CITY OF
LAKELAND
TENNESSEE

Board of Commissioners
Regular Meeting Minutes
Thursday, August 20, 2026, 5:30 PM
City Hall, Lakeland, Tennessee 38002

I. CALL TO ORDER BY MAYOR:
The meeting was called to order by Mayor Josh Roman 5:30 p.m. on Thursday, August 20, 2026.

II. INVOCATION:
The invocation was offered by Mayor Roman.

III. PLEDGE:
The Pledge to the Flag was led by Mayor Roman.

IV. ROLL CALL BY RECORDER:

Commissioner Jim Atkinson	Present
Commissioner Derek Johnston	Present
Commissioner Connie McCarter	Present
Mayor Josh Roman	Present
Vice-Mayor Michele Dial	Absent

Staff personnel in attendance were City Manager Emily Harrell, City Attorney Will Patterson, Parks and Recreation Director Andrew Fisher, Planning Director Paul Luker, Public Works Director Nick Pulido, City Engineer Erin ~~Cambell~~ Campbell, Senior Engineer Luis Camarillo Hernandez, Finance Director Sue Matthews and City Recorder Rebecca Hume.

V. PUBLIC HEARING:

1. **<u>Ordinance Second and Final Reading</u>** - amending The City of Lakeland Municipal Code Title 1 "General Administration" Chapter 1 "Board of Commissioners" Section 1-104 "Compensation", repealing Ordinance 03-22.

2. **<u>Ordinance Second and Final Reading</u>** - amending Ordinance 13-186 establishing sanitation collection rates for Lakeland residential customers.

VI. TREASURER'S REPORT:

1. Fiscal Year End as of June 30, 2026 (unaudited)

Finance Director Sue Matthews offered this report.

Discussion ensued.

VII. REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:

1. Sheriff's Report

City Manager Emily Harrell offered this report.

2. City Manager's Report

City Manager Emily Harrell offered this report.

3. Commissioners' Report

a. Industrial Development Board - *Commissioner Johnston*

Commissioner Johnston offered this report.

b. Community Advisory Board - *Vice Mayor Dial*

Mayor Roman offered this report.

c. Municipal Planning/Design Review Commission - *Commissioner Atkinson*

Commissioner Atkinson offered this report.

VIII. PUBLIC COMMENTS:

Business owner Jose Flores, 10000 block of Hwy 70, made comments regarding the suspension of Margarita's Beer Permit (item 1 under Regular Agenda, Approval of Beer Board Meeting Minutes).

With no objections, Mayor Roman relaxed the rules for an open discussion with Jose Flores regarding the suspension of Margarita's beer license.

Discussion ensued.

Terry Adams, 2000 block of Ptarmigan Trail, made comments regarding the Hometown Heroes program.

Discussion ensued.

IX. SEWERAGE COMMISSION BUSINESS:

X. CONSENT AGENDA:

XI. REGULAR AGENDA:

Commissioner McCarter made a motion to move Regular Agenda Item 16. Discussion and Possible Action — Hometown Heroes Program to the top of the agenda, seconded by Mayor Roman.

1. **Approval of previous meeting minutes** - July 16, 2026 Beer Board

   Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

   When the question was called the meeting minutes passed as presented, voice vote, 4 in favor, 0 against, 0 abstain (4-0-0).

2. **Approval of previous meeting minutes** - July 16, 2026 Regular BOC Meeting
   Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

   City Recorder Rebecca Hume advised of a correction made to the meeting minutes under Sheriff's Report to reflect City Manager Emily Harrell offered the report.

   Mayor Roman advised the correction would be reflected as a friendly amendment and vote on the meeting minutes as updated, so the record reflects the update occurred after the agenda notice went out.

   When the question was called the meeting minutes passed as updated, voice vote, 4 in favor, 0 against, 0 abstain (4-0-0).

3. **Ordinance - First Reading** — amending the fiscal year 2026 annual budget passed by Ordinance O-6-2025.Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner McCarter.

   Finance Director Sue Matthews presented this item.

   Discussion ensued.

   When the question was called, the ordinance first reading passed as presented, roll call vote, 4 in favor, 0 against, 0 abstain (4-0-0).

   Yea: Commissioner Atkinson, Commissioner Johnston, Commissioner McCarter, Mayor Roman

Nay: None

Abstain: None

4. **Ordinance Second and Final Reading** - amending The City of Lakeland Municipal Code Title 1 "General Administration" Chapter 1 "Board of Commissioners" Section 1-104 "Compensation", repealing Ordinance 03-22.
Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

   With no objections, Mayor Roman deferred this item to the September 3rd BOC meeting.

   Commissioner McCarter advised of a correction needing to be made to the ordinance reflecting a payment to commissioners at $9,500 per year.

   Discussion ensued.

5. **Ordinance Second and Final Reading** - amending Ordinance 13-186 establishing sanitation collection rates for Lakeland residential customers.Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner McCarter.

   Public Works Director Nick Pulido presented this item.

   Discussion ensued.

   When the question was called the ordinance second and final reading passed as presented, roll call vote, 4 in favor, 0 against, 0 abstain (4-0-0).

   Yea: Commissioner Atkinson, Commissioner Johnston, Commissioner McCarter, Mayor Roman

   Nay: None

   Abstain: None

6. **Resolution** - approving Change Order #2 for the Fiscal Year 2026 Street Paving project.Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner McCarter.

   Senior Engineer Luis Camarillo Hernandez presented this item.

Discussion ensued.

Commissioner McCarter advised of a correction to the resolution regarding two different costs listed.

Mayor Roman advised of a friendly amendment to the resolution, reflecting the correct cost of $2,821,523.45.

When the question was called the motion to amend passed, voice vote, 4 in favor, 0 against, 0 abstain (4-0-0).

When the question was called the amended resolution passed as amended, roll call vote, 4 in favor, 0 against, 0 abstain (4-0-0).

Yea: Commissioner Atkinson, Commissioner Johnston, Commissioner McCarter, Mayor Roman

Nay: None

Abstain: None

7. **Resolution** - approving Change Order #1 with Chancellor Brothers, LLC. for the New Canada Road from North of I-40 to SR-1 (US-70) project
Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner McCarter.

Senior Engineer Luis Camarillo Hernandez presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor, 0 against, 0 abstain (4-0-0).

Yea: Commissioner Atkinson, Commissioner Johnston, Commissioner McCarter, Mayor Roman

Nay: None

Abstain: None

8. **Resolution** - authorizing the submittal of an application to the Tennessee Department of Transportation for the 2026 Statewide Partnership Program.
Mayor Roman moved to bring this item to the floor, seconded by

Commissioner Atkinson.

Senior Engineer Luis Camarillo Hernandez presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, voice vote, 4 in favor, 0 against, 0 abstain (4-0-0).

9. **Resolution** - authorizing a reduction in Security for Public and Common Improvements for Lakeland Town Center.
   Mayor Roman moved to bring this item to the floor, seconded by Commissioner McCarter.

   City Engineer Erin Campbell presented this item.

   Discussion ensued.

   Developer Vince Smith engaged in conversation and answered questions for the board.

   When the question was called the resolution passed as presented, voice vote, 4 in favor, 0 against, 0 abstain (4-0-0).

10. **Resolution** - approving Memphis Light Gas and Water Work Orders WO333171 and WO1726549 to provide easements related to New Canda Road construction
    Commissioner Atkinson moved to bring this item to the floor, seconded by Mayor Roman.

    Parks and Recreation Director Andrew Fisher presented this item.

    Discussion ensued.

    When the question was called the resolution passed as presented, voice vote, 4 in favor, 0 against, 0 abstain (4-0-0).

11. **Resolution** - approving the Arcadia Planned Development Outline Plan time extension
    With no objections, Mayor Roman moved item 11. Resolution - approving the Arcadia Planned Development Outline Plan time extension and item 9. Resolution - authorizing a reduction in Security for Public and Common Improvements for Lakeland Town Center, to the top of the agenda.

    Mayor Roman moved to bring this item to the floor, seconded by Commissioner McCarter.

    Planning Director Paul Luker presented this item.

    Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor, 0 against, 0 abstain (4-0-0).

Yea: Commissioner Atkinson, Commissioner Johnston, Commissioner McCarter, Mayor Roman

Nay: None

Abstain: None

12. **Resolution** - authorizing the release and conveyance of lot 59 of the Canada Woods Subdivision
Commissioner Atkinson moved to bring this item to the floor, seconded by Mayor Roman.

    Planning Director Paul Luker presented this item.

    Discussion ensued.

    When the question was called the resolution passed as presented, voice vote, 4 in favor, 0 against, 0 abstain (4-0-0).

13. **Resolution** - amending the City of Lakeland Financial Policies to include use of excess property tax produced from TIF districts. *Sponsored by Mayor Roman*
Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

    Mayor Roman presented this item.

    Discussion ensued.

    Commissioner Atkinson advised of missing text on the resolution.

    Mayor Roman moved to amend R-106-2026 to read, Now, Therefore, Be it resolved...the financial policy attached as exhibit A is approved, with no objections.

    When the question was called the amended resolution passed as amended, roll call vote, 4 in favor, 0 against, 0 abstain (4-0-0).

Yea: Commissioner Atkinson, Commissioner Johnston, Commissioner McCarter, Mayor Roman

Nay: None

Abstain: None

14. **Resolution** - approving reappointments to the Community Advisory Board
Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

City Engineer Emily Harrell presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, voice vote, 4 in favor, 0 against, 0 abstain (4-0-0).

15. **Resolution** - appointing a Board of Commissioners liaison to the Lakeland School System Board of Education
Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

City Manager Emily Harrell presented this item.

Discussion ensued.

Mayor Roman nominated Commissioner Johnston as the liaison to the Lakeland School Board.

Commissioner McCarter nominated Commissioner McCarter as the liaison to the Lakeland School Board.

Commissioner Atkinson voted Commissioner Johnston
Commissioner Johnston voted Commissioner Johnston
Commissioner McCarter voted Commissioner McCarter
Mayor Roman Voted Commissioner Johnston

Mayor Roman made a motion to amend R-100-2026 to read Commissioner Derek Johnston as the liaison to the Lakeland School System Board of Education as voted on through the ballot process.

When the question was called the amended resolution passed as presented, roll call vote, 3 in favor, 1 against, 0 abstain (3-1-0).

Yea: Commissioner Atkinson, Commissioner Johnston, Mayor Roman

Nay: Commissioner McCarter

Abstain: None

16. **Discussion and Possible Action** - Hometown Heroes program.
Sponsored by Commissioner McCarter

Commissioner McCarter presented this item.

Discussion ensued.

XII. ANNOUNCEMENTS:

XIII. ADJOURNMENT:
There being no other business on which to act, the meeting was adjourned without objection at 7:13 on Thursday, August 20, 2026.

These minutes were approved on September 03, 2026.

Josh Roman
Mayor

ATTEST:

Rebecca Hume
City Recorder