



Lakeland Municipal Parks & Recreation/Natural Resources Advisory Board
Regular Meeting Agenda
Tuesday, August 10, 2021, 5:30 PM
IH Clubhouse, 4523 Canada Road, Lakeland TN 38002

- I. CALL TO ORDER:
- II. ROLL CALL:
- III. CONSIDERATION AND POSSIBLE MODIFICATION OF THE AGENDA
- IV. APPROVAL OF PREVIOUS MINUTES
 - 1. Approval of Previous Minutes - June 2021
 - 2. Approval of Previous Minutes - July 2021 - Board Update
- V. PUBLIC DISCUSSION:
- VI. OLD BUSINESS:
 - 1. Lakeland Athletic Complex Phase 1 Update
 - 2. Soccer Program Update
 - 3. Department Staffing Updates
- VII. NEW BUSINESS:
 - 1. Discussion and Possible Action on the Lakeland Athletic Complex and Recreation Park Master Plan
 - 2. Division Updates
- VIII. ANNOUNCEMENTS:
- IX. ADJOURNMENT:

LAKELAND MUNICIPAL PARKS & RECREATION/NATURAL RESOURCES
ADVISORY BOARD
REGULAR MEETING MINUTES
TUESDAY, JUNE 08, 2021, 5:30 P.M.
CITY HALL, LAKELAND, TENNESSEE 38002

I. **CALL TO ORDER:** The meeting was called to order at 5:33 p.m. by PRB Chair, Mark Donley.

II. **ROLL CALL:**

Vice Mayor Michele Dial	Present
(C) Mark Donley	Present
Katie Autry	Present
Derek Johnston	Present
Chad Reynolds	Present
Amber Sawyer	Present
Steve Snow	Present

Staff personnel present for the meeting were Sharn Horn, City Manager, Pat O'Mara, Parks and Recreation Director and Kim Odom, Senior Center Manager and Special Events Coordinator. Meeting was presented by Mr. O'Mara.

III. **CONSENT AGENDA:**

1. Approval of Meeting Minutes from Previous Meetings:

a. Regular Meeting Minutes, May 11, 2021

Vice Mayor Dial moved to approve the regular minutes of May 11, 2021 upon a grammar correction on page 2. Mark Donley seconded the motion. All in favor. (Correction made.)

IV. **CONSIDERATION & POSSIBLE ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA:**

V. **PUBLIC DISCUSSION:** None.

VI. **REPORTS FROM OFFICERS & STAFF:** None.

VII. **OLD BUSINESS:**

Athletic Complex Phase 1 Update:

Phase 1 construction is underway. For the last couple of weeks work has included silt fencing for the wetland protection. The areas for tree disturbance have been surveyed and marked. A sewer project is going right now. Clearing in the project area should start shortly.

Oakridge Park:

Equipment was delivered in mid-April, but progress has been delayed due to weather and scheduling conflicts. Surfacing should be complete next week. The plan is to pour concrete Monday, then start surfacing and finish by the end of next week. This project is the installer's priority. Once they're finished, we will do some clean up with sod and backfill.

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Soccer Program:

The Parks and Recreation Department has plans to unveil the new soccer program for the spring. The plan is to put out the upcoming fall program information before announcing the spring soccer program with Arlington Soccer Academy. Although the Lakeland School System has had weather delay issues with their new athletic fields, Parks staff remain confident that the school fields will be complete so soccer can move to those fields.

VIII. New Biz:

Parks Admin Updates:

The success of the first Movie Night and the Fishing Rodeo was reported. Mr. O'Mara announced that the TWRA will not provide prizes at future rodeos. The Department does purchase some prizes and will adjust purchasing more prizes next year. TWRA will continue to donate fish next year.

LAMP Concert:

LAMP Concert on June 26, 2021, will kick-off the Summer Concert Series with Area 51. Food Trucks will be Moe's and Ben & Jerry's.

IHC Rentals:

Rentals of IH Clubhouse are picking up to at least one reservation every weekend.

Park Maintenance:

Zadie E. Kuehl:

Removal of a large tree lost at Zadie E. Kuehl dog park needed. A tree company has been requested to remove the debris.

Solar lights at Zadie will be installed by Parks staff when the Public Works bucket truck is available.

IH Park:

Three trees lost near old pavilion are scheduled for removal.

The new bat habitats have been installed to help keep the insect population down in the LAMP bowl for the Summer Series.

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Equipment Update:

A purchasing request will go before the BOC on June 10, 2021, to purchase two new mowers.

Automated striping equipment is being researched by Park staff to help with school fields and athletic complex when they come online.

Recreation/Athletics Update:

The new Summer Adult Soccer program is underway. The first weekend went well, and everyone seemed to have a good time. There are 8 teams that will play through July with a season tournament. Once the new complex is open additional space will be available to the grow the program.

Youth Soccer:

There are 94 athletes registered for the youth soccer program. There are two 4U teams, 4 6U teams, and 4 8U teams. This is the first season run by Parks and Recreation staff in quite some time. A survey has reached parents and while there are things to work on the majority of feedback was positive.

Youth T-Ball/Baseball:

The program will have two locations for play this season. Practices are held at City Hall grass area and games are at Buckhead Creek Baseball fields on Saturday morning. There are 123 registered youth participants. 4U T-Ball (43), 6U Coach Pitch (35), 9U Coach Pitch (47). There are four teams in each division. End of Year celebrations include Single Elimination Tournament on July 31 and Redbirds' game night on July 31. All teams will be invited to Movie Night in August and treated to a MemPops cold treat.

Football:

Tackle and Flag Football registration is underway. Tackle conditioning begins July 12. We are recruiting for 8U and 10U programs. Flag Football practices begin at the end of summer. 6U flag football will compete in the MFL against teams from Millington, Tipton County, Arlington and Bartlett among others. All games will be held at Arlington Sports Complex. We are still trying to recruit 12U.

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Parks and Recreation Month – July

Plans to celebrate Parks and Recreation Month in July are underway with a community sports game each week: July 8 – Kickball, July 15 – Ultimate Frisbee, July 22 – Whiffle Ball, July 29 – TBD.

Seniors/Senior Center Update:

The Garden Club has been busy beautifying the patio area between the Center and Clubhouse.

Regular programs and activities are now returning. The Pinochle is the only activity that will not return. There have been a good number of new participants at the Center in the last 6 weeks with most living in Lakeland. July & August calendars are filled with days that will host at least two activities or programs and some days will host three or more activities. The Center will continue to use the Clubhouse for space.

Lakeland Athletic Complex and Recreation Park Master Plan Draft

The draft of the Park Master Plan was presented to the Board and reviewed. The draft plan includes Phase 1 already in progress and future options for the complex, such as additional fields, playground area, skate park, outdoor recreation area with splash pad, tennis/pickle ball courts, concessions/pavilion and more. Mr. O'Mara reminded board members that it is a draft with items added based on a survey sent out and residents' input on what they would like added to the facility in the next phase(s). The presentation was an introduction to the draft plan and board members were instructed to look the plan over and bring their ideas for the complex to discuss at future monthly meetings.

July PRB Meeting Change:

There are a few date conflicts with board members for the July PRB meeting that will most likely result in a lack of quorum. Mr. Snow made a motion that instead of holding an official meeting in July, that available members will meet at Oakridge Park on July 13, 2021, at 5:30 p.m. to observe the new playground area. The next official meeting will be held on August 10, 2021. Mrs. Sawyer second the motion. All in favor: 7-0.

ADJOURNMENT: There being no other business taken into action, Mr. Snow moved to adjourn the meeting; seconded by Mr. Reynolds. Motion carried; voice, vote, all present in favor. The meeting adjourned at 6:43 p.m.

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Mark Donley, *Chair*

ATTEST:

Debra Murrell, *City Recorder*

DRAFT

Senior Center Happenings

The Center is back open at full operations. In June Lakeland Senior Center celebrated Craft & Arts with four volunteers (all live in Lakeland) instructing a total of eight separate craft and art classes.

Volunteer Appreciation Luncheon was hosted for 12 volunteers. Meal was catered in by Pink Flamingo. These volunteers helped keep the Center open during COVID by assisting with temps check, setups, cleanups, and instructing classes, etc.

The new Garden Club is working hard to maintain the patio garden between the Senior Center and the IH Clubhouse. Four tomato plants have been added and a small fountain and glass ball was donated, as well as a small butterfly statue. The old patio furniture has been painted. Club members rotated coming up and watering the plants and feeding the hummingbirds while Kim was off on vacation the first week of June.

The Center has added "Lunch Bunch Out" back to the calendar. A restaurant preselected and announced. Seniors preregister to meet for lunch at the designated restaurant. Center manager calls restaurant ahead of time for reservations.

In June participants met up at Brunswick Kitchen. In July they went to Abuelos Mexican Grill.



Parks & Recreation Department

A new activity was added to the calendar beginning in July - Mixed-media Adult Coloring using color pencils, watercolor pens, gel pens, watercolor paint, etc.

Christmas in July is the theme for crafts and arts for the entire month with eight projects on the calendar. All projects are instructed by Lakeland residents/volunteers. The Center will host its first "Soap Making" demo class this month.

Movie Day is back. The Center hosted its first movie on July 1 with 8 participants. The movie was *POMS*.

Dulcimer Studio returns in July with Master Dulcimer Lee Cagle teaching the class. This is a 6-Week Creative Aging grant provided class.

Creative Aging notified us that our grant amount will decrease this FY. Another Senior Center has joined the grant opportunity and the funds will now be divided between all Senior Centers outside of the Metro area. This will decrease the number of programs available to Lakeland Senior Center – but will still offer plenty of unique activities throughout the year.

River City Boppers dance returns in July. This is not a Center-hosted activity, but this group supports the Senior Center through fundraising events through the year.



The City of Lakeland Parks & Recreation Department is committed to providing quality community and recreational programming at the highest value to City residents.



Parks and Recreation Board Update | July 2021

Ribbon Cutting for Oakridge Park

Oakridge playground completed installation on June 12, and while there is some work to do to rehab the remainder of the site, the playground is open and playable to the children of Lakeland. We have already received lots of positive feedback. There will be an official ribbon cutting on 7/21/21 at 5pm at the Oakridge Park Playground.

Recreation Division Updates

Adult Soccer

The 8 team mini league is going strong and is approximately half-way through the summer season. A final week with a single-elimination tournament will begin July 28, and end on July 31 with the final match.

Youth Baseball & T-Ball

This league is going well. Practices have been scheduled for weeknights and games are on weekends at Buckhead Creek fields. A season ending tournament will be held on July 31. That evening, players and a parent will be attending the Memphis Redbirds game.

Community Game Nights

As part of Parks and Recreation Month, Recreation staff created and have announced these events.

July 9, 21 – Kickball at City Hall Park grass diamond field

July 15, 21 – Ultimate Frisbee at City Hall Park Flat Field

July 23, 21 – Wiffle Ball at City Hall Park grass diamond field

July 29, 21 – Water Night – Giant Slip 'n Slides at Oakridge Park

These events are all “pick-up” style and will begin at 6 pm. RSVPs are appreciated, but not required.

Fall Football Program Registration

Flag and Tackle Football is underway. Flag Football will take place Mondays – Thursdays based on the division. Tackle football will have practices on weeknights, with games generally scheduled for weekends. We are still in need of athletes for both 8U and 10U tackle football teams, and coaches are still needed for the 10U team. Summer practices will be held at City Hall Park and fall practices will move to the Lakeland Prep Sports Annex Fields after opening.

Recreation Soccer Program

Registration is also underway for the recreation soccer program. This program will run September – October. At the end of the season, we hope to run an introductory program to the new contractor (beginning Spring 2022). This program will be held at LPS Fields.

Staffing Update

Recreation Supervisor Baylor Moss began working for the City of Lakeland on Thursday, June 10. He comes to us with a bachelor's degree in Sports Administration from Samford University, and has experience coordinating intermural sports for the University of Memphis. He is currently working on his Master's Degree in Sports Commerce, and expects to finish later this year. We are excited to welcome him to our team. Baylor will take the lead Please feel free to send him a note of welcome at bmoss@lakelandtn.org.

We are also in the process of hiring a new Parks Maintenance Supervisor. We expect to have an update on this position for you in August.

Parks Administration Updates

Athletic Fields Updates

Construction of the Lakeland Athletic Complex Phase 1 is underway. The contractor has begun clearing the site, and we have been busy working with them to approve the submitted equipment.

The fields at the Lakeland Prep Sports Annex (LSS project) are nearing completion. The School System is planning a ribbon cutting on Saturday, August 7.

LAMP Concerts

The first LAMP concert was held on June 26, and was well received. Our next event will be Almost Famous on July 24, 2021.



Lakeland Senior Center Calendar of Events – July 2021

Activity days and times are subject to change. Calendar updates will be posted on the Just for Seniors webpage.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		Christmas in July Crafts all Month! Limited space so be sure to register now.	1st Wednesday of the month is Lunch Bunch, 11 am (meet at Abuelo's Mexican Restaurant. Everybody goes Dutch). MUST preregister to sit with group - call Kim Odom (901) 746-8195.	1 Movie Day, 11 am (Hotdogs/ Popcorn will be served. For Movie Title – call Kim Odom (901) 746-8195. Watercolor Class, 1-2:30 pm	2 FREE BINGO 12:30-2 pm	3
4 Lakeland Senior Center is located at 4527 Canada Rd, next door to IH Clubhouse. 746-8195. Open Mon-Fri from 8 am – 4:30 pm	5 The Senior Center is closed today in observance of July 4th.	6 Free For All, 10 am (NEW Multi-Media adult coloring, diamond art, knitting, puzzles, and chat.) Pop-Up Craft, 1 pm (Xmas Tree by Karen)	7 Lunch Bunch (see note above). Clay Pottery jewelry (1 of 6), 1 pm Book Club, 1 pm This month's book:	8 Pop-Up Craft, 10 am (Xmas craft by Debbie) Watercolor Class, 1-2:30 pm	9 Dulcimer Studio (1 of 4), 10 am Mexican Train, 10 am Rolling Thunder, 1 pm	10 River City Boppers Dance, 7 -10:30 pm (IH Club), \$6 for members; \$9 for guests.
11 Want more info? Do you and/or a friend want to be added to the email & mailing lists? Call Kim Odom, Senior Center Manager, at 746-8195 or email kodom@lakelandtn.org .	12 Ladies BUNCO 11 am - 1 pm Jammin' Group 2-4 pm at IHC	13 Free For All, 10 am Craft Corner (Xmas in July), 1 pm Grinch Pizza Pan sponsored by Vickie Dubois	14 Garden Club, 11 am Pop-Up Craft, 10:30 am (Xmas salt/pepper shakers by Karen) Clay Pottery jewelry (2 of 6), 1 pm	15 Pop-Up Craft, 10 am (Summer craft – Lemmon Door Hanger by Kim) Watercolor Class, 1-2:30 pm	16 Dulcimer Studio (2 of 4), 10 am FREE BINGO 12:30-2 pm	17
18 The Rec Room is open for a game of pool or shuffleboard upon appointment. Enjoy music from jukebox while playing. Call Kim Odom at (901) 746-8195.	19 Game Day, 11 am-1 pm Jammin' Group 2-4 pm at IHC	20 Free For All, 10 am Pop-Up Craft, 1 pm (Xmas Cool Cat canvas by Penny)	21 Soap Making Class, 10:30 am by Lee Taylor (Limited to 8) Clay Pottery jewelry (3 of 6), 1 pm	22 Pop-Up Craft, 10 am (Xmas bowl by Penny) Watercolor Class, 1-2:30 pm	23 Dulcimer Studio (3 of 4), 10 am Rolling Thunder, 1 pm	24
25 Coffee & Chat! 9 a.m., Mon-Fri (unless noted no activities on the schedule). Bring a friend and enjoy coffee on the patio.	26 Ladies BUNCO 11 am - 1 pm Jammin' Group 2-4 pm at IH	27 Free For All, 10 am Canvas Art, 1 pm (Snowman scene)	28 Canvas Art (Repeat class of the Snowman scene for those that didn't get in the first class), 10:30 am Clay Pottery jewelry (4 of 6), 1 pm	29 Pop-Up Craft, 10 am (Xmas craft by Kim) Watercolor Class, 1-2:30 pm	30 Dulcimer Studio (4 of 4), 10 am	31 Making Friends is easy at Lakeland Senior Center!

Preregistration online is required for activities at <https://www.signupgenius.com/go/904054ea8af2baaff2-lakeland14>

OUR PARK AND RECREATION STORY!

nrpa's park and recreation month
july
2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31



**Lakeland Municipal
Parks &
Recreation/Natural
Resources Advisory
Board**

Meeting Cycle: Tuesday, August 10, 2021

Subject: Lakeland Athletic Complex Phase 1 Update

Staff Contact:

STAFF RECOMMENDATION

BUDGET IMPACT

DISCUSSION



**Lakeland Municipal
Parks &
Recreation/Natural
Resources Advisory
Board**

Meeting Cycle: Tuesday, August 10, 2021

Subject: Soccer Program Update

Staff Contact:

STAFF RECOMMENDATION

BUDGET IMPACT

DISCUSSION



**Lakeland Municipal
Parks &
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Resources Advisory
Board**

Meeting Cycle: Tuesday, August 10, 2021

Subject: Department Staffing Updates

Staff Contact:

STAFF RECOMMENDATION

BUDGET IMPACT

DISCUSSION



**Lakeland Municipal
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Meeting Cycle: Tuesday, August 10, 2021

Subject: Discussion and Possible Action on the Lakeland Athletic Complex and
Recreation Park Master Plan

Staff Contact:

STAFF RECOMMENDATION

BUDGET IMPACT

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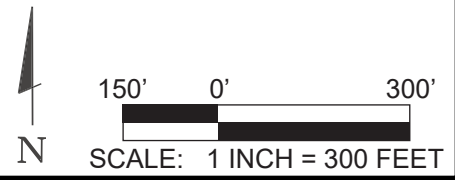


LEGEND

- A. BASEBALL FIELD (TYP)
- B. PARKING (TYP)
- C. MULTI-PURPOSE FIELD (375'x160')
- D. PLAYGROUND
- E. PICNIC PAVILION (TYP)
- F. DISC GOLF
- G. TRAIL HEAD
- H. ROPES COURSE
- I. SKATE PARK
- J. POTENTIAL FUTURE ENTRY ROAD
- K. SCOTT'S CREEK GREENWAY PATH
- L. FUTURE CONNECTION TO COOL SPRINGS PARK TRAIL
- M. OUTDOOR RECREATION AREA
 - SPLASH PAD (example)
 - TENNIS/PICKLEBALL COURTS (example)
 - CONCESSIONS/PAVILION (example)
- N. BIKE SKILLS COURSE
- O. POTENTIAL CREEK ACCESS

Lakeland Master Plan

Lakeland, TN
May 2021



SCALE: 1 INCH = 300 FEET

August 10, 2021

PARKS ADMINISTRATION

1. LAMP SUMMER SERIES

A. Remaining Series Dates

i. August 28

1. *LAMP Concert: The Super 5*
2. *Food Trucks: Cousin's Maine Lobster & Memphis Dawgs*
3. *Treat Truck: MemPops*

ii. September 25

1. *LAMP Concert: Seeing Red*
2. *Food Trucks: Moe's & Memphis Dawgs*
3. *Treat Truck: MemPops*

iii. October 1

1. *Movie Night: Coco*
2. *Food Trucks: Moe's*
3. *Treat Truck: MemPops*
 - a. *All athletes registered in Fall 2021 Lakeland P&R Soccer, Football, and Cheer receive a free MemPop*

August 10, 2021

PARKS MAINTENANCE

1. FACILITY RENTAL SETUPS

- A. Rentals have been picking up to the point where there has been at least one reservation at a pavilion or at the IH Clubhouse every weekend.
- B. We have now scheduled a church for the remainder of the calendar year for every Sunday morning.

2. MAINTENANCE

- A. Zadie E. Kuehl
 - i. The large tree has been removed to include another tree that leaned over the park property line.
- B. IH Park
 - i. The trees we identified to remove have been removed
 - ii. Staff has been working to combat the algae in the pond.

3. EQUIPMENT

- A. New F-150
 - i. The Parks truck ordered in March and is expected to be complete and ready by the end of this month.
- B. New Mowers
 - i. The new mowers are in have been in use around the City since early July.
- C. Striping equipment
 - i. Director Patrick O'Mara will be evaluating these machines in person during the National Recreation and Park Association's Annual Conference in Nashville in September.

August 14, 2021

RECREATION/ATHLETICS UPDATE

1. ADULT SOCCER

Adult Soccer is a **new** program brought to the City of Lakeland during Summer of 2021.

A. Program Outcomes

- i. A single-elimination tournament took place between July 27 & August 3.
 1. *The championship game was postponed due to the weekend heat index warning.*

B. Future Changes

- i. This program will be moving to weeknights in Spring in 2022
- ii. Divisions will be created to differentiate player ability/desire.
 1. *Recreation vs. Competitive*
- iii. Additional changes will be implemented following our season based on the feedback from participants.
 1. *Survey is out now, and we would*

2. YOUTH SOCCER

- The fall program was just cancelled due to low enrollment.
- We had a total registration of 24 participants across 3 of the 5 divisions.
- Staff reached out to Buckhead Creek and Arlington Soccer Academy to take the kids
- Even though official registration periods were over, the spaces were made available for our participants.

3. YOUTH T-BALL/BASEBALL

A. This year, the program had 123 athletes

- i. The End of year celebrations
 1. *Single Elimination Tournament – July 31 - the 9U teams played their final games on Tuesday August 3*
 2. *Redbirds' game night – July 31*
 3. *Movie Night: August 6*

B. Changes:

- i. In the next season, we will be making changes.
 - 1. *Rules changes to transition the program to align more closely with traditional baseball rules will begin next year.*
 - 2. *Realign divisions and their focus*
 - a. *4U – T-Ball*
 - b. *6U – Coach Pitch*
 - c. *9U – Machine Pitch*
 - 3. *Other changes to the program will be determined from end of program surveys.*

4. FOOTBALL

A. Tackle Football is practicing now.

- i. 8U and 10U divisions both have teams

B. Flag Football

- i. We have 4 teams in each division: 8U, and 10U
 - 1. *These practices and games will be held at the LPS Annex Fields*
- ii. We have 2 6U flag football teams that will compete in the MFL against teams from Millington, Tipton County, Arlington, and Bartlett, among others.
- iii. All 6U flag games will be held at the Arlington Sports Complex.

5. PARKS AND RECREATION MONTH – JULY

- A. While we had bad weather that cancelled the first 3 events, we were able to hold the water night at Oakridge.
- B. We will be working on this program to improve in the future.

June 8, 2021

SENIORS/SENIOR CENTER UPDATE

In July we focused on "Christmas in July," Arts and Crafts with projects added to the calendar in addition to regular programming.

Pictures of art and crafts project through the month of July:





Volunteer Luncheon – July 2, 2021

Volunteers were treated to a luncheon catered by Pink Flamingo – showing appreciation for various volunteer contributions, including instructing arts and crafts classes, maintaining the flower beds in and around the Center/IHC and patio, and/or assisting with setup/cleanup throughout the year.



Upcoming Happenings – August 2021

In addition to the regularly scheduled activities at the Center, there is a “Planning for the Future,” Seminar on August 18 presented by Brent Taylor, Brentwood Funeral director. There’s also a Scam Alert Luncheon/Seminar on August 30.

Grant programming provided by Creative Aging includes Dulcimer lessons, clay pottery classes, and two art workshops.

We are also hosting the Seniors 55+ Sock Hop/Elvis Week Dinner on Friday, August 20 at IHC. It’s the first dinner for the seniors since January 2020. Menu includes BBQ and fixings by Victory Lane BBQ. Entertainment is THE BOOMERS, a singing/dance group from Southaven.