CITY OF
LAKELAND
TENNESSEE

Board of Commissioners
Work Session Agenda
Thursday, April 7, 2022, 5:30 PM
City Hall, Lakeland, Tennessee 38002

I. CALL TO ORDER BY MAYOR:

II. INVOCATION:

III. PLEDGE:

IV. ROLL CALL BY RECORDER:

V. PUBLIC HEARING:

VI. TREASURER'S REPORT:

1. Treasurer's Report - March 2022

VII. REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:

- Sheriff's Report
- City Manager's Report
- Commissioners' Report

VIII. PUBLIC COMMENTS:

IX. SEWERAGE COMMISSION BUSINESS:

X. CONSENT AGENDA:

1. Approval of Meeting Minutes from Previous Meetings:
March 10, 2022

XI. REGULAR AGENDA:

1. **Ordinance - Final Reading** - amending provisions of the Lakeland Municipal Code related to ongoing violations and public nuisance. *Sponsored by Judge Koratsky*

2. **Ordinance - Final Reading** - amending provisions of the Lakeland Municipal Code related to inoperative vehicles. *Sponsored by Judge Koratsky*

3. **<u>Ordinance - Final Reading</u>** - amending the fiscal year 2021-2022 budget, passed by ordinance O-5-2021, as amended by ordinance O-13-2021. *Sponsored by Michael Walker*

4. **<u>Ordinance - Final Reading</u>** - rescinding ordinance 2021-287 that committed specific revenue sources and established specific uses of those resources. *Sponsored by Michael Walker*

5. **<u>Ordinance - Final Reading</u>** - amending Section 2 of Ordinance 17-249 Establishing Sewer User Rates and Sewer Charge Adjustments. *Sponsored by Emily Harrell*

6. **<u>Resolution</u>** - to approve a contract with Whitaker Construction for the FY22 Wastewater Sludge Removal and Disposal Project. *Sponsored by Alejandra Arriaga*

7. **<u>Resolution</u>** - to approve a contract with Grinder, Taber & Grinder for the FY22 Public Works Maintenance Building Fence Project. *Sponsored by Alejandra Arriaga.*

8. **<u>Resolution</u>** - to approve the purchase of a 2022 Ram 4500 Chassis Crew Cab 4x4 from Peppers Chrysler, Dodge Jeep, Inc. *Sponsored by Emily Harrell*

9. **<u>Resolution</u>** - to approve the purchase and installation of a service body for a 2022 Ram 4500 Crew Cab Truck from Aerial Truck Equipment Company, Inc. *Sponsored by Emily Harrell*

10. **<u>Resolution</u>** - to approve a professional services contract with Community Development Partners for Grant Administration Services. *Sponsored by Emily Harrell*

11. **<u>Resolution</u>** - authorizing and providing for the incurrence of indebtedness with a USDA loan for the City match of the New Canada Road Project.

12. **<u>Resolution</u>** - receiving and filing the Report on Debt Obligation for the Lakeland 2022 Capital Outlay Note Series 2022. *Sponsored by Michael Walker*

13. **Resolution** - to approve the Strategic Communications Plan. *Sponsored by Shane Horn*

14. Discussion on the proposed traffic signal at the intersection of Canada Road and Seed Tick Road. *Sponsored by Emily Harrell*

15. Discussion and possible action on the USDA fund balance transfer request for the Lakeland Preparatory School project.

16. Discussion and possible action on homeowner concerns regarding excessive noise from ATV's running on cell tower road and property north of the Creekside neighborhood and Evergreen Hills neighborhood. *Sponsored by Commissioner Gonzales*

XII. ANNOUNCEMENTS:

XIII. ADJOURNMENT:

City Of

LAKELAND

Tennessee

March 2022

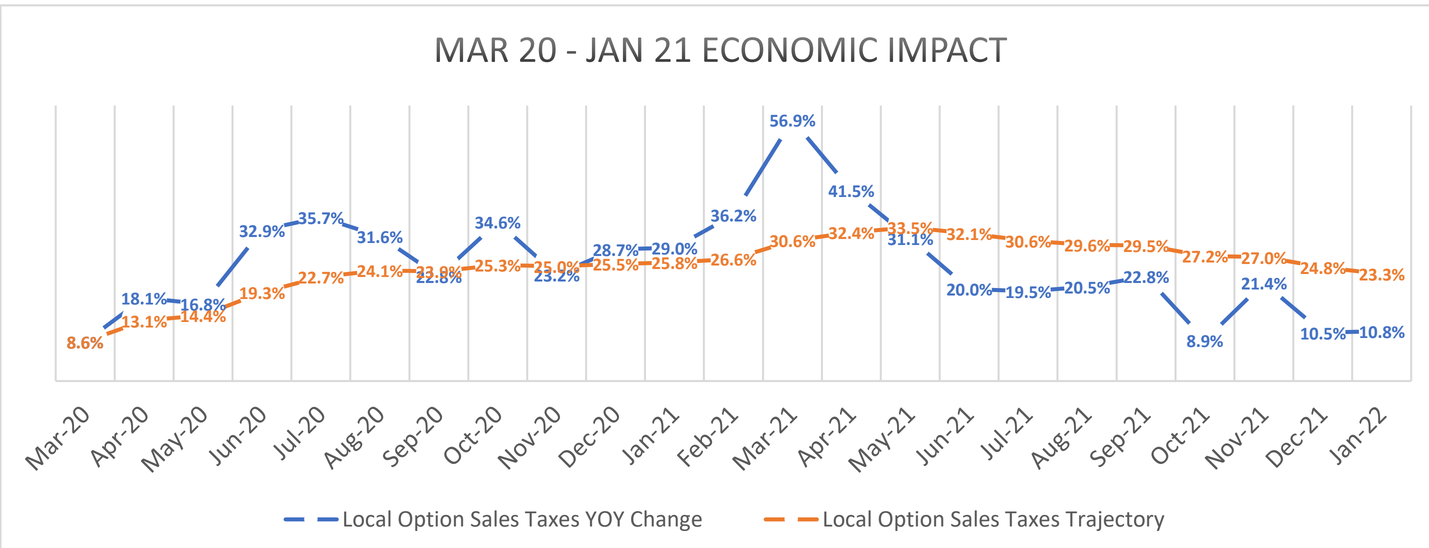
Treasurer's Report

BOARD SUMMARY

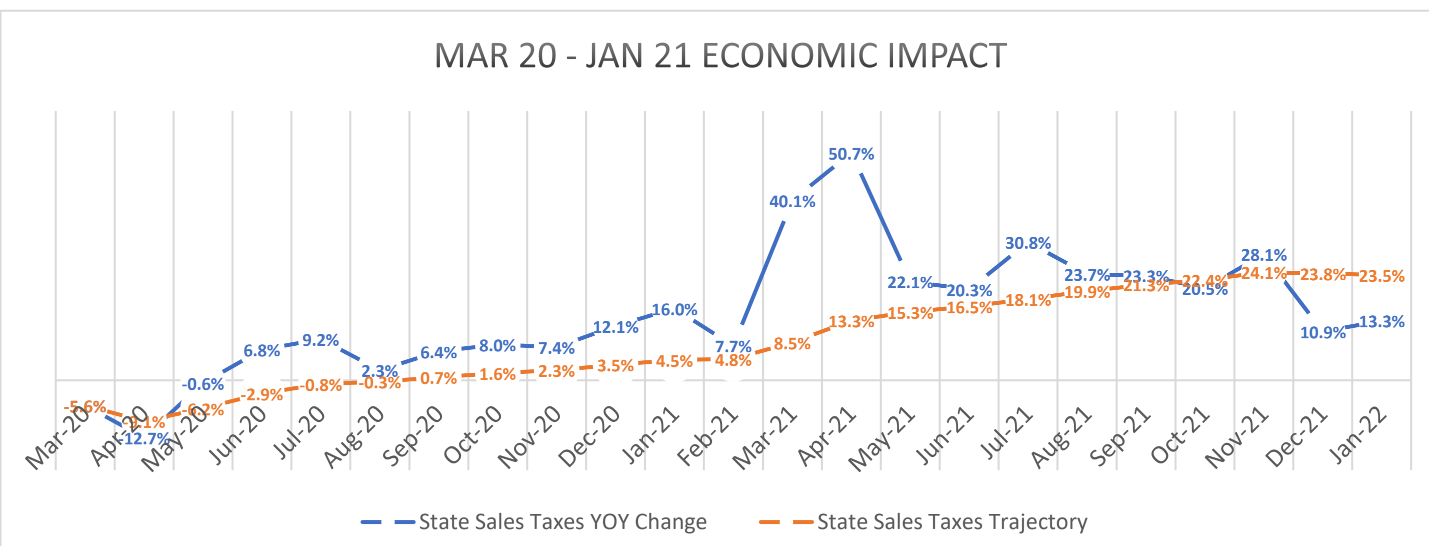
The following Board Summary is provided to assist in the review of the detailed monthly Treasurer's Report on the following pages. The Treasurer's Report provides monthly fiscal-year-to-date operating results for the General Fund, the State Street Aid Fund, the Debt Service Fund, the Sewer Fund, the Storm Water Fund, and the Solid Waste Fund. This report ***excludes*** the funds of Lakeland School System ("LSS"), either individually or in the aggregate.

Short Take:

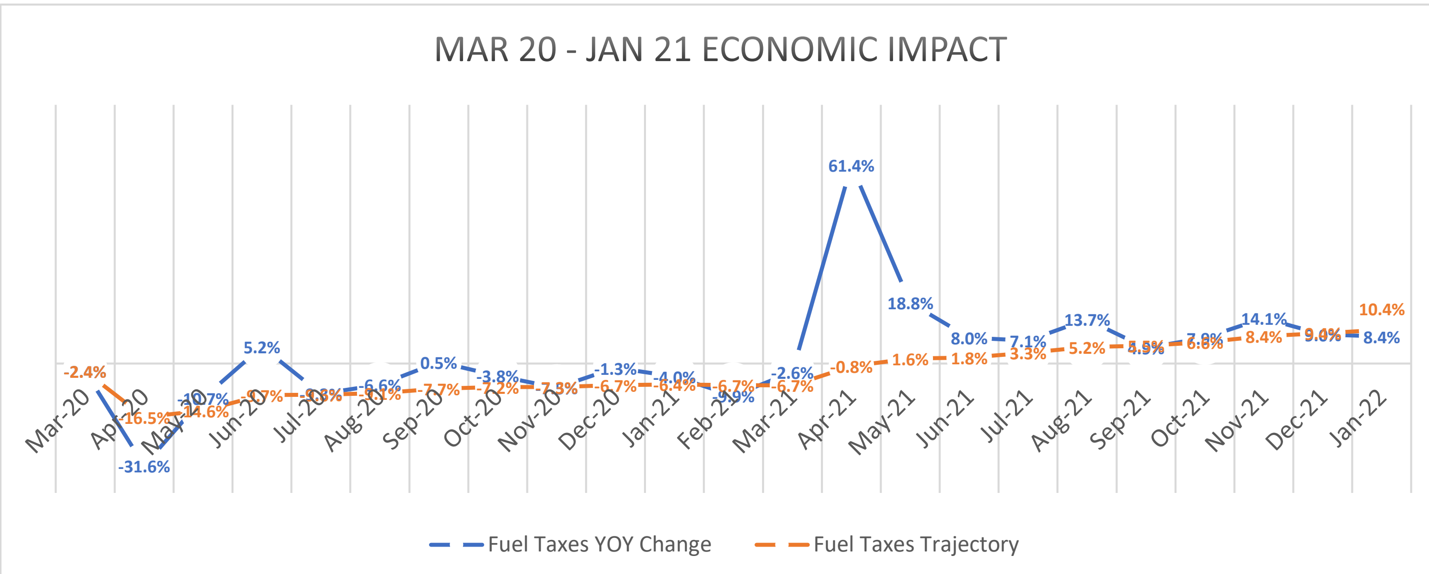
- General Fund:
  - Approximately 93% of property tax revenues have been collected
  - **Economic Trends:** Local Option Sales Tax increase for amounts received in March (January transactions) was lower than the trend thus far this fiscal year, at 10.8% (from March 2021 onward, "trajectory" is trailing 12-month change)



  - **Economic Trends:** State Sales Tax were *13.3% higher* than for the same period in FY21



- General Fund (continued)
  - Until the New Canada Road capital outlays planned for FY22 are incurred, expenditures compared to budget target percentage will continue to appear low, for both capital outlays and grant revenues
- State Street Aid Fund:
  - Revenues exceed FYTD target due to Governor's appropriation grant received
  - Economic Trends: Fuel taxes continue to return to pre-pandemic levels, with the trajectory (trailing 12-month average) reaching 10.4%

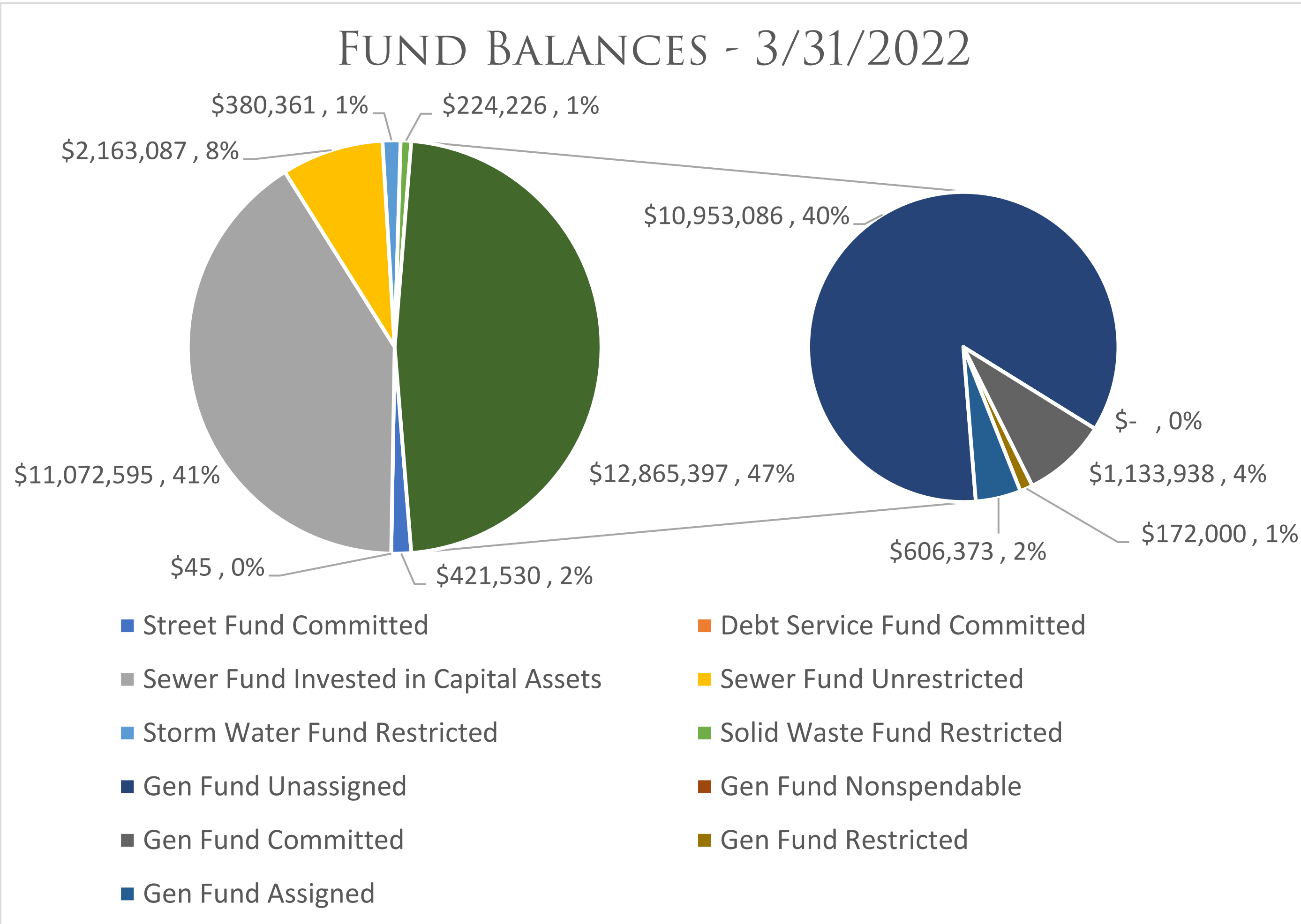


  - Expenditures overall are lower than FYTD target due to timing of the paving projects that will occur over the summer of 2022
- Storm Water Fund:
  - Expenditures are significantly lower than FYTD target due to the timing of capital outlays

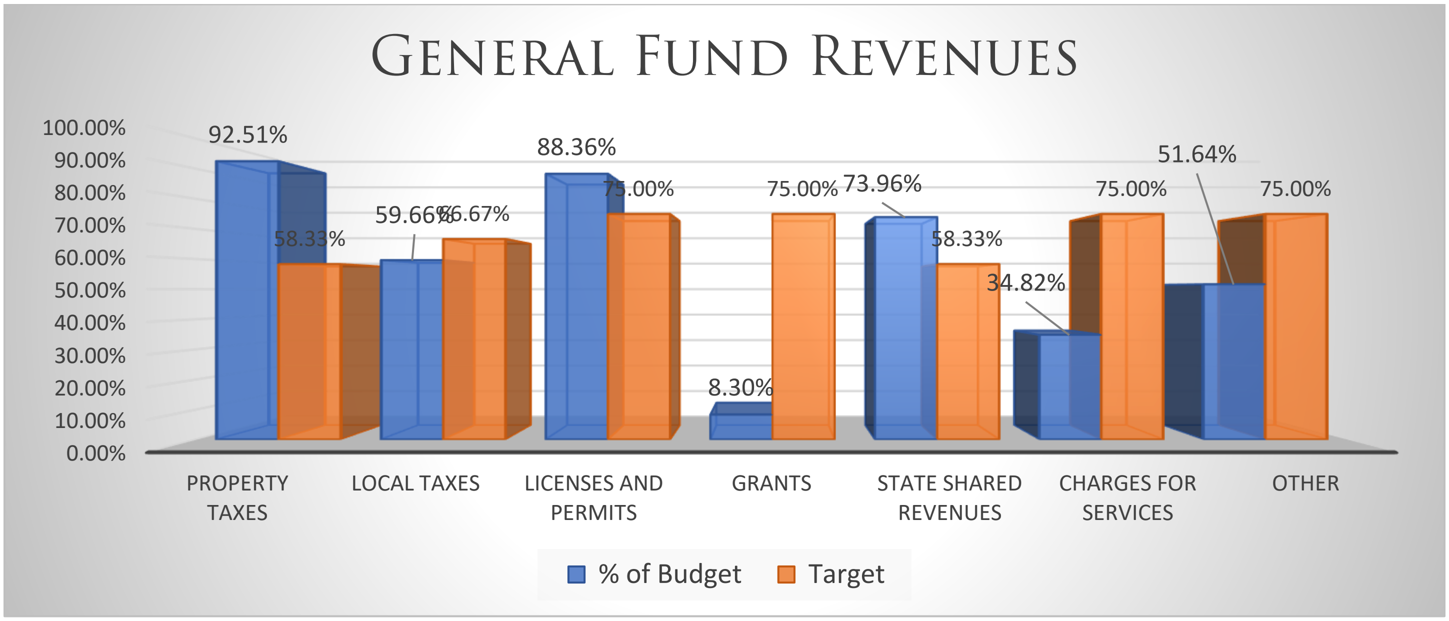
BOARD SUMMARY (CONTINUED)

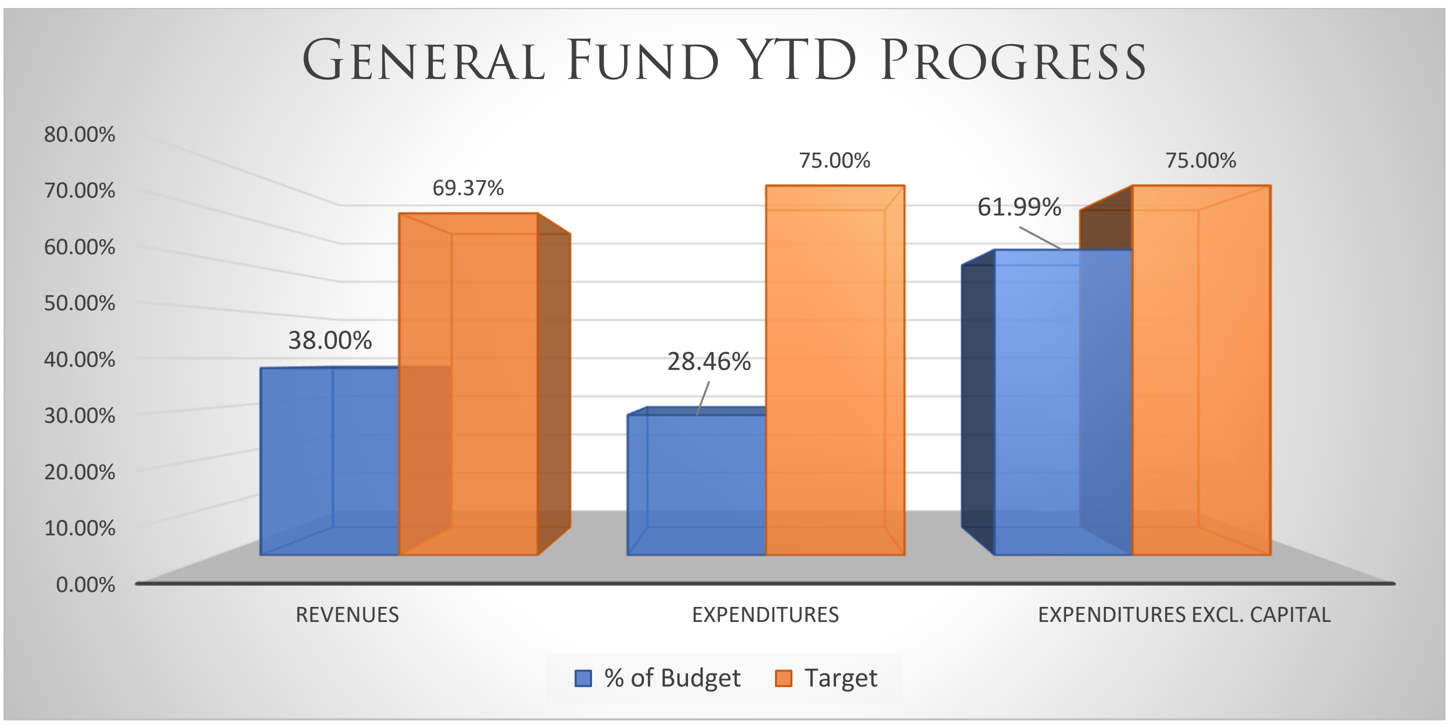
Fund Balance and Net Position - Across all funds (of the City), fund balance (and net position) increased during the month from $24,650,741 to $27,127,241 - or by $2.5 million.

This increase is primarily due to the receipt of significant revenues during the month in the General Fund, including property taxes of $1.2 million and interim financing proceeds of $1.3 million.

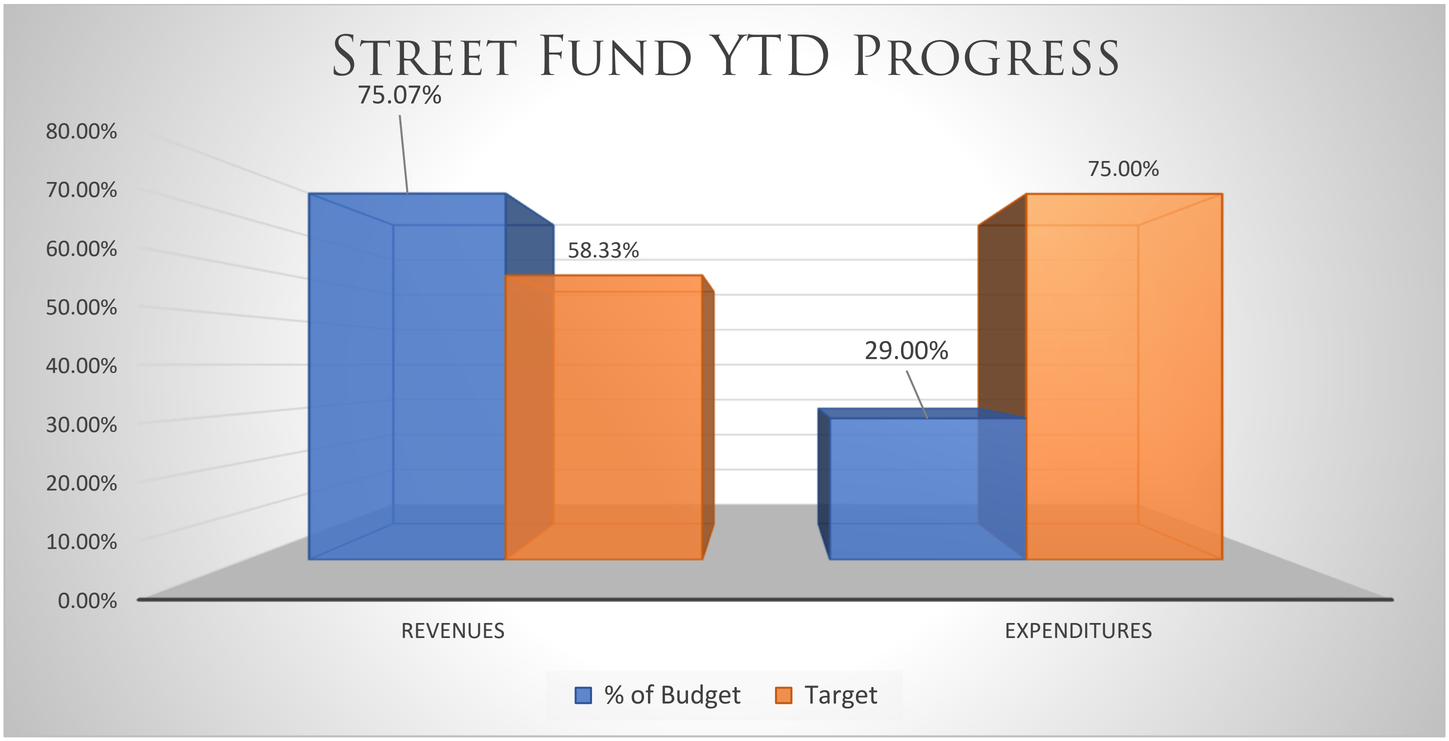


General Fund Summary

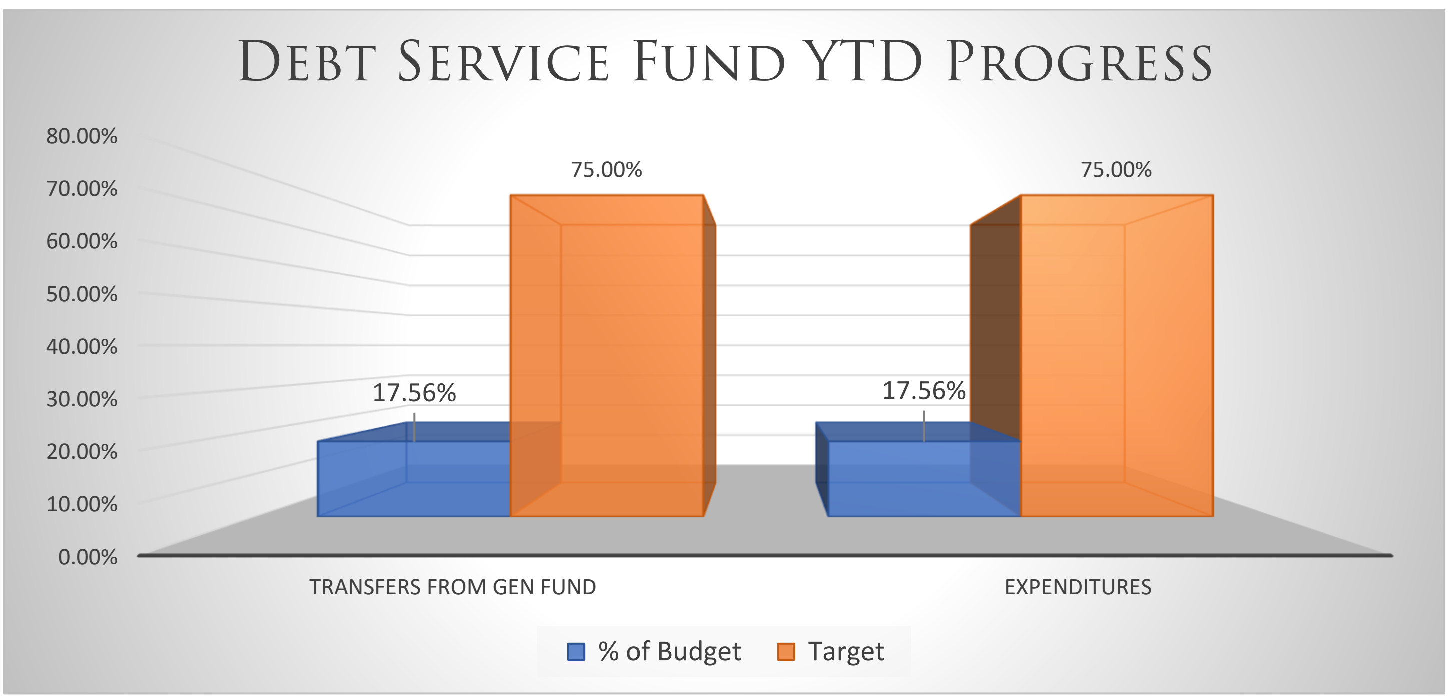




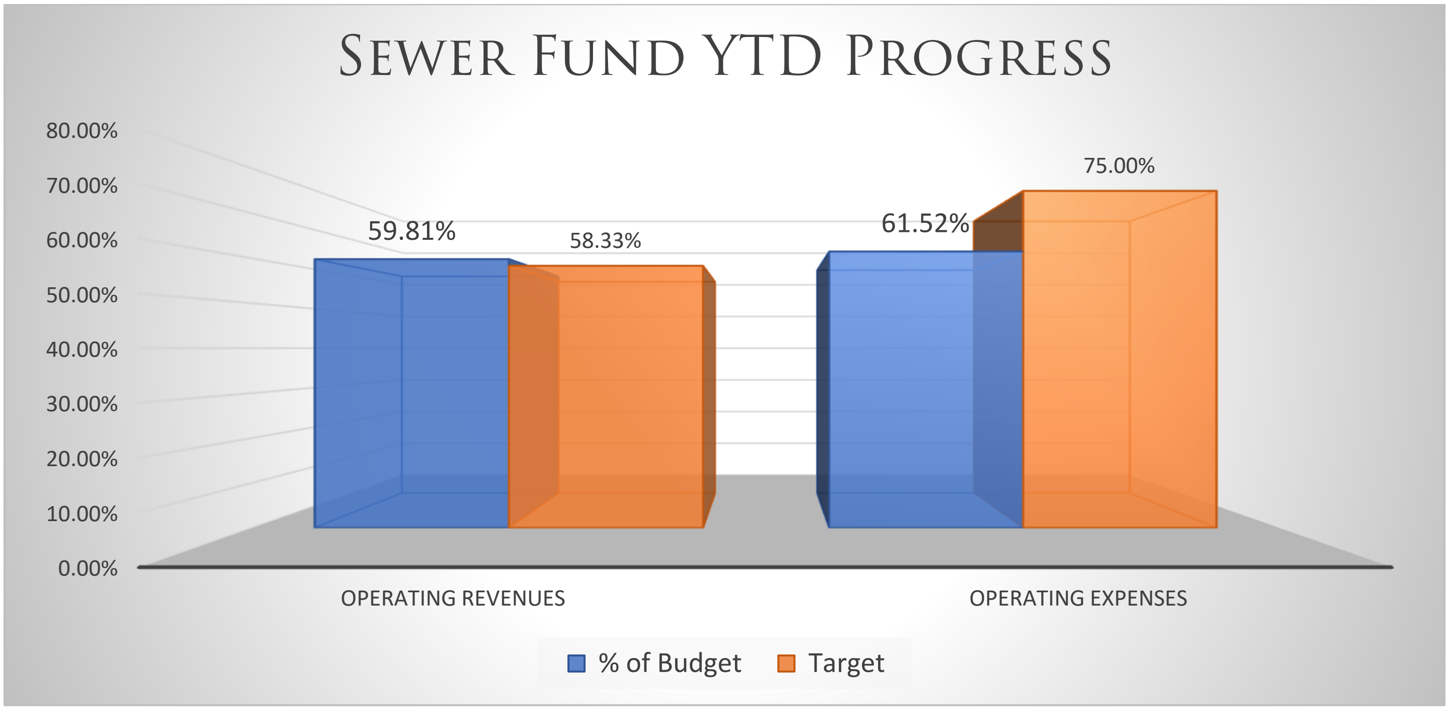
State Street Aid Fund Summary



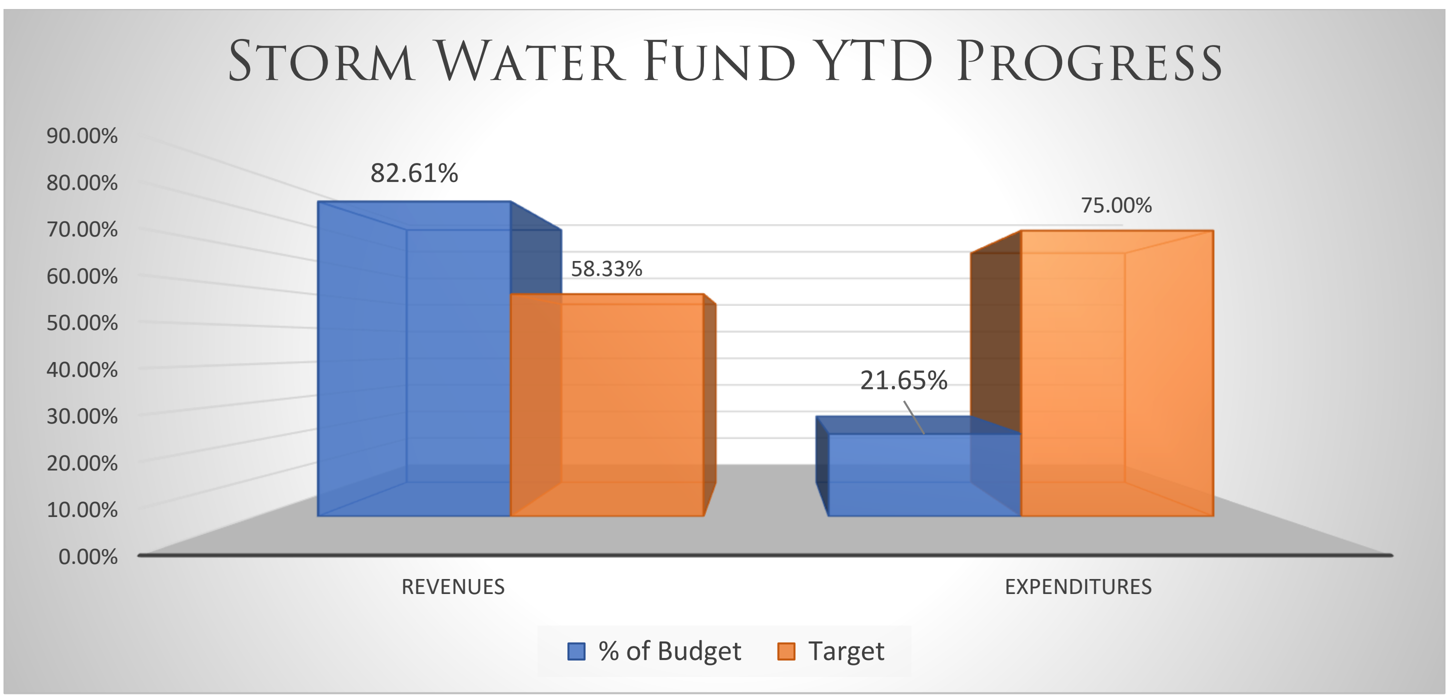
Debt Service Fund Summary



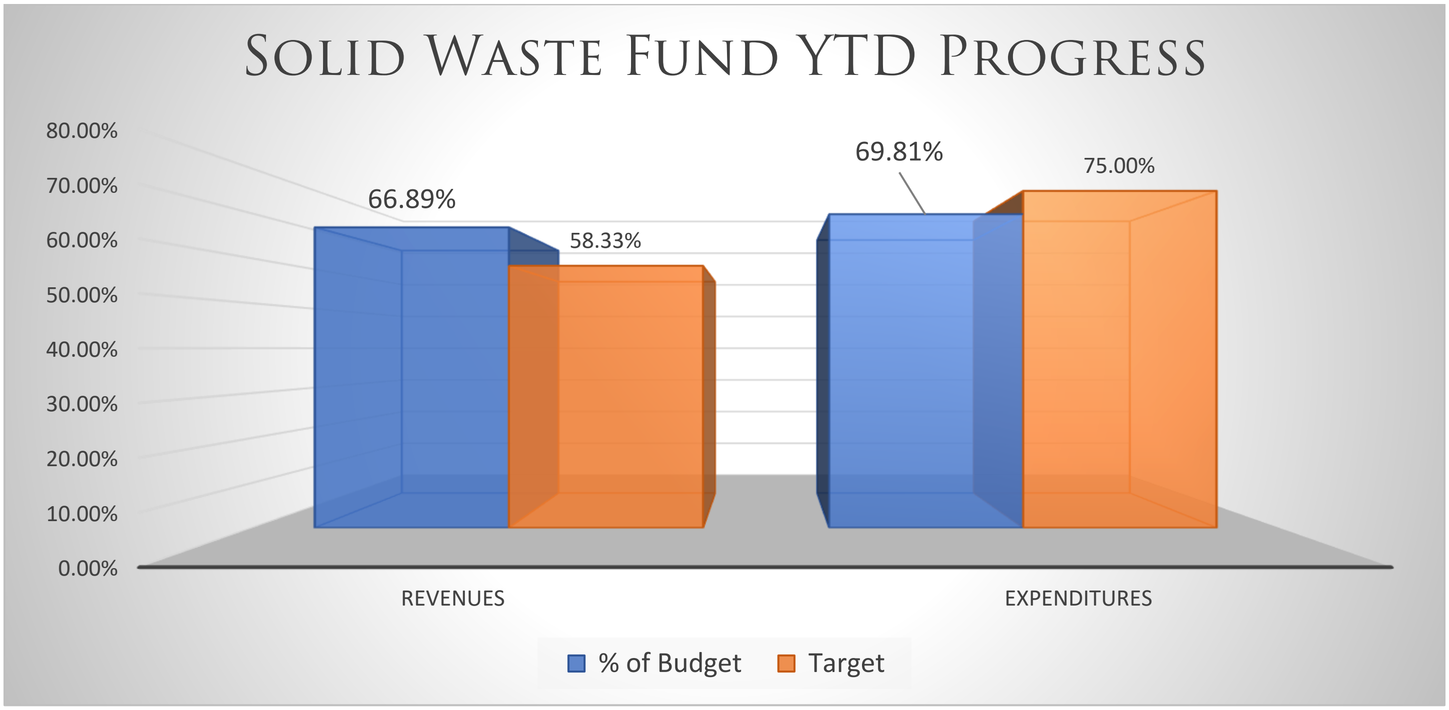
Sewer Fund Summary



Storm Water Fund Summary



Solid Waste Fund Summary



Budget Transfers

As noted in Ordinance O-5-2021, funds "may be transferred from one appropriation to another in the same fund by the Finance Director" and "shall be reported to the governing body at its next regular meeting."

Budgetary transfers for fiscal year 2022 are as noted in Appendix A at the back of this Treasurer's Report.

Outstanding Debt Update – by Purpose of Debt

Profile as of

03/31/2022

Export Data

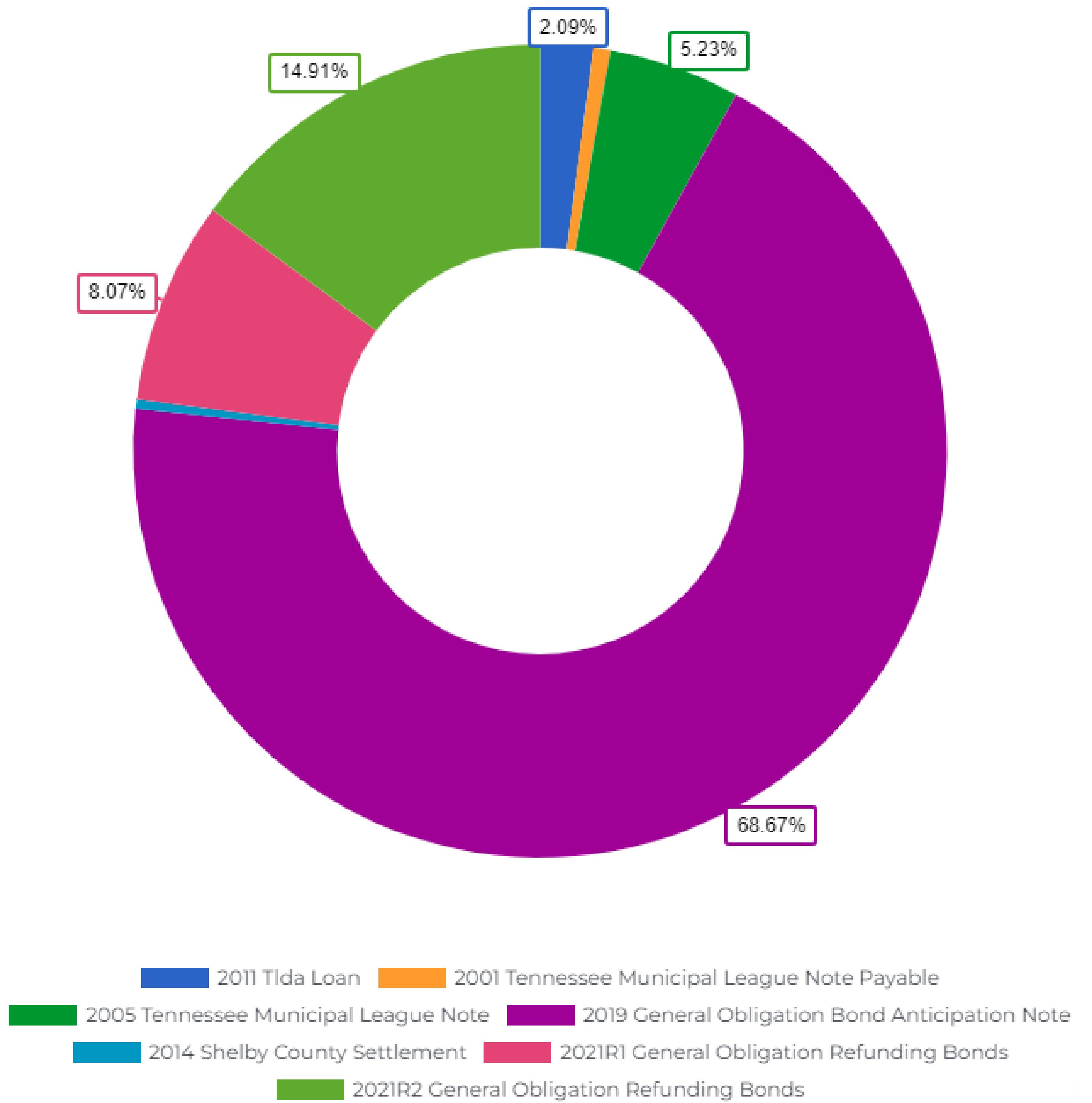
Viewing 6 Purposes with 7 total issues View All Issues Total Outstanding Par Amount: **63,343,496**

Title	Outstanding Par Amount
BEVERLE RIVERA ROADWAY EXTENSION (1 Issue)	1,322,563
LSS HIGH SCHOOL CONSTRUCTION (1 Issue)	43,500,000
LSS MIDDLE SCHOOL CONSTRUCTION (2 Issues)	14,556,013
LSS SETTLEMENT (1 Issue)	222,825
PUBLIC WORKS PROJECTS (INCL FIRE STATION) (1 Issue)	429,095
PUBLIC WORKS PROJECTS (INCL TREATMENT PLANT) (1 Issue)	3,313,000

† Audited Financial Statements: 06/30/2021

* Does not include 2022 CON interim financing balance

Debt Mix – by Purpose of Debt



MARCH FISCAL YEAR-TO-DATE RESULTS

CITY OF LAKELAND

BALANCE SHEET - ALL CITY GOVERNMENTAL FUNDS - UNAUDITED
March 31, 2022

	GOVERNMENTAL FUNDS - MODIFIED ACCRUAL					
	GENERAL FUND	DEBT SERVICE FUND	STATE STREET AID FUND	STORM WATER FUND	SOLID WASTE FUND	TOTAL GOVERNMENTAL FUNDS
ASSETS						
Cash and cash equivalents	$ 12,851,837	$ 45	$ 471,949	$ 350,466	$ 232,827	$ 13,907,124
Receivables						
Property taxes, net of allowance	4,742,729	-	-	-	-	4,742,729
Other	16,744	-	-	30,000	-	46,744
Prepaid items	897	-	-	-	-	897
Inventory	5,802	-	-	-	-	5,802
Restricted cash	172,605	-	-	-	-	172,605
Total assets	$ 17,790,614	$ 45	$ 471,949	$ 380,466	$ 232,827	$ 18,875,901
LIABILITIES						
Accounts payable and accrued liabilities	$ 37,211	$ -	$ 50,419	$ 105	$ 8,601	$ 96,336
Deposits	137,050	-	-	-	-	137,050
Due to other funds	88	-	-	-	-	88
Total liabilities	174,349	-	50,419	105	8,601	233,474
DEFERRED INFLOWS OF RESOURCES						
Unavailable revenue						
Property taxes	4,734,124	-	-	-	-	4,734,124
Grants	6,445	-	-	-	-	6,445
Other	10,299	-	-	-	-	10,299
Total deferred inflows of resources	4,750,868	-	-	-	-	4,750,868
FUND BALANCES						
Restricted	172,000	-	-	380,361	224,226	776,587
Committed	1,133,938	45	421,530	-	-	1,555,513
Assigned	606,373	-	-	-	-	606,373
Unassigned	10,953,086	-	-	-	-	10,953,086
Total fund balances	12,865,397	45	421,530	380,361	224,226	13,891,559
Total liabilities, deferred inflows of resources, and fund balances	$ 17,790,614	$ 45	$ 471,949	$ 380,466	$ 232,827	$ 18,875,901

City of Lakeland

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
ALL CITY GOVERNMENTAL FUNDS - UNAUDITED - FOR THE FYTD PERIOD ENDED
March 31, 2022

	GOVERNMENTAL FUNDS - MODIFIED ACCRUAL					
	GENERAL FUND	DEBT SERVICE FUND	STATE STREET AID FUND	STORM WATER FUND	SOLID WASTE FUND	TOTAL GOVERNMENTAL FUNDS
REVENUES						
Property taxes	$ 4,348,596	$ -	$ -	$ -	$ -	$ 4,348,596
Local taxes	1,572,795	-	-	-	-	1,572,795
Intergovernmental	1,087,483	-	289,319	-	-	1,376,802
Licenses and permits	225,068	-	-	-	-	225,068
Charges for services	116,301	-	-	164,035	883,094	1,163,430
Federal, state, and local grants	1,056,824	-	153,314	-	-	1,210,138
Interest income	5,769	2	-	-	-	5,771
Other	7,049	-	-	-	1,215	8,264
Total revenues	8,419,885	2	442,633	164,035	884,309	9,910,864
EXPENDITURES						
Current						
General government	1,465,111	-	-	-	-	1,465,111
Community development	494,594	-	-	-	-	494,594
Public works	462,536	-	897,598	49,648	888,136	2,297,918
Parks and recreation	497,153	-	-	-	-	497,153
Capital Outlay	3,427,495	-	283,580	492	53,832	3,765,399
Debt Service						
Principal	-	341,574	-	-	-	341,574
Interest and fiscal charges	-	925,012	-	-	-	925,012
Total expenditures	6,346,889	1,266,586	1,181,178	50,140	941,968	9,786,761
Excess of revenues over expenditures	2,072,996	(1,266,584)	(738,545)	113,895	(57,659)	124,103
OTHER FINANCING SOURCES (USES)						
Issuance of debt	1,357,872	-	-	-	-	1,357,872
Transfers in	700,000	1,266,587	604,500	-	-	2,571,087
Transfers out	(2,553,302)	-	-	-	-	(2,553,302)
Total other financing sources (uses)	(495,430)	1,266,587	604,500	-	-	1,375,657
Net change in fund balances	1,577,566	3	(134,045)	113,895	(57,659)	1,499,760
Fund balances - beginning	11,287,831	42	555,575	266,466	281,885	12,391,799
Fund balances - ending	$ 12,865,397	$ 45	$ 421,530	$ 380,361	$ 224,226	$ 13,891,559

City of Lakeland, TN

SEWER FUND

STATEMENT OF NET POSITION

March 31, 2022

ASSETS		
Current assets:		
Cash and cash equivalents	$	2,328,492
Restricted cash and cash equivalents		1,875,526
Receivables		
Interest		1,721
Total current assets		4,205,739
Capital assets:		
Capital assets, not being depreciated		1,033,753
Capital assets, being depreciated - net		13,351,842
Total capital assets		14,385,595
Total assets		18,591,334
DEFERRED OUTFLOWS OF RESOURCES		
Deferred Outflows Related to Pensions		18,704
LIABILITIES		
Current liabilities:		
Accounts payable and accrued expenses		174,024
Deposits		1,875,526
Current portion of notes payable		588,000
Total current liabilities		2,637,550
Noncurrent liabilities:		
Net pension liability		3,576
Notes payable, net of current portion		2,725,000
Total liabilities		5,366,126
DEFERRED INFLOWS OF RESOURCES		
Deferred Inflows Related to Pensions		8,230
NET POSITION		
Net investment in capital assets		11,072,595
Unrestricted		2,163,087
Total net position	$	13,235,682

City of Lakeland, Tennessee
SEWER FUND
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
March 31, 2022

	Prior YTD 03/31/21	Current YTD 03/31/22	Plan FY 2022
Operating revenues:			
Sewer service fee	$ 1,043,339	$ 1,048,858	$ 1,742,376
Service connection fees	337,950	271,200	464,680
Total operating revenues	1,381,289	1,320,058	2,207,056
Operating expenses:			
Personnel expenses	(244,815)	(232,527)	(528,451)
General and administrative	(278,653)	(289,585)	(432,100)
Depreciation	(384,770)	(382,500)	(510,000)
Total operating expenses	(908,238)	(904,612)	(1,470,551)
Operating Income (Loss)	473,051	415,446	736,505
Nonoperating revenues (expenses):			
Interest income	2,559	2,055	5,110
Interest and agent Fee expense	(24,915)	(20,553)	(160,000)
Total non-operating expenses	(22,356)	(18,498)	(154,890)
Change in net position	450,695	396,948	581,615
Capital Contributions	-	-	560,069
Net position - beginning of year	12,316,614	12,838,734	12,838,734
Net position - Mar-31	$ 12,767,309	$ 13,235,682	$ 13,980,418

City of Lakeland, Tennessee

SEWER FUND

STATEMENT OF CASH FLOWS

March 31, 2022

		Current YTD 03/31/22
Cash flows from operating activities:		
Receipts from customers and users	$	1,455,561
Payments to suppliers/operating costs		(633,517)
Net cash provided by operating activities		822,044
Cash flows from capital and related financing activities:		
Principal payments on capital debt		-
Acquisition and construction of capital assets		(351,674)
Interest paid on capital debt		(20,553)
Net cash used by capital and related financing activities		(372,227)
Cash flows from investing activities:		
Interest income received		2,055
Net increase (decrease) in cash and cash equivalents		451,872
Cash and cash equivalents - beginning of year		1,876,620
Cash and cash equivalents - Mar-31	$	2,328,492

City of Lakeland

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

GENERAL FUND

March 31, 2022

	Prior YTD 03/31/21	Current YTD 03/31/22	Budget FY 2022	% Earned/Used Year-to-Date
REVENUES				
Property Taxes	$ 4,255,939	$ 4,348,596	$ 4,700,922	92.51%
Local Taxes	1,271,762	1,572,795	2,636,377	59.66%
Intergovernmental	879,371	1,087,483	1,470,458	73.96%
Licenses and permits	303,177	225,068	254,720	88.36%
Charges for services	163,616	116,301	334,000	34.82%
Federal, State, and Local Grants	1,617,373	1,056,824	12,734,400	8.30%
Other	12,678	12,818	24,824	51.64%
Total Revenues	8,503,916	8,419,885	22,155,701	38.00%
EXPENDITURES				
Current				
General government	(1,343,631)	(1,465,112)	(2,114,703)	69.28%
Community Development	(390,556)	(494,594)	(1,029,378)	48.05%
Public Works	(293,545)	(462,536)	(679,597)	68.06%
Parks and Recreation	(273,143)	(497,153)	(885,810)	56.12%
Capital Projects	(1,432,186)	(3,427,495)	(17,593,125)	19.48%
Total Expenditures	(3,733,061)	(6,346,890)	(22,302,613)	28.46%
Excess (deficiency) of revenues over (under) expenditures	4,770,855	2,072,995	(146,912)	
OTHER FINANCING SOURCES (USES)				
Issuance of Debt	14,794,500	1,357,872	13,500,000	
Transfers in	700,000	700,000	707,100	
Transfers out	(18,149,167)	(2,553,302)	(10,823,982)	
Total Other Financing Sources	(2,654,667)	(495,430)	3,383,118	
Net Change in Fund Balance	$ 2,116,188	$ 1,577,565	$ 3,236,206	
Allocation of Net Change in Fund Balance:				
Committed Fund Balance		$ (1,163,627)		
Restricted Fund Balance		(546)		
Assigned Fund Balance		(478,200)		
Nonspendable Fund Balance		-		
Unassigned Fund Balance		3,219,938		
Net Change in Fund Balance		$ 1,577,565		

City of Lakeland

DEBT SERVICE FUND

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

March 31, 2022

	YTD 03/31/22	Budget FY 2022
Revenues:		
Interest	$ 2	$ -
Total Revenues	2	-
Expenditures:		
Principal	(341,574)	(5,980,621)
Interest	(841,151)	(1,166,880)
Dues and Fees	(83,861)	(66,400)
Total Expenditures	(1,266,586)	(7,213,901)
Net excess (deficiency) of revenues over expenditures	(1,266,584)	(7,213,901)
Other Financing Sources (Uses):		
Transfers In	1,266,587	7,213,901
Total Other Financing Sources (Uses)	1,266,587	7,213,901
Net Change in Fund Balance	$ 3	$ -

STATE STREET AID

STATEMENT OF REVENUES AND EXPENSES

MARCH 31, 2022

	Prior YTD 03/31/21	Current YTD 03/31/22	Budget FY 2022
REVENUES:			
State shared revenue	$ 267,646	$ 289,319	$ 436,320
Grant Revenue	-	153,314	153,314
Total revenues	267,646	442,633	589,634
EXPENDITURES:			
Personnel expenses	(148,305)	(123,034)	(257,713)
Public works	(178,037)	(774,564)	(3,133,363)
Capital projects	(247,547)	(283,580)	(681,997)
Total expenditures	(573,889)	(1,181,178)	(4,073,073)
Net excess (deficiency) of revenues over expenditures	(306,243)	(738,545)	(3,483,439)
OTHER FINANCING SOURCES (USES):			
Transfers in	1,574,617	604,500	2,927,866
Total other financing sources (uses):	1,574,617	604,500	2,927,866
Net change in fund balance	1,268,374	(134,045)	(555,573)
Fund balance - beginning of year	294,322	555,575	555,575
Fund balance - Mar 31	$ 1,562,696	$ 421,530	$ 2

STORM WATER FUND

STATEMENT OF REVENUES AND EXPENDITURES

March 31, 2022

	Prior YTD 03/31/21	Current YTD 03/31/22	Budget FY 2022
REVENUES:			
Storm Water Fees	$ 128,645	$ 134,035	$ 198,566
Other	23,400	30,000	-
Total revenues	152,045	164,035	198,566
EXPENDITURES:			
Personnel expenses	(29,699)	(41,570)	(54,307)
General and administrative	(11,067)	(8,078)	(27,310)
Capital	(247,345)	(492)	(150,000)
Total expenditures	(288,111)	(50,140)	(231,617)
Net change in fund balance	(136,066)	113,895	(33,051)
Fund balance - beginning of year	168,394	266,466	266,466
Fund balance - Mar 31	$ 32,328	$ 380,361	$ 233,415

SOLID WASTE FUND

STATEMENT OF REVENUES AND EXPENDITURES

March 31, 2022

	Prior YTD 03/31/21	Current YTD 03/31/22	Budget FY 2022
REVENUES:			
Solid waste collection fees	$ 858,449	$ 883,094	$ 1,320,444
Grant revenues	138,760	-	-
Other	1,300	1,215	1,500
Total revenues	998,509	884,309	1,321,944
EXPENDITURES:			
Personnel expenditures	(139,521)	(111,124)	(151,834)
General and administrative	(43,740)	(40,328)	(88,700)
Contracted services	(755,547)	(736,684)	(1,055,000)
Capital	(134,058)	(53,832)	(53,833)
Total expenditures	(1,072,866)	(941,968)	(1,349,367)
Net change in fund balance	(74,357)	(57,659)	(27,423)
Fund balance - beginning of year	547,021	281,885	281,885
Fund balance - Mar 31	$ 472,664	$ 224,226	$ 254,462

Appendix A – Budgetary Transfers

Fnd T Acct Obj Prj Loc Prg	Account Level Description	2021-22 Original Budget	2021-22 Budget Carry Fwd	2021-22 Budget Revisions	2021-22 Budget Transfers	2021-22 Revised Budget
110 E 41000 212 000 00000 000	GOV - Employee Engagement	$ -	$ -	$ -	$ 300.00	$ 300.00
110 E 41000 252 000 00000 000	GOV - Legal Services	$ 100,000.00	$ -	$ -	$ (10,000.00)	$ 90,000.00
110 E 41000 252 000 00000 800	GOV Legal Services - COVID-19	$ -	$ -	$ -	$ 10,000.00	$ 10,000.00
110 E 41000 259 000 00000 000	GOV - Other Professional Servi	$ 23,000.00	$ -	$ -	$ 10,000.00	$ 33,000.00
110 E 41000 290 000 00000 000	GOV - Contracted Service	$ 105,000.00	$ -	$ -	$ (12,300.00)	$ 92,700.00
110 E 41000 299 000 00000 000	GOV - Contingency	$ 2,000.00	$ -	$ -	$ (300.00)	$ 1,700.00
110 E 41500 220 000 00000 000	FIN - Printing	$ 1,500.00	$ -	$ -	$ 600.00	$ 2,100.00
110 E 41500 299 000 00000 000	FIN - Contingency	$ 1,000.00	$ -	$ -	$ (600.00)	$ 400.00
110 E 41670 148 000 00000 000	ENG - Education/Training	$ 2,000.00	$ -	$ -	$ 1,000.00	$ 3,000.00
110 E 41670 254 000 00000 000	ENG - Arch/Eng/Landscape Serv	$ 15,000.00	$ 3,770.00	$ -	$ 30,000.00	$ 48,770.00
110 E 41670 259 000 00000 000	ENG - Other Professional Servi	$ 15,000.00	$ -	$ -	$ (3,075.00)	$ 11,925.00
110 E 41670 280 000 00000 000	ENG - Travel	$ 2,500.00	$ -	$ -	$ 600.00	$ 3,100.00
110 E 41670 299 000 00000 000	ENG - Contingency	$ 2,500.00	$ -	$ -	$ (1,745.00)	$ 755.00
110 E 41670 778 000 00000 000	ENG - Canada Rd Bike Ped Path	$ -	$ -	$ 343,000.00	$ (30,000.00)	$ 313,000.00
110 E 41670 781 000 00000 000	ENG - Transp Plan Update	$ -	$ -	$ 349,855.00	$ 3,220.00	$ 353,075.00
110 E 41672 148 000 00000 000	INS - Education/Training	$ 1,000.00	$ -	$ -	$ 1,000.00	$ 2,000.00
110 E 41700 148 000 00000 000	PLN - Education/Training	$ 2,500.00	$ -	$ -	$ 200.00	$ 2,700.00
110 E 41700 259 000 00000 000	PLN - Other Professional Servi	$ 100,000.00	$ -	$ -	$ (1,000.00)	$ 99,000.00
110 E 41700 280 000 00000 000	PLN - Travel	$ 1,000.00	$ -	$ -	$ 1,200.00	$ 2,200.00
110 E 41700 287 000 00000 000	PLN - Meals & Entertainment	$ 500.00	$ -	$ -	$ 300.00	$ 800.00
110 E 41710 148 000 00000 000	CDE - Education/Training	$ 500.00	$ -	$ -	$ (200.00)	$ 300.00
110 E 41710 341 000 00000 000	CDE - Tools	$ 500.00	$ -	$ -	$ (500.00)	$ -
110 E 41711 259 000 00000 000	IS - Other Professional Servi	$ 115,056.00	$ -	$ -	$ (10,000.00)	$ 105,056.00
110 E 41711 948 000 00000 000	IS - Computer Upgrades	$ 17,450.00	$ -	$ 1,550.00	$ 15,600.00	$ 34,600.00
110 E 43000 122 000 00000 000	PW - Temporary Employee Wages	$ 40,000.00	$ -	$ -	$ (40,000.00)	$ -
110 E 43000 148 000 00000 000	PW - Education/Training	$ 3,000.00	$ -	$ -	$ (1,000.00)	$ 2,000.00
110 E 43000 289 000 00000 000	PW - Other Contracted Svc	$ -	$ -	$ -	$ 1.00	$ 1.00
110 E 43000 290 000 00000 000	PW - Contracted Service	$ 10,000.00	$ -	$ -	$ 39,999.00	$ 49,999.00
110 E 43000 331 000 00000 000	PW - Gas, Oil, Diesel	$ 10,000.00	$ -	$ -	$ (1,000.00)	$ 9,000.00
110 E 43000 341 000 00000 000	PW - Tools	$ 18,000.00	$ -	$ -	$ (3,300.00)	$ 14,700.00
110 E 44400 462 000 00000 000	REC - Youth Soccer	$ 53,305.00	$ -	$ -	$ (21,500.00)	$ 31,805.00
110 E 44400 465 000 00000 000	REC - Youth Cheerleading	$ 26,000.00	$ -	$ 4,016.61	$ (15,000.00)	$ 15,016.61
110 E 44400 475 000 00000 000	REC - Youth Football	$ 25,000.00	$ -	$ 525.00	$ 15,000.00	$ 40,525.00
110 E 44400 476 000 00000 000	REC - Recreation Camps	$ 10,000.00	$ -	$ -	$ (5,000.00)	$ 5,000.00
110 E 44400 480 000 00000 000	REC - Health & Fitness	$ -	$ -	$ -	$ 5,000.00	$ 5,000.00
110 E 44710 122 000 00000 000	PRK -Temporary Employee Wages	$ -	$ -	$ -	$ 8,000.00	$ 8,000.00
110 E 44710 242 000 00000 000	PRK - Water	$ -	$ -	$ -	$ 10,000.00	$ 10,000.00
110 E 44710 290 000 00000 000	PRK - Contracted Service	$ 24,840.00	$ -	$ -	$ (8,000.00)	$ 16,840.00
110 E 44710 331 000 00000 000	PRK - Gas, Oil, Diesel	$ -	$ -	$ 7,000.00	$ 1,000.00	$ 8,000.00
110 E 44710 341 000 00000 000	PRK - Tools	$ 2,500.00	$ -	$ -	$ 11,500.00	$ 14,000.00
121 E 43100 268 000 00000 000	STR - Repair & Maintenance Roa	$ 2,150,000.00	$ 700,937.66	$ 100,000.00	$ (2,600,937.66)	$ 350,000.00
121 E 43100 270 000 00000 000	STR - Paving	$ -	$ -	$ -	$ 2,600,937.66	$ 2,600,937.66

BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
THURSDAY, MARCH 10, 2022, 5:30 P.M.
CITY HALL. LAKELAND. TENNESSEE 38002

DRAFT

I. **CALL TO ORDER BY MAYOR:** The meeting was called to order by Mayor Mike Cunningham 5:30 p.m. on Thursday, March 10, 2022.

II. **INVOCATION:** Offered by Mayor Cunningham.

III. **PLEDGE:** Mayor Cunningham led the pledge to the flag.

IV. **ROLL CALL BY RECORDER:** Mayor Mike Cunningham, Vice Mayor Michele Dial, Commissioner Jim Atkinson, Commissioner Richard Gonzales, and Commissioner Wesley Wright were present.

Staff personnel in attendance were City Manager Shane Horn, City Engineer Emily Harrell, Finance Director Michael Walker, Planning Director Donald Anthony, GIS Director Josh Thompson, City Recorder Debra Murrell and City Attorney Will Patterson.

V. **PUBLIC HEARING:**

VI. **TREASURER'S REPORT:**

1. Financial Director Michael Walker offered the Treasurer's Report for the month of February.

VII. **REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:**

- Sheriff's Report: Summary report for the month of February *(Given by Lt. Jason Valentine)*

  For the record: Comments from Michael Shelton of Kimley Horn was moved up on the agenda as it pertained to item 6 of consent agenda.

- City Manager's Report: City Manager Shane Horn offered a report.

- Commissioners' Report:
  - Commissioner Atkinson offered a report on MPC/DRC activities.
  - Commissioner Wright offered a report on EDC activities.
  - Vice Mayor Dial offered a report on PRB activities.

VIII. **PUBLIC COMMENTS:**

IX. **SEWERAGE COMMISSION BUSINESS:**

1. **Resolution** – recommending the BOC amend Section 2 of Ordinance 17-249 Establishing Sewer User Rates and Sewer Charge Adjustments. *Sponsored by Emily Harrell*

   Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner Wright.

DRAFT

When the question was called the resolution passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

X. CONSENT AGENDA:

1. **Approval of Meeting Minutes from Previous Meetings:**
   a. Regular Meeting Minutes – February 10, 2022.

2. **<u>Ordinance - First Reading</u> – amending provisions of the Lakeland Municipal Code related to ongoing violations and public nuisance.** *Sponsored by Judge Koratsky*

3. **<u>Resolution</u> – authorizing the issuance of not to exceed eleven million five hundred thousand dollars (11,500,000) City of Lakeland, Tennessee, general obligation capital outlay note.** *Sponsored by Michael Walker*

4. **<u>Resolution</u> – authorizing the update of intrusion and fire monitoring systems at City Facilities.** *Sponsored by Pat O'Mara*

5. **<u>Resolution</u> – approving task order # 3 of the master services agreement with True North Geographic Technologies for Cityworks PLL implementation.** *Sponsored by Josh Thompson*

6. **<u>Resolution</u> – approving a contract with Kimley Horn for development of the Lakeland comprehensive plan.** *Sponsored by Donald Anthony*

7. **<u>Resolution</u> – approving an inter-jurisdictional agreement between the City of Memphis and the City of Lakeland and a bill of sale for sanitary sewer assets in Stonebridge Subdivision.** *Sponsored by Emily Harrell*

8. **<u>Resolution</u> – to provide guidance and direction to staff to complete a feasibility study on the creation of an in-house City building department for construction permitting and inspection services.** *Sponsored by Commissioner Atkinson.*

Commissioner Gonzales moved to approve the consent agenda as presented, seconded by Commissioner Wright.

DRAFT

When the question was called the motion carried, voice vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

XI. REGULAR AGENDA:

1. **<u>Ordinance – First Reading</u> – amending the fiscal year 2021-2022 budget, passed by ordinance O-5-2021, as amended by ordinance O-13-2021.** *Sponsored by Michael Walker*

   Commissioner Gonzales moved to bring this item to the floor, seconded by Commissioner Atkinson.

   When the question was called the First Reading of the Ordinance passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

2. **<u>Ordinance - First Reading</u> – rescinding ordinance 2021-287 that committed specific revenue sources and established specific uses of those resources.** *Sponsored by Michael Walker*

   Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner Wright.

   When the question was called the First Reading of the Ordinance passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

3. **<u>Ordinance - First Reading</u> – amending provisions of the Lakeland Municipal Code related to inoperative vehicles.** *Sponsored by Judge Koratsky*

   Commissioner Gonzales moved to bring this item to the floor, seconded by Commissioner Wright.

DRAFT

When the question was called the First Reading of the Ordinance passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

4. **<u>Ordinance - First Reading</u> – amending Section 2 of Ordinance 17-249 Establishing Sewer User Rates and Sewer Charge Adjustments.** *Sponsored by Emily Harrell*

   Commissioner Gonzales moved to bring this item to the floor, seconded by Commissioner Wright.

   When the question was called the First Reading of the Ordinance passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

5. **<u>Resolution</u> – authorizing the addition of 10 Flock Safety cameras to the existing security network.** *Sponsored by Commissioner Wright.*

   Commissioner Gonzales moved to bring this item to the floor, seconded by Commissioner Atkinson.

   When the question was called the resolution passed, as presented, roll call vote, 5 in favor 0 against (5-0).

Vice Mayor Dial	Yea
Commissioner Atkinson	Yea
Commissioner Gonzales	Yea
Commissioner Wright	Yea
Mayor Cunningham	Yea

6. **<u>Resolution</u> – to engage with a Landscape Architect to provide plans for screening at locations as directed by the Board of Commissioners.** *Sponsored by Commissioner Wright*

   Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner Gonzales.

   Discussion ensued.

DRAFT

After the discussion, Commissioner Wright moved to withdraw this item, seconded by Vice Mayor Dial.

When the question was called the motion carried, voice vote, all in favor (5-0).

XII. ANNOUNCEMENTS:

XIII. ADJOURNMENT: There being no other business on which to take action, Mayor Cunningham moved to adjourn the meeting, seconded by Commissioner Atkinson. ***Motion carried, voice vote, all in favor (5-0).***

The meeting was adjourned at 7:21 p.m. on Thursday, March 10, 2022.

These minutes were approved on April 14, 2022.

____
Mike Cunningham, *Mayor*

ATTEST:

____
Debra Murrell
City Recorder

ORDINANCE O-7-2022

AN ORDINANCE AMENDING PROVISIONS OF THE LAKELAND MUNICIPAL CODE RELATED ONGOING VIOLATIONS AND PUBLIC NUISANCE

WHEREAS, Lakeland has an ordinance under Title 17 of the Lakeland Municipal Code that prohibits ongoing violations of City ordinances and allows abatement or remediation thereof by the City, as well as billing the occupant and/or owner of the offending property for the costs of said abatement or remediation;

WHEREAS, The Mayor and Board of Commissioners of the City of Lakeland believe that such ongoing and uncorrected violations constitute a public nuisance;

WHEREAS, The Mayor and Board of Commissioners of the City of Lakeland desire that the wording of the existing ordinance be amended to assure that the City be allowed to abate or remediate ongoing violations of any lawful regulation of the City that constitute a public nuisance;

WHEREAS, The Mayor and Board of Commissioners believe that, unless the violation is an emergent threat to public health requiring immediate action, in order for the City to go on private property to abate or remediate an ongoing violation, and to bill the occupant and/or owner for same, guidelines should be in place that allow for adequate notice to the occupant and/or owner of the property, as well as an opportunity for hearing if requested;

WHEREAS, The Mayor and Board of Commissioners believe that it is unlawful for any person to interfere with, hinder, or refuse to allow the City, or its designee, to enter upon private property in order to abate or remediate on ongoing violation that constitutes a public nuisance or immediate threat to public health.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF LAKELAND, TENNESSEE:

Section 1: Section 17-113 of the Lakeland Municipal Code is hereby amended in accord with Exhibit A which is attached hereto and incorporated herein by reference.

Section 2: The provisions of this Ordinance are severable. If any provision of this Ordinance or the application thereof to any person or circumstance is held to be invalid by a court of competent jurisdiction, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid provision or application.

Section 3: This Ordinance shall take effect immediately after its passage, the public welfare requiring it.

First Reading	March 10, 2022
Second Reading	April 14, 2022
Public Hearing	April 14, 2022

ATTEST:

____
Mike Cunningham, Mayor

____
Debra Murrell, City Recorder

EXHIBIT A

17-113. Violations. Any person violating or failing to comply with any provision of this chapter, Chapter 13, or any other lawful regulation of the city ~~manager~~ shall be subject to a penalty of not more than fifty dollars ($50.00) for each offense and each day such violation continues shall be deemed to be a separate offense.

(1) Public Nuisance. Any ongoing and uncorrected violation of this chapter, Chapter 13, or any lawful regulation of the city is hereby declared a public nuisance which may be remediated or abated as such in accordance with the provisions of this chapter.

(~~1~~ 2) Notice and correction of violations. Whenever the city manager or designate determines that there are reasonable grounds to believe that there has been a violation of any provision of this chapter, Chapter 13, or any other lawful regulation of the city, he shall give notice of such alleged violation to the person or persons responsible therefor. It shall constitute sufficient notice, when a copy of same is posted in a conspicuous place upon the private property on which the violation is located and duplicate copies are sent by certified mail to the owner and/or occupant of the private property at their last known address. Such notice shall:

(a) Be put into writing.

(b) Include a statement of the reasons why it is being issued.

(c) Be served upon the owner or his agent or the occupant of the premises where the alleged violation takes place.

(d) Allow a reasonable time for the performance of any act required by such notice (typically thirty (30) days absent emergency circumstances).

(3) Request for hearing. The persons to whom the notices are directed, or their duly authorized agents, may file a written request for hearing before the municipal judge of the City of Lakeland within ten (10) days of receipt of any notice prescribed herein for the purpose of defending the charges by the city. Such hearing shall be held as soon as practicable after the filing of the request and with at least fifteen (15) days advance notice to all parties involved. Such opportunity for a hearing request, and the time parameters for such request, shall be included in the notice given under paragraph (2).

(~~2~~ 4) Remedial Action. The notice provided for in subsection (~~1~~ 2) may contain an outline of remedial action or abatement which, if taken, will effect compliance with the provisions of this chapter. If such corrective action is not taken within the period provided in the notice, or a hearing is had and the existence of the violation is affirmed by the Municipal Judge, the city manager may correct the same and, upon completion of the work, shall determine the reasonable cost thereof and bill the owner or tenant therefor.

~~(3)~~ (5) Whenever the city manager finds that a situation exists which endangers the public health he may, as an emergency measure, correct the same without any notice to the owner or occupant of the premises and, upon completion of the work, he shall determine the reasonable cost thereof and bill the owner or tenant therefor.

(6) It shall be unlawful for any person to interfere with, hinder, or refuse to allow the City, or its designee, to enter upon private property in order to abate, correct, or remediate a violation as provided herein.

(7) ~~This~~ Any charge assessed under these provisions shall constitute a lien upon the property where the corrective measure is taken and such lien shall be enforced as are other tax liens of the city.

~~(4)~~(8) The provisions of this section are not exclusive but cumulative and shall be in addition to the penalties imposed for a violation of ~~this chapter~~ any lawful regulation of the City, and are in addition to, and not meant to replace, any other remedial provisions contained elsewhere in the Lakeland Municipal Code. The notice provided for herein shall not be a prerequisite to prosecution for violating any provision of this chapter, Chapter 13, or any other lawful regulation of the city. (1989 Code, § 8-213)

ORDINANCE O-6-2022

AN ORDINANCE AMENDING PROVISIONS OF THE LAKELAND MUNICIPAL CODE RELATED TO INOPERATIVE VEHICLES

WHEREAS, Lakeland currently has an ordinance that regulates inoperable vehicles on private or public property;

WHEREAS, The Mayor and Board of Commissioners of the City of Lakeland believe that, in order to be fair and effective, the existing inoperative vehicle ordinance should be more comprehensive and should include definitions.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF LAKELAND, TENNESSEE:

Section 1: Section 13-107 of the Lakeland Municipal Code is hereby repealed in its entirety and replaced with the following:

TITLE 13
PROPERTY MAINTENANCE REGULATIONS

CHAPTER 1
MISCELLANEOUS

13-107. Inoperative vehicles on or adjacent to residential property.

(1) Storing, parking or leaving dismantled or other such motor vehicle prohibited, and declared nuisance, exceptions. No person shall park, store, leave, or permit the parking, storing, or leaving of any motor vehicle of any kind which is in an abandoned, wrecked, dismantled, inoperative, rusted, junked or partially dismantled condition whether attended or not, upon any public or private property within the City for a period of time in excess of seventy-two (72) hours. The presence of an abandoned, wrecked, dismantled, inoperative, rusted, junked, or partially dismantled vehicle or parts thereof, on private or public property is hereby declared a public nuisance which may be abated as such in accordance with the provisions contained in Chapter 17-113. This section shall not apply to any vehicle enclosed within a building on private property or to any vehicle held in connection with a business enterprise, lawfully licensed by the City and properly operated in the appropriate business zone, pursuant to the zoning laws of the City, or to any motor vehicle in operable condition specifically adopted or designed for operation on drag strips or raceways, or any vehicle retained by the owner for antique collection purposes operable and licensed or in the process of being restored.

(2) Definitions. For the purpose of this chapter the following terms, phrases, words, and their derivations shall have the meaning given herein. When not inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular number and words in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

(a) "City" is the City of Lakeland.

(b) "Motor vehicle" is any vehicle which is self-propelled and designed to travel along the ground and shall include, but not be limited to automobiles, buses, motor-bikes, motorcycles, motor scooters, trucks, tractors, riding lawn mowers, go-carts, golf carts, campers, and trailers.

(c) "Junked motor vehicle" is any vehicle, as defined by this subsection, which does not have lawfully affixed thereto an unexpired license plate or the condition of which is wrecked, dismantled, partially dismantled, inoperative, abandoned or discarded.

(d) "Person" shall mean any person, firm, partnership, association, corporation, company or organization of any kind.

(e) "Private property" shall mean any residential lot of less than two (2) acres within the City which is privately owned and which is not public property as defined in this subsection.

(f) "Public property" shall mean any street or highway which shall include the entire width between the boundary lines of every way publicly maintained for the purposes of vehicular travel, and shall also mean any other publicly owned property or facility.

Section 2: The provisions of this Ordinance are severable. If any provision of this Ordinance or the application thereof to any person or circumstance is held to be invalid by a court of competent jurisdiction, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid provision or application.

Section 3: This Ordinance shall take effect immediately after its passage, the public welfare requiring it.

First Reading	March 10, 2022
Second Reading	April 14, 2022
Public Hearing	April 14, 2022

ATTEST:

________________________________ ________________________________

Mike Cunningham, Mayor Debra Murrell, City Recorder

CITY OF LAKELAND TENNESSEE

Board of Commissioners

Meeting Cycle: Thursday, April 7, 2022

Subject: **Ordinance - Final Reading** - amending the fiscal year 2021-2022 budget, passed by ordinance O-5-2021, as amended by ordinance O-13-2021. *Sponsored by Michael Walker*

Staff Contact: Michael Walker, Finance & HR Director

STAFF RECOMMENDATION

Staff recommends approval of Ordinance O-4-2022 amending the fiscal year 2022 budget, as outlined in the notes of Exhibit A.

BUDGET IMPACT

The Fiscal Year 2022 budget will be amended as outlined on Exhibit A.

DISCUSSION

Staff remains open to discussion and feedback.

ORDINANCE O-4-2022

AN ORDINANCE OF THE CITY OF LAKELAND, TENNESSEE AMENDING THE FISCAL YEAR 2021-2022 BUDGET, PASSED BY ORDINANCE O-5-2021, AS AMENDED BY ORDINANCE O-13-2021

WHEREAS, the City of Lakeland adopted the fiscal year 2021-2022 budget by passage of Ordinance O-5-2021 on June 10, 2021; and

WHEREAS, the City of Lakeland adopted Ordinance O-13-2021 on November 4, 2021, amending the fiscal year 2021-2022 budget originally set in Ordinance O-5-2021; and

WHEREAS, revenue, expenditure/expense, and/or other financing source and use amounts in the General Fund, State Street Aid Fund, Sewer Fund, Storm Water Fund, and Solid Waste Fund are expected to differ from amended projections due to subsequent events and information available; and

WHEREAS, the Lakeland Board of Education has approved amendments to the General Purpose School Fund, the School Federal Projects Fund, the School Nutrition Fund, the School Discretionary Grants Fund, and the School Capital Projects Fund that require Board of Commissioners approval.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF LAKELAND, TENNESSEE THAT CHANGES BE MADE TO THE FISCAL YEAR 2021-2022 BUDGET AS FOLLOWS**:**

SECTION 1. Ordinances O-5-2021 and O-13-2021 are hereby amended according to the attached budget amendment (Exhibit A).

SECTION 2. The Board of Commissioners authorizes the Finance and Human Resources Director to make said changes in the accounting system.

SECTION 3. This ordinance shall take effect immediately upon final passage.

SECTION 4. All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

First Reading: March 10, 2022
Public Hearing: April 14, 2022
Final Reading: April 14, 2022

Mike Cunningham, *Mayor*

ATTEST:

Debra Murrell
City Recorder

2021-2022 BUDGET - CITY OF LAKELAND	ORIGINAL BUDGET O-5-2021 2021-2022	ENCUMBRANCE CARRYFORWARD, PRIOR AMENDMENTS, OR TRANSFERS	CURRENT REVISED BUDGET 2021-2022	PROPOSED AMENDMENTS 04/14/22		TOTAL BUDGET 2021-2022
CITY FUNDS						
General Fund						
Revenue and Other Financing Sources						
Property Tax	$ 4,700,922	$ -	$ 4,700,922	$ -	1	$ 4,700,922
Local Taxes (including sales tax)	2,636,377	-	2,636,377	5,000	2	2,641,377
Licenses and Permits	254,720	-	254,720	-		254,720
Grants	11,980,000	754,400	12,734,400	91,495	3	12,825,895
Intergovernmental	1,470,458	-	1,470,458	-		1,470,458
Charges for Services	334,000	-	334,000	-		334,000
Other Revenue	24,824	-	24,824	-		24,824
Other Financing Sources:						
Loan Proceeds	16,420,000	(2,920,000)	13,500,000	45,205,500	16	58,705,500
Transfer from School System Fund	707,100	-	707,100	-		707,100
Total	38,528,401	(2,165,600)	36,362,801	45,301,995		81,664,796
Expenditures and Other Financing Uses						
General Government	(2,057,087)	(56,116)	(2,113,203)	(28,840)	4	(2,142,043)
Community Development	(954,388)	(44,990)	(999,378)	96,845	5	(902,533)
Public Works	(648,527)	(32,570)	(681,097)	(82,880)	6	(763,977)
Parks and Recreation (including Senior Center & IH)	(834,323)	(51,487)	(885,810)	(26,920)	7	(912,730)
Capital	(16,856,000)	(767,125)	(17,623,125)	155,410	8	(17,467,715)
Other Financing Uses:						
Transfer to Debt Service Fund	(7,279,401)	65,500	(7,213,901)	(43,550,000)	16	(50,763,901)
Transfer to School System Fund	(682,215)	-	(682,215)	(1,727,500)	16	(2,409,715)
Transfer to State Street Aid Fund	(2,326,748)	(601,118)	(2,927,866)	(256,690)	9	(3,184,556)
Total	(31,638,689)	(1,487,906)	(33,126,595)	(45,420,575)		(78,547,170)
Surplus (Deficit)	6,889,712	(3,653,506)	3,236,206	(118,580)		3,117,626
Use of (Increase to) Assigned/Committed Fund Balance	1,544,589	56,050	1,600,639	585,342		2,185,981
Use of (Increase to) Restricted Fund Balance	(8,100,100)	2,920,000	(5,180,100)	172,000		(5,008,100)
Use of (Increase to) Nonspendable Fund Balance	-	-	-	-		-
Use of Unassigned Fund Balance (Prior Year Funds)	-	677,456	343,255	-		-
Net Planned Sources of Funds for Future Years	$ 334,201	$ -	$ -	$ 638,762		$ 295,507
Ending Fund Balance:						
Nonspendable	$ -	$ -	$ -	$ -		$ -
Restricted	8,272,646	(2,920,000)	5,352,646	(172,000)	16	5,180,646
Committed	1,837,549	(56,050)	1,781,499	(585,342)	1	1,196,157
Assigned	-	-	-	-		-
Unassigned	8,067,345	(677,456)	7,389,889	638,762		8,028,651
Total Ending General Fund Balance	$ 18,177,540	$ (3,653,506)	$ 14,524,034	$ (118,580)		$ 14,405,454
*Minimum Unassigned, per **Revised** Policy*	*$ 3,455,325*		*$ 3,455,325*			*$ 3,456,575*
Excess Unassigned Fund Balance	*$ 4,612,020*		*$ 3,934,564*			*$ 4,572,076*
State Street Aid						
Revenue	$ 589,634	$ -	$ 589,634	$ -		$ 589,634
Transfer from General Fund	2,326,748	601,118	2,927,866	256,690	10	3,184,556
Expenditures	(3,196,835)	(876,238)	(4,073,073)	(256,690)	11	(4,329,763)
Surplus (Deficit)	(280,453)	(275,120)	(555,573)	-		(555,573)
Use of Fund Balance (Prior Year Funds)	280,453	275,120	555,573	-		555,573
Net Planned Sources of Funds for Future Years	$ -	$ -		$ -		$ -
Debt Service						
Revenue	$ -	$ -	$ -	$ -		$ -
Transfer from General Fund	7,279,401	(65,500)	7,213,901	43,550,000	16	50,763,901
Expenditures	(7,279,401)	65,500	(7,213,901)	(43,550,000)	16	(50,763,901)
Surplus (Deficit)	-	-	-	-		-
Use of Fund Balance (Prior Year Funds)	-	-	-	-		-
Net Planned Sources of Funds for Future Years	$ -	$ -	$ -	$ -		$ -
Sewer Fund						
Operating Revenues	$ 2,207,056	$ -	$ 2,207,056	$ -		$ 2,207,056
Operating Expenses	(1,424,010)	(46,541)	(1,470,551)	(2,342)	12	(1,472,893)
Non-operating Revenues	565,179	-	565,179	-		565,179
Non-operating Expenses	(160,000)	-	(160,000)	-		(160,000)
Change in Net Position	$ 1,188,225	$ (46,541)	$ 1,141,684	$ (2,342)		$ 1,139,342

2021-2022 BUDGET - CITY OF LAKELAND	ORIGINAL BUDGET O-5-2021 2021-2022	ENCUMBRANCE CARRYFORWARD, PRIOR AMENDMENTS, OR TRANSFERS	CURRENT REVISED BUDGET 2021-2022	PROPOSED AMENDMENTS 04/14/22		TOTAL BUDGET 2021-2022
Storm Water						
Revenue	$ 198,566	$ -	$ 198,566	$ 30,000	13	$ 228,566
Expenditures	(224,032)	(7,585)	(231,617)	(480)	14	(232,097)
Surplus (Deficit)	(25,466)	(7,585)	(33,051)	29,520		(3,531)
Use of Fund Balance (Prior Year Funds)	25,466	7,585	33,051	-		3,531
Net Planned Sources of Funds for Future Years	$ -	$ -	$ -	$ 29,520		$ -
Solid Waste						
Revenue	$ 1,321,944	$ -	$ 1,321,944	$ -		$ 1,321,944
Expenditures	(1,287,131)	(62,236)	(1,349,367)	(1,382)	15	(1,350,749)
Surplus (Deficit)	34,813	(62,236)	(27,423)	(1,382)		(28,805)
Use of Fund Balance (Prior Year Funds)	-	62,236	27,423	1,382		28,805
Net Planned Sources of Funds for Future Years	$ 34,813	$ -	$ -	$ -		$ -
LSS FUNDS						
General Purpose School Fund (School General Fund)						
Revenue	$ 18,586,601	$ 106,685	$ 18,693,286	$ 20,776		$ 18,714,062
Transfer from General Fund	682,215	-	682,215	-		682,215
Expenditures	(18,548,081)	(108,257)	(18,656,338)	(740,524)		(19,396,862)
Transfer to General Fund	(707,100)	-	(707,100)	-		(707,100)
Transfer to Other Funds	(1,000,000)	(600,000)	(1,600,000)	(2,000,000)		(3,600,000)
Surplus (Deficit)	(986,365)	(601,572)	(1,587,937)	(2,719,748)		(4,307,685)
Use of Fund Balance (Prior Year Funds)	986,365	601,572	1,587,937	2,719,748		4,307,685
Net Planned Sources of Funds for Future Years	$ -	$ -	$ -	$ -		$ -
School Federal Projects (Federal Grants)						
Revenue	$ 4,438,136	$ 524,041	$ 4,962,177	$ 466,500		$ 5,428,677
Expenditures	(4,438,136)	(523,788)	(4,961,924)	(473,946)		(5,435,870)
Surplus (Deficit)	-	253	253	(7,446)		(7,193)
Use of Fund Balance (Prior Year Funds)	-	-	-	7,446		7,193
Net Planned Sources of Funds for Future Years	$ -	$ 253	$ 253	$ -		$ -
School Nutrition (Cafeteria)						
Revenue	$ 428,000	$ -	$ 428,000	$ 226,300		$ 654,300
Expenditures	(428,000)		(428,000)	(226,300)		(654,300)
Surplus (Deficit)	-	-	-	-		-
Use of Fund Balance (Prior Year Funds)	-	-	-	-		-
Net Planned Sources of Funds for Future Years	$ -	$ -	$ -	$ -		$ -
School Discretionary Grants (State Grants)						
Revenue	$ 83,000	$ -	$ 83,000	$ 28,990		$ 111,990
Expenditures	(83,000)	-	(83,000)	(28,990)		(111,990)
Surplus (Deficit)	-	-	-	-		-
Use of Fund Balance (Prior Year Funds)	-	-	-	-		-
Net Planned Sources of Funds for Future Years	$ -	$ -	$ -	$ -		$ -
School LEAP						
Revenue	$ 289,800	$ -	$ 289,800	$ -		$ 289,800
Expenditures	(289,800)		(289,800)	-		(289,800)
Surplus (Deficit)	-	-	-	-		-
Use of Fund Balance (Prior Year Funds)	-	-	-	-		-
Net Planned Sources of Funds for Future Years	$ -	$ -	$ -	$ -		$ -
School Capital Projects (Middle School Project)						
Revenue	$ 450,000	$ -	$ 450,000	$ (28,543)		$ 421,457
Transfer from Other Funds	1,000,000	600,000	1,600,000	$ 3,727,500	16	5,327,500
Expenditures	(31,450,000)	(600,000)	(32,050,000)	(3,698,957)		(35,748,957)
Surplus (Deficit)	(30,000,000)	-	(30,000,000)	-		(30,000,000)
Use of Fund Balance (Prior Year Funds)	30,000,000	-	30,000,000	-		30,000,000
Net Planned Sources of Funds for Future Years	$ -	$ -	$ -	$ -		$ -
Net Transfers (Should Net to $0)	$ -	$ -	$ -	$ -		$ -

2021-2022 BUDGET - CITY OF LAKELAND	ORIGINAL BUDGET O-5-2021 2021-2022	ENCUMBRANCE CARRYFORWARD, PRIOR AMENDMENTS, OR TRANSFERS	CURRENT REVISED BUDGET 2021-2022	PROPOSED AMENDMENTS 04/14/22	TOTAL BUDGET 2021-2022
DETAIL OF AMENDMENTS TO CITY FUNDS:					
1 While having no impact on property tax revenues overall, proposed ordinance O-5-2022 to rescind the commitment of a portion of property tax revenues for education results in additional increases to unassigned fund balance.				$ -	
2 Amendment to recognize the impact of State of TN pass-thru revenues for sports betting taxes				$ 5,000	
3 Vaccination POD grant revenues not in original budget				$ 36,632	
TDOT reimbursements/grant revenues for final close-out of prior projects				54,863	
				$ 91,495	
4 Amendment for RHS contribution costs per revised Employee Handbook approved in resolution R-81-2021				$ (3,840)	
Amendment for addition of 10 Flock safety cameras				(25,000)	
				$ (28,840)	
5 Reduction in planned appropriation for comprehensive plan based upon timing of expenditures				$ 100,000	
Amendment for RHS contribution costs per revised Employee Handbook approved in resolution R-81-2021				(3,155)	
				$ 96,845	
6 Amendment for additional emergency clean-up costs/contracted services related to 2022 ice storm				$ (80,000)	
Amendment for RHS contribution costs per revised Employee Handbook approved in resolution R-81-2021				(2,880)	
				$ (82,880)	
7 Amendment for contract awarded in resolution R-23-2022				$ (25,000)	
Amendment for RHS contribution costs per revised Employee Handbook approved in resolution R-81-2021				(1,920)	
				$ (26,920)	
8 Reduction of estimated athletic complex costs for FY22, offsetting increased paving contract costs in the SSA Fund				$ 155,410	
9 Additional transfer to SSA Fund to cover amendments below, including amendment for increased paving contract costs				$ (256,690)	
10 Additional transfer from General Fund to cover amendments below, including amendment for increased paving contract costs				$ 256,690	
11 Amendment for additional paving costs of contract awarded in resolution R-22-2022				$ (255,410)	
Amendment for RHS contribution costs per revised Employee Handbook approved in resolution R-81-2021				(1,280)	
				$ (256,690)	
12 Amendment for RHS contribution costs per revised Employee Handbook approved in resolution R-81-2021				$ (2,342)	
13 Amendment to recognize impact of stormwater fine revenues received				$ 30,000	
14 Amendment for RHS contribution costs per revised Employee Handbook approved in resolution R-81-2021				$ (480)	
15 Amendment for RHS contribution costs per revised Employee Handbook approved in resolution R-81-2021				$ (1,382)	
NEW FOR SECOND AND FINAL READING:					
16 General Fund:					
Loan proceeds from early closing of USDA remaining bonds, high school construction				$ 45,205,500	
Additional transfer out to Debt Service Fund related to early close of USDA remaining bonds				$ (43,550,000)	
Capital transfer to LSS of remaining USDA-restricted bond proceeds for high school construction				$ (1,727,500)	
Use of restricted fund balance from initial 2019 BAN (restricted cash on hand) to accomplish above transfer				$ (172,000)	
Debt Service Fund:					
Transfer in from General Fund to cover debt service of early close of USDA bonds				$ 43,550,000	
Principal repayment of 2019 BAN				$ (43,500,000)	
Early payment fees related to 2019 BAN				(50,000)	
				$ (43,550,000)	
LSS School Capital Projects Fund:					
Transfer in from General Fund related to USDA bond closing				$ 1,727,500	
Other LSS transfers amended previously by LSS BOE				2,000,000	
				$ 3,727,500	

O-4-2022 - FY 2022 Budget Amendment 2 **Exhibit A (Continued)**

Detailed line item amendments

Account	Description	Current Revised Budget	Amendment 2	Proposed Revised Budget	Reason for Amendment
110 R 31111 000 000 00000 000	Real Property Taxes (Current)	2,915,987.00	585,342.00	3,501,329.00	Impact of removal of commitment of a portion of property tax revenues in proposed ordinance O-5-2022
110 R 31118 000 000 00000 000	Special Property Tax - School	585,342.00	(585,342.00)	-	Impact of removal of commitment of a portion of property tax revenues in proposed ordinance O-5-2022
110 R 31802 000 000 00000 000	Sports Betting Taxes	-	5,000.00	5,000.00	Record impact of State pass-thru revenues for sports betting taxes
110 R 33813 000 000 00000 000	Mem-TEMA Vaccination POD Grant	-	36,632.00	36,632.00	Amendment to recognize impact of additional grant revenues
110 R 36836 000 000 00000 000	TDOT Reimb - Closed Projects	-	54,863.00	54,863.00	Amendment to recognize impact of additional grant revenues
110 R 36935 000 000 00000 019	USDA RD Bond Proceeds	-	45,205,500.00	45,205,500.00	Effect of early close on USDA Rural Development bonds for high school construction
110 E 41000 144 000 00000 000	GOV - RHS Plan	-	640.00	640.00	Amendment for RHS contribution costs per revised Employee Handbook approved in resolution R-81-2021
110 E 41000 290 000 00000 000	GOV - Contracted Service	92,700.00	25,000.00	117,700.00	Addition of 10 Flock Safety Cameras in FY22
110 E 41210 144 000 00000 000	CRT - RHS PLAN	-	64.00	64.00	Amendment for RHS contribution costs per revised Employee Handbook approved in resolution R-81-2021
110 E 41500 144 000 00000 000	FIN - RHS Plan	-	2,496.00	2,496.00	Amendment for RHS contribution costs per revised Employee Handbook approved in resolution R-81-2021
110 E 41670 144 000 00000 000	ENG - RHS PLAN	-	435.20	435.20	Amendment for RHS contribution costs per revised Employee Handbook approved in resolution R-81-2021
110 E 41672 144 000 00000 000	INS - RHS PLAN	-	1,440.00	1,440.00	Amendment for RHS contribution costs per revised Employee Handbook approved in resolution R-81-2021
110 E 41700 144 000 00000 000	PLN - RHS PLAN	-	480.00	480.00	Amendment for RHS contribution costs per revised Employee Handbook approved in resolution R-81-2021
110 E 41700 254 000 00000 000	PLN - Arch/Eng/Landscape Serv	150,000.00	(100,000.00)	50,000.00	Reduction in planned budget for comprehensive plan update, costs deferred to FY2023
110 E 41701 144 000 00000 000	ECD - RHS Plan	-	160.00	160.00	Amendment for RHS contribution costs per revised Employee Handbook approved in resolution R-81-2021
110 E 41710 144 000 00000 000	CDE - RHS Plan	-	640.00	640.00	Amendment for RHS contribution costs per revised Employee Handbook approved in resolution R-81-2021
110 E 41711 144 000 00000 000	IS - RHS PLAN	-	640.00	640.00	Amendment for RHS contribution costs per revised Employee Handbook approved in resolution R-81-2021

O-4-2022 - FY 2022 Budget Amendment 2 **Exhibit A (Continued)**

Detailed line item amendments

Account	Description	Current Revised Budget	Amendment 2	Proposed Revised Budget	Reason for Amendment
110 E 43000 144 000 00000 000	PW - RHS Plan	-	2,880.00	2,880.00	Amendment for RHS contribution costs per revised Employee Handbook approved in resolution R-81-2021
110 E 43000 289 000 00000 000	PW - Other Contracted Svc	1.00	80,000.00	80,001.00	Anticipated additional clean-up costs associated with the 2022 ice storm
110 E 44710 144 000 00000 000	PRK - RHS Plan	-	1,920.00	1,920.00	Amendment for RHS contribution costs per revised Employee Handbook approved in resolution R-81-2021
110 E 44710 290 000 00000 000	PRK - Contracted Service	16,840.00	25,000.00	41,840.00	Amendment for contract awarded by BOC in resolution R-23-2022
110 E 44710 937 000 00000 000	PRK - Athletic Complex	1,770,000.00	(155,410.00)	1,614,590.00	Reduction of estimated costs in FY22, offset for increase in paving contract
110 E 51621 765 000 00000 000	Operating Trans To State Stree	2,927,866.00	256,690.00	3,184,556.00	Additional transfer to SSA fund to cover paving cost increase on awarded contract for F22 paving project, as well as other SSA fund amendments
110 E 51630 690 000 00000 000	Operating Transfer To Debt Ser	7,213,901.00	43,550,000.00	50,763,901.00	Effect of early close on USDA Rural Development bonds for high school construction
110 E 51923 762 000 00000 000	Capital Trans to LSS	-	1,727,500.00	1,727,500.00	Transfer of remaining bond proceeds from USDA early closing to LSS to fund construction costs
121 R 37950 000 000 00000 000	Transfer In from General Fund	2,927,866.00	256,690.00	3,184,556.00	Additional transfer to SSA fund to cover paving cost increase on awarded contract for F22 paving project, as well as other SSA fund amendments
121 E 43100 144 000 00000 000	STR - RHS Plan	-	1,280.00	1,280.00	Amendment for RHS contribution costs per revised Employee Handbook approved in resolution R-81-2021
121 E 43100 270 000 00000 000	STR - Paving	2,600,937.66	255,410.00	2,856,347.66	Amendment for additional paving costs of contract awarded in resolution R-22-2022
210 R 37950 000 000 00000 000	Transfer In from General Fund	7,213,901.00	43,550,000.00	50,763,901.00	Effect of early close on USDA Rural Development bonds for high school construction
210 E 49200 628 000 00000 000	Principal - 2019 Loan	-	43,500,000.00	43,500,000.00	Effect of early close on USDA Rural Development bonds for high school construction
210 E 49400 651 000 00000 000	INT - 2022 CON - New Canada Rd	150,000.00	(140,000.00)	10,000.00	To reflect the impact of the reduced interest costs on the 2022 CON short-term loan for New Canada Road

O-4-2022 - FY 2022 Budget Amendment 2 **Exhibit A (Continued)**

Detailed line item amendments

Account	Description	Current Revised Budget	Amendment 2	Proposed Revised Budget	Reason for Amendment
210 E 49500 651 015 00000 000	COI - 2022 CON New Canada Rd	60,000.00	40,000.00	100,000.00	To reflect increased costs of issuance for the 2022 CON for New Canada Road
210 E 49500 653 000 00000 000	COI - 2022 USDA High School	-	100,000.00	100,000.00	Effect of early close on USDA Rural Development bonds for high school construction
210 E 49500 700 000 00000 000	Early Payment Fee - 2019 BAN	-	50,000.00	50,000.00	Effect of early close on USDA Rural Development bonds for high school construction
412 E 43250 144 000 00000 000	SEW - RHS Plan	-	2,342.40	2,342.40	Amendment for RHS contribution costs per revised Employee Handbook approved in resolution R-81-2021
416 R 37002 000 000 00000 000	Stormwater Fines	-	30,000.00	30,000.00	Amendment to recognize impact of stormwater fine revenues received in FY22
416 E 46000 144 000 00000 000	STW - RHS Plan	-	480.00	480.00	Amendment for RHS contribution costs per revised Employee Handbook approved in resolution R-81-2021
424 E 43260 144 000 00000 000	SDW - RHS Plan	-	1,382.40	1,382.40	Amendment for RHS contribution costs per revised Employee Handbook approved in resolution R-81-2021

CITY OF
LAKELAND
TENNESSEE

Board of Commissioners

Meeting Cycle: Thursday, April 7, 2022

Subject: **Ordinance - Final Reading** - rescinding ordinance 2021-287 that committed specific revenue sources and established specific uses of those resources. *Sponsored by Michael Walker*

Staff Contact: Michael Walker, Finance & HR Director

STAFF RECOMMENDATION
Staff recommends approval of Ordinance O-5-2022, rescinding Ordinance 2021-287.

BUDGET IMPACT
The passage of this Ordinance provides additional operational cash flows of approximately $585,000 annually, while still retaining a healthy committed reserve for education purposes. The Ordinance also prevents unnecessary growth of the committed fund balance.

DISCUSSION
When originally created, the commitment of a portion of property tax revenues for educational debt service was necessary and prudent, as specific revenue sources committed for education were limited. Since the creation of Lakeland School System, however, the supporting sources of funds from the ten cents ($0.10) per one hundred dollars ($100) assessed value statutorily-mandated school reserve, as well as the local sales taxes passed through Shelby County and committed for education, have become sufficient to sustain the reserve and provide for needed annual debt service.

With the removal of this limitation on property tax revenues, the fund balance committed for education is still anticipated to be approximately $780,000 as of June 30, 2022, and to grow to $1,070,000 as of June 30, 2023. If Ordinance 2021-287 is not rescinded, this committed fund balance would grow to approximately $1,360,000 as of June 30, 2022, and $2,245,000 as of June 30, 2023, while unassigned fund balance would reach the policy minimum by the end of fiscal year 2023.

ORDINANCE O-5-2022

AN ORDINANCE OF THE CITY OF LAKELAND, TENNESSEE TO RESCIND ORDINANCE ORD 2021-287 THAT COMMITTED SPECIFIC REVENUE SOURCES AND ESTABLISHED SPECIFIC USES OF THOSE RESOURCES

WHEREAS, Governmental accounting standards require specific governance action to be taken in order for fund balance commitments to be presented in the annual audited financial statements, limited to nonspendable, restricted, committed, assigned, and unassigned governmental fund balances; and

WHEREAS, the City of Lakeland Board of Commissioners has the highest level of decision-making authority for the City of Lakeland, Tennessee and therefore is the only body that may commit fund balances or revenue sources; and

WHEREAS, the City of Lakeland Board of Commissioners desires to rescind Ordinance 2021-287 and remove its associated commitment of specific revenue sources.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF LAKELAND, TENNESSEE**:**

SECTION 1. Ordinance 2021-287 that committed the equivalent of fifteen cents ($0.15) per one hundred dollars ($100) of assessed value of all real and personal property tax collections, adjusted on a pro-rata basis with any reassessment of assessed values conducted by the Shelby County Assessor [therefore, currently thirteen centers ($0.13) per one hundred dollars ($100) of assessed value], is hereby rescinded, effective immediately.

SECTION 2. All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed and rescinded.

First Reading: March 10, 2022
Public Hearing: April 14, 2022
Final Reading: April 14, 2022

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Mike Cunningham, *Mayor*

ATTEST:

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Debra Murrell
City Recorder

CITY OF LAKELAND TENNESSEE

Board of Commissioners

Meeting Cycle: Thursday, April 7, 2022

Subject: **<u>Ordinance - Final Reading</u>** - amending Section 2 of Ordinance 17-249 Establishing Sewer User Rates and Sewer Charge Adjustments. *Sponsored by Emily Harrell*

Staff Contact: Emily Harrell, City Engineer

STAFF RECOMMENDATION

Staff recommends the Board of Commissioners amend Section 2 of Ordinance 17-249 Establishing Sewer User Rates and Sewer Charge Adjustments

BUDGET IMPACT

The projected annual revenue generated from the rate increase is shown in the table below. Additionally, depreciation of sewer assets will increase an estimated $13,168, which is based on the acquisition cost.

Type of User	QTY	Projected Annual Revenue per Type
Residential - Lakeland Flat Rate	978 lots	$269,928
Residential - 70/30 Split w/Memphis		$366,805
Multi-Family	432 units	$49,507
Commercial	21 lots	$34,524
TOTAL		$720,764*

*The new rate will increase in increments over three years. Revenues in FY2023 will be approximately $547,851 and FY2024 will be approximately $630,866.

DISCUSSION

The City of Lakeland will acquire the remaining assets in Stonebridge Subdivision upon execution of the Inter-jurisdictional Agreement with the City of Memphis. Lakeland will then own and be responsible for maintenance of the existing sewer infrastructure in the acquisition area. This includes approximately 55,379 feet of additional sewer line and 3 pump stations. In order to offset the increased operation and maintenance costs, the City proposes to charge a flat $23.00 sewer fee in addition to the volumetric rate that is charged by the City of Memphis for treatment of the wastewater. The same fee structure is in place for Fairway Meadows, which is owned and maintained by Lakeland and treated by Memphis. The new fee will be implemented over three years, beginning in Fiscal Year 2023 at $7.67 per user, increasing to $15.34 per user in Fiscal Year 2024 and finally at $23.00 per user in Fiscal Year 2025.

ORDINANCE O-8-2022

ESTABLISHING SEWER USER RATES AND SEWER CHARGE ADJUSTMENTS

WHEREAS, Tennessee Code Annotated, § 7-35-414 provides that municipalities have authority by ordinance to adopt any rules and regulations deemed necessary to accomplish the purposes of this statute, including the adoption of a system of sanitary sewer fees for services; and,

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LAKELAND, TENNESSEE; That the proposed Lakeland Residential Sewer User Rates are adopted as follows upon passage of this ordinance:

Section 1: SEWER USER RATES

Residential:

Effective May 1, 2017, the Residential Sewer Rate shall be charged based on water consumption at the following volumetric rates:

Tier Level	Consumption (ccf)	Rate (per ccf)
1	0-5	$7.00
2	6-20	$3.15
3	21+	$0.50

Commercial:

Effective January 1, 2014, the Commercial Sewer Rate shall be $60.35 for the first 40 ccf (one hundred cubic feet). Thereafter the rate shall be $1.30 per ccf.

Section 2: The City of Lakeland shall impose special sanitary sewer user rates to certain lots whose collection system is owned and maintained by City of Lakeland and sewer treated by City of Memphis.

Lots specifically described in Exhibit A.
Effective July 1, 2017, the sewer charge shall be $23.00 per user per month

Lots specifically described in Exhibit B
Effective July 1, 2022, the sewer charge shall be $7.67 per user per month
Effective July 1, 2023, the sewer charge shall be $15.34 per user per month
Effective July 1, 2024, the sewer charge shall be $23.00 per user per month

Section 3: SEWER CHARGE ADJUSTMENTS

The City of Lakeland will make adjustments to customer sewer bills where said adjustment is necessary to correct billing errors, to correct errors due to equipment failure, or to fairly apply the rates and rules of the City. Where a customer experiences extraordinary water consumption during a billing period due to a break in customer owned plumbing, equipment malfunction, etc. and said water did not enter the sanitary sewer system, the City may adjust the sanitary sewer charge to an amount that is typical of customer's normal usage. A written request shall be submitted to the City within 60 days of the incident. The request shall state the account number, name of the account holder, service address, contact information, and reason for the adjustment. Supporting documentation shall accompany the request documenting the repair (i.e. receipt) and utility bills covering the previous 12-month period. The adjustment will cover no more than two (2) consecutive months. One (1) financial adjustment will be allowed every one (1) year. Adjustments will not be considered for normal outdoor water usage (i.e. irrigation, car washing, pressure washing, swimming pools, etc.).

BE IT FURTHER ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF LAKELAND THAT:

This Ordinance shall take effect immediately after its passage on second and final reading, the public welfare requiring it and that all conflicting ordinances be repealed.

First Reading: March 10, 2022
Public Hearing: April 14, 2022
Final Reading: April 14, 2022

____

Mike Cunningham, *Mayor*

ATTEST:

____

Debra Murrell
City Recorder

EXHIBIT A

PARCEL ID	ADDRESS	
L0159H D00014	3416	BLUEBRIDGE CV
L0159H D00002	3421	BLUEBRIDGE CV
L0159H D00013	3426	BLUEBRIDGE CV
L0159H D00003	3431	BLUEBRIDGE CV
L0159H D00012	3436	BLUEBRIDGE CV
L0159H D00011	3446	BLUEBRIDGE CV
L0159H D00005	3447	BLUEBRIDGE CV
L0159H D00010	3456	BLUEBRIDGE CV
L0159H D00006	3457	BLUEBRIDGE CV
L0159H D00009	3464	BLUEBRIDGE CV
L0159H D00007	3465	BLUEBRIDGE CV
L0159H D00008	3470	BLUEBRIDGE CV
L0159H D00017	3380	BLUEBRIDGE LN
L0159H D00018	3381	BLUEBRIDGE LN
L0159H D00016C	3388	BLUEBRIDGE LN
L0159H D00019	3391	BLUEBRIDGE LN
L0159H D00015	3396	BLUEBRIDGE LN
L0159H D00004	3439	BLUEBRIDGE CV
L0159H D00001	9650	EL HILL LN
L0159H N00071	9738	GREEN RIDGE CV
L0159H N00070	9737	GREEN RIDGE CV
L0159H N00069	9741	GREEN RIDGE CV
L0159H N00072	9744	GREEN RIDGE CV
L0159H N00068	9749	GREEN RIDGE CV
L0159H M00002	9696	KINGS BRIDGE CV
L0159H M00003	9704	KINGS BRIDGE CV
L0159H M00016	9705	KINGS BRIDGE CV
L0159H M00004	9712	KINGS BRIDGE CV
L0159H M00015	9713	KINGS BRIDGE CV
L0159H M00005	9720	KINGS BRIDGE CV
L0159H M00014	9721	KINGS BRIDGE CV
L0159H M00006	9726	KINGS BRIDGE CV
L0159H M00013	9727	KINGS BRIDGE CV
L0159H M00007	9732	KINGS BRIDGE CV
L0159H M00012	9733	KINGS BRIDGE CV
L0159H M00008	9738	KINGS BRIDGE CV
L0159H M00011	9739	KINGS BRIDGE CV
L0159H M00010	9743	KINGS BRIDGE CV
L0159H M00009	9744	KINGS BRIDGE CV
L0159H H00042	9653	KINGSRIDGE DR
L0159H H00039	9658	KINGSRIDGE DR
L0159H H00043	9659	KINGSRIDGE DR
L0159H H00040	9664	KINGSRIDGE DR
L0159H H00044	9665	KINGSRIDGE DR
L0159H H00041	9672	KINGSRIDGE DR
L0159H H00045	9673	KINGSRIDGE DR

L0159H L00001	9681	KINGSRIDGE DR
L0159H L00057	9682	KINGSRIDGE DR
L0159H L00002	9689	KINGSRIDGE DR
L0159H L00058	9692	KINGSRIDGE DR
L0159H L00003	9695	KINGSRIDGE DR
L0159H L00004	9701	KINGSRIDGE DR
L0159H L00053	9713	KINGSRIDGE DR
L0159H L00067	9716	KINGSRIDGE DR
L0159H L00054	9719	KINGSRIDGE DR
L0159H L00068	9722	KINGSRIDGE DR
L0159H L00055	9725	KINGSRIDGE DR
L0159H L00069	9728	KINGSRIDGE DR
L0159H L00056	9731	KINGSRIDGE DR
L0159H N00076	9741	KINGSRIDGE DR
L0159H N00032	9753	KINGSRIDGE DR
L0159H N00017	9754	KINGSRIDGE DR
L0159H N00018	9760	KINGSRIDGE DR
L0159H N00031	9761	KINGSRIDGE DR
L0159H N00030	9767	KINGSRIDGE DR
L0159H N00019	9768	KINGSRIDGE DR
L0159H N00029	9773	KINGSRIDGE DR
L0159H N00020	9778	KINGSRIDGE DR
L0159H N00028	9779	KINGSRIDGE DR
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L0159H N00021	9786	KINGSRIDGE DR
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L0159H N00023	9802	KINGSRIDGE DR
L0159H N00025	9805	KINGSRIDGE DR
L0159H N00024	9810	KINGSRIDGE DR
L0159H N00007	9720	LAKELAND HILLS CV
L0159H N00015	9725	LAKELAND HILLS CV
L0159H N00008	9730	LAKELAND HILLS CV
L0159H N00014	9731	LAKELAND HILLS CV
L0159H N00013	9739	LAKELAND HILLS CV
L0159H N00009	9740	LAKELAND HILLS CV
L0159H N00012	9745	LAKELAND HILLS CV
L0159H N00010	9746	LAKELAND HILLS CV
L0159H N00011	9750	LAKELAND HILLS CV
L0159H N00055	3019	LONG BRIDGE CV
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L0159H N00056	3025	LONG BRIDGE CV
L0159H N00053	3026	LONG BRIDGE CV
L0159H N00057	3031	LONG BRIDGE CV
L0159H N00052	3032	LONG BRIDGE CV
L0159H N00058	3037	LONG BRIDGE CV
L0159H N00051	3038	LONG BRIDGE CV
L0159H N00050	3044	LONG BRIDGE CV
L0159H N00049	3052	LONG BRIDGE CV
L0159H N00043	3096	LONG BRIDGE LN
L0159H N00048	3060	LONG BRIDGE LN

L0159H N00060	3063	LONG BRIDGE LN
L0159H N00047	3066	LONG BRIDGE LN
L0159H N00061	3073	LONG BRIDGE LN
L0159H N00046	3074	LONG BRIDGE LN
L0159H N00062	3079	LONG BRIDGE LN
L0159H N00045	3080	LONG BRIDGE LN
L0159H N00063	3087	LONG BRIDGE LN
L0159H N00044	3088	LONG BRIDGE LN
L0159H N00064	3095	LONG BRIDGE LN
L0159H N00065	3101	LONG BRIDGE LN
L0159H N00042	3102	LONG BRIDGE LN
L0159H N00066	3107	LONG BRIDGE LN
L0159H N00041	3108	LONG BRIDGE LN
L0159H N00040	3112	LONG BRIDGE LN
L0159H N00067	3115	LONG BRIDGE LN
L0159H N00039	3122	LONG BRIDGE LN
L0159H N00038	3130	LONG BRIDGE LN
L0159H N00073	3135	LONG BRIDGE LN
L0159H N00037	3140	LONG BRIDGE LN
L0159H N00036	3144	LONG BRIDGE LN
L0159H N00074	3145	LONG BRIDGE LN
L0159H N00035	3148	LONG BRIDGE LN
L0159H N00034	3152	LONG BRIDGE LN
L0159H N00075	3155	LONG BRIDGE LN
L0159H N00033	3156	LONG BRIDGE LN
L0159H H00031	9652	MEADOW GREEN CV
L0159H H00037	9653	MEADOW GREEN CV
L0159H H00032	9660	MEADOW GREEN CV
L0159H H00036	9661	MEADOW GREEN CV
L0159H H00033	9668	MEADOW GREEN CV
L0159H H00035	9669	MEADOW GREEN CV
L0159H H00034	9672	MEADOW GREEN CV
L0159H L00020	9683	SAGE BRIDGE CV
L0159H L00019	9684	SAGE BRIDGE CV
L0159H L00021	9689	SAGE BRIDGE CV
L0159H L00018	9690	SAGE BRIDGE CV
L0159H H00019	9650	SHADE GREEN CV
L0159H H00030	9651	SHADE GREEN CV
L0159H H00020	9658	SHADE GREEN CV
L0159H H00029	9659	SHADE GREEN CV
L0159H H00021	9664	SHADE GREEN CV
L0159H H00028	9665	SHADE GREEN CV
L0159H H00022	9672	SHADE GREEN CV
L0159H H00027	9673	SHADE GREEN CV
L0159H H00023	9680	SHADE GREEN CV
L0159H H00026	9681	SHADE GREEN CV
L0159H H00024	9684	SHADE GREEN CV
L0159H H00025	9685	SHADE GREEN CV
L0159H L00037	3061	SHADOW BRIDGE CV
L0159H L00033	3062	SHADOW BRIDGE CV
L0159H L00036	3071	SHADOW BRIDGE CV

L0159H L00034	3072	SHADOW BRIDGE CV
L0159H L00035	3076	SHADOW BRIDGE CV
L0159H L00039	9710	SHADOW BRIDGE LN
L0159H L00026	9711	SHADOW BRIDGE LN
L0159H L00027	9717	SHADOW BRIDGE LN
L0159H L00038	9720	SHADOW BRIDGE LN
L0159H L00028	9725	SHADOW BRIDGE LN
L0159H L00029	9733	SHADOW BRIDGE LN
L0159H L00030	9739	SHADOW BRIDGE LN
L0159H L00031	9745	SHADOW BRIDGE LN
L0159H L00032	9753	SHADOW BRIDGE LN
L0159H N00059	9761	SHADOW BRIDGE LN
L0159H J00024	9651	SHADOW GREEN CV
L0159H J00027	9656	SHADOW GREEN CV
L0159H J00029	9646	SHADOW GREEN CV
L0159H J00028	9652	SHADOW GREEN CV
L0159H J00025	9655	SHADOW GREEN CV
L0159H J00026	9659	SHADOW GREEN CV
L0159H M00023	2965	SHADOW GREEN LN
L0159H M00024	2971	SHADOW GREEN LN
L0159H M00022	2972	SHADOW GREEN LN
L0159H M00025	2979	SHADOW GREEN LN
L0159H M00026	2987	SHADOW GREEN LN
L0159H M00021	2988	SHADOW GREEN LN
L0159H M00020	2992	SHADOW GREEN LN
L0159H M00027	2993	SHADOW GREEN LN
L0159H M00028	2999	SHADOW GREEN LN
L0159H M00019	3000	SHADOW GREEN LN
L0159H M00029	3007	SHADOW GREEN LN
L0159H M00018	3008	SHADOW GREEN LN
L0159H M00030	3015	SHADOW GREEN LN
L0159H M00017	3016	SHADOW GREEN LN
L0159H M00031	3023	SHADOW GREEN LN
L0159H M00032	3029	SHADOW GREEN LN
L0159H J00019	3039	SHADOW GREEN LN
L0159H J00018	3043	SHADOW GREEN LN
L0159H J00017	3047	SHADOW GREEN LN
L0159H J00020	3048	SHADOW GREEN LN
L0159H J00016	3053	SHADOW GREEN LN
L0159H J00021	3054	SHADOW GREEN LN
L0159H J00015	3057	SHADOW GREEN LN
L0159H J00022	3058	SHADOW GREEN LN
L0159H J00014	3063	SHADOW GREEN LN
L0159H J00023	3066	SHADOW GREEN LN
L0159H J00013	3067	SHADOW GREEN LN
L0159H J00012	3073	SHADOW GREEN LN
L0159H J00011	3077	SHADOW GREEN LN
L0159H J00010	3085	SHADOW GREEN LN
L0159H J00030	3088	SHADOW GREEN LN
L0159H J00009	3091	SHADOW GREEN LN
L0159H J00008	3097	SHADOW GREEN LN

L0159H J00031	3102	SHADOW GREEN LN
L0159H J00007	3105	SHADOW GREEN LN
L0159H L00048	9730	SWINGBRIDGE CV E
L0159H L00043	9731	SWINGBRIDGE CV E
L0159H L00047	9740	SWINGBRIDGE CV E
L0159H L00044	9741	SWINGBRIDGE CV E
L0159H L00046	9744	SWINGBRIDGE CV E
L0159H L00045	9745	SWINGBRIDGE CV E
L0159H L00010	9680	SWINGBRIDGE CV W
L0159H L00011	9681	SWINGBRIDGE CV W
L0159H L00009	9686	SWINGBRIDGE CV W
L0159H L00012	9687	SWINGBRIDGE CV W
L0159H L00008	9692	SWINGBRIDGE CV W
L0159H L00013	9693	SWINGBRIDGE CV W
L0159H L00007	9700	SWINGBRIDGE CV W
L0159H L00014	9701	SWINGBRIDGE CV W
L0159H L00006	9708	SWINGBRIDGE CV W
L0159H L00059	3143	VALLEY GREEN CV
L0159H L00066	3144	VALLEY GREEN CV
L0159H L00060	3149	VALLEY GREEN CV
L0159H L00061	3155	VALLEY GREEN CV
L0159H L00065	3158	VALLEY GREEN CV
L0159H L00062	3161	VALLEY GREEN CV
L0159H L00064	3166	VALLEY GREEN CV
L0159H L00063	3167	VALLEY GREEN CV
L0159H L00023	3047	VALLEY GREEN LN
L0159H M00001	3050	VALLEY GREEN LN
L0159H L00024	3056	VALLEY GREEN LN
L0159H L00022	3057	VALLEY GREEN LN
L0159H L00025	3062	VALLEY GREEN LN
L0159H L00017	3063	VALLEY GREEN LN
L0159H L00016	3069	VALLEY GREEN LN
L0159H L00040	3070	VALLEY GREEN LN
L0159H L00041	3076	VALLEY GREEN LN
L0159H L00015	3079	VALLEY GREEN LN
L0159H L00042	3082	VALLEY GREEN LN
L0159H L00049	3102	VALLEY GREEN LN
L0159H L00050	3110	VALLEY GREEN LN
L0159H L00005	3113	VALLEY GREEN LN
L0159H L00051	3118	VALLEY GREEN LN
L0159H L00052	3124	VALLEY GREEN LN
L0159H H00001	9648	WOOD GREEN LN
L0159H H00018	9649	WOOD GREEN LN
L0159H H00002	9656	WOOD GREEN LN
L0159H H00017	9657	WOOD GREEN LN
L0159H H00003	9662	WOOD GREEN LN
L0159H H00016	9663	WOOD GREEN LN
L0159H H00004	9670	WOOD GREEN LN
L0159H H00015	9671	WOOD GREEN LN
L0159H H00014	9677	WOOD GREEN LN
L0159H H00005	9678	WOOD GREEN LN

L0159H H00006	9686	WOOD GREEN LN
L0159H H00013	9687	WOOD GREEN LN
L0159H H00007	9694	WOOD GREEN LN
L0159H H00012	9699	WOOD GREEN LN
L0159H H00008	9700	WOOD GREEN LN
L0159H H00009	9706	WOOD GREEN LN
L0159H H00011	9709	WOOD GREEN LN
L0159H H00010	9712	WOOD GREEN LN
L0159H N00006	9715	WOOD GREEN LN
L0159H N00005	9723	WOOD GREEN LN
L0159H N00004	9729	WOOD GREEN LN
L0159H N00003	9735	WOOD GREEN LN
L0159H N00016	9740	WOOD GREEN LN
L0159H N00002	9745	WOOD GREEN LN
L0159H N00001	9755	WOOD GREEN LN

EXHIBIT B

PARCELID	ADDRESS
L0159 00564	9780 US HIGHWAY 64
L0159 00485	9762 US HIGHWAY 64
L0159H I00037C	9637 SHADE GREEN COVE
L0159H E00033	9631 EL HILL ROAD
L0159H E00035	9615 EL HILL ROAD
L0159H E00039	9636 EL HILL COVE
L0159H B00020	9622 PUTTER COVE
L0159H B00019	9630 PUTTER COVE
L0159H B00016	9623 PUTTER COVE
L0159H B00014	3250 OLD TRAIL COVE
L0159H E00011	3417 IRON BRIDGE COVE
L0159H A00004	3306 GLENHILL LANE
L0159H A00024	9526 EL HILL ROAD
L0159H B00006	3261 OLD TRAIL COVE
L0159H I00007	3183 SHADOW GREEN LANE
L0159H C00005	9574 KINGSRIDGE DRIVE
L0159H I00001	3141 SHADOW GREEN LANE
L0159H C00020	3115 STONECREST CIRCLE
L0159H C00018	3095 STONECREST CIRCLE
L0159H C00031	3031 STONECREST CIRCLE
L0159H G00053	9617 DALY DRIVE
L0159H K00013	9588 CHI CHI LANE
L0159H G00061	2924 PALMER DRIVE
L0159H K00002	9571 CHI CHI LANE
L0159H K00007	9595 CHI CHI LANE
L0159H G00064	9641 CHI CHI LANE
L0159H K00003	9577 CHI CHI LANE
L0159H K00006	9591 CHI CHI LANE
L0159H G00029	9534 DALY DRIVE
L0159H G00030	9538 DALY DRIVE
L0159H G00032	9546 DALY DRIVE
L0159H G00033	9550 DALY DRIVE
L0159H G00034	9554 DALY DRIVE
L0159H G00036	9562 DALY DRIVE
L0159H G00037	9566 DALY DRIVE
L0159H G00038	9570 DALY DRIVE

L0159H G00039	9574 DALY DRIVE
L0159H G00042	9586 DALY DRIVE
L0159H G00044	9594 DALY DRIVE
L0159H G00046	9608 DALY DRIVE
L0159H G00048	9628 DALY DRIVE
L0159H G00027	9531 DALY DRIVE
L0159H G00026	9535 DALY DRIVE
L0159H G00025	9539 DALY DRIVE
L0159H G00024	9543 DALY DRIVE
L0159H G00023	9547 DALY DRIVE
L0159H G00014	9532 CHI CHI COVE
L0159H G00019	2933 HOGAN LANE
L0159H G00016	9540 CHI CHI COVE
L0159H G00017	9544 CHI CHI COVE
L0159H G00018	9548 CHI CHI COVE
L0159H G00011	9521 CHI CHI COVE
L0159D D00014	9024 BRECKENRIDGE COVE
L0159D D00015	9018 BRECKENRIDGE COVE
L0159D D00016	9012 BRECKENRIDGE COVE
L0159D D00010	9054 BRECKENRIDGE COVE
L0159D D00019	8992 BRECKENRIDGE COVE
L0159D D00030	9031 BRECKENRIDGE COVE
L0159D D00020	8984 BRECKENRIDGE COVE
L0159D D00026	8999 BRECKENRIDGE COVE
L0159D D00025	8993 BRECKENRIDGE COVE
L0159D D00024	8985 BRECKENRIDGE COVE
L0159D D00022	8976 BRECKENRIDGE COVE
L0159D D00023	8981 BRECKENRIDGE COVE
L0159J C00039	9066 VALKRIE LANE
L0159D D00009	3033 DELVAN COVE
L0159D D00008	3037 DELVAN COVE
L0159D D00007C	3041 DELVAN COVE
L0159 00106C	9310 FLETCHER TRACE PARKWAY
L0159 00106C	3049 DAVIES PLANTATION ROAD
L0159 00106C	3211 DAVIES PLANTATION ROAD
L0159 00521	8968 US HIGHWAY 64, SUITE 101
L0159 00521	8968 US HIGHWAY 64, SUITE 102
L0159 00521	8968 US HIGHWAY 64, SUITE 103
L0159 00487	8984 US HIGHWAY 64

L0159 00527	8950 US HIGHWAY 64, SUITE 101
L0159 00527	8950 US HIGHWAY 64, SUITE 102
L0159 00527	8950 US HIGHWAY 64, SUITE 103
L0159 00527	8950 US HIGHWAY 64, SUITE 104
L0159 00527	8950 US HIGHWAY 64, SUITE 105
L0159 00527	8950 US HIGHWAY 64, SUITE 106
L0159 00527	8950 US HIGHWAY 64, SUITE 107
L0159 00527	8950 US HIGHWAY 64, SUITE 108
L0159 00527	8950 US HIGHWAY 64, SUITE 109
L0159 00527	8950 US HIGHWAY 64, SUITE 110
L0159 00527	8950 US HIGHWAY 64, SUITE 111
L0159 00527	8950 US HIGHWAY 64, SUITE 112
L0159 00527	8950 US HIGHWAY 64, SUITE 113
L0159 00527	8950 US HIGHWAY 64, SUITE 114
L0159 00527	8950 US HIGHWAY 64, SUITE 115
L0159 00527	8950 US HIGHWAY 64, SUITE 116
L0158 00162	8930 US HIGHWAY 64
L0159 00579	8876 US HIGHWAY 64
L0159 00528	8920 US HIGHWAY 64
L0159 00529	8906 US HIGHWAY 64
L0159 00486	8990 US HIGHWAY 64
L0159 00509	8972 US HIGHWAY 64
L0159 00435	9000 US HIGHWAY 64
L0159J C00038	9074 VALKRIE LANE
L0159J C00037	9080 VALKRIE LANE
L0159J C00036	9088 VALKRIE LANE
L0159J C00035	9096 VALKRIE LANE
L0159J C00034	9102 VALKRIE LANE
L0159J C00033	9110 VALKRIE LANE
L0159J C00032	9116 VALKRIE LANE
L0159J C00031	9122 VALKRIE LANE
L0159J C00030	9130 VALKRIE LANE
L0159J C00029	9136 VALKRIE LANE
L0159J C00002	2961 CONTIWOOD COVE
L0159J C00008	9093 VALKRIE LANE
L0159J C00009	9099 VALKRIE LANE
L0159J C00016	9131 VALKRIE LANE
L0159J C00017	9139 VALKRIE LANE
L0159J C00018	9145 VALKRIE LANE

L0159J	C00003	2953 CONTIWOOD COVE
L0159J	C00007	2952 CONTIWOOD COVE
L0159J	C00011	2953 BOYINGTON COVE
L0159J	C00014	2954 BOYINGTON COVE
L0159J	C00004	2949 CONTIWOOD COVE
L0159J	C00006	2946 CONTIWOOD COVE
L0159J	C00012	2951 BOYINGTON COVE
L0159J	C00013	2950 BOYINGTON COVE
L0159J	C00005	2945 CONTIWOOD COVE
L0159	00478	9043 FLETCHER TRACE PARKWAY
L0159	00440	9108 US HIGHWAY 64
L0159	00441	9122 US HIGHWAY 64
L0159	00391	9160 US HIGHWAY 64, SUITE 1
L0159	00391	9160 US HIGHWAY 64, SUITE 2
L0159	00391	9160 US HIGHWAY 64, SUITE 3
L0159	00391	9160 US HIGHWAY 64, SUITE 4
L0159	00391	9160 US HIGHWAY 64, SUITE 5
L0159	00391	9160 US HIGHWAY 64, SUITE 6
L0159	00391	9160 US HIGHWAY 64, SUITE 7
L0159	00391	9160 US HIGHWAY 64, SUITE 8
L0159	00391	9160 US HIGHWAY 64, SUITE 9
L0159	00391	9160 US HIGHWAY 64, SUITE 10
L0159	00391	9160 US HIGHWAY 64, SUITE 11
L0159	00391	9160 US HIGHWAY 64, SUITE 12
L0159	00391	9160 US HIGHWAY 64, SUITE 13
L0159	00391	9160 US HIGHWAY 64, SUITE 14
L0159	00391	9160 US HIGHWAY 64, SUITE 15
L0159	00391	9160 US HIGHWAY 64, SUITE 16
L0159	00391	9160 US HIGHWAY 64, SUITE 17
L0159	00506	9104 US HIGHWAY 64
L0159	00507	9106 US HIGHWAY 64
L0159J	C00015	9123 VALKRIE LANE
L0159J	C00028	9142 VALKRIE LANE
L0159J	C00027	9148 VALKRIE LANE
L0159J	C00025	9166 VALKRIE LANE
L0159J	C00024	9174 VALKRIE LANE
L0159	00076	9182 US HIGHWAY 64
L0159J	C00019	9155 VALKRIE LANE
L0159J	C00020	9161 VALKRIE LANE

L0159J C00021	9167 VALKRIE LANE
L0159J C00023	9177 VALKRIE LANE
L0159D C00007	9140 GAINSBOROUGH DRIVE
L0159D C00008	9136 GAINSBOROUGH DRIVE
L0159D C00015	3060 DOMINION COVE
L0159D C00009	9132 GAINSBOROUGH DRIVE
L0159D C00016	3059 DOMINION COVE
L0159D C00010	9144 FLETCHER TRACE PARKWAY
L0159D C00013	3050 DOMINION COVE
L0159D D00002	3051 DOMINION COVE
L0159D D00003	3032 DELVAN COVE
L0159D C00023	9143 FLETCHER TRACE PARKWAY
L0159D C00022	9137 FLETCHER TRACE PARKWAY
L0159D C00021	9133 FLETCHER TRACE PARKWAY
L0159D C00030	3038 GAINSBOROUGH COVE
L0159 00201	3033 ETON COVE
L0159D C00024	3031 GAINSBOROUGH COVE
L0159D C00020	3028 ETON COVE
L0159D C00025	3023 GAINSBOROUGH COVE
L0159D C00017	3023 ETON COVE
L0159D C00019	3024 ETON COVE
L0159D C00026	3019 GAINSBOROUGH COVE
L0159D C00018	3020 ETON COVE
L0159D C00028	3022 GAINSBOROUGH COVE
L0159D C00027	3018 GAINSBOROUGH COVE
L0159D C00012	9136 FLETCHER TRACE PARKWAY
L0159D C00011	9140 FLETCHER TRACE PARKWAY
L0159D C00031	9155 FLETCHER TRACE PARKWAY
L0159D C00034	3017 GRAMERCY COVE
L0159D C00036	3020 GRAMERCY COVE
L0159D C00033	3023 GRAMERCY COVE
L0159D C00038	3032 GRAMERCY COVE
L0159D C00037	3026 GRAMERCY COVE
L0159D C00039	3040 GRAMERCY COVE
L0159D C00048	3083 HARROW COVE
L0159D C00049	3079 HARROW COVE
L0159D C00045	9135 GAINSBOROUGH DRIVE
L0159D C00044	9131 GAINSBOROUGH DRIVE
L0159D G00014	9168 FLETCHER TRACE PARKWAY

L0159D C00041	9158 FLETCHER TRACE PARKWAY
L0159D C00042	9154 FLETCHER TRACE PARKWAY
L0159D C00051	3084 HARROW COVE
L0159D C00050	3080 HARROW COVE
L0159D C00047	9151 GAINSBOROUGH DRIVE
L0159D C00046	9143 GAINSBOROUGH DRIVE
L0159D G00030	3069 HAVELOCK COVE
L0159D G00029	3050 HEPPLEWHITE COVE
L0159D G00028	3042 HEPPLEWHITE COVE
L0159D G00016	3041 HEPPLEWHITE COVE
L0159D G00026	3032 HEPPLEWHITE COVE
L0159D G00025	3026 HEPPLEWHITE COVE
L0159D G00024	3020 HEPPLEWHITE COVE
L0159D G00023	3014 HEPPLEWHITE COVE
L0159D G00022	3010 HEPPLEWHITE COVE
L0159D G00017	3033 HEPPLEWHITE COVE
L0159D G00020	3011 HEPPLEWHITE COVE
L0159D G00001	9168 GAINSBOROUGH DRIVE
L0159D C00002	9160 GAINSBOROUGH DRIVE
L0159D C00003	9156 GAINSBOROUGH DRIVE
L0159D G00038	9201 FLETCHER TRACE PARKWAY
L0159D C00004	9152 GAINSBOROUGH DRIVE
L0159D G00007	9175 GAINSBOROUGH DRIVE
L0159D G00006	9169 GAINSBOROUGH DRIVE
L0159D C00005	9148 GAINSBOROUGH DRIVE
L0159D G00008	9185 GAINSBOROUGH DRIVE
L0159D C00052	9161 GAINSBOROUGH DRIVE
L0159D G00009	9194 FLETCHER TRACE PARKWAY
L0159D C00006	9144 GAINSBOROUGH DRIVE
L0159D G00037	9197 FLETCHER TRACE PARKWAY
L0159D G00010	9188 FLETCHER TRACE PARKWAY
L0159D G00035	9189 FLETCHER TRACE PARKWAY
L0159D G00012	9180 FLETCHER TRACE PARKWAY
L0159D G00013	9174 FLETCHER TRACE PARKWAY
L0159D G00039	3059 HAVELOCK COVE
L0159D G00033C	3060 HAVELOCK COVE
L0159D G00034	3066 HAVELOCK COVE
L0159D K00002	9210 FLETCHER TRACE PARKWAY
L0159D K00001	9206 FLETCHER TRACE PARKWAY

L0159D G00003	9178 GAINSBOROUGH DRIVE
L0159D G00002	9172 GAINSBOROUGH DRIVE
L0159D G00005	9200 FLETCHER TRACE PARKWAY
L0159D K00006	9234 FLETCHER TRACE PARKWAY
L0159D K00005	9226 FLETCHER TRACE PARKWAY
L0159D K00004	9220 FLETCHER TRACE PARKWAY
L0159D K00003	9216 FLETCHER TRACE PARKWAY
L0159D M00007	9268 CURLING POND LANE
L0159D L00003	9269 CURLING POND LANE
L0159D M00008	9264 CURLING POND LANE
L0159D M00009	9260 CURLING POND LANE
L0159D L00002	9263 CURLING POND LANE
L0159D L00001	9259 CURLING POND LANE
L0159D H00002	9275 FLETCHER TRACE PARKWAY
L0159D H00003	9277 FLETCHER TRACE PARKWAY
L0159D H00004	9279 FLETCHER TRACE PARKWAY
L0159D H00005	9281 FLETCHER TRACE PARKWAY
L0159D H00006	9285 FLETCHER TRACE PARKWAY
L0159D H00007	9287 FLETCHER TRACE PARKWAY
L0159D H00008	9289 FLETCHER TRACE PARKWAY
L0159D H00011	9297 FLETCHER TRACE PARKWAY
L0159D L00023	9332 CURLING POND LANE
L0159D L00025	9320 CURLING POND LANE
L0159D L00026	9314 CURLING POND LANE
L0159D L00027	9308 CURLING POND LANE
L0159D M00001	9300 CURLING POND LANE
L0159D L00011	9321 CURLING POND LANE
L0159D M00002	9292 CURLING POND LANE
L0159D L00010	9315 CURLING POND LANE
L0159D M00003	9286 CURLING POND LANE
L0159D L00009	9309 CURLING POND LANE
L0159D M00004	9280 CURLING POND LANE
L0159D J00022	3180 BIRCHTON GLADE COVE
L0159D J00021	3176 BIRCHTON GLADE COVE
L0159D L00008	9301 CURLING POND LANE
L0159D M00005	9276 CURLING POND LANE
L0159D L00007	9295 CURLING POND LANE
L0159D J00023	3179 BIRCHTON GLADE COVE
L0159D L00006	9289 CURLING POND LANE

L0159D M00006	9272 CURLING POND LANE
L0159D J00020	3170 BIRCHTON GLADE COVE
L0159D L00005	9283 CURLING POND LANE
L0159D J00034	3160 BEOWOLF GLADE COVE
L0159D J00019	3164 BIRCHTON GLADE COVE
L0159D J00024	3175 BIRCHTON GLADE COVE
L0159D J00033	3156 BEOWOLF GLADE COVE
L0159D J00035	3163 BEOWOLF GLADE COVE
L0159D J00018	3158 BIRCHTON GLADE COVE
L0159D J00025	3169 BIRCHTON GLADE COVE
L0159D J00036	3159 BEOWOLF GLADE COVE
L0159D J00026	3163 BIRCHTON GLADE COVE
L0159D J00017	9360 GLEN BIRNIE LANE
L0159D J00032	3150 BEOWOLF GLADE COVE
L0159D J00027	3157 BIRCHTON GLADE COVE
L0159D J00037	3155 BEOWOLF GLADE COVE
L0159D J00038	3151 BEOWOLF GLADE COVE
L0159D J00046	9276 FLETCHER TRACE PARKWAY
L0159D J00030	3138 BEOWOLF GLADE COVE
L0159D J00045	9280 FLETCHER TRACE PARKWAY
L0159D J00039	3145 BEOWOLF GLADE COVE
L0159D J00029	9334 GLEN BIRNIE LANE
L0159D J00044	9286 FLETCHER TRACE PARKWAY
L0159D J00040	3139 BEOWOLF GLADE COVE
L0159D J00043	9290 FLETCHER TRACE PARKWAY
L0159D J00041	9320 GLEN BIRNIE LANE
L0159D L00022	3218 GLADE VERDE LANE
L0159D L00021	3208 GLADE VERDE LANE
L0159D L00020	3202 GLADE VERDE LANE
L0159D L00019	3196 GLADE VERDE LANE
L0159D L00018	3190 GLADE VERDE LANE
L0159D L00017	3184 GLADE VERDE LANE
L0159D L00014	3195 GLADE VERDE LANE
L0159D J00014	3174 GLADE VERDE LANE
L0159D L00016	3183 GLADE VERDE LANE
L0159D J00013	3170 GLADE VERDE LANE
L0159D J00012	9373 GLEN BIRNIE LANE
L0159D J00011	9369 GLEN BIRNIE LANE
L0159D J00009	9357 GLEN BIRNIE LANE

L0159D J00008	9351 GLEN BIRNIE LANE
L0159D J00007	9345 GLEN BIRNIE LANE
L0159D J00006	9339 GLEN BIRNIE LANE
L0159D J00004	9327 GLEN BIRNIE LANE
L0159D J00003	9321 GLEN BIRNIE LANE
L0159D J00002	9315 GLEN BIRNIE LANE
L0159D J00001	9302 FLETCHER TRACE PARKWAY
L0159D E00010	9451 FLETCHER TRACE PARKWAY
L0159D E00001	3029 BRAMBLEBUSH LANE
L0159 00195	9423 FLETCHER TRACE PARKWAY
L0159D E00011	3020 BRAMBLEBUSH LANE
L0159D E00012	3012 BRAMBLEBUSH LANE
L0159D E00003	3005 BRAMBLEBUSH LANE
L0159D E00006	9400 WOODCUTTER COVE
L0159D E00005	9408 WOODCUTTER COVE
L0159D E00013	3006 BRAMBLEBUSH LANE
L0159D E00007	9394 WOODCUTTER COVE
L0159D E00004	9418 WOODCUTTER COVE
L0159D E00014	2996 BRAMBLEBUSH LANE
L0159D E00015	9450 WOODCUTTER LANE
L0159D E00016	9460 WOODCUTTER LANE
L0159D E00008	9399 WOODCUTTER COVE
L0159D E00009	9411 WOODCUTTER COVE
L0159D E00017	9433 WOODCUTTER LANE
L0159D E00018	9443 WOODCUTTER LANE
L0159D F00024	2970 BRAMBLEBUSH LANE
L0159D E00020	9461 WOODCUTTER LANE
L0159 00457	9262 US HIGHWAY 64
L0159D F00002	9404 COLTS NECK RD
L0159D F00022	9434 COLTS NECK COVE
L0159 00065	9296 US HIGHWAY 64
L0159 00065	9284 US HIGHWAY 64
L0159D F00021	9440 COLTS NECK COVE
L0159D F00018	9425 COLTS NECK COVE
L0159D F00020	9441 COLTS NECK COVE
L0159D F00019	9435 COLTS NECK COVE
L0159 00458	9300 US HIGHWAY 64
L0159 00458	9318 ACE DRIVE
L0159 00458	9308 ACE DRIVE

L0159	00458	9302 ACE DRIVE
L0159	00458	9292 ACE DRIVE
L0159	00458	9282 ACE DRIVE
L0159	00458	9272 ACE DRIVE
L0159	00458	9258 ACE DRIVE
L0159	00458	9248 ACE DRIVE
L0159	00458	2960 CHAMPIONS DRIVE
L0159	00458	2956 CHAMPIONS DRIVE
L0159	00458	2944 CHAMPIONS DRIVE
L0159	00458	2938 CHAMPIONS DRIVE
L0159	00458	2918 CHAMPIONS DRIVE
L0159	00458	2961 CHAMPIONS DRIVE
L0159	00458	2965 CHAMPIONS DRIVE
L0159	00458	2971 CHAMPIONS DRIVE
L0159	00458	2975 CHAMPIONS DRIVE
L0159	00458	9251 THREE IRON DRIVE
L0159	00458	9239 THREE IRON DRIVE
L0159	00458	9236 THREE IRON DRIVE
L0159	00458	9226 THREE IRON DRIVE
L0159	00458	2989 CHAMPIONS DRIVE
L0159	00458	2999 CHAMPIONS DRIVE
L0159	00458	9263 ACE DRIVE
L0159	00458	9313 BACK NINE DRIVE
L0159	00458	3010 CHAMPIONS DRIVE
L0159	00458	3020 CHAMPIONS DRIVE
L0159	00458	3035 CHAMPIONS DRIVE
L0159	00458	3045 CHAMPIONS DRIVE
L0159	00458	3055 CHAMPIONS DRIVE
L0159	00458	3065 CHAMPIONS DRIVE
L0159	00458	3075 CHAMPIONS DRIVE
L0159	00458	3085 CHAMPIONS DRIVE
L0159	00458	9270 FRONT NINE DRIVE
L0159	00458	9276 FRONT NINE DRIVE
L0159	00458	9284 FRONT NINE DRIVE
L0159	00458	9290 FRONT NINE DRIVE
L0159	00458	9306 FRONT NINE DRIVE
L0159	00458	9300 FRONT NINE DRIVE
L0159	00458	9344 TRIUMPH CIRCLE
L0159	00458	9350 TRIUMPH CIRCLE

L0159 00458	9345 TRIUMPH CIRCLE
L0159 00458	9355 TRIUMPH CIRCLE
L0159 00458	9370 TRIUMPH CIRCLE
L0159 00458	9360 TRIUMPH CIRCLE
L0159 00458	9323 BACK NINE DRIVE
L0159D F00004	2970 FOREST EDGE DRIVE
L0159D F00001	2971 BRAMBLEBUSH LANE
L0159D F00003	2962 FOREST EDGE DRIVE
L0159D F00011	2909 FOREST EDGE DRIVE
L0159D F00006	2961 FOREST EDGE DRIVE
L0159D F00007	2951 FOREST EDGE DRIVE
L0159D F00009	2931 FOREST EDGE DRIVE
L0159D F00010	2921 FOREST EDGE DRIVE
L0159D F00013	2922 FOREST EDGE DRIVE
L0159D F00015	9393 COLTS NECK RD
L0159D F00016	9405 COLTS NECK RD
L0159D F00017	2931 BRAMBLEBUSH LANE
L0159 00593	2928 BRAMBLEBUSH LANE
L0159 00593	2949 DAVIES PLANTATION ROAD
L0159D F00014	2932 FOREST EDGE DRIVE
L0159 00594	9434 US HIGHWAY 64
L0159D B00165	3052 BARLEY MILLS CIRCLE
L0159D B00168	9374 BARLEY MILLS ROAD
L0159D B00154	3056 BARLEY MILLS CIRCLE
L0159D B00158	9376 BARLEY MILLS ROAD
L0159D B00159	9378 BARLEY MILLS ROAD
L0159D B00159	9380 BARLEY MILLS ROAD
L0159D B00144	3058 BARLEY MILLS CIRCLE
L0159D B00144	3060 BARLEY MILLS CIRCLE
L0159D B00151	9386 BARLEY MILLS ROAD
L0159D B00123	3064 BARLEY MILLS CIRCLE
L0159D B00124	3066 BARLEY MILLS CIRCLE
L0159D B00115	3068 BARLEY MILLS CIRCLE
L0159D B00116	3070 BARLEY MILLS CIRCLE
L0159D B00107	3074 BARLEY MILLS CIRCLE
L0159D B00096	3078 BARLEY MILLS CIRCLE
L0159D B00097	3076 BARLEY MILLS CIRCLE
L0159D B00086	3080 BARLEY MILLS CIRCLE
L0159D B00072	3081 BARLEY MILLS CIRCLE

L0159D B00072	3083 BARLEY MILLS CIRCLE
L0159D B00073	3085 BARLEY MILLS CIRCLE
L0159D B00073	3087 BARLEY MILLS CIRCLE
L0159D B00075	3084 BARLEY MILLS CIRCLE
L0159D B00063	3082 RISING SUN ROAD
L0159D B00068	9416 BARLEY MILLS ROAD
L0159D B00068	9418 BARLEY MILLS ROAD
L0159D B00069	9420 BARLEY MILLS ROAD
L0159D B00059	9422 BARLEY MILLS ROAD
L0159D B00044	3090 RISING SUN ROAD
L0159D B00050	3089 KNOB HILL ROAD
L0159D B00051	3087 KNOB HILL ROAD
L0159D B00034	3088 RISING SUN ROAD
L0159D B00035	3086 RISING SUN ROAD
L0159D B00039	3095 KNOB HILL ROAD
L0159D B00040	3093 KNOB HILL ROAD
L0159D B00040	3091 KNOB HILL ROAD
L0159D B00014	3096 RISING SUN ROAD
L0159D B00015	3094 RISING SUN ROAD
L0159D B00015	3092 RISING SUN ROAD
L0159D B00019	3099 KNOB HILL ROAD
L0159D B00002	3100 RISING SUN ROAD
L0159D B00001	9388 BARLEY MILLS ROAD
L0159D B00001	9390 BARLEY MILLS ROAD
L0159D B00001	9392 BARLEY MILLS ROAD
L0159D B00001	3061 BARLEY MILLS CIRCLE
L0159D B00001	3063 BARLEY MILLS CIRCLE
L0159D B00001	3065 BARLEY MILLS CIRCLE
L0159D B00001	3067 BARLEY MILLS CIRCLE
L0159D B00001	3079 RISING SUN ROAD
L0159D B00001	3081 RISING SUN ROAD
L0159D B00001	3069 BARLEY MILLS CIRCLE
L0159D B00001	3071 BARLEY MILLS CIRCLE
L0159D B00001	3083 RISING SUN ROAD
L0159D B00001	3076 RISING SUN ROAD
L0159D B00001	3085 RISING SUN ROAD
L0159D B00001	3078 RISING SUN ROAD
L0159D B00001	9410 BARLEY MILLS ROAD
L0159D B00001	3080 RISING SUN ROAD

L0159D B00001	3077 BARLEY MILLS CIRCLE
L0159D B00001	3079 BARLEY MILLS CIRCLE
L0159D B00001	9414 BARLEY MILLS ROAD
L0159D B00001	3086 BARLEY MILLS CIRCLE
L0159D B00001	3091 RISING SUN ROAD
L0159D B00001	3089 BARLEY MILLS CIRCLE
L0159D B00001	3093 RISING SUN ROAD
L0159D B00001	3088 BARLEY MILLS CIRCLE
L0159D B00001	3095 RISING SUN ROAD
L0159D B00001	3090 BARLEY MILLS CIRCLE
L0159D B00001	3097 RISING SUN ROAD
L0159D B00001	3099 RISING SUN ROAD
L0159D B00001	3101 RISING SUN ROAD
L0159D B00001	3103 RISING SUN ROAD
L0159D B00001	3105 RISING SUN ROAD
L0159D B00001	3104 RISING SUN ROAD
L0159D B00001	3102 RISING SUN ROAD
L0159D B00001	3107 KNOB HILL ROAD
L0159D B00001	3109 KNOB HILL ROAD
L0159D B00001	3111 KNOB HILL ROAD
L0159D B00001	3113 KNOB HILL ROAD
L0159D B00001	3115 KNOB HILL ROAD
L0159D B00001	3117 KNOB HILL ROAD
L0159D B00001	3120 KNOB HILL ROAD
L0159D B00001	3118 KNOB HILL ROAD
L0159D B00001	3116 KNOB HILL ROAD
L0159D B00001	9400 FLETCHER TRACE PARKWAY
L0159D B00001	9394 BARLEY MILLS ROAD
L0159D B00001	3073 BARLEY MILLS CIRCLE
L0159D B00001	3075 BARLEY MILLS CIRCLE
L0159D B00001	9412 BARLEY MILLS ROAD
L0159D B00001	3106 RISING SUN ROAD
L0159D B00001	3105 KNOB HILL ROAD
L0159D B00001	3122 KNOB HILL ROAD
L0159I A00008	9434 SLEZENGER LANE
L0159I A00007	9428 SLEZENGER LANE
L0159I A00006	9424 SLEZENGER LANE
L0159I A00005	9418 SLEZENGER LANE
L0159I A00010	3071 BRANDON WAY LANE

L0159I A00003	9406 SLEZENGER LANE
L0159I A00009	3063 BRANDON WAY LANE
L0159I A00002	3051 PUTTER LANE
L0159I A00018	3054 BRANDON WAY LANE
L0159I A00019	9457 SLEZENGER LANE
L0159I A00022	9439 SLEZENGER LANE
L0159I A00021	9445 SLEZENGER LANE
L0159I A00023	9435 SLEZENGER LANE
L0159I A00024	9427 SLEZENGER LANE
L0159I A00025	9421 SLEZENGER LANE
L0159I A00026	9415 SLEZENGER LANE
L0159I A00027	9411 SLEZENGER LANE
L0159I A00020	9451 SLEZENGER LANE
L0159I C00028	9453 KAKI LANE
L0159I C00029	3115 ULTRAGREEN LANE
L0159I C00002	3106 ULTRAGREEN LANE
L0159I C00030	3107 ULTRAGREEN LANE
L0159I C00026	3104 BRANDON WAY LANE
L0159I C00001	3100 ULTRAGREEN LANE
L0159I C00031	3101 ULTRAGREEN LANE
L0159I B00011	3094 ULTRAGREEN LANE
L0159I B00012	3095 ULTRAGREEN LANE
L0159I B00010	3090 ULTRAGREEN LANE
L0159I C00023	3088 BRANDON WAY LANE
L0159I B00013	3091 ULTRAGREEN LANE
L0159I B00009	3086 ULTRAGREEN LANE
L0159I A00013	3084 BRANDON WAY LANE
L0159I B00014	3087 ULTRAGREEN LANE
L0159I B00008	3080 ULTRAGREEN LANE
L0159I B00015	3081 ULTRAGREEN LANE
L0159I B00007	3076 ULTRAGREEN LANE
L0159I A00015	3072 BRANDON WAY LANE
L0159I A00016	3066 BRANDON WAY LANE
L0159I B00018	3065 ULTRAGREEN LANE
L0159I B00004	3060 ULTRAGREEN LANE
L0159I B00019	3061 ULTRAGREEN LANE
L0159I B00003	3054 ULTRAGREEN LANE
L0159I B00020	3055 ULTRAGREEN LANE
L0159I B00002	3050 ULTRAGREEN LANE

L0159I B00021	3051 ULTRAGREEN LANE
L0159I B00001	3044 ULTRAGREEN LANE
L0159I B00001	3037 DAVIES PLANTATION ROAD
L0159I C00015	9426 KAKI LANE
L0159I C00013	9436 KAKI LANE
L0159I C00012	9440 KAKI LANE
L0159I C00011	9444 KAKI LANE
L0159I C00010	9450 KAKI LANE
L0159I C00009	9454 KAKI LANE
L0159I C00008	9460 KAKI LANE
L0159I C00007	9466 KAKI LANE
L0159I C00005	9476 KAKI LANE
L0159I C00004	3118 ULTRAGREEN LANE
L0159I C00016	3119 BRANDON WAY LANE
L0159I C00017	3115 BRANDON WAY LANE
L0159I C00018	3109 BRANDON WAY LANE
L0159I C00019	3105 BRANDON WAY LANE
L0159I C00020	3099 BRANDON WAY LANE
L0159I C00021	3095 BRANDON WAY LANE
L0159I C00022	3089 BRANDON WAY LANE
L0159I A00011	3077 BRANDON WAY LANE
L0159I C00014	9430 KAKI LANE
L0159H F00047	3144 CLUBVIEW COVE SOUTH
L0159H F00046	3140 CLUBVIEW COVE SOUTH
L0159H F00043	3126 CLUBVIEW COVE SOUTH
L0159H F00042	3122 CLUBVIEW COVE SOUTH
L0159H F00041	3116 CLUBVIEW CV SOUTH
L0159H F00040	3112 CLUBVIEW COVE SOUTH
L0159H F00039	3108 CLUBVIEW COVE SOUTH
L0159H F00037	3098 CLUBVIEW COVE SOUTH
L0159H F00036	3094 CLUBVIEW COVE SOUTH
L0159H F00031	3087 CLUBVIEW COVE SOUTH
L0159H F00034	3084 CLUBVIEW COVE SOUTH
L0159H F00032	3083 CLUBVIEW COVE SOUTH
L0159H F00033	3080 CLUBVIEW CV SOUTH
L0159H F00035	3088 CLUBVIEW COVE SOUTH
L0159H F00011	3204 CLUBVIEW COVE NORTH
L0159H F00010	3198 CLUBVIEW COVE NORTH
L0159H F00009	3194 CLUBVIEW COVE NORTH

L0159H F00008	3190 CLUBVIEW COVE NORTH
L0159H F00007	3186 CLUBVIEW COVE NORTH
L0159H F00006	3182 CLUBVIEW COVE NORTH
L0159H F00004	3172 CLUBVIEW COVE NORTH
L0159H F00003	3168 CLUBVIEW COVE NORTH
L0159H F00002	3164 CLUBVIEW COVE NORTH
L0159H F00001	3158 CLUBVIEW COVE NORTH
L0159H F00005	3178 CLUBVIEW COVE NORTH
L0159N A00001	9490 CLUB WALK COURT
L0159N A00002	9480 CLUB WALK COURT
L0159N A00036	9491 CLUB WALK COURT
L0159H F00012	3209 CLUBVIEW COVE NORTH
L0159H F00013	3205 CLUBVIEW COVE NORTH
L0159H F00014	3201 CLUBVIEW COVE NORTH
L0159H F00015	3199 CLUBVIEW COVE NORTH
L0159H F00016	3195 CLUBVIEW COVE NORTH
L0159H F00017	3191 CLUBVIEW COVE NORTH
L0159H F00018	3187 CLUBVIEW COVE NORTH
L0159H F00020	3179 CLUBVIEW COVE NORTH
L0159H F00021	3173 CLUBVIEW COVE NORTH
L0159H F00022	3165 CLUBVIEW COVE NORTH
L0159H F00024	3153 CLUBVIEW COVE NORTH
L0159H F00025	3149 CLUBVIEW COVE SOUTH
L0159H F00026	3145 CLUBVIEW COVE SOUTH
L0159H F00027	3139 CLUBVIEW COVE SOUTH
L0159H F00030	3125 CLUBVIEW COVE SOUTH
L0159N A00018	9351 CLUB WALK COURT
L0159N A00016	9339 CLUB WALK COURT
L0159N A00020	9363 CLUB WALK COURT
L0159N A00021	9369 CLUB WALK COURT
L0159N A00015	9340 CLUB WALK COURT
L0159N A00022	9375 CLUB WALK COURT
L0159N A00014	9346 CLUB WALK COURT
L0159N A00013	9352 CLUB WALK COURT
L0159N A00012	9376 CLUB WALK COURT
L0159N A00023	9381 CLUB WALK COURT
L0159N A00024	9387 CLUB WALK COURT
L0159N A00007	3253 CLUB GROVE COVE
L0159N A00011	9392 CLUB WALK COURT

L0159N A00008	3247 CLUB GROVE COVE
L0159N A00025	9393 CLUB WALK COURT
L0159N A00009	9420 CLUB WALK COURT
L0159N A00005	3246 CLUB GROVE COVE
L0159N A00028	9411 CLUB WALK COURT
L0159N A00029	9417 CLUB WALK COURT
L0159N A00004	9442 CLUB WALK COURT
L0159N A00030	9423 CLUB WALK COURT
L0159N A00032	9435 CLUB WALK COURT
L0159N A00033	9441 CLUB WALK COURT
L0159N A00034	9443 CLUB WALK COURT
L0159 00473	9696 US HIGHWAY 64
L0159 00563	9750 US HIGHWAY 64
L0159 00505	9760 US HIGHWAY 64
L0159 00188C	3130 DAVIES PLANTATION ROAD
L0159H I00013	9626 WOOD GREEN LANE
L0159H I00015	9642 WOOD GREEN LANE
L0159H I00018	3198 SHADOW GREEN LANE
L0159H I00033C	9635 WOOD GREEN LANE
L0159H I00016	9643 WOOD GREEN LANE
L0159H I00019	3188 SHADOW GREEN LANE
L0159H I00021	9644 SHADE GREEN COVE
L0159H I00024	3172 SHADOW GREEN LANE
L0159H I00022	9645 SHADE GREEN COVE
L0159H I00025	3162 SHADOW GREEN LANE
L0159H I00039C	9638 MEADOW GREEN COVE
L0159H I00027	9646 MEADOW GREEN COVE
L0159H I00028	3142 SHADOW GREEN LANE
L0159H I00030	9647 MEADOW GREEN COVE
L0159H J00037	3132 SHADOW GREEN LANE
L0159H J00035	9644 KINGSRIDGE DRIVE
L0159H H00038	9652 KINGSRIDGE DRIVE
L0159H J00032	3114 SHADOW GREEN LANE
L0159H J00034	9645 KINGSRIDGE DRIVE
L0159 00447	2935 LAKELAND HILLS DRIVE
L0159H I00031C	9634 WOOD GREEN LANE
L0159H I00041C	9639 MEADOW GREEN COVE
L0159H J00044C	9637 KINGSRIDGE DRIVE
L0159H I00035C	9636 SHADE GREEN COVE

L0159H J00042C	9636 KINGSRIDGE DRIVE
L0159H E00026	3454 FOOTBRIDGE COVE
L0159H E00025	3447 FOOTBRIDGE COVE
L0159H E00027	3448 FOOTBRIDGE COVE
L0159H E00024	3441 FOOTBRIDGE COVE
L0159H E00023	3437 FOOTBRIDGE COVE
L0159H E00028	3440 FOOTBRIDGE COVE
L0159H E00029	3430 FOOTBRIDGE COVE
L0159H E00013	3420 IRON BRIDGE COVE
L0159H E00022	3431 FOOTBRIDGE COVE
L0159H E00030	3418 FOOTBRIDGE COVE
L0159H E00021	3423 FOOTBRIDGE COVE
L0159H E00014	3408 IRON BRIDGE COVE
L0159H E00031	3406 FOOTBRIDGE COVE
L0159H E00020	3411 FOOTBRIDGE COVE
L0159H E00015	3398 IRON BRIDGE COVE
L0159H E00019	9632 EL HILL ROAD
L0159H E00018	9624 EL HILL ROAD
L0159H E00016	3386 IRON BRIDGE COVE
L0159H E00017	9616 EL HILL ROAD
L0159H E00034	9621 EL HILL ROAD
L0159H E00036	9607 EL HILL ROAD
L0159H E00037	9626 EL HILL COVE
L0159H E00038	9632 EL HILL COVE
L0159H E00042	9585 EL HILL COVE
L0159H E00041	9621 EL HILL COVE
L0159H E00040	9631 EL HILL COVE
L0159H B00029	9608 SILVER FOX COVE
L0159H B00028	9618 SILVER FOX COVE
L0159H B00022	9607 SILVER FOX COVE
L0159H B00025	9633 SILVER FOX COVE
L0159H B00023	9617 SILVER FOX COVE
L0159H B00024	9627 SILVER FOX COVE
L0159H B00021	9610 PUTTER COVE
L0159H B00018	9634 PUTTER COVE
L0159H B00017	9631 PUTTER COVE
L0159H B00015	3266 OLD TRAIL COVE
L0159H B00013	3246 OLD TRAIL COVE
L0159H B00012	3242 OLD TRAIL COVE

L0159H B00011	3241 OLD TRAIL COVE
L0159H B00009	3249 OLD TRAIL COVE
L0159H B00010	3245 OLD TRAIL COVE
L0159H B00026	9634 SILVER FOX COVE
L0159H B00027	9628 SILVER FOX COVE
L0159H E00012	3426 IRON BRIDGE COVE
L0159H E00010	3411 IRON BRIDGE COVE
L0159H E00009	3399 IRON BRIDGE COVE
L0159H E00008	3389 IRON BRIDGE COVE
L0159H E00007	3381 IRON BRIDGE COVE
L0159H E00006	3371 IRON BRIDGE COVE
L0159H E00005	3363 IRON BRIDGE COVE
L0159H E00004	9600 EL HILL ROAD
L0159H E00003	9596 EL HILL ROAD
L0159H E00002	9584 EL HILL ROAD
L0159H E00001	9578 EL HILL ROAD
L0159H B00001	9574 EL HILL ROAD
L0159H B00002	9570 EL HILL ROAD
L0159H B00003	9566 EL HILL ROAD
L0159H A00009	9540 AUTUMN TRAIL COVE
L0159H A00010	9530 AUTUMN TRAIL COVE
L0159H A00008	9543 AUTUMN TRAIL COVE
L0159H A00011	9524 AUTUMN TRAIL COVE
L0159H A00012	9516 AUTUMN TRAIL COVE
L0159H A00007	9539 AUTUMN TRAIL COVE
L0159H A00013	9508 AUTUMN TRAIL COVE
L0159H A00006	9531 AUTUMN TRAIL COVE
L0159H A00014	9502 AUTUMN TRAIL COVE
L0159H A00005	3316 GLENHILL LANE
L0159H A00015	9503 AUTUMN TRAIL COVE
L0159H A00016	9509 AUTUMN TRAIL COVE
L0159H A00018	9524 GLENHILL COVE
L0159H A00019	9512 GLENHILL COVE
L0159H A00020	9508 GLENHILL COVE
L0159H A00003	3296 GLENHILL LANE
L0159H A00023	9523 GLENHILL COVE
L0159H A00053	9509 GLENHILL COVE
L0159H A00002	3282 GLENHILL LANE
L0159H A00001	9550 EL HILL ROAD

L0159H A00025	9516 EL HILL ROAD
L0159H A00026	9508 EL HILL ROAD
L0159H A00017	9515 AUTUMN TRAIL COVE
L0159H A00054	9515 GLENHILL COVE
L0159H B00004	3275 OLD TRAIL COVE
L0159H B00005	3265 OLD TRAIL COVE
L0159H A00051	9559 EL HILL ROAD
L0159H A00050	9547 EL HILL ROAD
L0159H A00048	3244 CREEKWOOD LANE
L0159H A00049	9537 EL HILL ROAD
L0159H A00027	3245 CREEKWOOD LANE
L0159H A00045	9554 CREEKWOOD COVE
L0159H A00046	9546 CREEKWOOD COVE
L0159H A00028	3235 CREEKWOOD LANE
L0159H A00047	9540 CREEKWOOD COVE
L0159H B00007	3257 OLD TRAIL COVE
L0159H A00044	9558 CREEKWOOD COVE
L0159H B00008	3253 OLD TRAIL COVE
L0159H A00029	3229 CREEKWOOD LANE
L0159H A00030	3221 CREEKWOOD LANE
L0159H A00043	9557 CREEKWOOD COVE
L0159H A00041	9545 CREEKWOOD COVE
L0159H A00042	9551 CREEKWOOD COVE
L0159H A00031	3213 CREEKWOOD LANE
L0159H I00011	3211 SHADOW GREEN LANE
L0159H I00012	9620 WOOD GREEN LANE
L0159H A00039C	3174 CREEKWOOD LANE
L0159H A00032	3205 CREEKWOOD LANE
L0159H A00052	3188 CREEKWOOD LANE
L0159H A00038	3168 CREEKWOOD LANE
L0159H I00010	3205 SHADOW GREEN LANE
L0159H A00033	3195 CREEKWOOD LANE
L0159H I00009	3197 SHADOW GREEN LANE
L0159H A00037	3167 CREEKWOOD LANE
L0159H A00034	3185 CREEKWOOD LANE
L0159H I00008	3189 SHADOW GREEN LANE
L0159H A00036	3173 CREEKWOOD LANE
L0159H A00035	3179 CREEKWOOD LANE
L0159H C00004	9566 KINGSRIDGE DRIVE

L0159H I00006	3175 SHADOW GREEN LANE
L0159H C00003	9558 KINGSRIDGE DRIVE
L0159H C00002	9550 KINGSRIDGE DRIVE
L0159H C00001	9540 KINGSRIDGE DRIVE
L0159H I00005	3169 SHADOW GREEN LANE
L0159H I00004	3163 SHADOW GREEN LANE
L0159H I00003	3155 SHADOW GREEN LANE
L0159H I00002	3147 SHADOW GREEN LANE
L0159H J00038	9618 KINGSRIDGE DRIVE
L0159H J00006C	9619 KINGSRIDGE DRIVE
L0159H C00007	3150 STONECREST CIRCLE
L0159H C00024	9543 KINGSRIDGE DRIVE
L0159H C00006	9571 KINGSRIDGE DRIVE
L0159H J00001	9585 KINGSRIDGE DRIVE
L0159H C00023	3141 STONECREST CIRCLE
L0159H C00008	3140 STONECREST CIRCLE
L0159H J00039	9600 KINGSRIDGE DRIVE
L0159H J00002	9593 KINGSRIDGE DRIVE
L0159H C00022	3133 STONECREST CIRCLE
L0159H J00003	9601 KINGSRIDGE DRIVE
L0159H C00009	3128 STONECREST CIRCLE
L0159H J00004	9607 KINGSRIDGE DRIVE
L0159H C00021	3123 STONECREST CIRCLE
L0159H J00005C	9613 KINGSRIDGE DRIVE
L0159H C00010	3118 STONECREST CIRCLE
L0159H C00011	3108 STONECREST CIRCLE
L0159H C00019	3105 STONECREST CIRCLE
L0159H C00012	3100 STONECREST CIRCLE
L0159H C00013	3092 STONECREST CIRCLE
L0159H C00017	3087 STONECREST CIRCLE
L0159H C00014	3084 STONECREST CIRCLE
L0159H C00016	3075 STONECREST CIRCLE
L0159H C00068	3078 EAST STONECREST CIRCLE
L0159H C00015	3076 STONECREST CIRCLE
L0159H C00025	3065 STONECREST CIRCLE
L0159H C00067	3066 EAST STONECREST CIRCLE
L0159H C00053	3077 EAST STONECREST CIRCLE
L0159H C00052	3064 STONECREST CIRCLE
L0159H C00054	3067 EAST STONECREST CIRCLE

L0159H C00066	3060 EAST STONECREST CIRCLE
L0159H C00026	3063 STONECREST CIRCLE
L0159H C00051	3050 STONECREST CIRCLE
L0159H C00027	9540 QUAIL RUN COVE
L0159H C00055	3061 EAST STONECREST CIRCLE
L0159H C00065	3052 EAST STONECREST CIRCLE
L0159H C00056	3053 EAST STONECREST CIRCLE
L0159H C00064	3044 EAST STONECREST CIRCLE
L0159H C00063	9614 WHISPERING WOODS COVE
L0159H C00049	3038 STONECREST CIRCLE
L0159H C00028	9541 QUAIL RUN COVE
L0159H C00030	3041 STONECREST CIRCLE
L0159H C00057	3043 EAST STONECREST CIRCLE
L0159H C00029	9545 QUAIL RUN COVE
L0159H C00062	9624 WHISPERING WOODS COVE
L0159H C00048	3018 STONECREST CIRCLE
L0159H C00047	3011 EAST STONECREST CIRCLE
L0159H C00058	9609 WHISPERING WOODS COVE
L0159H C00061	9625 WHISPERING WOODS COVE
L0159H C00032	3017 STONECREST CIRCLE
L0159H C00059	9610 WHISPERING WOODS COVE
L0159H C00060	9623 WHISPERING WOODS COVE
L0159H C00046	9592 MOSSWOOD LANE
L0159H C00033	3007 STONECREST CIRCLE
L0159H C00034	9589 MOSSWOOD LANE
L0159H C00045	9602 MOSSWOOD LANE
L0159H C00044	9612 MOSSWOOD LANE
L0159H C00043	9622 MOSSWOOD LANE
L0159H C00042	9628 MOSSWOOD LANE
L0159H C00050	3046 STONECREST CIRCLE
L0159H C00035	9595 MOSSWOOD LANE
L0159H C00041	9632 MOSSWOOD LANE
L0159H C00036	9601 MOSSWOOD LANE
L0159H C00037	9609 MOSSWOOD LANE
L0159H C00038	9617 MOSSWOOD LANE
L0159H C00040	9631 MOSSWOOD LANE
L0159H C00039	9625 MOSSWOOD LANE
L0159H G00022	2938 HOGAN LANE
L0159H K00018	9565 DALY DRIVE

L0159H K00019	9569 DALY DRIVE
L0159H K00020	9573 DALY DRIVE
L0159H G00052	9607 DALY DRIVE
L0159H K00021	9577 DALY DRIVE
L0159H K00022	9583 DALY DRIVE
L0159H G00054	9627 DALY DRIVE
L0159H K00023	9587 DALY DRIVE
L0159H K00024	9593 DALY DRIVE
L0159H K00025	9597 DALY DRIVE
L0159H G00055	9637 DALY DRIVE
L0159H G00021	2932 HOGAN LANE
L0159H K00017	9566 CHI CHI LANE
L0159H K00016	9572 CHI CHI LANE
L0159H K00015	9578 CHI CHI LANE
L0159H G00059	9610 CHI CHI LANE
L0159H G00058	9620 CHI CHI LANE
L0159H K00010	9604 CHI CHI LANE
L0159H K00011	9598 CHI CHI LANE
L0159H K00012	9592 CHI CHI LANE
L0159H G00057	9630 CHI CHI LANE
L0159H G00056	9640 CHI CHI LANE
L0159H K00014	9584 CHI CHI LANE
L0159H G00020	9560 CHI CHI LANE
L0159H G00051	2936 PALMER DRIVE
L0159 00181	9664 US HIGHWAY 64
L0159H G00060	2930 PALMER DRIVE
L0159H G00062	2918 PALMER DRIVE
L0159H G00063	2912 PALMER DRIVE
L0159H G00010	9525 CHI CHI COVE
L0159H G00008	9533 CHI CHI COVE
L0159H G00007	9537 CHI CHI COVE
L0159H G00006	9541 CHI CHI COVE
L0159H G00005	9545 CHI CHI COVE
L0159H G00004	9549 CHI CHI COVE
L0159H G00009	9529 CHI CHI COVE
L0159H G00003	9553 CHI CHI COVE
L0159H G00002	9557 CHI CHI LANE
L0159H G00001	9561 CHI CHI LANE
L0159H K00001	9565 CHI CHI LANE

L0159H K00008	9599 CHI CHI LANE
L0159H K00009	9605 CHI CHI LANE
L0159H G00067	9611 CHI CHI LANE
L0159H G00066	9621 CHI CHI LANE
L0159H G00065	9631 CHI CHI LANE
L0159H K00004	9583 CHI CHI LANE
L0159H K00005	9587 CHI CHI LANE
L0159H G00028	9530 DALY DRIVE
L0159H G00031	9542 DALY DRIVE
L0159H G00035	9558 DALY DRIVE
L0159H G00040	9578 DALY DRIVE
L0159H G00041	9582 DALY DRIVE
L0159H G00043	9590 DALY DRIVE
L0159H G00045	9598 DALY DRIVE
L0159H G00047	9618 DALY DRIVE
L0159H G00049	9638 DALY DRIVE
L0159H G00050	2942 PALMER DRIVE
L0159H G00013	9528 CHI CHI COVE
L0159H G00015	9536 CHI CHI COVE
L0159H G00012	9524 CHI CHI COVE
L0159D D00004	3036 DELVAN COVE
L0159D D00013	9030 BRECKENRIDGE COVE
L0159D D00017	9006 BRECKENRIDGE COVE
L0159D D00018	8998 BRECKENRIDGE COVE
L0159D D00029	9019 BRECKENRIDGE COVE
L0159D D00031C	9037 BRECKENRIDGE COVE
L0159D D00032C	9049 BRECKENRIDGE COVE
L0159D D00028	9011 BRECKENRIDGE COVE
L0159D D00027	9005 BRECKENRIDGE COVE
L0159D D00021	8980 BRECKENRIDGE COVE
L0159J C00001	9067 VALKRIE LANE
L0159D D00011	9044 BRECKENRIDGE COVE
L0159D D00005	3040 DELVAN COVE
L0159D D00033	3044 DELVAN COVE
L0159D D00012	9036 BRECKENRIDGE COVE
L0159 00408	9020 US HIGHWAY 64, SUITE 108
L0159 00408	9062 US HIGHWAY 64
L0159 00408	9014 US HIGHWAY 64 #106
L0159 00408	9020 US HIGHWAY 64, SUITE 100

L0159 00408	9020 US HIGHWAY 64, SUITE 101
L0159 00408	9020 US HIGHWAY 64, SUITE 102
L0159 00408	9020 US HIGHWAY 64, SUITE 103
L0159 00408	9020 US HIGHWAY 64, SUITE 104
L0159 00408	9020 US HIGHWAY 64, SUITE 105
L0159 00408	9020 US HIGHWAY 64, SUITE 106
L0159 00408	9020 US HIGHWAY 64, SUITE 107
L0159 00408	9050 US HIGHWAY 64
L0159 00408	9014 US HIGHWAY 64 #102
L0159 00580	8874 US HIGHWAY 64
L0159J C00010	2957 BOYINGTON COVE
L0159J C00026	9154 VALKRIE LANE
L0159J C00022	9173 VALKRIE LANE
L0159D C00014	3056 DOMINION COVE
L0159D D00001	3055 DOMINION COVE
L0159D C00029	3030 GAINSBOROUGH COVE
L0159D C00032	3029 GRAMERCY COVE
L0159D C00035	3016 GRAMERCY COVE
L0159D C00040	9162 FLETCHER TRACE PARKWAY
L0159D C00043	9150 FLETCHER TRACE PARKWAY
L0159D G00031	3065 HAVELOCK COVE
L0159D G00027	3038 HEPPLEWHITE COVE
L0159D G00018	3023 HEPPLEWHITE COVE
L0159D G00021	3006 HEPPLEWHITE COVE
L0159D G00019	3015 HEPPLEWHITE COVE
L0159D G00015	3049 HEPPLEWHITE COVE
L0159D C00001	9164 GAINSBOROUGH DRIVE
L0159D G00036	9193 FLETCHER TRACE PARKWAY
L0159D G00011	9184 FLETCHER TRACE PARKWAY
L0159D G00004	9184 GAINSBOROUGH DRIVE
L0159D H00009	9291 FLETCHER TRACE PARKWAY
L0159D H00010	9293 FLETCHER TRACE PARKWAY
L0159D H00012	9299 FLETCHER TRACE PARKWAY
L0159D H00001C	9271 FLETCHER TRACE PARKWAY
L0159D L00024	9328 CURLING POND LANE
L0159D L00012	9329 CURLING POND LANE
L0159D L00013	3201 GLADE VERDE LANE
L0159D L00004	9277 CURLING POND LANE
L0159D J00031	3144 BEOWOLF GLADE COVE

L0159D J00028	9346 GLEN BIRNIE LANE
L0159D J00042	9296 FLETCHER TRACE PARKWAY
L0159D J00015	3178 GLADE VERDE LANE
L0159D L00015	3189 GLADE VERDE LANE
L0159D J00016	9370 GLEN BIRNIE LANE
L0159D J00010	9363 GLEN BIRNIE LANE
L0159D J00005	9333 GLEN BIRNIE LANE
L0159 00197	3009 DAVIES PLANTATION ROAD
L0159D E00002	3015 BRAMBLEBUSH LANE
L0159D E00019	9451 WOODCUTTER LANE
L0159D F00023	2960 BRAMBLEBUSH LANE
L0159D F00005	2969 FOREST EDGE DRIVE
L0159D F00008	2941 FOREST EDGE DRIVE
L0159D F00012	2910 FOREST EDGE DRIVE
L0159D B00167	9370 BARLEY MILLS ROAD
L0159D B00167	9372 BARLEY MILLS ROAD
L0159D B00155	3054 BARLEY MILLS CIRCLE
L0159D B00160	9382 BARLEY MILLS ROAD
L0159D B00036	3084 RISING SUN ROAD
L0159D B00023	3098 RISING SUN ROAD
L0159D B00029	3097 KNOB HILL ROAD
L0159D B00009	3103 KNOB HILL ROAD
L0159I A00004	9412 SLEZENGER LANE
L0159I A00001	3043 PUTTER LANE
L0159I C00003	3112 ULTRAGREEN LANE
L0159I C00025	3098 BRANDON WAY LANE
L0159I C00024	3094 BRANDON WAY LANE
L0159I A00014	3078 BRANDON WAY LANE
L0159I B00016	3077 ULTRAGREEN LANE
L0159I B00006	3070 ULTRAGREEN LANE
L0159I B00017	3071 ULTRAGREEN LANE
L0159I B00005	3064 ULTRAGREEN LANE
L0159I A00017	3060 BRANDON WAY LANE
L0159I C00027	3112 BRANDON WAY LANE
L0159I A00012	3085 BRANDON WAY LANE
L0159I C00006	9472 KAKI LANE
L0159H F00045	3136 CLUBVIEW COVE SOUTH
L0159H F00044	3130 CLUBVIEW COVE SOUTH
L0159H F00038	3102 CLUBVIEW COVE SOUTH

L0159N A00035	9485 CLUB WALK COURT
L0159H F00023	3157 CLUBVIEW COVE NORTH
L0159H F00028	3135 CLUBVIEW COVE SOUTH
L0159H F00029	3131 CLUBVIEW COVE SOUTH
L0159H F00019	3183 CLUBVIEW COVE NORTH
L0159N A00017	9345 CLUB WALK COURT
L0159N A00019	9357 CLUB WALK COURT
L0159N A00006	3252 CLUB GROVE COVE
L0159N A00010	9404 CLUB WALK COURT
L0159N A00026	9399 CLUB WALK COURT
L0159N A00027	9405 CLUB WALK COURT
L0159N A00003	9456 CLUB WALK COURT
L0159N A00031	9429 CLUB WALK COURT
L0159 00199C	9221 FLETCHER TRACE PARKWAY

CITY OF LAKELAND TENNESSEE

Board of Commissioners

Meeting Cycle: Thursday, April 7, 2022

Subject: **Resolution** - to approve a contract with Whitaker Construction for the FY22 Wastewater Sludge Removal and Disposal Project. *Sponsored by Alejandra Arriaga*

Staff Contact: Alejandra Arriaga, Staff Engineer

STAFF RECOMMENDATION

Staff recommends the Board of Commissioners, by resolution, approve a contract with Whitaker Construction, for Fiscal Year 2022 Wastewater Sludge Removal and Disposal Project in the amount of Two Hundred Thirty Six Thousand and Four Hundred Seventy Five Dollars ($236,475). Furthermore, it is recommended that a construction contingency be established in the amount of Ten Thousand Five Hundred and Twenty-Five Dollars ($10,525) for a total project cost of Two Hundred Fort Seven Thousand Dollars ($247,000).

BUDGET IMPACT

The Fiscal Year 2022 Wastewater Sludge Removal and Disposal Project was publicly bid on March 29, 2022. Bids received were as follows:

CONTRACTOR	BASE BID
Whitaker Construction	$236,475
Noble Environmental	$458,906.24
Synagro South, LLC	$315,000

The project will be funded with monies budgeted in FY22 Sewer Fund - Improvements Other and FY23 Sewer Fund Improvements Other.

DISCUSSION

The lagoon at the Scotts Creek Wastewater Treatment Plant is at capacity with sludge. This project consists of dredging, hauling, and the disposal of the sludge from the lagoon. Approximately, 2.5 million gallons of sludge will be removed from the lagoon.

RESOLUTION R 36-2022

A RESOLUTION AUTHORIZING A CONTRACT WITH WHITAKER CONSTRUCTION FOR THE FY22 WASTEWATER SLUDGE REMOVAL AND DISPOSAL PROJECT

WHEREAS, the City desires to remove sludge from the wastewater lagoon; and,

WHEREAS, WHITAKER CONSTRUCION was the lowest qualified bidder on March 29, 2022 for the Fiscal Year 2022 Wastewater Sludge Removal and Disposal; and

WHEREAS, Whitaker Construction is willing and able to provide these services as specified in the Contract documents; and,

WHEREAS, Funding for this work will be appropriated from the FY2022 SANITARY SEWER-IMPROVEMENTS AND OTHER and FY2023 SANITARY SEWER -IMPROVEMENTS AND OTHER.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LAKELAND, TENNESSEE: That the City Manager is hereby authorized and directed to execute, and the City Recorder attest, an agreement with Whitaker Construction, for the Fiscal Year 2022 Wastewater Sludge Removal and Disposal project in the amount of Two Hundred Thirty-Six Thousand and Four Hundred Seventy-Five Dollars ($236,475).

BE IT FURTHER RESOLVED: That the Board of Commissioners authorize an additional Ten Thousand Five Hundred and Twenty-Five Dollars ($10,525) for a construction contingency fund to be used to pay for items that may arise outside of the unit bid prices and for unforeseen work and that the City Manager is hereby authorized to make verified partial payments when necessary, throughout the project to a total fixed cost amount of One Hundred and Fifty Thousand Dollar ($247,000).

PASSED AND ADOPTED by the Board of Commissioners of Lakeland, Tennessee on this 14th day of April 2022, public welfare requiring it.

____

Mike Cunningham, *Mayor*
ATTEST:

____

Debra Murrell
City Recorder

CITY OF LAKELAND TENNESSEE

Board of Commissioners

Meeting Cycle: Thursday, April 7, 2022

Subject: **Resolution** - to approve a contract with Grinder, Taber & Grinder for the FY22 Public Works Maintenance Building Fence Project. *Sponsored by Alejandra Arriaga.*

Staff Contact: Alejandra Arriaga, Staff Engineer

STAFF RECOMMENDATION

Staff recommends the Board of Commissioners, by resolution, approve a contract with Grinder, Taber & Grinder for the FY22 Public Works Maintenance Building Fence Project in the amount One Hundred Five Thousand Two Hundred Eight Dollars and Thirty-Five Cents ($105,208.35). Furthermore, it is recommended that a construction contingency be established in the amount of Twenty Thousand Dollars ($20,000) for a total project cost of One Hundred Twenty Five Thousand Two Hundred Eight Dollars and Thirty-Five Cents ($125,208.35)

BUDGET IMPACT

The FY2022 Public Works Maintenance Building Fence Project was publicly bid on April 5, 2022. Bids received were as follows:

CONTRACTOR	BASE BID
Grinder, Taber & Grinder	$105,208.35

The project will be funded with monies budgeted in the FY22 Street Aid- Building Improvements.

DISCUSSION

This project consists of installing 1,250 feet of cedar wood fencing along the perimeter of the new Public Works Maintenance Building. The fence also includes two automatic gates for entry and exit of city vehicles and equipment.

RESOLUTION-37-2022

A RESOLUTION APPROVING A CONTRACT WITH GRINDER, TABER & GRINDER FOR THE FISCAL YEAR 2022 PUBLIC WORKS MAINTENANCE BUILDING FENCE PROJECT

WHEREAS, the City desires to install cedar wood fencing along the Public Works Maintenance Building; and,

WHEREAS, GRINDER, TABER & GRINDER was the lowest qualified bidder on April 5, 2022 for the Fiscal Year 2022 Public Works Maintenance Building Fence Project; and,

WHEREAS, Grinder, Taber & Grinder is willing and able to provide these services as specified in the Contract documents; and,

WHEREAS, Funding for this work will be appropriated from FY22- Street Aid- Building Improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LAKELAND, TENNESSEE: That the City Manager is hereby authorized and directed to execute, and the City Recorder to attest, an agreement with Grinder, Taber & Grinder , for the Fiscal Year 2022 Public Works Maintenance Building Fence Project in the amount of One Hundred Five Thousand Two Hundred Eight Dollars and Thirty-Five Cents ($105,208.35).

BE IT FURTHER RESOLVED: That the Board of Commissioners authorize an additional Twenty Thousand Dollars ($20,000) for a construction contingency fund to be used to pay for items that may arise outside of the unit bid prices and for unforeseen work and that the City Manager is hereby authorized to make verified partial payments when necessary, throughout the project to a total fixed cost amount of One Hundred Twenty Five Thousand Two Hundred Eight Dollars and Thirty-Five Cents ($125,208.35)

PASSED AND ADOPTED by the Board of Commissioners of Lakeland, Tennessee on this 14th day of April 2022, public welfare requiring it.

____

Mike Cunningham, *Mayor*

ATTEST:

____

Debra Murrell
City Recorder

CITY OF LAKELAND TENNESSEE

Board of Commissioners

Meeting Cycle: Thursday, April 7, 2022

Subject: **Resolution** - to approve the purchase of a 2022 Ram 4500 Chassis Crew Cab 4x4 from Peppers Chrysler, Dodge Jeep, Inc. *Sponsored by Emily Harrell*

Staff Contact: Emily Harrell, City Engineer

STAFF RECOMMENDATION

Staff recommends the Board of Commissioners approve, by resolution, the purchase of a 2022 Ram 4500 Chassis Crew Cab 4x4 from Peppers Chrysler, Dodge, Jeep, Inc.

BUDGET IMPACT

The cost of the 2022 Ram 4500 truck is $66,244.00. The purchase is through a retail dealer as a commercial vehicle. The major vehicle manufacturers have suspended production of government fleet until 2023 due to supply chain delays. Dealers are also not selling government fleet and will not submit bids for government fleet. The service truck is budgeted in the FY2022 Sewer Fund.

DISCUSSION

The City's Sewer Department is expanding due to the acquisition of the Stonebridge assets from the City of Memphis. In the current fiscal year, two full-time positions were added to increase the Sewer Department to six full-time employees. The new service truck will be added to the sewer fleet to provide transportation for a second crew to service the City's sewer infrastructure.

RESOLUTION R-32-2022

A RESOLUTION TO APPROVE THE PURCHASE OF A 2022 RAM 4500 CHASSIS CREW CAB 4X4 FROM PEPPERS CHRYSLER, DIDGE, JEEP, INC.

WHEREAS, the City desires to purchase a new service truck for the Sewer Department; and,

WHEREAS, the truck will be purchased directly from a dealer due to suspended production of government fleet; and,

WHEREAS, Funding for this purchase will be from Fiscal Year 2022 Sewer Fund – New Capital Light Equipment.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LAKELAND, TENNESSEE: That the City Manager is hereby authorized to purchase a 2022 Ram 4500 Chassis Crew Cab 4x4 from Peppers Chrysler, Dodge, Jeep, Inc. in the amount not to exceed Sixty-Eight Thousand Dollars ($68,000).

PASSED AND ADOPTED by the Board of Commissioners of Lakeland, Tennessee on this 14th day of April 2022, public welfare requiring it.

____

Mike Cunningham, *Mayor*

ATTEST:

____

Debra Murrell
City Recorder

City of Lakeland

PEPPERS CHRYSLER DODGE JEEP

www.ClickPeppers.com

PURCHASER: Emily Harrell Res. Phone ____ Date 03/22/2022

Address 10001 Highway 70 Bus. Phone ____ Sales Person James Patterson

City lakeland State TN Zip 38002 Email eharrell@lakelandtn.org

To Be Titled As Follows ~~Emily Harrell~~ City of Lakeland Cell (901) 867-2717

PURCHASE

STOCK# T22179	MILES 9
VIN# 3C7WRLFL3NG224680	
YEAR: 2022 MAKE: Ram	SERIES: 4500 Chassis
BODY TYPE: Crew Cab Chassis-Cab	COLOR:: Bright White Clr

66845
+TTL
-1000 Rebate if put on new bed
65845
+ Doc fee

PURCHASE PRICE	66845.00
TRADE ALLOWANCE	( )
SUB TOTAL	
ACCESSORIES	
NET SELLING PRICE	66845.00
SALES TAX	N/A
WARRANTY	
GAP	
DOCUMENTARY FEE	$399.00
LICENSE/TITLE FEES	
PAYOFF DUE	
REBATE	(1000)
LESS DEPOSITS	( )
$ TOTAL	
BALANCE DUE ON DELIVERY	66244.00

TRADE-IN INFORMATION

VIN#: MILES

YEAR: MAKE: SERIES:

BODY TYPE: COLOR::

BALANCE OWED TO:

ADDRESS:

ACCT NO: PAYOFF DUE $

VERIFIED BY: GOOD TILL

NEW OR DEMONSTRATOR: If the Vehicle is a new or demonstrator vehicle, the only written warranty provided with respect to the Vehicle and factory installed accessories is the most recent applicable printed warranty which is made solely by the Manufacturer of the Vehicle.

Dealer installed Accessories are not included in the Manufacturer's warranty on the Vehicle and may or may not be included in separate written warranties which are made solely by Manufacturers of the Accessories.

USED: If the Vehicle is a used vehicle, the Vehicle is sold by Dealer AS IS - WITH ALL FAULTS.

ALL VEHICLES: WHETHER THE VEHICLE IS NEW, A DEMONSTRATOR OR USED: DEALER DISCLAIMS ALL WARRANTIES, WRITTEN, EXPRESS OR IMPLIED, INCLUDING ALL WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND DEALER EXPRESSLY DISCLAIMS ANY LIABILITY TO PURCHASER, FOR ANY CONSEQUENTIAL DAMAGES, LOSS OF TIME OR INCONVENIENCE ARISING OUT OF THE PURCHASE OR OPERATION OF THE VEHICLE.

DEFAULT: In the event of default on this contract, Dealer shall be entitled to recover interest charges at the rate of the lesser of 1.5% per month (18% per annum) or the maximum rate allowed by law on amounts not paid within 30 days, and costs of collection, including reasonable attorney fees.

Terms of Payment of Balance due on Delivery:
❐ CASH $____ ❐ CONSUMER CREDIT FINANCING BY OR THROUGH DEALER.

This Order constitutes a single agreement which supersedes any prior agreement or understanding between Dealer and Purchaser. Purchaser acknowledges receipt of a completed and signed copy of this Order. This Order shall not become a binding agreement unless accepted in writing by Dealer or an authorized representative to Dealer.

ACCEPTED: ____ Purchaser

By ____ Title ____ ____ Purchaser

Dealer Authorized Representative

THIS ORDER IS AN OFFER BY PURCHASER TO BUY THE VEHICLE. IF THE OFFER IS ACCEPTED BY THE DEALER IT BECOMES A COMPLETE CONTRACT OF SALE AND THE DEALER HAS NO OBLIGATIONS OR RESPONSIBILITIES NOT EXPRESSLY SET FORTH IN THE ORDER. **BEFORE SIGNING THIS ORDER READ IT CAREFULLY.**

ABBOTTS PRINT SHOP, INC. · PARIS, TN · 731.644.2020

Peppers Chrysler Dodge Jeep Ram

2440 East Wood Street
Paris, TN 38242
https://www.pepperschryslerdodgejeep.com

Sales: 7316425661
Service: 7316425661

2022 RAM 4500 TRADESMAN CHASSIS CREW CAB 4X4 84 CA"

Body Style: Crew Cab
Model Code: DP9L94
Engine: 6.7L I6 Cummins Turbo Diesel Engine
Transmission: 6-Speed Automatic Aisin AS69RC HD Transmission
Drive Type: 4x4
Ext. Color: Bright White Clear-Coat Exterior Paint
Int. Color: Diesel Gray/Black
MPG:
VIN #: 3C7WRLFL3NG224680
Stock #: T22179

MSRP: $66,845

Bright White Clearcoat 2022 Ram 4500HD SLT 4WD Aisin 6-Speed Automatic Cummins 6.7L I6 Turbodiesel

Standard Equipment

MECHANICAL

- 4.44 Axle Ratio
- GVWR: 16,500 lbs
- 50 State Emissions
- Manual Transfer Case
- Part-Time Four-Wheel Drive
- 730CCA Maintenance-Free Battery w/Run Down Protection
- 180 Amp Alternator
- Towing Equipment -inc: Trailer Sway Control
- Trailer Wiring Harness
- 8680# Maximum Payload
- HD Shock Absorbers
- Front Anti-Roll Bar and Rear HD Anti-Roll Bar
- Hydraulic Power-Assist Steering
- 52 Gal. Fuel Tank
- Single Stainless Steel Exhaust
- Auto Locking Hubs
- Leading Link Front Suspension w/Coil Springs
- Leaf Rear Suspension w/Leaf Springs

CITY OF LAKELAND TENNESSEE

Board of Commissioners

Meeting Cycle: Thursday, April 7, 2022

Subject: **Resolution** - to approve the purchase and installation of a service body for a 2022 Ram 4500 Crew Cab Truck from Aerial Truck Equipment Company, Inc. *Sponsored by Emily Harrell*

Staff Contact: Emily Harrell, City Engineer

STAFF RECOMMENDATION

Staff recommends the Board of Commissioners approve, by resolution, the purchase and installation of a service body for a 2022 Ram 4500 Crew Cab truck.

BUDGET IMPACT

The cost of the service body is $30,325.00. Government fleet production is suspended due to supply chain delays. The City obtained quotes from two local suppliers of service bodies; Aerial Truck Equipment Company and Stringfellow, Inc. The service truck is budgeted in the FY2022 Sewer Fund - Light Capital Equipment.

DISCUSSION

The City's Sewer Department is expanding due to the acquisition of the Stonebridge assets from the City of Memphis. In the current fiscal year, two full-time positions were added to increase the Sewer Department to six full-time employees. The City is purchasing a commercial Ram 4500 Cab Chassis which will need a crane service body. The new service truck will be added to the sewer fleet to provide transportation for a second crew to service the City's sewer infrastructure.

RESOLUTION R-33-2022

A RESOLUTION TO APPROVE THE PURCHASE OF A CRANE SERVICE BODY FOR A 2022 RAM 4500 FROM AERIAL TRUCK EQUIPMENT COMPANY, INC.

WHEREAS, the City desires to purchase a crane service body for its new service truck for the Sewer Department; and,

WHEREAS, the cab and chassis truck will be purchased directly from a dealer due to suspended production of government fleet; and,

WHEREAS, quotes were obtained from two local service body providers.

WHEREAS, Funding for this purchase will be from Fiscal Year 2022 Sewer Fund – New Capital Light Equipment.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LAKELAND, TENNESSEE: That the City Manager is hereby authorized to purchase a crane service body for a 2022 Ram 4500 from Aerial Truck Equipment Company, Inc. in the amount not to exceed Thirty-Three Thousand Dollars ($33,000).

PASSED AND ADOPTED by the Board of Commissioners of Lakeland, Tennessee on this 14th day of April 2022, public welfare requiring it.

____

Mike Cunningham, *Mayor*

ATTEST:

____

Debra Murrell
City Recorder

Aerial Truck Equipment Company Inc.
8270 Craft Road
P.O. BOX 716
Olive Branch, MS 38654-0716
(662) 895-8600
carol@aerialtruck.com
http://www.aerialtruck.com

ADDRESS
CITY OF LAKELAND

Quote 40859

DATE 03/23/2022

DATE	ACTIVITY	QTY	RATE	AMOUNT
	6132DLR-44 STEEL SERVICE CRANE BODY	1	29,625.00	29,625.00T
	B30SPP MUD FLAP 24X30	1	100.00	100.00T
	RECEIVER HITCH RECEIVER HITCH	1	600.00	600.00T

Quote does not include shipping charges, local, state, or federal taxes, if applicable. If truck is a Dodge Diesel there will be an added charge for the fuel neck supply of $500.00.
ALL ESTIMATES ARE GOOD FOR 10 DAYS.
ESTIMATE MUST BE SIGNED AND RETURNED UPON ACCEPTANCE.

SUBTOTAL	30,325.00
TAX (0%)	0.00
TOTAL	**$30,325.00**

Accepted By

Accepted Date

CITY OF LAKELAND TENNESSEE

Board of Commissioners

Meeting Cycle: Thursday, April 7, 2022

Subject: **Resolution** - to approve a professional services contract with Community Development Partners for Grant Administration Services. *Sponsored by Emily Harrell*

Staff Contact: Emily Harrell, City Engineer

STAFF RECOMMENDATION

Staff recommends the Board of Commissioners approve, by resolution, a professional services contract with Community Development Partners for grant administrative services.

BUDGET IMPACT

Compensation for grant administrative services will be by task order, not to exceed $50,000 per task. Monies for grant administrative services will be budgeted with the Capital Improvement Project, to which the services apply. Task Order 1 is $7,500, which will complete the SRF requirements to close the loan for the Clear Creek Interceptor.

DISCUSSION

Capital Improvement Projects funded by State and Federal funds require an extensive amount of paperwork, coordination and other administrative services. The City has two wastewater projects, Clear Creek Sewer Interceptor and Oliver Creek Sewer Interceptor, that are utilizing SRF (State Revolving Loan Funds). The SRF process is not clear or documented, so it will benefit the City to utilize a professional grant administrator who has experience with the program and its requirements. Additionally, with the recent ARPA and Infrastructure grants, there may be a need to utilize grant administrative services to efficiently manage the required submittals related to each grant.

RESOLUTION R-35-2022

A RESOLUTION APPROVING A CONTRACT FOR GRANT ADMINISTRATION SERVICES WITH COMMUNITY DEVELOPMENT PARTNERS, LLC

WHEREAS, the City desires to have grant administrative services related to State and Federally funded projects; and,

WHEREAS, the City issued a Request for Proposals for grant administrative services: and,

WHEREAS, Community Development Partners, LLC was selected to provide these services as specified in the Contract documents; and,

WHEREAS, Funding will be appropriated from the Capital Improvement Project budget for which the services are utilized.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LAKELAND, TENNESSEE: That the Mayor is hereby authorized and directed to execute, and the City Recorder to attest, a contract with Community Development Partners, LLC for Grant Administrative Services in an amount not to exceed Fifty Thousand Dollars ($50,000) per task order.

PASSED AND ADOPTED by the Board of Commissioners of Lakeland, Tennessee on this 14th day of March 2022, public welfare requiring it.

____

Mike Cunningham, *Mayor*

ATTEST:

____

Debra Murrell
City Recorder

CONTRACT AGREEMENT BETWEEN

COMMUNITY DEVELOPMENT PARTNERS, LLC

AND

THE CITY OF LAKELAND, TENNESSEE

FOR THE

2019 SRF CLEAN WATER – CLEAR CREEK INTERCEPTOR PLANNING PHASE SERVICES

THIS CONSULTING CONTRACT entered into as of this ______ day of ________ ___________, _______by and between COMMUNITY DEVELOPMENT PARTNERS, LLC. (Herein called the CONSULTANT) and THE CITY OF LAKELAND in LAKELAND, TENNESSEE (herein called the CLIENT). This contract pertains to the TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION – STATE REVOLVING FUND (SRF) Loan Program for Clean Water.

WITNESSETH THAT:

WHEREAS, the CLIENT desires to engage the CONSULTANT to render professional administrative consulting services (professional services) and to advise the Client during the initial planning phase for the STATE REVOLVING FUND (SRF) Loan Program and the *CONSULTANT* agrees to provide such professional services to the CLIENT. Therefore, the *CLIENT* and the *CONSULTANT* do mutually agree as follows:
.

ARTICLE I – SCOPE OF SERVICES FOR ADMINISTRATIVE ASSISTANCE

The *CONSULTANT* shall provide professional services to the CLIENT to assist the Client in the initial SRF Loan Program Planning Phase Services to including, but not limited to, the activities described in Attachment 1.

ARTICLE III – TIME OF PERFORMANCE

The services to be provided shall commence upon execution of this Contract by both parties and will remain in effect until completion and closeout of the SRF Loan Program planning phase services unless earlier terminated in writing by either party.

ARTICLE III – GENERAL PROVISIONS

a. **Personnel**: The *CONSULTANT* warrants that it has the professional personnel capable of performing the services as called for herein, in a satisfactory and proper manner, or will secure the services of such personnel as may be required to perform these services.

b. **Subcontracting**: No work or services covered by this Contract shall be subcontracted without the prior consent of the *CLIENT*. Any work or services subcontracted hereunder shall be specified by written agreement and shall be subject to each provision of this Contract.

c. The CLIENT agrees to make available to the consultant any documents, planning materials, or any other intimation in its possession or otherwise readily available which has a bearing to the SRF

ARTICLE IV – COMPENSATION AND METHOD OF PAYMENT

For services rendered under this Contract the CLIENT agrees to pay the CONSULTANT for all costs, both direct and indirect, attributable to the services rendered (as described in ATTACHMENT 1 of this Contract). The CLIENT is entering into a multi-phased construction project. The cost of administrative services will be negotiated on a per construction cost basis. In the event that multiple construction contracts are being performed at one time then, consideration shall be given based on the contract of terms between the CLIENT and the CONSULTANT. The initial phase is estimated to have two construction contracts.

Such payment shall be due monthly upon presentation of written statements certifying such amounts are due and payable. The total amount to be paid under this section for services and costs shall be SEVEN THOUSAND FIVE HUNDRED DOLLARS ($7,500.00).

Additional service can be made to this contract through an amendment to the agreement. All agreements will be subject to approval by SRF. When possible, funding for Administrative Services will be taken out of the SRF loan funds.

ARTICLE V – TERMS AND CONDITIONS

a. **Termination of Contract for Cause/Breach of Contract**: If either party fails to fulfill in a timely and proper manner its obligations under this Contract, or if a party breaches any of the covenants, agreements, or stipulations of this Contract, the non-breaching party shall thereupon have the right to terminate this Contract only if such breach is not cured within ten (10) days from receipt of written notice from the non-breaching party to the breaching party of such breach. In such an event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, and reports or other materials prepared by the *CONSULTANT* under this Contract shall, at the option of the *CLIENT*, become the CLIENT's property, and the *CONSULTANT* shall be entitled to receive compensation for any work completed on such documents or materials or otherwise through the date of termination.

b. **Termination for Convenience:** The CLIENT or CONSULTANT may terminate this Contract at any time by giving written notice of such termination and specifying the effective date thereof at least fifteen (15) days prior to the effective date of such termination. In such case, all finished or unfinished documents and other materials as described in the above clause, shall, at the discretion of the CLIENT, become CLIENT'S property. If the Contract is terminated by the CLIENT as provided herein, the CONSULTANT shall be entitled to receive compensation for any work completed on such documents and materials or otherwise through the date of termination. The CONSULTANT shall also be reimbursed (in addition to the above payment) for that portion of the actual out-of-pocket expenses not otherwise reimbursed under this Contract, that have been incurred by the CONSULTANT during the Contract period and are directly attributable to the uncompleted portion of the services covered by this Contract.

c. <u>Changes:</u> The CLIENT may, from time to time, request changes of the CONSULTANT in the Scope of Services to be performed hereunder. Such changes, or renegotiations, including any increase or decrease in the amount of the CONSULTANT'S compensation, which is mutually agreed upon by and between the CLIENT and the CONSULTANT, shall be incorporated in written Amendments to this Contract. The Contract can be extended under mutually agreed provisions, through a written Amendment to this document.

d. <u>Assignability:</u> The CONSULTANT shall not assign any interest on this Contract, and shall not transfer any interest in the same (whether by assignment or notation), without the prior written consent of the CLIENT: provided, however, that claims for money by the CONSULTANT from the CLIENT under this Contract may be assigned to a bank, trust company, or other financial institution without such approval. Written notice of any such assignment or transfer shall be promptly furnished to the CLIENT.

e. <u>Reports and Information:</u> The CONSULTANT, at such times and in such forms as the CLIENT may require, shall furnish to the CLIENT such periodic reports as it may request pertaining to the work or services undertaken pursuant to this Contract, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this Contract.

f. <u>Findings Confidential:</u> All of the reports, information, data, etc., given to or prepared or assembled by the CONSULTANT under this Contract are confidential and the CONSULTANT agrees that they shall not be made available to any individual or organization without the prior written approval of the CLIENT subject to applicable legal requirements

g. <u>Publication, Reproduction and Use of Material:</u> No material produced in whole or in part under this Contract shall be subject to copyright by or on behalf of the CONSULTANT in the United States or in any other country. The CLIENT shall have unrestricted authority to publish, disclose, distribute, and otherwise use, in whole or in part, any reports, data or other materials prepared under this Contract.

h. <u>Compliance with Local Laws:</u> The *CONSULTANT* shall comply with applicable laws, regulations, ordinances, and codes of the United States Government, the State of Tennessee, and local government(s) with respect to the CONSULTANT's engagement as a consultant to the CLIENT hereunder

I. <u>Audits and Inspection/Access to Records/Record Retention:</u> At any time during normal business hours and as often as the CLIENT may deem necessary, the CONSULTANT shall make available to the CLIENT for examination all of its records with respect to matters covered by this Contract and will permit the CLIENT to audit, examine, and make excerpts or transcripts from such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, conditions of employment, and other data relating to all matters covered by this Contract. The CONSULTANT shall retain all books, documents, papers, and records which are directly pertinent to this Contract for a period of three (3) years following completion of the contracted work and expiration of the Contract, unless written permission to destroy them is granted by the CLIENT.

j. <u>Title VI Civil Rights Act of 1964:</u> Under Title VI of the Civil Rights Act of 1964, no person shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

   The CONSULTANT shall be in compliance with the CLIENT'S Title VI policy of non-discrimination on the basis of race, color, national origin, age, sex or disability in its hiring and employment practices, or in admission to, access to or operation of its programs, services or activities. With regard to all aspects of the contract COMMUNITY DEVELOPMENT PARTNERS certifies and warrants it will comply with this policy.

k. <u>Interest of Members of the CLIENT and Other Local Public Officials:</u> No officer, member or employee of the CLIENT and no member of the local governing body, and no other public official of the governing body of the locality or localities in which the Project is situated or being carried out, who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of this Project, shall participate in any decision relating to this Contract which affects his personal interest or the interest of any corporation, partnership, or association in which he is directly or indirectly interested or has any personal or pecuniary interest, direct or indirect, in this Contract or the proceeds thereof. The CONSULTANT shall take appropriate steps to assure compliance.

l. <u>Interest of the CONSULTANT:</u> The CONSULTANT covenants that he presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Contract. The CONSULTANT further covenants that in the performance of this Contract, no person having any such interest shall be employed.

m. <u>Officials Not To Benefit:</u> No members of or delegate to the Congress of the United States of America, and no Board of Mayor and Aldermen, shall be admitted to any share or part hereof, or to any benefit to arise here from.

ARTICLE VII – ADDITIONAL SERVICES OF CONSULTANT

A separate contract or contracts shall be negotiated for future professional administrative services. This contract scope covers only the initial professional planning services. If authorized in writing by the *CLIENT,* the *CONSULTANT* shall furnish additional services which are not part of the services described on <u>Attachment A</u>. Under this Contract, all fees and costs for additional services will be negotiated as to activities and compensation. Upon mutual agreement between the *CLIENT* and the *CONSULTANT*, and written authorization from the *CLIENT* to proceed, the *CONSULTANT* will provide the additional service(s).

IN WITNESS WHEREOF, the CLIENT and the CONSULTANT have caused this Contract to be executed by their duly authorized officers on the day and year first above written.

CITY OF LAKELAND

____
Mike Cunningham

Mayor
Title

ATTEST:

____

COMMUNITY DEVELOPMENT PARTNERS, LLC

____
Evan Sanders

President
Title

ATTEST:

Laralee Page

ATTACHMENT 1
2019 SRF CLEAN WATER
PLANNING AND DESIGN PHASE SERVICES

DETAIL OF ADMINISTRATIVE AND PLANNING SERVICES

	TASK	Amount
1.	PROJECT FILES	$ 1,000.00
	A. Set Up B Maintenance/Update	
2.	PLANNING	$ 6,500.00
	A. Coordination with TDEC B. Coordination between the Engineer & Client C. Loan Package Coordination and Submittal D. Coordinate Public Input Meetings E. Financial Management	
	TOTAL	**$ 7,500.00**

USDA
Form RD 1942-47
(Rev. 12-97)

LOAN RESOLUTION
(Public Bodies)

FORM APPROVED
OMB NO. 0575-0015

A RESOLUTION OF THE Board of Commissioners

OF THE City of Lakeland

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS

New Canada Road Project

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the City of Lakeland Board of Commissioners
(Public Body)
(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of

Five million dollars ($5,000,000)

pursuant to the provisions of Section 90210501, ET SEQ of the Tennessee Code Annotated; and

WHEREAS, the Association intends to obtain assistance from the Rural Housing Service, Rural Business - Cooperative Service, Rural Utilities Service, or their successor Agencies with the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

NOW THEREFORE in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U. S. C. 1983 (c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of $ 10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contract or agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by the Government. No free service or use of the facility will be permitted.

11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.

12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.

13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.

14. That if the Government requires that a reserve account be established and maintained, disbursements from that account may be used when necessary for payments due on the bond if sufficient funds are not otherwise available. With the prior written approval of the Government, funds may be withdrawn for:

    (a) Paying the cost of repairing or replacing any damage to the facility caused by catastrophe.
    (b) Repairing or replacing short-lived assets.
    (c) Making extensions or improvements to the facility.

    Any time funds are disbursed from the reserve account, additional deposits will be required until the reserve account has reached the required funded level.

15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain the Government's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.

16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.

17. To accept a grant in an amount not to exceed $ 5,000,000

    under the terms offered by the Government; that the Mayor

    and City Manager of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

    The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee

    The vote was: Yeas ______ Nays ______ Absent ______ .

IN WITNESS WHEREOF, the Board of Commissioners of the City of Lakeland, Tennessee has duly adopted this resolution and caused it to be executed by the officers below in duplicate on this 14th day of April , 2022 .

(SEAL)

____

By Mike Cunningham

Title Mayor

Attest:

____

Debra Murrell, City Recorder
Title

CERTIFICATION TO BE EXECUTED AT LOAN CLOSING

I, the undersigned, as ______________________________ of the ______________________________ hereby certify that the ______________________________ of such Association is composed of ____________ members, of whom ____________ , constituting a quorum, were present at a meeting thereof duly called and held on the ____________ day of ____________ , ______ ; and that the foregoing resolution was adopted at such meeting by the vote shown above. I further certify that as of ____________ , the date of closing of the loan from the Government, said resolution remains in effect and has not been rescinded or amended in any way.

Dated, this ____________ day of ____________ , ______ .

____

Title ______________________________

RESOLUTION R-31-2022

RESOLUTION RECEIVING REPORT ON DEBT OBLIGATION OF THE CITY OF LAKELAND, TENNESSEE FOR ITS GENERAL OBLIGATION CAPITAL OUTLAY NOTE, SERIES 2022, AS AUTHORIZED BY THE LAKELAND BOARD OF COMMISSIONERS ON MARCH 10, 2022

WHEREAS, the City Manager of the City of Lakeland, Tennessee (the “City”), presents Reports on Debt Obligation, Form CT-0253, as needed to the Board of Commissioners of the City of Lakeland (the “Board”), and

WHEREAS, the Board authorized by Resolution on March 10, 2022, the issuance of the City’s General Obligation Capital Outlay Note, Series 2022 (the “Note”), to PNC Bank, for the purpose of, *inter alia*, providing funds to finance the acquisition, design, construction, furnishing, and equipping of public works projects in and for the City; and

WHEREAS, following submission to the Board, the Report on Debt Obligation will be filed with the State Comptroller’s Office as required for disclosure of debt obligations in compliance with T.C.A. § 9-21-134(c)(2).

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF LAKELAND:

That the Report on Debt Obligation for disclosure of the issuance of the Bonds by the City, a copy of which is attached hereto as Exhibit A and incorporated herein by reference, are hereby received and filed.

Passed and Adopted by the Board of Commissioners of Lakeland, Tennessee, this 14th day of April 2022, the public welfare requiring it.

____
Mike Cunningham, *Mayor*

ATTEST:

____
Debra Murrell,
City Recorder

INSTRUCTIONS FOR PREPARATION OF
FORM CT-0253: REPORT ON DEBT OBLIGATION ("Report")

Note: The Report must be prepared for all debt obligations issued or entered into by any public entity and filed with the Governing Body with a copy sent to the Office of State and Local Finance/Comptroller of the Treasury for the State of Tennessee ("OSLF"). The purpose for the Report is to provide clear and concise information to members of the governing or legislative body who authorized and are responsible for debt that has been issued. Conduit issuers must complete a Report even if costs and responsibilities are paid or assumed by a non-governmental borrower.

For a draw down borrowing program, including but not limited to commercial paper programs or the State Revolving Fund loan program ("Borrowing Program"), in which the maximum principal amount of the program or loan is established, but will not be drawn upon until a future date, the Governing Body may elect to file a Report at the time of establishment of the program (with disclosures as if the entire amount has been issued). In other words, the Report can be filed for a commercial paper program in the maximum amount authorized ("Initial Report") and an additional Report is not needed each time the commercial paper is issued within the maximum amount authorized by the established program. As an alternative, the Governing Body could also submit a Report for each draw on the Borrowing Program.

The Governing Body must decide what ongoing disclosures it wishes to receive regarding the Borrowing Program, such as updated payment schedules when funds are drawn. These ongoing disclosures should occur on a frequency no less than annually and should follow the same process as with a Report. Copies of these updates to the Initial Report may (but are not required to) be filed with the OSLF

This Report has been approved by the State Funding Board pursuant to TCA Section 9-21-151(c)(1) and must be used. Responses (including "Not Applicable" or NA) are required for all questions; Reports without responses to each question will be deemed non-compliant under TCA Section 9-21-151, returned to the public entity, and the public entity will be included on the discovery list. **Any entity failing to comply within 15 days will be placed on the list of nonresponsive entities and pursuant to that Section will be legally unable to enter into any additional debt obligations until compliance is achieved.** Definitions are included at the end of these Instructions.

---

1. **Public Entity**

   Include the full name and address of the public entity issuing the debt (this is NOT the bank or the lending institution). Provide the name of the debt issue (such as "Police Car Three-Year Capital Outlay Notes, Series 2013"). If this is an interfund loan, indicate the borrowing fund.

   If the Governing Body has elected to receive an Initial Report for a Borrowing Program, then attach a copy of a draft form the Governing Body will use for its annual updates to the Initial Report. Such form should include a schedule similar to #10 of the Report.

2. **Face Amount**

   Indicate the face or par amount of debt issued and the amount of any premium or discount. When debt is issued in multiple series of bonds (for example Revenue Bonds Series 2013-A and 2013-B), the Governing Body may file a separate Report for each series or file a consolidated Report. Separate Reports should be used if consolidated reporting does not provide transparent disclosure.

3. **Interest Cost**

   Indicate the interest rate percentage and method used to determine the rate and whether the debt is federally tax-exempt or taxable. If the rate is variable, indicate the first assigned rate specifying the formula for calculating (such as the index plus spread) or that the rate is established by a remarketing agent. Add-on fees should be disclosed in Item 12- Recurring Costs.

4. **Debt Obligation**

   Identify the type of debt obligations being issued:

   - Notes: bond anticipation note (BAN), capital outlay note (CON), tax and revenue anticipation note (TRAN), revenue anticipation note (RAN), capital revenue anticipation note (CRAN), or grant anticipation note (GAN). **If any of the notes listed above are issued pursuant to the Local Government Public Obligations Act (TCA Section 9-21-101 et seq.), enclose a copy of the executed note with the copy filed with OSLF.**
   - Bonds
   - Capital leases (including Certificates of Participation and Lease/purchase agreements)
   - Loan agreements pursuant to a federal or state loan program or with a public building authority, such as the State Revolving Fund, the Energy Efficient Schools Initiative, or Rural Economic Development Loans and Grants (USDA REDLG).

5. **Ratings**

   Specify the rating(s) the debt has been assigned, or indicate that the debt is unrated.

6. **Purpose**

   Indicate the purpose(s) of the debt issue, the percentage of the amount of debt issued in each category, and a brief description of the project(s) or use. If final percentages have not been determined, use reasonable estimates.

7. **Security**

   Indicate the security for the repayment of the debt obligation. Annual appropriations are applicable ONLY to capital lease/lease purchase obligations.

8. **Type of Sale**

   Indicate whether the debt was sold through a competitive sale, negotiated sale, informal bid, or as an agreement under a loan program. If the debt is a loan agreement, specify the name of the loan program. If the debt is an interfund loan, specify the lending fund.

9. Date

The "dated date" is the date that interest begins to accrue on the obligation or the date that value begins to increase or accrete. The "issue or closing date" is the date that proceeds of the debt obligation are received by the public entity.

10. Maturity Dates, Amounts and Interest Rates*

Indicate each year that principal is paid, the principal amount maturing in each year and the interest rate for that maturity. **If (1) the debt has a final maturity of 31 or more years from the date of issuance, (2) principal repayment is delayed for two or more years or (3) debt service payments are not level throughout the retirement period, then YOU MUST PREPARE AND ATTACH a cumulative repayment schedule (grouped in 5 year increments, out to 30) including this and all other entity debt then outstanding secured by the same source. For purposes of this form, debt secured by an ad valorem tax pledge and debt secured by a dual ad valorem tax and revenue pledge are secured by the same source. Also, debt secured by the same revenue stream, no matter what lien level, is considered secured by the same source. The format to use follows:**

	THIS ISSUE			TOTAL DEBT OUTSTANDING		
Year	Cumulative Principal	% Total		Year	Cumulative Principal	% Total
1	$	%		1	$	%
5				5		
10				10		
15				15		
20				20		
25				25		
30				30		

*This section is not applicable to an Initial Report for a Borrowing Program.

11. Costs of Issuance

Indicate all costs incurred in the initial issuance of the debt, rounded to the nearest dollar. Related costs that may recur on a periodic basis while the debt is outstanding are reported in #12. Include with professional fees any expenses billed by the professional, such as long distance calls or printing costs. If the financial advisor fee includes any other costs such as legal, printing, or rating fees, these costs should be itemized separately. If there are fees and costs that are not identified by categories shown on the form, indicate these in the "other costs" category; this may be aggregated only if this amount is less than $5,000. Pro-rate the issuance costs on each Report if multiple series are reported on separate forms.

12. Recurring Costs

List the ongoing or recurring costs involved in connection with remarketing, liquidity, and credit enhancement, specifying any periodic fees and charges that may be incurred on a per transaction basis. Indicate any sponsorship, program, or administrative fees. If the periodic fees are not based on the outstanding principal balance of debt, please specify how the fees are calculated.

13. **Disclosure Document/Official Statement**

    If applicable, provide a link to the document filed with the Electronic Municipal Market Access system or "EMMA" or attach a copy of the final disclosure or official statement.

14. **Continuing Disclosure Obligations**

    Indicate if the public entity previously has agreed to make any continuing disclosures and if the entity agreed to any continuing disclosure obligations in connection with this debt. Indicate the date the annual disclosure is due. Identify the individual responsible for making the disclosures.

15. **Written Debt Management Policy**

    Indicate the Governing Body's approval date of the current version of the written debt management policy and whether the debt complies with the policy and is clearly authorized by the policy.

16. **Written Derivative Management Policy**

    If a Derivative is related to the debt obligation, indicate the Governing Body's approval date of the current version of the written Derivative Policy, the date of the Letter of Compliance, and whether the Derivative complies with the Policy and is clearly authorized by the Policy.

17. **Submission of Report**

    The Report must be filed with the Governing Body not later than forty-five (45) days after the issuance or execution of a debt obligation by or on behalf of any Public Entity and with a copy to the Director of the OSLF. The Report is to be delivered to each member of the Governing Body and presented at a public meeting of the body. If there is not a scheduled meeting within forty-five (45) days, deliver the Report to each member and list the date of the next scheduled meeting at which the Report will be presented. **Public Entities that fail to comply with the requirements of TCA Section 9-21-151 will not be allowed to enter into any further Debt Obligations or Derivatives until they have complied with the law.**

18. **Signatures**

    The authorized representative is the chief executive officer of the Public Entity. If the Report is prepared by someone other than the authorized representative, indicate in the space provided. **However, the authorized representative must still sign the Report and is certifying the accuracy of the information included.**

DEFINITIONS

"Borrowing Program" means a draw down borrowing program, in which the maximum principal amount of the program or loan is established, but will not be drawn upon until a future date. Examples are commercial paper programs and the State Revolving Fund loan program.

"Chief Executive Officer" means County Executive, County Mayor, Mayor, President, or Chairman.

"Debt obligation" means bonds, notes, capital leases, loan agreements, and any other evidence of indebtedness lawfully issued, executed or assumed by a Public Entity.

"Derivative" means an interest rate agreement, as defined in TCA Section 9-22-103 and other transactions identified by the State Funding Board.

"Finance transaction" means debt obligations, derivatives, or both.

"Governing body" means the legislative body of any public entity or any other authority charged with the governing of the affairs of any public entity.

"Initial Report" means a Report filed at the time of establishment of a Borrowing Program (with disclosures as if the entire amount has been issued).

"NIC" means net interest cost and "TIC" means true interest cost.

"Public entity" means the state, a state agency, a local government, a local government instrumentality, or any other authority, board, district, instrumentality, or entity created by the state, a state agency, local government, a local government instrumentality, or combination, thereof.

INCORRECT OR INCOMPLETE FORMS WILL BE RETURNED
AND THE PUBLIC ENTITY WILL BE DEEMED NOT IN COMPLIANCE WITH TCA SECTION 9-21-151.

State Form No. CT-0253
Revised Effective 7/1/19

REPORT ON DEBT OBLIGATION

(Pursuant to Tennessee Code Annotated Section 9-21-151)

1. Public Entity:

Name: City of Lakeland, Tennessee

Address: 10001 Highway 70
Lakeland, Tennessee 38002

Debt Issue Name: General Obligation Capital Outlay Note, Series 2022

If disclosing initially for a program, attach the form specified for updates, indicating the frequency required.

2. Face Amount: $ 11,500,000.00

Premium/Discount: $ 0.00

3. Interest Cost: ______ %

☑ Tax-exempt ☐ Taxable

☐ TIC ☐ NIC

☑ Variable: Index BSBY plus ______ basis points; or

☐ Variable: Remarketing Agent .80 times the BSBY plus 55 basis points

☐ Other: ______

4. Debt Obligation:

☐ TRAN ☐ RAN ☑ CON

☐ BAN ☐ CRAN ☐ GAN

☐ Bond ☐ Loan Agreement ☐ Capital Lease

If any of the notes listed above are issued pursuant to Title 9, Chapter 21, enclose a copy of the executed note with the filing with the Office of State and Local Finance ("OSLF").

5. Ratings:

☑ Unrated

Moody's ______ Standard & Poor's ______ Fitch ______

6. Purpose:

		BRIEF DESCRIPTION
☑ General Government	100.00 %	Public works projects
☐ Education	%	
☐ Utilities	%	
☐ Other	%	
☐ Refunding/Renewal	%	

7. Security:

☑ General Obligation ☐ General Obligation + Revenue/Tax

☐ Revenue ☐ Tax Increment Financing (TIF)

☐ Annual Appropriation (Capital Lease Only) ☐ Other (Describe): ______

8. Type of Sale:

☐ Competitive Public Sale ☐ Interfund Loan Private placement with PNC Bank

☑ Negotiated Sale ☐ Loan Program

☐ Informal Bid

9. Date:

Dated Date: 03/24/2022 Issue/Closing Date: 03/24/2022

REPORT ON DEBT OBLIGATION

(Pursuant to Tennessee Code Annotated Section 9-21-151)

10. Maturity Dates, Amounts and Interest Rates *:

Year	Amount	Interest Rate	Year	Amount	Interest Rate
2022	$ 11,500,000.00	%		$	%
	$	%		$	%
	$	%		$	%
	$	%		$	%
	$	%		$	%
	$	%		$	%
	$	%		$	%
	$	%		$	%
	$	%		$	%
	$	%		$	%
	$	%		$	%

If more space is needed, attach an additional sheet.

If (1) the debt has a final maturity of 31 or more years from the date of issuance, (2) principal repayment is delayed for two or more years, or (3) debt service payments are not level throughout the retirement period, then a cumulative repayment schedule (grouped in 5 year increments out to 30 years) including this and all other entity debt secured by the same source **MUST BE PREPARED AND ATTACHED**. For purposes of this form, debt secured by an ad valorem tax pledge and debt secured by a dual ad valorem tax and revenue pledge are secured by the same source. Also, debt secured by the same revenue stream, no matter what lien level, is considered secured by the same source.

* This section is not applicable to the Initial Report for a Borrowing Program.

11. Cost of Issuance and Professionals:

☐ No costs or professionals

	AMOUNT (Round to nearest $)	FIRM NAME
Financial Advisor Fees	$ 20,000	PFM Financial Advisors LLC
Legal Fees	$ 0	
Bond Counsel	$ 50,000	Butler Snow LLP
Issuer's Counsel	$ 2,000	Patterson Bray PLLC
Trustee's Counsel	$ 0	
Bank Counsel	$ 10,000	Stites Harbison
Disclosure Counsel	$ 0	
________________	$ 0	
Paying Agent Fees	$ 0	
Registrar Fees	$ 0	
Trustee Fees	$ 0	
Remarketing Agent Fees	$ 0	
Liquidity Fees	$ 0	
Rating Agency Fees	$ 0	
Credit Enhancement Fees	$ 0	
Bank Closing Costs	$ 0	
Underwriter's Discount ________%		
Take Down	$ 0	
Management Fee	$ 0	
Risk Premium	$ 0	
Underwriter's Counsel	$ 0	
Other expenses	$ 0	
Printing and Advertising Fees	$ 0	
Issuer/Administrator Program Fees	$ 0	
Real Estate Fees	$ 0	
Sponsorship/Referral Fee	$ 0	
Other Costs ____________________	$ 0	
TOTAL COSTS	$ **82,000**	

State Form No. CT-0253
Revised Effective 7/1/19

REPORT ON DEBT OBLIGATION

(Pursuant to Tennessee Code Annotated Section 9-21-151)

12. Recurring Costs:

☑ No Recurring Costs

	AMOUNT (Basis points/$)	FIRM NAME (If different from #11)
Remarketing Agent		
Paying Agent / Registrar		
Trustee		
Liquidity / Credit Enhancement		
Escrow Agent		
Sponsorship / Program / Admin		
Other ________________________		

13. Disclosure Document / Official Statement:

☑ None Prepared

☐ EMMA link ______________________________ or

☐ Copy attached

14. Continuing Disclosure Obligations:

Is there an existing continuing disclosure obligation related to the security for this debt? ☐ Yes ☑ No

Is there a continuing disclosure obligation agreement related to this debt? ☐ Yes ☑ No

If yes to either question, date that disclosure is due ______________________________

Name and title of person responsible for compliance ______________________________

15. Written Debt Management Policy:

Governing Body's approval date of the current version of the written debt management policy 12/15/2016

Is the debt obligation in compliance with and clearly authorized under the policy? ☑ Yes ☐ No

16. Written Derivative Management Policy:

☑ No derivative

Governing Body's approval date of the current version of the written derivative management policy ______________

Date of Letter of Compliance for derivative ______________

Is the derivative in compliance with and clearly authorized under the policy? ☐ Yes ☐ No

17. Submission of Report:

To the Governing Body: on ______________ and presented at public meeting held on ______________

Copy to Director to OSLF: on ______________ either by:

☐ Mail to:
Cordell Hull Building
425 Fifth Avenue North, 4th Floor
Nashville, TN 37243-3400

OR

☑ Email to:
SLF.PublicDebtForm@cot.tn.gov

18. Signatures:

	AUTHORIZED REPRESENTATIVE	PREPARER
Name	Mike Cunningham	Michael Bradshaw
Title	Mayor	Attorney
Firm	City of Lakeland, Tennessee	Butler Snow LLP
Email	mcunningham@lakelandtn.org	michael.bradshaw@butlersnow.com
Date		

CITY OF LAKELAND TENNESSEE

Board of Commissioners

Meeting Cycle: Thursday, April 7, 2022

Subject: **Resolution** - to approve the Strategic Communications Plan. *Sponsored by Shane Horn*

Staff Contact: Shane Horn, City Manager

STAFF RECOMMENDATION

To approve the Startegic Communications Plan

BUDGET IMPACT

At this time there will not be any additional budgetary impact. This plan will continue to be used to gauge the needs of staffing and resources in order to fully execute and implement the action items within the plan. We will utilize the FY 2023 budget process to make any further staffing recommendations.

DISCUSSION

The 2021 Board of Commissioners retreat identified five priorities:

- Local Development Regulations/Comprehensive Plan
- Park Facilities
- Economic Development
- Communications Plan (Unity)
- Infrastructure

The Communications Plan will assist in directing multiple communications methods to address the diversity of citizen preferences. The execution of their plan will better position the City to be more proactive in communication across all media platforms. This will also allow us to evaluate budgetary needs for this effort as we head into the FY 2023 budgetary process.

The implementation of SeeClickFix will be a significant step in improving communications by allowing citizens to interact with City departments directly in alerting the City of any issues that may need specific attention. This system will be fully implemented in April 2022.

RESOLUTION R-120-2021

A RESOLUTION APPROVING THE 2021 STRATEGIC COMMUNICATIONS PLAN

WHEREAS, the Mayor and Board of Commissioners identified five priorities from the 2021 Board retreat; and

WHEREAS, the development of a Communications Plan to provide consistent, proactive communications across multiple platforms was identified as a Board priority in an effort to bring us together as a community; and

WHEREAS, in May 2021 the Board of Commissioners approved a Resolution to engage with Amy Howell of Howell Marketing Solutions, LLC of Cordova, TN to provide a Communications and Marketing Plan and professional services associated with enhancing communication opportunities both internally and externally.

NOW, THEREFORE BE IT RESOLVED that the Lakeland Mayor and Board of Commissioners hereby approve the 2021 Communications Plan that will provide direction and guidance for enhanced, proactive communications across multiple platforms.

PASSED AND ADOPTED by the Board of Commissioners of Lakeland, Tennessee on this 9th day of December, 2021.

____
Mike Cunningham, *Mayor*

ATTEST:

____
Debra Murrell
City Recorder

Nov. 25, 2021

City of Lakeland, TN: COMMUNICATION PLAN

This plan is written based on the outline submitted and approved (attached) and is designed to be a working document, fluid enough to change and flex as needed by Lakeland. The plan should be reviewed constantly and used as a day to day guide to city communications. This plan includes both EXTERNAL and INTERNAL communications and processes to be reviewed and if approved, followed by city staff, elected officials, vendors and anyone else involved in governance of Lakeland. Additionally, this plan should be accessible to all and be summarized for anyone who wishes to review it.

The content of this plan follows the outline already submitted for reference.

Components of the Plan:

A. Prioritize key strategies and communicate those to leadership:

The City Manager has defined many of Lakeland's key strategies, many of which are tied directly to land planning and land development as well as maintenance and budgetary issues related to Lakeland's current and future growth. These key strategies need to be identified specifically on a quarterly basis and reviewed for consistency in all external communications.
--Communications across all departments for streamlined communications:

<u>Weekly reports at manager meetings:</u> We should use the internal manager meetings weekly to report current communication needs and discuss content for the week or month. Special consideration should be given for additional meetings and approvals that occur through City Hall such as BOC and ED meetings. That content should be approved by City prior to posting online and in social media. Weekly adjustments and updates will improve the overall communications for the City.

--Tagline for Lakeland's future: What does our billboard say?

<u>Lakeland needs an updated/refreshed "tagline" that tells our story and future story:</u> We had discussed having an internal (and perhaps external) contest for good descriptors that capture the essence and spirit of the momentum and opportunity that exists in Lakeland. The tagline should be our "elevator pitch" or "billboard" and should be brief and simple to remember–symbolic of who we are, where we have come from and where we are going. Following a vote or approval of such, Lakeland can use this as part of the city identity and branding on all communications going forward.

--Key point of contact for external communications:

Lakeland City needs a key point of contact for all external inquiries and requests: These requests need to go through the City Manager and then sorted out to appropriate staff and commissioners as needed; Amy Howell and Jennifer Rezba to serve as backup to City staff. This should be posted on the City website so that media and others have a point of contact and email and cell numbers.

--Strategic content development of city projects and information:

Content development will come largely through departments and approvals by City: Lakeland has many exciting stories to share. Economic development is certainly one of the most attractive as well as controversial. This content will be determined and approved (maybe on each agenda at working BOC meetings) for disbursement by City leadership as appropriate.

--Establish and external PR process and PR policy:

The following proposed PR policy can be edited and approved:

All external PR for City of Lakeland will go through the office of City Manager with Amy Howell and Jennifer Rezba supporting. It is recommended that any reporter that contacts anyone other than City Manager should immediately convey the request for communication purposes. The goal is not to censor Commissioners, but to coordinate the City press strategy. Further, there may be multiple sources for story inquiries and it will be ideal for multiple parties to be included when appropriate. PR contacts for external media should be posted on the City Website and the policy for approval should be approved so that the City Manager knows when there are inquiries and has the time to respond accordingly. Reporters work on deadlines, so immediate responses are often needed. This policy should be short (not longer than one or two paragraphs) and everyone should agree to read and sign it that they will adhere to the best of their ability to it.

--Develop the Crisis Management plan:

Amy Howell to serve as face to face resource to City at all times and to draft a written plan for City to use in time of crisis. This plan will be drafted soon–tailor written for Lakeland and will be presented for approval when ready. Until that time, should a crisis occur, the City Manager, Amy and Jennifer will serve as the crisis response team with input and help from officials and others as needed. A media list has been updated for City use at all times (local media only) and will be updated by Jennifer Rezba as needed. In addition to media outlets, the City will rely heavily on social media and the website for disbursement of press releases and other important updates (similar to what City is doing on SCHD Covid reports).

--Evaluate and improve communications at public meetings:

The City Manager and Amy Howell to make recommendations when needed on communications in public meetings: It can be recommended that items which have not been approved or discussed may be items for consideration to delay from agendas for further clarification and research. As meetings are recorded and open to the public (and media) scrutiny and brevity of agendas may actually improve City communications where needed. Additionally, it is recommended that when guests to public meetings appear to speak, they be given the opportunity to do so at the start of the meeting so as not to hold them there at the meetings as they are often 2 hours in duration. Another possible recommendation would be to allow time slots for certain topics not to exceed the time given–keep the time management as an important factor in meetings.This is subject mainly to the BOC and up to them and the Mayor to determine, but is a recommendation for consideration.

--Social media use and plan development; digital plan for future:

Lakeland has social media channels in place: Jennifer Rezba and Amy Howell are coordinating weekly on content calendar for social media postings. Along with that, are weekly and periodic updates from the City Manager and his team. Use of the City Facebook page to direct more visits to the website for more detailed and current information.

--Monthly evaluation and monitoring of progress:

The City Manager and Amy to evaluate the plan monthly and recommend changes and adjustments as needed: As with any plan, things will change. The key is to be flexible and improve it when possible as we go.

Recommendation: It is our recommendation that the City list the key communication issues by quarter based upon the working calendar, approvals, etc. This would be a meeting with administration and perhaps representatives from committee chairs and/or BOC. We should look at what will be needed to communicate based on this calendar and upcoming meetings (New Canada Road, for example). We should ensure we are listing key strategies across the board (in multiple areas, not just land development). Once completed, the PR plan should be implemented and followed with city oversight. This PR plan will include both policy, key points of contact for external PR and how to communicate internally going forward.

The PR plan will also address current social media use and recommendations for improved information flow.

B. Establish and acknowledge "best practices"

--What works well internally? Externally?
--What practices do we want to employ for streamlining content across departments?
--What hinders good communications?
--What (if any) policies do we need?

---What are other successful communities doing?

Recommendation: We should meet with the department heads and City Manager to establish what is working and what internal and external communications need to be improved. This should take no longer than a working session where we explain what we are trying to do and get input from staff. Following this working session, we should utilize the weekly department meetings to update the content for the plan.

C. Process by which the plan works: PR, policy, internal reporting, external reporting:

Recommendation would be that this plan/outline is approved and will be monitored and updated as needed. Part of the communication strategy will be regular communication "updates" both internally and externally. Staff could periodically have communication updates at the BOC working or regular BOC meetings as needed (so as to not take up too much time during meetings).

D. Key Objectives to carry out strategies:

Recommendations: These objectives will be added as we move from reactive communications to more proactive strategies. Initially, the key objectives are to limit rumors spread on social media, establish a chain of command for releasing information (policy in place), ensure that the communications follow the quarterly timeline set by the "priorities" outlined above, and constant review of objectives.

E. Tools and Resources:

Recommendation: City administration needs to determine budget for communications in general including consulting fees and possible part time or full time employee(s). I think we will have a better grasp on needs and resources based on further implementation of this plan. Other considerations will include any outside costs such as advertising, mailed communications, printing, database management, etc. I will be glad to help develop this budget with city staff.

F. Execution:

Recommendation is to get started on all parts of this plan immediately. It will be important for me to meet with the city department heads to walk through this plan and get some feedback as well as help educate everyone on objectives and strategies.

G. Measurement:

Recommendation: The plan should follow the quarterly timeline of priorities we will set soon. Monthly meetings and as needed weekly communications should take place to ensure we are making progress.