



Board of Commissioners  
Regular Meeting Agenda  
Thursday, September 3, 2026, 5:30 PM  
City Hall, Lakeland, Tennessee 38002

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- I. CALL TO ORDER BY MAYOR:
- II. INVOCATION:
- III. PLEDGE:
- IV. ROLL CALL BY RECORDER:
- V. PUBLIC HEARING:
  1. **Ordinance Second and Final Reading** - amending The City of Lakeland Municipal Code Title 1 "General Administration" Chapter 1 "Board of Commissioners" Section 1-104 "Compensation", repealing Ordinance 03-22.
  2. **Ordinance Second and Final Reading** — amending the fiscal year 2026 annual budget passed by Ordinance O-6-2025.
- VI. TREASURER'S REPORT:
- VII. REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:
  1. City Manager's Report
  2. Commissioners' Report
    - a. Industrial Development Board - *Commissioner Johnston*
  3. Mayor's Report
    - a. Proclamation establishing September 2026 as Suicide Prevention Awareness Month - *Sponsored by Mayor Roman*
- VIII. PUBLIC COMMENTS:
- IX. SEWERAGE COMMISSION BUSINESS:

X. CONSENT AGENDA:

XI. REGULAR AGENDA:

1. **Approval of previous meeting minutes** - August 20, 2026 Regular BOC Meeting
2. **Ordinance Second and Final Reading** - amending The City of Lakeland Municipal Code Title 1 "General Administration" Chapter 1 "Board of Commissioners" Section 1-104 "Compensation", repealing Ordinance 03-22.
3. **Ordinance Second and Final Reading** — amending the fiscal year 2026 annual budget passed by Ordinance O-6-2025.

XII. ANNOUNCEMENTS:

XIII. ADJOURNMENT:



## Board of Commissioners

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Meeting Cycle: Thursday, September 3, 2026

Subject: **Ordinance Second and Final Reading** - amending The City of Lakeland Municipal Code Title 1 "General Administration" Chapter 1 "Board of Commissioners" Section 1-104 "Compensation", repealing Ordinance 03-22.

Staff Contact: Emily Harrell, City Manager

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### **STAFF RECOMMENDATION**

City Staff recommends the Board of Commissioners approve Ordinance O-11-2026.

### **BUDGET IMPACT**

The Mayor and two Commissioners' salary increases are appropriated in the Fiscal Year 2027 Annual Budget for the General Fund.

### **DISCUSSION**

On June 23, 2026, the Board of Commissioners approved Resolution R-84-2026, which amends the compensation schedule for elected officials. Under the newly adopted resolution, the Mayor's annual salary will increase to \$18,000, and the Commissioners' annual salary will increase to \$9,500. These salary adjustments will not take effect until the expiration of the current terms of the respective elected officials.

Board of Commissioners compensation is governed by the City of Lakeland Code of Ordinances. This action serves as a formal amendment to Title 1, Chapter 1, Section 1-104 (Compensation). Upon final passage, this amendment will be integrated into the municipal code during the next codification cycle.

ORDINANCE O-11-2026

AMENDING THE CITY OF LAKE LAND MUNICIPAL CODE TITLE 1 "GENERAL  
ADMINISTRATION" CHAPTER 1 "BOARD OF COMMISSIONERS" SECTION 1-104  
"COMPENSATION", REPEALING ORDINANCE 03-22

**WHEREAS,** The Mayor and Board of Commissioners for the City of Lakeland, Tennessee desire to amend Title 1, Chapter 1, Section 1-104 of Lakeland's Municipal Code with respect to compensation of the Mayor and Commissioners with the language provided herein.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Commissioners of the City of Lakeland, Tennessee, that Title 1 Chapter 1 Section 1-104 is hereby amended as follows:

**SECTION 1** Section 1-104 under Title 1, Chapter 1 of the Lakeland Municipal Code shall be replaced with the following:

**1-104. Compensation.** The salary of the mayor shall be eighteen thousand dollars (\$18,000) per year. The salary of the other commissioners shall be nine thousand five hundred dollars (\$9,500) per year. (1989 Code, § 1-104, as amended by Ordinance O-11-2026, July 2026)

**SECTION 2** This Ordinance shall not become effective prior to the end of the term for which the current officials are elected.

**First Reading:** July 16, 2026

**Public Hearing:** September 03, 2026

**Final Reading:** September 03, 2026

ATTEST:

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Josh Roman  
Mayor

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Rebecca Hume  
City Recorder

Meeting Cycle: Thursday, September 3, 2026

Subject: **Ordinance Second and Final Reading** — amending the fiscal year 2026 annual budget passed by Ordinance O-6-2025.

Staff Contact: Sue Matthews, Finance Director

### **STAFF RECOMMENDATION**

City Staff recommends the Board of Commissioners approve Ordinance O-13-2026.

### **BUDGET IMPACT**

The ordinance will affect the General Fund, Debt Service fund and the Solid Waste Fund.

### **DISCUSSION**

The proposed FY26 budget amendment is necessary to fund capital projects previously approved by the Board of Commissioners and cover a funding gap in the Solid Waste Fund. The information concerning the Lakeland School System budget is for informational purposes only and requires no action from the Board of Commissioners.

### **General Fund**

The following projects were budgeted in the FY26 Annual Budget, however, when bid for construction, the costs exceeded the budgeted amount. The following table provides details for each project and the corresponding Resolution approving the funding for the project.

| <b>Resolution Project</b>                        | <b>Budget Line Item</b>                    | <b>Budget Amendment</b> |
|--------------------------------------------------|--------------------------------------------|-------------------------|
| R-41-2026 Brody Townsend Athletic Park Restrooms | 110 E 44710 937 (PRK-Athletic Complex)     | \$143,000               |
| R-17-2026 Pickleball Facility                    | 110 E 44710 967 (PRK-Pickleball Facility)  | \$58,250                |
| R-71-2026 IH Clubhouse Deck                      | 110 E 44710 968 (PRK-IH Park Improvements) | \$280,000               |
| <b>Total General Fund Amendment</b>              |                                            | <b>\$481,250</b>        |

**SSolid Waste Fund**

The Salaries, Regular Wages and Contracted Services line items were under budgeted in the original FY26 approved budget. Additionally, the Tennessee Comptroller requires a minimum cash balance of 4% of annual expenditures. The amendment will be funded by a transfer from General Fund to Solid Waste Fund.

| <b>Budget Line Item</b>                                     | <b>Budget Amendment</b> |
|-------------------------------------------------------------|-------------------------|
| 424 E 43260 111 (SDW-Salaries)                              | \$6,000                 |
| 414 E 43260 121 (SDW-Regular Employee Wages)                | \$21,000                |
| 424 E 43260 290 (SDW-Contracted Services)                   | \$204,000               |
| Min. Fund Balance (4% annual expenditures)                  | \$119,000               |
| <b>Total Transfer from General Fund to Solid Waste Fund</b> | <b>\$350,000</b>        |

ORDINANCE 0-13-2026

AMENDING THE FISCAL YEAR 2026 ANNUAL BUDGET  
PASSED BY ORDINANCE O-6-2025

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**WHEREAS,** the City of Lakeland adopted the fiscal year 2025-2026 budget by passage of Ordinance 0-6-2025 on June 5, 2025; and,

**WHEREAS,** the City of Lakeland adopted ordinance O-1-2026 on February 5, 2026, amending the fiscal year 2025-2026 annual budget originally set in Ordinance O-6-2025; and,

**WHEREAS,** expenditures, other financing sources, and other financing uses in the City of Lakeland's funds are expected to differ from the budget, as amended:

**Now,** THEREFORE, BE IT **ORDAINED** by the Board of Commissioners of the City of Lakeland, Tennessee, that changes be made to the fiscal year 2025-2026 annual budget as follows:

**SECTION 1.** Ordinance 0-6-2025 and O-1-2026 are hereby amended to increase budgeted expense in account 110 E 44710 937(PRK – (Athletic Complex) by one hundred forty three thousand dollars(\$143,000) related to resolution R-41-2026 adopted April 2, 2026, and to increase 110 E 44710 967 000(PRK – Pickleball Facility) by fifty eight thousand two hundred and fifty dollars (\$58,250) related to resolution R-17-2026 adopted February 19, 2026 , and 110 E 44710 968 000 (PRK – I. H. Park Improvements) by two hundred and thirty eight thousand dollars(\$280,000) related to R-71-2026 adopted June 23, 2026.

Ordinance O-6-2025 and O-1-26 are hereby amended to increase budgeted account 424 E 43260 290 (SDW – Contracted Services) by two hundred four thousand dollars (\$204,000) related to under budgeting, and 424 E 43260 111 (SDW – Salaries) by six thousand dollars(\$6,000) due to under budgeting, and 424 E 43260 121 (SDW – Regular Employee Wages) by twenty one thousand dollars (\$21,000) due to under budgeting, and other financing sources 424 R 37950 000 (Transfers in from General Fund) and other financing uses 110 E 51625 710 (Transfers Out to Solid Waste Fund) by three hundred fifty thousand dollars (\$350,000) related to under budgeting as well as maintaining the required cash balance per the Tennessee Comptroller of the Treasury.

**SECTION 2.** The Board of Commissioners authorizes the Finance Director to cause said changes to be made in the accounting system.

**SECTION 3.** All ordinances in conflict with the provisions of this ordinance are hereby repealed. The provisions of this ordinance are severable. If any provision of this ordinance or the application thereof to any person or circumstance is held to be invalid by a court of competent jurisdiction, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid provision or application.

**SECTION 4.** This ordinance shall take effect the latter fifteen (15) days after first reading or immediately upon final passage, the public welfare requiring it.

ORDINANCE 0-13-2026

AMENDING THE FISCAL YEAR 2026 ANNUAL BUDGET

PASSED BY ORDINANCE O-6-2025

**BE IT FURTHER ORDAINED** by the Board of Commissioners of the City of Lakeland, Tennessee, that appropriations in the Lakeland School System ("LSS"), duly approved by the Lakeland Board of Education, have increased as follows using revenue sources and/or LSS fund balance independent of any contributions from the City of Lakeland:

**SECTION 5.** Appropriation increases, by LSS fund:

|                                    | 2025-26 Original Budget | Amendments | 2025-26 Revised Budget |
|------------------------------------|-------------------------|------------|------------------------|
| <b>General Purpose Fund</b>        | 32,851,232              | 1,435,168  | 34,286,400             |
| <b>Federal Projects Fund</b>       | 1,040,880               | -169,795   | 871,085                |
| <b>Food Service</b>                | 1,055,000               | 321,264    | 1,376,264              |
| <b>Misc. Grants</b>                | 120,443                 | -120,443   | 0                      |
| <b>Before/After School Program</b> | 280,000                 | 40,000     | 320,000                |
| <b>Education Capital Projects</b>  | 1,067,927               | 456,865    | 1,524,792              |

First Reading: August 20, 2026  
Public Hearing: September 3, 2026  
Final Reading: September 3, 2026

ATTEST:

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Josh Roman  
*Mayor*

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Rebecca Hume  
*City Recorder*





## Proclamation

**WHEREAS,** suicide is a tremendous form of suffering and one of the most disruptive and tragic events a family and a community can experience, with more than 1,200 lives lost in Tennessee each year and an estimated 25 attempted suicides for each suicide death; and

**WHEREAS,** suicide is the eleventh leading cause of death in Tennessee, the third leading cause of death among youth and young adults ages of 10 to 24 as well as the fourth leading cause of death of adults ages 35-44 and the eighth leading cause of death for adults ages 45-54; and

**WHEREAS,** understanding the risk of suicide can be reduced through awareness, education, and treatment; and

**WHEREAS,** suicide prevention has been declared a state priority by Governor Bill Lee and the Tennessee Legislature; and

**WHEREAS,** 988 Suicide & Crisis Lifeline provides 24/7, free and confidential support for people in distress, prevention and crisis resources for you or your loved ones, and best practices for professionals in the United States; and

**WHEREAS,** a Suicide Prevention Network Advisory Council has been appointed to coordinate the implementation of the Tennessee Strategy for Suicide Prevention; and

**WHEREAS,** the Tennessee Suicide Prevention Network (TSPN) is a grassroots collaboration of Tennesseans and organizations working to eliminate the stigma of suicide, educate the community about the warning signs of suicide, and ultimately reduce the rate of suicide in our state; and

**WHEREAS,** TSPN encourages all Tennesseans to become trained and play a role in suicide prevention to support quality of life.

**WHEREAS,** everyone can play a role in suicide prevention by learning and sharing the risk and warning signs, decreasing the stigma as a means to promote help-seeking by talking about suicide using safe-messaging, and sharing the available resources;

**NOW, THEREFORE,** we, the Board of Commissioners of the City of Lakeland, Tennessee, do hereby proclaim September 2026, as Suicide Prevention Awareness Month. and do urge all citizens to work to prevent suicide and to raise awareness and compassion around all people affected by this tragedy.

**IN WITNESS WHEREOF,** we have hereunto set our hands and caused the seal of the City of Lakeland, Tennessee, to be affixed on this 3<sup>rd</sup> day of September 2026.

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Josh Roman, Mayor, City of Lakeland, Tennessee

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Michele Dial, Vice Mayor, City of Lakeland, Tennessee

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Jim Atkinson, Commissioner, City of Lakeland, Tennessee

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Derek Johnston, Commissioner, City of Lakeland, Tennessee

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Connie McCarter, Commissioner, City of Lakeland, Tennessee



Board of Commissioners  
Regular Meeting Minutes  
Thursday, August 20, 2026, 5:30 PM  
City Hall, Lakeland, Tennessee 38002

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I. CALL TO ORDER BY MAYOR:

The meeting was called to order by Mayor Josh Roman 5:30 p.m. on Thursday, August 20, 2026.

II. INVOCATION:

The invocation was offered by Mayor Roman.

III. PLEDGE:

The Pledge to the Flag was led by Mayor Roman.

IV. ROLL CALL BY RECORDER:

|                              |         |
|------------------------------|---------|
| Commissioner Jim Atkinson    | Present |
| Commissioner Derek Johnston  | Present |
| Commissioner Connie McCarter | Present |
| Mayor Josh Roman             | Present |
| Vice-Mayor Michele Dial      | Absent  |

Staff personnel in attendance were City Manager Emily Harrell, City Attorney Will Patterson, Parks and Recreation Director Andrew Fisher, Planning Director Paul Luker, Public Works Director Nick Pulido, City Engineer Erin Cambell, Senior Engineer Luis Camarillo Hernandez, Finance Director Sue Matthews and City Recorder Rebecca Hume.

V. PUBLIC HEARING:

1. **Ordinance Second and Final Reading** - amending The City of Lakeland Municipal Code Title 1 "General Administration" Chapter 1 "Board of Commissioners" Section 1-104 "Compensation", repealing Ordinance 03-22.
2. **Ordinance Second and Final Reading** - amending Ordinance 13-186 establishing sanitation collection rates for Lakeland residential customers.

VI. TREASURER'S REPORT:

1. Fiscal Year End as of June 30, 2026 (unaudited)

Finance Director Sue Matthews offered this report.

Discussion ensued.

VII. REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:

1. Sheriff's Report

City Manager Emily Harrell offered this report.

2. City Manager's Report

City Manager Emily Harrell offered this report.

3. Commissioners' Report

a. Industrial Development Board - *Commissioner Johnston*

Commissioner Johnston offered this report.

b. Community Advisory Board - *Vice Mayor Dial*

Mayor Roman offered this report.

c. Municipal Planning/Design Review Commission - *Commissioner Atkinson*

Commissioner Atkinson offered this report.

VIII. PUBLIC COMMENTS:

Business owner Jose Flores, 10000 block of Hwy 70, made comments regarding the suspension of Margarita's Beer Permit (item 1 under Regular Agenda, Approval of Beer Board Meeting Minutes).

With no objections, Mayor Roman relaxed the rules for an open discussion with Jose Flores regarding the suspension of Margarita's beer license.

Discussion ensued.

Terry Adams, 2000 block of Ptarmigan Trail, made comments regarding the Hometown Heroes program.

Discussion ensued.

IX. SEWERAGE COMMISSION BUSINESS:

X. CONSENT AGENDA:

XI. REGULAR AGENDA:

Commissioner McCarter made a motion to move Regular Agenda Item 16. Discussion and Possible Action — Hometown Heroes Program to the top of the agenda, seconded by Mayor Roman.

16. **Discussion and Possible Action** - Hometown Heroes program.  
*Sponsored by Commissioner McCarter*

Commissioner McCarter presented this item.

Discussion ensued.

11. **Resolution** - approving the Arcadia Planned Development Outline Plan time extension

With no objections, Mayor Roman moved item 11. Resolution - approving the Arcadia Planned Development Outline Plan time extension and item 9. Resolution - authorizing a reduction in Security for Public and Common Improvements for Lakeland Town Center, to the top of the agenda.

Mayor Roman moved to bring this item to the floor, seconded by Commissioner McCarter.

Planning Director Paul Luker presented this item.

Discussion ensued.

***When the question was called the resolution passed as presented, roll call vote, 4 in favor, 0 against, 0 abstain (4-0-0).***

**Yea:** Commissioner Atkinson, Commissioner Johnston,  
Commissioner McCarter, Mayor Roman

**Nay:** None

**Abstain:** None

9. **Resolution** - authorizing a reduction in Security for Public and Common Improvements for Lakeland Town Center.

Mayor Roman moved to bring this item to the floor, seconded by Commissioner McCarter.

City Engineer Erin Campbell presented this item.

Discussion ensued.

Developer Vince Smith engaged in conversation and answered questions for the board.

***When the question was called the resolution passed as presented, voice vote, 4 in favor, 0 against, 0 abstain (4-0-0).***

1. **Approval of previous meeting minutes** - July 16, 2026 Beer Board

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

***When the question was called the meeting minutes passed as presented, voice vote, 4 in favor, 0 against, 0 abstain (4-0-0).***

2. **Approval of previous meeting minutes** - July 16, 2026 Regular BOC Meeting

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

City Recorder Rebecca Hume advised of a correction made to the meeting minutes under Sheriff's Report to reflect City Manager Emily Harrell offered the report.

Mayor Roman advised the correction would be reflected as a friendly amendment and vote on the meeting minutes as updated, so the record reflects the update occurred after the agenda notice went out.

***When the question was called the meeting minutes passed as updated, voice vote, 4 in favor, 0 against, 0 abstain (4-0-0).***

3. **Ordinance - First Reading** — amending the fiscal year 2026 annual budget passed by Ordinance O-6-2025. Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner McCarter.

Finance Director Sue Matthews presented this item.

Discussion ensued.

***When the question was called, the ordinance first reading passed as presented, roll call vote, 4 in favor, 0 against, 0 abstain (4-0-0).***

**Yea:** Commissioner Atkinson, Commissioner Johnston, Commissioner McCarter, Mayor Roman

**Nay:** None

**Abstain:** None

4. **Ordinance Second and Final Reading** - amending The City of Lakeland Municipal Code Title 1 "General Administration" Chapter 1 "Board of Commissioners" Section 1-104 "Compensation", repealing Ordinance 03-22.

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

With no objections, Mayor Roman deferred this item to the September 3rd BOC meeting.

Commissioner McCarter advised of a correction needing to be made to the ordinance reflecting a payment to commissioners at \$9,500 per year.

Discussion ensued.

5. **Ordinance Second and Final Reading** - amending Ordinance 13-186 establishing sanitation collection rates for Lakeland residential customers. Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner McCarter.

Public Works Director Nick Pulido presented this item.

Discussion ensued.

***When the question was called the ordinance second and final reading passed as presented, roll call vote, 4 in favor, 0 against, 0 abstain (4-0-0).***

**Yea:** Commissioner Atkinson, Commissioner Johnston, Commissioner McCarter, Mayor Roman

**Nay:** None

**Abstain:** None

6. **Resolution** - approving Change Order #2 for the Fiscal Year 2026 Street Paving project.

Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner McCarter.

Senior Engineer Luis Camarillo Hernandez presented this item.

Discussion ensued.

Commissioner McCarter advised of a correction to the resolution regarding two different costs listed.

Mayor Roman advised of a friendly amendment to the resolution, reflecting the correct cost of \$2,821,523.45.

***When the question was called the motion to amend passed, voice vote, 4 in favor, 0 against, 0 abstain (4-0-0).***

***When the question was called the amended resolution passed as amended, roll call vote, 4 in favor, 0 against, 0 abstain (4-0-0).***

**Yea:** Commissioner Atkinson, Commissioner Johnston, Commissioner McCarter, Mayor Roman

**Nay:** None

**Abstain:** None

7. **Resolution** - approving Change Order #1 with Chancellor Brothers, LLC. for the New Canada Road from North of I-40 to SR-1 (US-70) project  
Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner McCarter.

Senior Engineer Luis Camarillo Hernandez presented this item.

Discussion ensued.

***When the question was called the resolution passed as presented, roll call vote, 4 in favor, 0 against, 0 abstain (4-0-0).***

**Yea:** Commissioner Atkinson, Commissioner Johnston, Commissioner McCarter, Mayor Roman

**Nay:** None

**Abstain:** None

8. **Resolution** - authorizing the submittal of an application to the Tennessee Department of Transportation for the 2026 Statewide Partnership Program.  
Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.



Senior Engineer Luis Camarillo Hernandez presented this item.

Discussion ensued.

***When the question was called the resolution passed as presented, voice vote, 4 in favor, 0 against, 0 abstain (4-0-0).***

10. **Resolution** - approving Memphis Light Gas and Water Work Orders WO333171 and WO1726549 to provide easements related to New Canada Road construction  
Commissioner Atkinson moved to bring this item to the floor, seconded by Mayor Roman.

Parks and Recreation Director Andrew Fisher presented this item.

Discussion ensued.

***When the question was called the resolution passed as presented, voice vote, 4 in favor, 0 against, 0 abstain (4-0-0).***

12. **Resolution** - authorizing the release and conveyance of lot 59 of the Canada Woods Subdivision  
Commissioner Atkinson moved to bring this item to the floor, seconded by Mayor Roman.

Planning Director Paul Luker presented this item.

Discussion ensued.

***When the question was called the resolution passed as presented, voice vote, 4 in favor, 0 against, 0 abstain (4-0-0).***

13. **Resolution** - amending the City of Lakeland Financial Policies to include use of excess property tax produced from TIF districts. *Sponsored by Mayor Roman*  
Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

Mayor Roman presented this item.

Discussion ensued.

Commissioner Atkinson advised of missing text on the resolution.

Mayor Roman moved to amend R-106-2026 to read, Now, Therefore, Be it resolved...the financial policy attached as exhibit A is approved, with no objections.

***When the question was called the amended resolution passed as amended, roll call vote, 4 in favor, 0 against, 0 abstain (4-0-0).***

**Yea:** Commissioner Atkinson, Commissioner Johnston,  
Commissioner McCarter, Mayor Roman

**Nay:** None

**Abstain:** None

14. **Resolution** - approving reappointments to the Community Advisory Board

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

City Engineer Emily Harrell presented this item.

Discussion ensued.

***When the question was called the resolution passed as presented, voice vote, 4 in favor, 0 against, 0 abstain (4-0-0).***

15. **Resolution** - appointing a Board of Commissioners liaison to the Lakeland School System Board of Education

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

City Manager Emily Harrell presented this item.

Discussion ensued.

Mayor Roman nominated Commissioner Johnston as the liaison to the Lakeland School Board.

Commissioner McCarter nominated Commissioner McCarter as the liaison to the Lakeland School Board.

Commissioner Atkinson voted Commissioner Johnston  
Commissioner Johnston voted Commissioner Johnston  
Commissioner McCarter voted Commissioner McCarter  
Mayor Roman Voted Commissioner Johnston

Mayor Roman made a motion to amend R-100-2026 to read  
Commissioner Derek Johnston as the liaison to the Lakeland School System Board of Education as voted on through the ballot process.

***When the question was called the amended resolution passed as presented, roll call vote, 3 in favor, 1 against, 0 abstain (3-1-0).***

**Yea:** Commissioner Atkinson, Commissioner Johnston, Mayor Roman

**Nay:** Commissioner McCarter

**Abstain:** None

XII. ANNOUNCEMENTS:

XIII. ADJOURNMENT:

There being no other business on which to act, the meeting was adjourned without objection at 7:13 on Thursday, August 20, 2026.

These minutes were approved on September 03, 2026.

\_\_\_\_\_  
Josh Roman  
*Mayor*

ATTEST:

\_\_\_\_\_  
Rebecca Hume  
*City Recorder*



## Board of Commissioners

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Meeting Cycle: Thursday, September 3, 2026

Subject: **Ordinance Second and Final Reading** - amending The City of Lakeland Municipal Code Title 1 "General Administration" Chapter 1 "Board of Commissioners" Section 1-104 "Compensation", repealing Ordinance 03-22.

Staff Contact: Emily Harrell, City Manager

---

### **STAFF RECOMMENDATION**

City Staff recommends the Board of Commissioners approve Ordinance O-11-2026.

### **BUDGET IMPACT**

The Mayor and two Commissioners' salary increases are appropriated in the Fiscal Year 2027 Annual Budget for the General Fund.

### **DISCUSSION**

On June 23, 2026, the Board of Commissioners approved Resolution R-84-2026, which amends the compensation schedule for elected officials. Under the newly adopted resolution, the Mayor's annual salary will increase to \$18,000, and the Commissioners' annual salary will increase to \$9,500. These salary adjustments will not take effect until the expiration of the current terms of the respective elected officials.

Board of Commissioners compensation is governed by the City of Lakeland Code of Ordinances. This action serves as a formal amendment to Title 1, Chapter 1, Section 1-104 (Compensation). Upon final passage, this amendment will be integrated into the municipal code during the next codification cycle.

ORDINANCE O-11-2026

AMENDING THE CITY OF LAKELAND MUNICIPAL CODE TITLE 1 "GENERAL  
ADMINISTRATION" CHAPTER 1 "BOARD OF COMMISSIONERS" SECTION 1-104  
"COMPENSATION", REPEALING ORDINANCE 03-22

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**SECTION 1** Section 1-104 under Title 1, Chapter 1 of the Lakeland Municipal Code shall be replaced with the following:

**1-104. Compensation.** The salary of the mayor shall be eighteen thousand dollars (\$18,000) per year. The salary of the other commissioners shall be nine thousand five hundred dollars (\$9,500) per year. (1989 Code, § 1-104, as amended by Ordinance O-11-2026, July 2026)

**SECTION 2** This Ordinance shall not become effective prior to the end of the term for which the current officials are elected.

**First Reading:** July 16, 2026

**Public Hearing:** September 03, 2026

**Final Reading:** September 03, 2026

ATTEST:

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Josh Roman  
Mayor

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Rebecca Hume  
City Recorder

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Staff Contact: Sue Matthews, Finance Director

### **STAFF RECOMMENDATION**

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The ordinance will affect the General Fund, Debt Service fund and the Solid Waste Fund.

### **DISCUSSION**

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### **General Fund**

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| <b>Total General Fund Amendment</b>              |                                            | <b>\$481,250</b>        |

**SSolid Waste Fund**

The Salaries, Regular Wages and Contracted Services line items were under budgeted in the original FY26 approved budget. Additionally, the Tennessee Comptroller requires a minimum cash balance of 4% of annual expenditures. The amendment will be funded by a transfer from General Fund to Solid Waste Fund.

| <b>Budget Line Item</b>                                     | <b>Budget Amendment</b> |
|-------------------------------------------------------------|-------------------------|
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| 424 E 43260 290 (SDW-Contracted Services)                   | \$204,000               |
| Min. Fund Balance (4% annual expenditures)                  | \$119,000               |
| <b>Total Transfer from General Fund to Solid Waste Fund</b> | <b>\$350,000</b>        |

ORDINANCE 0-13-2026

AMENDING THE FISCAL YEAR 2026 ANNUAL BUDGET  
PASSED BY ORDINANCE O-6-2025

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**WHEREAS,** the City of Lakeland adopted the fiscal year 2025-2026 budget by passage of Ordinance 0-6-2025 on June 5, 2025; and,

**WHEREAS,** the City of Lakeland adopted ordinance O-1-2026 on February 5, 2026, amending the fiscal year 2025-2026 annual budget originally set in Ordinance O-6-2025; and,

**WHEREAS,** expenditures, other financing sources, and other financing uses in the City of Lakeland's funds are expected to differ from the budget, as amended:

**Now,** THEREFORE, BE IT **ORDAINED** by the Board of Commissioners of the City of Lakeland, Tennessee, that changes be made to the fiscal year 2025-2026 annual budget as follows:

**SECTION 1.** Ordinance 0-6-2025 and O-1-2026 are hereby amended to increase budgeted expense in account 110 E 44710 937 (PRK – (Athletic Complex) by one hundred forty three thousand dollars (\$143,000) related to resolution R-41-2026 adopted April 2, 2026, and to increase 110 E 44710 967 000 (PRK – Pickleball Facility) by fifty eight thousand two hundred and fifty dollars (\$58,250) related to resolution R-17-2026 adopted February 19, 2026 , and 110 E 44710 968 000 (PRK – I. H. Park Improvements) by two hundred and thirty eight thousand dollars (\$280,000) related to R-71-2026 adopted June 23, 2026.

Ordinance O-6-2025 and O-1-26 are hereby amended to increase budgeted account 424 E 43260 290 (SDW – Contracted Services) by two hundred four thousand dollars (\$204,000) related to under budgeting, and 424 E 43260 111 (SDW – Salaries) by six thousand dollars (\$6,000) due to under budgeting, and 424 E 43260 121 (SDW – Regular Employee Wages) by twenty one thousand dollars (\$21,000) due to under budgeting, and other financing sources 424 R 37950 000 (Transfers in from General Fund) and other financing uses 110 E 51625 710 (Transfers Out to Solid Waste Fund) by three hundred fifty thousand dollars (\$350,000) related to under budgeting as well as maintaining the required cash balance per the Tennessee Comptroller of the Treasury.

**SECTION 2.** The Board of Commissioners authorizes the Finance Director to cause said changes to be made in the accounting system.

**SECTION 3.** All ordinances in conflict with the provisions of this ordinance are hereby repealed. The provisions of this ordinance are severable. If any provision of this ordinance or the application thereof to any person or circumstance is held to be invalid by a court of competent jurisdiction, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid provision or application.

**SECTION 4.** This ordinance shall take effect the latter fifteen (15) days after first reading or immediately upon final passage, the public welfare requiring it.



ORDINANCE 0-13-2026

AMENDING THE FISCAL YEAR 2026 ANNUAL BUDGET

PASSED BY ORDINANCE O-6-2025

**BE IT FURTHER ORDAINED** by the Board of Commissioners of the City of Lakeland, Tennessee, that appropriations in the Lakeland School System ("LSS"), duly approved by the Lakeland Board of Education, have increased as follows using revenue sources and/or LSS fund balance independent of any contributions from the City of Lakeland:

**SECTION 5.** Appropriation increases, by LSS fund:

|                                    | 2025-26 Original Budget | Amendments | 2025-26 Revised Budget |
|------------------------------------|-------------------------|------------|------------------------|
| <b>General Purpose Fund</b>        | 32,851,232              | 1,435,168  | 34,286,400             |
| <b>Federal Projects Fund</b>       | 1,040,880               | -169,795   | 871,085                |
| <b>Food Service</b>                | 1,055,000               | 321,264    | 1,376,264              |
| <b>Misc. Grants</b>                | 120,443                 | -120,443   | 0                      |
| <b>Before/After School Program</b> | 280,000                 | 40,000     | 320,000                |
| <b>Education Capital Projects</b>  | 1,067,927               | 456,865    | 1,524,792              |

First Reading: August 20, 2026  
Public Hearing: September 3, 2026  
Final Reading: September 3, 2026

ATTEST:

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Josh Roman  
*Mayor*

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Rebecca Hume  
*City Recorder*