Previous Meetings:
- IV. CONSIDERATION AND POSSIBLE ACTION ON ITEMS REMOVED FROM THIS CONSENT AGENDA
- V. PUBLIC DISCUSSION:
 - 1. Eagle Scout Presentation - Caolyn Snyder
- VI. OLD BUSINESS:
 - 1. Discussion and update on the Lakeland Athletic Complex, Phase II project design and engineering
- VII. NEW BUSINESS:
 - 1. Nomination and vote on Parks and Recreation Board Leadership for the calendar year 2023.
 - 2. Discussion and work session on the Lakeland Athletics: Youth and Adult Soccer and Baseball programs
 - 3. Division Updates
- VIII. ANNOUNCEMENTS:
- IX. ADJOURNMENT:

LAKELAND MUNICIPAL PARKS & RECREATION/NATURAL RESOURCES
ADVISORY BOARD
REGULAR MEETING MINUTES
TUESDAY, DECEMBER 13, 2022, 5:30 P.M.
CITY HALL, LAKELAND, TENNESSEE 38002

I. **CALL TO ORDER:** The meeting was called to order at 5:34 p.m. by PRB Chair, Mark Donley.

II. **ROLL CALL:**

(C) Mark Donley	Present
Katie Autry	Present
Stacy Bond	Absent
Jessica Cannon	Present
Derek Johnston	Present
Jenny Kiesel	Present
Amber Sawyer	Present
Steve Snow	Absent
Vice Mayor Michele Dial	Present

Staff personnel present for the meeting were Pat O'Mara, Parks and Recreation Director and Kim Odom, Senior Center Manager and Special Events Coordinator. Mayor Josh Roman also made a special appearance to meet and greet the PRB members. The meeting was presented by Mr. O'Mara.

III. **CONSENT AGENDA:**

I. Approval of Meeting Minutes from Previous Meetings:

a. Regular Meeting Minutes, September 13, 2022

Jessica Cannon moved to approve the regular minutes of September 13, 2022. Vice Mayor Michele Dial seconded the motion. All in favor.

IV. **CONSIDERATION & POSSIBLE ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA:**

V. **PUBLIC DISCUSSION:**

Mayor Josh Roman made a special appearance. He approached the PRB members to thank them for serving their community and stressed how vital the board responsibilities are. Mayor Roman educated members of the board on Lakeland government and how policies are created. He spoke about the importance of implementing a vision policy for recreation programs and challenged them to assist in the improvement and the progression of Parks and Recreation with a focus on goals and immediate needs. Mayor Roman encouraged board members to think outside the box, to debate and discuss what the goals and future accomplishments are for each program within the Recreation Department.

VI. **REPORTS FROM OFFICERS & STAFF:** None.

VII. **OLD BUSINESS:**

a) Athletic Complex

The Lakeland Athletic Complex Phase II engineering report came back and mitigation of three acres of wetlands has become a difficult issue. On the plan, the three fields have been

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shifted and terraced to get the most usable space. The survey crew came out this week to run additional tests. We will get back at it shortly after the holidays. Updates will be provided at the next meeting.

VIII. NEW BUSINESS:

Update on Parks and Recreation activities and other items.

1) Memorial Tree Program

The process of the current Memorial Tree Program created several years ago was reviewed. Discussion included setting a new value to cover the current cost per tree and an additional minimum amount to offset any cost in case something happens like the ice storm last year when trees needed to be replaced because of freezing temperatures. Jessica Cannon made a motion to update the Memorial Tree Program, seconded by Mark Doley, all in favor.

2) PRB 2023 Meetings

Board members discussed the 2023 schedule for the Parks and Recreation Advisory Board recommended regular meetings recently created. Board members reviewed the schedule and made recommendations to change some of those meeting dates. Vice Mayor Michele Dial made a motion to make the following changes to the 2023 PRB regular meeting schedule: February 14th moved to February 21st; March 14th moved March 21st; August changed to no monthly meeting in August; October 10th changed moved to October 17th. The motion was seconded by Mark Donley. All in favor.

3) Staffing Discussion

It was announced that Evan Johnson is leaving his position with Parks and Recreation. Discussion on what position is most needed for the Department, and a possible title change, and more experience required. Pat will approach BOC regarding the position and a job description.

4) Division Updates

Parks Administration

Athletic Complex, Phase II:

- a) Staff have been working the wetlands for the Athletic Complex, Phase II, which was discussed under Old Biz.
 - b) Survey Crew came out this week to run additional tests. More testing will be done shortly after the holidays.
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Special Events

a) December Christmas Event

Breakfast with Santa was held on Saturday, December 3, 2022, at IH Clubhouse. Families made appointments to visit with Santa and family photos by Pure Pixel LLC.

Donuts, pastries, and muffins, along with chocolate milk, orange juice, coffee and water were served.

b) 2023 Special Event planning has begun:

- 1) TN Stormwater Trail Run – May 6
- 2) Children’s Fishing Rodeo – May 13
- 3) Movie Nights – May 20 & August 4
- 4) LAMP concerts – June 24, July 22, August 26, September 23
- 5) Harvest Festival – October 21
- 6) Breakfast with Santa/Christmas Festival – 12/1, or 12/2

Senior Center Events

- a) Seniors Christmas Dinner, December 9th, featuring catfish dinner catered by Victory Lane BBQ. Tickets sold out. Staff ordered enough to make sure Shelby County Reserve Officers and EMTs onsite were fed during the event. Entertainment was provided by Creative through a grant with Aging Creative.
- b) December 15th the Senior Center is hosting the Germantown Community Theater’s “One Man Christmas Carol,” provided through a grant with Aging Creative.
- c) December 16th the Senior Center is hosting its “Christmas Cheer,” event with music by Hawaii North Ukulele. The day ends with Christmas Bingo with snacks, prizes, games and a visit by Santa.
- d) Other Senior Center news: The River City Boppers hosted one of their semi-annual fundraisers Saturday, December 10th dance at IH Clubhouse. They raised \$505 in honor of the Lakeland Senior Center.

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Recreation / Athletic Update

Cheer – Football

- a) The cheer for football is complete. The end of the year party was cancelled due to multiple illnesses including the coach. The party is expected to be rescheduled for early January.

Cheer – basketball

- a) Basketball cheer has 15 registered. Rec cheer will be at Saturday's rec basketball games.

Flag & Tickle Football

- a) 6U's flag football white team was 2nd in the post season tournament.
- b) 10U tackle football lost in the first round as a four-seed in the MFL Tournament. The 8U team lost their semi-final round games to Arlington.

Basketball

- i. The season is underway. Rec divisions are up athletes by 14 over last year. 6U: 56 athletes; 8U: 85 athletes; 10U: 52 athletes; 12U: 32 athletes. The program is part of the Jr. Grizzlies again this year.
- ii. Competitive teams consist of 10U boys playing in eh 12U division at Singleton due to age limits.
- iii. New this year is a 10U girls' team.

New Programs

- i. We are looking at adding an Adult Rec Kickball team with registration in early January. They will play at the Athletic Complex.
- ii. Staff is planning a 1-Day Cornhole event for parents and kids.
- iv. Staff is working to identify parents and coaches so we can pull together a Lacross clinic.

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1) ANNOUNCEMENTS:

- 2) ADJOURNMENT: There being no other business taken into action, Jessica Cannon moved to adjourn the meeting; seconded by Jenny Kiesel. Motion carried; voice, vote, all present in favor. The meeting adjourned at 7:24 p.m.



Amber Sawyer, *Secretary*

ATTEST:

Debra Murrell, *City Recorder*

Program: Youth Soccer

Current

Division Break Down:

Prior to 2020: Recreation: 3yo, 5U, 7U, 9U, 11U, Competitive

Current: Recreation 5U, 6U, 8U, 10U, 12U, 14U+

Previous division enrollment:

	Spring 19	Fall 19	Spring 20	Fall 20	Spring 21	Fall 21			Spring 22	Fall 22
3 yo	13	20	0	0	13	0		5U	-	-
5U	40	49	0	0	40	0		6U		
7U	44	32	0	0	40	0		8U		
9U	65	24	0	0		0		10U		
11U	20		0	0		0		12U		
Competitive		47		0	0	0		14U+	0	0

Program Facilities:

Current program use is Monday, Tuesday evenings, and Saturday days at the LP Sports Annex.
Prior to 2021, all practice and games were at City Hall Field.

Goals

Divisions:

Enrollment:

Facilities:

Other:

Program: Youth Baseball – Summer Season

Current

Division Break Down:

2021 season: 4U T-Ball, 6U Coach Pitch, 9U Coach Pitch

2022 season: 4U T-Ball, 7U Coach Pitch, 10U Machine Pitch

Previous division enrollment:

	2018	2019	2020	2021	2022
4U T-ball	16	19	0	40	27
6U Coach Pitch / 7U Coach Pitch	34	56	0	34	45
9U Coach Pitch / 10U Machine Pitch	46	58	0	47	44

Program Facilities:

2021: this season, we hosted all practices at City Hall field. All games were moved from City Hall field to Buckhead fields for this season.

2022: During this season, the City rented additional space at Buckhead, so all practices and games took place at Buckhead.

Goals

Divisions:

Enrollment:

Facilities:

Other:

Program: Adult Soccer - Summer

Current

Division Break Down:

2021 – no divisions – just trying to get it started.

2022 – Recreation and Competitive division.

2023 – 18-30 yrs. Division & 31+ yrs. Division

Previous division enrollment:

2021 – 8 teams, 2022 – 8 teams

Program Facilities:

Lakeland Athletic Complex – morning games, and no practices means that no lights ≠ problem

Goals

Divisions:

Enrollment:

Facilities:

Other:

January 10, 2023

PARKS ADMINISTRATION

1. ATHLETIC COMPLEX, PHASE II

- A. We had the survey crew out this week to run additional tests
 - i. The December survey was delayed due to the weather.

2. SPECIAL EVENTS

- A. 2023 Special Event planning has begun
 - i. Stormwater Run – 5/6 - Working with Engineering department with planning
 - ii. Fishing Rodeo – 5/13
 - iii. Movie Nights – 5/20 & 8/4
 - iv. LAMP Concerts – 6/24, 7/22, 8/26, 9/23
 - v. Harvest Festival – 10/21
 - vi. Breakfast with Santa/Christmas Festival – 12/1 or 12/2

3. ARBOR DAY FOUNDATION: TREE CITY USA

- A. Actively working on the new year's designation.

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PARKS MAINTENANCE

1. IH CLUBHOUSE RENTALS

- A. November
 - i. Non-Profit/Community Group Rentals: 30
 - ii. Private Rentals: 3
- B. December
 - i. Non-Profit/Community Group Rentals: 29
 - ii. Private Rentals: 5
- C. January
 - i. Non-Profit/Community Group Rentals: 34
 - ii. Private Rentals: 2

2. IH IMPROVEMENTS

- A. Deep Clean
 - i. Last week we wiped every wall, scrubbed the floors, cleaned out every cabinet and drawer, and re-organized all the storage areas.
- B. The Pool Table has finally been re-felted.

3.

January 10, 2022

RECREATION / ATHLETICS UPDATE

1. CHEER

A. Cheer – Football

- i. We had a successful end of the year party on Wednesday, January 4th.
 - a This was coordinated by some of our amazing Team Moms, especially Kembre Darakshani.
- ii. The 2023 Fall season registration begins in March.
 - a Uniform Fitting will be at the end of the school year.

B. Cheer – Basketball

- i. We have 15 registered for the basketball season.
- ii. They cheer for the 10U Recreation Division games on Saturdays.

2. BASKETBALL

A. Practices and games started back up the week of January 2nd after Winter Break

B. Everyone in our basketball league will soon have the opportunity to go to a Grizzlies Game. We are hammering out those game details now.

C. Competitive Teams

- i. 10U boys' team
 - 1. *Playing in the 12U division at Singleton due to age limits*
 - 2. *The boys are getting good experience playing with an older age group*
- ii. 10U girls' team
 - 1. *New offering this year.*

3. ADULT KICKBALL

A. Registration is currently underway through the end of February

4. NEW PROGRAMS COMING SOON

A. Spring 2023

- i. Cornhole tournaments – Later spring.
- ii. Working to create a plan for Lacrosse clinics in late spring.

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SENIORS/SENIOR CENTER UPDATE

1. SENIOR CENTER EVENTS/LUNCH & LEARNS

- A. Lunch & Learn: Stretch Lab visited the Center today (Jan. 10th) to talk about the importance of stretching and will present a live demo for participants.
- B. Lunch & Learn: Alliance Health Services will visit on Jan. 17th to discuss mental health and professional resources for families and caregivers. Topics will include Alzheimer's, primary care, and victim assistance.
- C. Healthful Education: Guest speaker with Nercher Older Adult Community Resource will visit the Center on Jan. 19th to provide seniors with tips on medication journaling.

2. CREATIVE AGING GRANT PROGRAMMING FOR JANUARY:

- A. 4 Week "Basic Pottery" Classes. Participants will learn basic clay skills. Pieces are fired off-site and returned. Materials and tools provided.

3. LSC ACTIVITIES FOR JANUARY-JUNE 2023:

- A. Planning for new activities and special events are underway for the first half of 2023, based on the remaining budget.
- B. Billiards will be added to the calendar. We are awaiting the completion of felting and leveling of the pool table.

4. GARDEN CLUB MEETING:

- A. The Garden Club will meet Jan. 11th to plan out gardening using the new raised flowerbeds courtesy of Scout, Caolyn Synder, with Troop 455. She completed her Eagle project in December, building three raised flowerbeds for the patio area between the Senior Center and IH Clubhouse. The LSC Garden Club is anxious to get started. They are grateful for the raised flowerbeds.
- B. Staff will reach out with an invitation to Memphis Area Master Gardeners Club to visit our Garden Club to speak on various topics for a successful flower and vegetable garden.
- C. Kim is planning to go to most of the Bartlett Gardening University programming at Bartlett Library, which is being held on Saturdays at 2:30 p.m., for the next 6 weeks. LSC garden club members will attend a few as well.

