



Board of Commissioners
Regular Meeting Agenda
Thursday, April 16, 2026, 5:30 PM
City Hall, Lakeland, Tennessee 38002

- I. CALL TO ORDER BY MAYOR:
- II. INVOCATION:
- III. PLEDGE:
- IV. ROLL CALL BY RECORDER:
- V. PUBLIC HEARING:
 1. **Ordinance Second and Final Reading** - amending Lakeland's Municipal Code regarding the square footage requirement for retail food stores. *Sponsored by Mayor Roman*
- VI. TREASURER'S REPORT:
 1. Fiscal year to date through March 31, 2026
- VII. REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:
 - Sheriff's Report
 - Forms of Government - James Lewellen, *MTAS Consultant*
 - Commissioners' Report
 - a. Municipal Planning/Design Review Commission - *Commissioner Atkinson*
 - b. Community Advisory Board - *Vice Mayor Dial*
 - c. Lakeland Board of Education - *Commissioner McCarter*
 - Mayor's Report
 - a. Proclamation — establishing May 4 - 8, 2026, as Teacher Appreciation Week
 - b. Proclamation — establishing May 4, 2026, as Firefighter

Appreciation Day

- c. Proclamation — establishing May 6 - 12, 2026, as National Nurses Week

VIII. PUBLIC COMMENTS:

IX. SEWERAGE COMMISSION BUSINESS:

1. **Discussion** - regarding residential and commercial sewer rates

X. CONSENT AGENDA:

XI. REGULAR AGENDA:

1. **Approval of previous meeting minutes** - March 19, 2026 Beer Board
2. **Approval of Previous Meeting Minutes** - March 19, 2026 Board of Commissioners
3. **Approval of Previous Meeting Minutes** - April 02, 2026 Board of Commissioners
4. **Ordinance Second and Final Reading** - amending Lakeland's Municipal Code regarding the square footage requirement for retail food stores. *Sponsored by Mayor Roman*
5. **Resolution** - approving the Calendar Year 2026 Proclamations for the City of Lakeland, Tennessee. *Sponsored by Commissioner McCarter*
6. **Resolution** - authorizing the submittal of an application for the Safe Streets and Roads for All grant program through the U.S. Department of Transportation
7. **Discussion and Possible Action** - regarding changing Lakeland's form of government.

XII. ANNOUNCEMENTS:

XIII. ADJOURNMENT:

ORDINANCE O-4-2026
AMENDING LAKELAND’S MUNICIPAL CODE REGARDING THE SQUARE FOOTAGE
REQUIREMENT FOR RETAIL FOOD STORES

WHEREAS, The Board of Commissioners for the City of Lakeland, Tennessee, desire to amend the Lakeland Municipal Code with respect to wine sales by revising the definition of “retail food store” to increase the minimum square-footage requirement from 1,200 square feet to 15,000 square feet.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISIONERS FOR THE CITY OF LAKELAND, TENNESSEE, AS FOLLOWS:

Section 1: Section 8-301(1)(k) under Title 8, Chapter 3 of the Lakeland Municipal Code shall be repealed and replaced with the following:

**CHAPTER 3
RETAIL SALE OF ALCOHOLIC BEVERAGES**

Section
8-301. General

8-301. General

(1) Definitions. Whenever used in this chapter, the following terms shall have the following meanings unless the context necessarily requires otherwise:

(k) “Retail food store” is an establishment open to the public and that derives at least 20% of its taxable sales from the retail sale of food and food ingredients for human consumption, and has retail floor space of at least 15,000 square feet.

Section 2: The provisions of this Ordinance are severable. If any provision of this Ordinance or the application thereof to any person or circumstance is held to be invalid by a court of competent jurisdiction, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid provision or application.

Section 3: This Ordinance shall take effect immediately after its passage or fifteen (15) days after the first reading, whichever is sooner, the public welfare requiring it.

PASSED AND ADOPTED by the Board of Commissioners of Lakeland, Tennessee on this 16th day of April, 2026, the public welfare requiring it.

First Reading: April 2, 2026
Public Hearing: April 16, 2026
Final Reading: April 16, 2026

ATTEST:

Josh Roman
Mayor

Rebecca Hume
City Recorder

TREASURER'S REPORT

July 1, 2025 through
March 31, 2026

MARCH GENERAL FUND

Fund Balance	Beginning Fund Balance	Balance to date
Non-Spendable	2,525,165	2,525,165
Committed	265,852	919,420
Assigned	243,841	243,841
Unassigned	6,769,524	9,426,038
Total Fund Balance	9,804,382	13,114,464
Change in Fund Balance	-	3,310,082

General Fund



Revenue: \$11,238,838



Expenditures: \$9,109,353



Other Financing Sources
(Uses): \$1,180,597



Change In Fund Balance: \$3,310,082

Highlights YTD

Revenue YTD

- Property Tax Revenue: \$6,244,000 - 96%
- Local Tax Revenue: \$2,257,000
- State Shared Revenue: \$1,295,500

Expenditure YTD

- Expenditures at 64% of budget excluding capital projects
- Capital projects at \$2,942,738 for New Canada Road and the Community Center

Other Financing Sources(Uses)

- Source - Interim financing for the Community Center and New Canada Rd
- Use – Transfer to Debt Service fund and the school for their allocation of property taxes

Change in Fund Balance YTD

- Increase of \$3,310,082

MARCH STATE STREET FUND

Beginning Fund Balance: \$1,255,813
Change in Fund Balance : (\$1,077,021)
Ending Fund Balance: \$178,792

State Street Aid Fund



Revenue: \$351,985



Expenditures : \$1,429,006



Change in Fund Balance:
(\$1,077,021)

Highlights YTD

Revenue

- State shared revenue was \$318,000 – 65% of budget

Expenditures

- Spent \$880,000 on paving projects
- Spent \$185,000 to date on equipment for road maintenance
- Personnel expenses at 76% of budget

Change in Fund Balance

- Decrease of \$1,077,021

MARCH STORM WATER FUND

Beginning Fund Balance: \$309,732
Change in Fund Balance: \$34,183
Ending Fund Balance: \$343,915

Storm Water Fund



Revenue: \$144,615



Expenditures : \$110,432



Change in Fund Balance: \$34,183

Highlights YTD

Revenue

- Received \$144,400 in fees – 66% of budget

Expenditures

- Personnel & Admin expenses at 70% of budget
- Capital expenditures are unchanged

Change in Fund Balance

- Increase of \$34,183

MARCH SOLID WASTE FUND

Beginning Fund Balance: \$386,436
Change in Fund Balance: (\$293,993)
Ending Fund Balance: \$92,433

Solid Waste Fund



Revenue: \$958,258



Expenditures : \$1,252,251



Change in Fund Balance:
(\$293,993)

Highlights YTD

Revenue

- Received \$958,000 in collection fees – 60% of budget

Expenditures

- Personnel & admin expenses at 88% of budget
- Contracted services at \$1,079,000 - 74% of budget

Change in Fund Balance

- Decrease of \$293,993

MARCH SEWER FUND

Beginning Net Position: \$14,173,801

Change in Net Position: (\$365,984)

Ending Net Position: \$13,807,817

Sewer Fund



Operating Revenue:
\$2,276,602



Operating Expenses:
\$2,065,771



Operating Income (Loss):
\$210,831



Change in Net Position:
(\$365,984)

Highlights YTD

Revenue

- Received \$2,277,000 in service and connection fees – 64% of budget

Expenses

- Personnel and administrative expenses at 63% of spending plan
- Interest and agent fees at \$577,000
- Operating Income of \$210,831

City of Lakeland , Tennessee
Outstanding Debt as of March 31, 2026

Beverle Rivera Roadway Extension	\$ 1,054,591.00
LSS High School Construction	\$ 43,142,762.00
LSS Middle School Construction	\$ 13,550,296.00
Total General Obligation debt	\$ 57,747,649.00
Public Works Projects - Sewer Interceptor	\$ 22,606,739.00
Public Works Projects - Sewer Treatment Plant	\$ 716,000.00
Total Sewer Utility Debt	\$ 23,322,739.00
Total Debt	\$ 81,070,388.00

MARCH FINANCIAL STATEMENTS



City of Lakeland
BALANCE SHEET - ALL CITY GOVERNMENTAL FUNDS - UNAUDITED
March 31, 2026

	GOVERNMENTAL FUNDS - MODIFIED ACCRUAL					TOTAL GOVERNMENTAL FUNDS
	GENERAL FUND	DEBT SERVICE FUND	STATE STREET AID FUND	STORM WATER FUND	SOLID WASTE FUND	
ASSETS						
Cash and cash equivalents	\$ 10,536,254	\$ 106	\$ 173,595	\$ 343,609	\$ 92,078	\$ 11,145,642
Receivables						
Property taxes, net of allowance	6,572,014	-	-	-	-	6,572,014
Grants	99,176	-	-	-	-	99,176
Other	-	-	-	-	-	-
Due from other governments	-	-	-	-	-	-
Due from other funds	-	-	-	-	-	-
Prepaid items	19,250	-	-	-	-	19,250
Advances Receivable	2,875,873	-	-	-	-	2,875,873
Inventory	8,616	-	-	-	-	8,616
Restricted cash	-	-	-	-	-	-
Total assets	<u>\$ 20,111,183</u>	<u>\$ 106</u>	<u>\$ 173,595</u>	<u>\$ 343,609</u>	<u>\$ 92,078</u>	<u>\$ 20,720,571</u>
LIABILITIES						
Accounts payable and accrued liabilities	\$ (90,715)	\$ -	\$ (5,197)	\$ 32,007	\$ (365)	\$ (64,270)
Deposits	166,264	-	-	-	-	166,264
Due to other funds	22,564	-	-	-	-	22,564
Unearned revenue	-	-	-	-	-	-
Total liabilities	<u>98,113</u>	<u>-</u>	<u>(5,197)</u>	<u>32,007</u>	<u>(365)</u>	<u>124,558</u>
DEFERRED INFLOWS OF RESOURCES						
Unavailable revenue						
Property taxes	6,565,228	-	-	-	-	6,565,228
Grants	333,378	-	-	-	-	333,378
Other	-	-	-	-	-	-
Total deferred inflows of resources	<u>6,898,606</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,898,606</u>
FUND BALANCES						
Nonspendable	2,525,165	-	-	-	-	2,525,165
Restricted	-	-	-	311,602	-	311,602
Committed	919,420	106	178,792	-	-	1,098,318
Assigned	243,841	-	-	-	-	243,841
Unassigned	9,426,038	-	-	-	92,443	9,518,481
Total fund balances	<u>13,114,464</u>	<u>106</u>	<u>178,792</u>	<u>311,602</u>	<u>92,443</u>	<u>13,697,407</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 20,111,183</u>	<u>\$ 106</u>	<u>\$ 173,595</u>	<u>\$ 343,609</u>	<u>\$ 92,078</u>	<u>\$ 20,720,571</u>

City of Lakeland
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
ALL CITY GOVERNMENTAL FUNDS - UNAUDITED - FOR THE FYTD PERIOD ENDED
March 31, 2026

	GOVERNMENTAL FUNDS - MODIFIED ACCRUAL					TOTAL GOVERNMENTAL FUNDS
	GENERAL FUND	DEBT SERVICE FUND	STATE STREET AID FUND	STORM WATER FUND	SOLID WASTE FUND	
REVENUES						
Property taxes	\$ 6,244,253	\$ -	\$ -	\$ -	\$ -	\$ 6,244,253
Local taxes	2,256,926	-	-	-	-	2,256,926
Intergovernmental	1,295,481	-	318,084	-	-	1,613,565
Licenses and permits	228,656	-	-	-	-	228,656
Charges for services	155,880	-	-	144,615	958,258	1,258,753
Federal, state, and local grants	751,779	-	33,901	-	-	785,680
Interest income	236,986	-	-	-	-	236,986
Contributions	-	-	-	-	-	-
Other	68,877	-	-	-	-	68,877
Total revenues	<u>11,238,838</u>	<u>-</u>	<u>351,985</u>	<u>144,615</u>	<u>958,258</u>	<u>12,693,696</u>
EXPENDITURES						
Current						
General government	2,518,375	-	-	-	-	2,518,375
Community development	1,269,137	-	-	-	-	1,269,137
Public works	1,070,116	-	1,222,115	82,769	1,226,784	3,601,784
Parks and recreation	1,308,987	-	-	-	-	1,308,987
Capital Outlay	2,942,738	-	206,891	27,663	25,467	3,202,759
Debt Service						
Principal	-	367,662	-	-	-	367,662
Interest and fiscal charges	-	511,647	-	-	-	511,647
Total expenditures	<u>9,109,353</u>	<u>879,309</u>	<u>1,429,006</u>	<u>110,432</u>	<u>1,252,251</u>	<u>12,780,351</u>
Excess of revenues over expenditures	2,129,485	(879,309)	(1,077,021)	34,183	(293,993)	(86,655)
OTHER FINANCING SOURCES (USES)						
Issuance of debt	3,102,235	-	-	-	-	3,102,235
Issuance of leases	-	-	-	-	-	-
Transfers in	-	879,317	-	-	-	879,317
Transfers out	(1,921,638)	-	-	-	-	(1,921,638)
Total other financing sources (uses)	<u>1,180,597</u>	<u>879,317</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,059,914</u>
Net change in fund balances	3,310,082	8	(1,077,021)	34,183	(293,993)	1,973,259
Fund balances - beginning	<u>9,804,382</u>	<u>98</u>	<u>1,255,813</u>	<u>277,419</u>	<u>386,436</u>	<u>11,724,148</u>
Fund balances - ending	<u>\$ 13,114,464</u>	<u>\$ 106</u>	<u>\$ 178,792</u>	<u>\$ 311,602</u>	<u>\$ 92,443</u>	<u>\$ 13,697,407</u>

City of Lakeland, TN
SEWER FUND
STATEMENT OF NET POSITION
March 31, 2026

ASSETS

Current assets:

Cash and cash equivalents	\$ 1,318,212
Restricted cash and cash equivalents	-
Receivables	
Accounts	-
Interest	1,721
Due from other governments	-
Total current assets	1,319,933

Capital assets:

Capital assets, not being depreciated	26,338,822
Capital assets, being depreciated - net	12,316,887
Total capital assets	38,655,709

Net pension asset

Total assets	39,975,642
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DEFERRED OUTFLOWS OF RESOURCES

Deferred Outflows Related to Pensions	25,893
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LIABILITIES

Current liabilities:

Accounts payable and accrued expenses	334,975
Deposits	-
Advances payable to General Fund	-
Current portion of notes payable	716,000
Total current liabilities	1,050,975

Noncurrent liabilities:

Net pension liability	32,540
Notes payable, net of current portion	25,106,739
Total liabilities	26,190,254

DEFERRED INFLOWS OF RESOURCES

Deferred Inflows Related to Pensions	3,464
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NET POSITION

Net investment in capital assets	12,832,970
Unrestricted	974,847
Total net position	\$ 13,807,817

City of Lakeland, Tennessee
SEWER FUND
STATEMENT OF CASH FLOWS
March 31, 2026

	Current YTD
	03/31/26
Cash flows from operating activities:	
Receipts from customers and users	\$ 2,502,444
Payments to suppliers/operating costs	(1,212,271)
Net cash provided by operating activities	1,290,173
Cash flows from noncapital financing activities:	
Transfer of grant funds to General Fund	-
Cash flows from capital and related financing activities:	
Grant proceeds	-
Principal payments on capital debt	(155,800)
Proceeds from debt issuance	1,570,124
Acquisition and construction of capital assets	(2,522,944)
Interest paid on capital debt	(587,611)
Net cash used by capital and related financing activities	(1,696,231)
Cash flows from investing activities:	
Interest income received	10,796
Net increase (decrease) in cash and cash equivalents	(395,262)
Cash and cash equivalents - beginning of year	1,713,474
Cash and cash equivalents - Mar-31	\$ 1,318,212

City of Lakeland, Tennessee
SEWER FUND

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
March 31, 2026

	<u>Prior YTD</u> <u>03/31/25</u>	<u>Current YTD</u> <u>03/31/26</u>	<u>Plan FY 2027</u>
Operating revenues:			
Sewer service fee	\$ 1,876,493	\$ 1,971,702	\$ 3,039,067
Service connection fees	149,450	304,900	509,650
Operating grants	-	-	2,614,797
Total operating revenues	<u>2,025,943</u>	<u>2,276,602</u>	<u>6,163,514</u>
Operating expenses:			
Personnel expenses	(525,854)	(528,118)	(870,216)
General and administrative	(916,427)	(684,153)	(1,062,100)
Depreciation	(435,000)	(853,500)	(1,138,000)
Total operating expenses	<u>(1,877,281)</u>	<u>(2,065,771)</u>	<u>(3,070,316)</u>
Operating Income (Loss)	148,662	210,831	3,093,198
Nonoperating revenues (expenses):			
Interest income	155	10,796	5,500
Interest and agent fee expense	(297,522)	(587,611)	(198,790)
Loss on sale of capital assets	-	-	-
Total non-operating expenses	<u>(297,367)</u>	<u>(576,815)</u>	<u>(193,290)</u>
Change in net position	(148,705)	(365,984)	2,899,908
Capital Contributions	-	-	-
Net position - beginning of year	<u>14,239,800</u>	<u>14,173,801</u>	<u>14,173,801</u>
Net position - Mar-31	<u>\$ 14,091,095</u>	<u>\$ 13,807,817</u>	<u>\$ 17,073,709</u>

City of Lakeland

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE GENERAL FUND March 31, 2026

	Prior YTD 03/31/25	Current YTD 03/31/26	Budget FY 2027	% Earned/Used Year-to-Date
REVENUES				
Property Taxes	\$ 5,726,523	\$ 6,244,253	\$ 6,511,564	95.89%
Local Taxes	2,231,110	2,256,926	4,577,218	49.31%
Intergovernmental	1,239,682	1,295,481	2,304,366	56.22%
Licenses and permits	116,497	228,656	298,973	76.48%
Charges for services	120,854	155,880	298,759	52.18%
Federal, State, and Local Grants	532,017	751,779	15,879,200	4.73%
Contributions	-	-	-	0.00%
Other	6,015,307	305,863	2,374,000	12.88%
Total Revenues	<u>15,981,990</u>	<u>11,238,838</u>	<u>32,244,080</u>	<u>34.86%</u>
EXPENDITURES				
Current				
General government	(2,108,576)	(2,518,375)	(3,421,058)	73.61%
Community Development	(884,847)	(1,269,137)	(2,687,823)	47.22%
Public Works	(746,778)	(1,070,116)	(1,465,800)	73.01%
Parks and Recreation	(987,695)	(1,308,987)	(2,053,725)	63.74%
Capital Projects	(1,465,090)	(2,942,738)	(24,545,426)	11.99%
Debt Service				
Principal	-	-	-	0.00%
Interest	-	-	-	0.00%
Total Expenditures	<u>(6,192,986)</u>	<u>(9,109,353)</u>	<u>(34,173,832)</u>	<u>26.66%</u>
Excess (deficiency) of revenues over (under) expenditures	9,789,004	2,129,485	(1,929,752)	
OTHER FINANCING SOURCES (USES)				
Issuance of Debt	-	3,102,235	8,600,000	
Issuance of Leases	-	-	-	
Transfers in	-	-	-	
Transfers out	(2,485,346)	(1,921,638)	(8,703,086)	
Total Other Financing Sources	<u>(2,485,346)</u>	<u>1,180,597</u>	<u>(103,086)</u>	
Net Change in Fund Balance	<u>\$ 7,303,658</u>	<u>\$ 3,310,082</u>	<u>\$ (2,032,839)</u>	
Allocation of Net Change in Fund Balance:				
Committed Fund Balance				
Restricted Fund Balance				
Assigned Fund Balance				
Nonspendable Fund Balance				
Unassigned Fund Balance		3,310,082		
Net Change in Fund Balance		<u>\$ 3,310,082</u>		

STATE STREET AID
STATEMENT OF REVENUES AND EXPENSES
March 31, 2026

	Prior YTD 03/31/25	Current YTD 03/31/26	Budget FY 2027
REVENUES:			
State shared revenue	\$ 289,859	\$ 318,084	\$ 492,109
Grant Revenue	-	33,901	117,000
Total revenues	<u>289,859</u>	<u>351,985</u>	<u>609,109</u>
EXI in state shared revebue and			
Personnel expenses	(142,115)	(151,827)	(200,280)
Public works	(1,556,532)	(1,070,288)	(5,347,009)
Capital projects	(104,098)	(206,891)	(208,879)
Total expenditures	<u>(1,802,745)</u>	<u>(1,429,006)</u>	<u>(5,756,168)</u>
Net excess (deficiency) of revenues over expenditures	(1,512,886)	(1,077,021)	(5,147,059)
OTHER FINANCING SOURCES (USES):			
Transfers in	1,000,000	-	2,677,688
Total other financing sources (uses):	<u>1,000,000</u>	<u>-</u>	<u>2,677,688</u>
Net change in fund balance	<u>\$ (512,886)</u>	<u>\$ (1,077,021)</u>	<u>\$ (2,469,371)</u>

STORM WATER FUND
STATEMENT OF REVENUES AND EXPENDITURES
 March 31, 2026

	<u>Prior YTD 03/31/25</u>	<u>Current YTD 03/31/26</u>	<u>Budget FY 2027</u>
REVENUES:			
Storm Water Fees	\$ 143,388	\$ 144,421	\$ 219,208
Other	700	194	-
Total revenues	<u>144,088</u>	<u>144,615</u>	<u>219,208</u>
EXPENDITURES:			
Personnel expenses	(45,092)	(49,739)	(69,461)
General and administrative	(12,812)	(33,030)	(48,660)
Capital	(56,618)	(27,663)	(102,500)
Total expenditures	<u>(114,522)</u>	<u>(110,432)</u>	<u>(220,621)</u>
OTHER FINANCING SOURCES/USES			
Transfers in from General Fund	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balance	<u>\$ 29,566</u>	<u>\$ 34,183</u>	<u>\$ (1,413)</u>

City of Lakeland
DEBT SERVICE FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
March 31, 2026

	YTD 03/31/26	Budget FY 2027
Revenues:		
Interest	\$ -	\$ -
Total Revenues	-	-
Expenditures:		
Principal	(367,663)	(1,107,239)
Interest	(308,703)	(1,392,772)
Dues and Fees	(202,944)	(150,000)
Total Expenditures	(879,310)	(2,650,011)
Net excess (deficiency) of revenues over expenditures	(879,310)	(2,650,011)
Other Financing Sources (Uses):		
Transfers In	879,318	4,887,094
Transfers Out	-	-
Total Other Financing Sources (Uses)	879,318	4,887,094
Net Change in Fund Balance	\$ 8	\$ 2,237,083

**SOLID WASTE FUND
STATEMENT OF REVENUES AND EXPENDITURES**

March 31, 2026

	Prior YTD 03/31/25	Current YTD 03/31/26	Budget FY 2027
REVENUES:			
Solid waste collection fees	\$ 933,326	\$ 958,258	\$ 1,593,376
Interest income	-	-	-
Grant revenues	-	-	-
Other	-	-	-
Total revenues	<u>933,326</u>	<u>958,258</u>	<u>1,593,376</u>
EXPENDITURES:			
Personnel expenditures	(74,155)	(78,965)	(71,889)
General and administrative	(44,183)	(68,981)	(95,900)
Contracted services	(967,892)	(1,078,838)	(1,495,000)
Capital	(6,776)	(25,467)	(26,000)
Total expenditures	<u>(1,093,006)</u>	<u>(1,252,251)</u>	<u>(1,688,789)</u>
Net excess (deficiency) of revenues over expenditures	(159,680)	(293,993)	(95,413)
OTHER FINANCING SOURCES (USES):			
Transfers in	-	-	95,984
Net change in fund balance	<u>\$ (159,680)</u>	<u>\$ (293,993)</u>	<u>\$ 571</u>

APPENDIX A – BUDGETARY TRANSFERS



Fnd T Acct Obj Prj Loc Prg	Description	Original Budget	Budget Transfers	Revised Budget
110 E 41000 132 000 00000 000	GOV - Bonus Pay	99,525.00	-880	98,645.00
110 E 41000 148 000 00000 000	GOV - Education/Training	5,000.00	16,321.86	21,321.86
110 E 41000 210 000 00000 000	GOV - Postage	4,000.00	1,500.00	5,500.00
110 E 41000 212 000 00000 000	GOV - Employee Engagement	6,000.00	12,181.00	18,181.00
110 E 41000 220 000 00000 000	GOV - Printing	8,000.00	300	8,300.00
110 E 41000 230 000 00000 000	GOV - Publicity/Dues	15,000.00	2,390.00	17,390.00
110 E 41000 235 000 00000 000	GOV - Memberships/Tuition	0	210	210
110 E 41000 246 000 00000 000	GOV - Facility Rental	165,000.00	-102,755.74	62,244.26
110 E 41000 259 000 00000 000	GOV - Other Professional Servi	15,000.00	7,000.00	22,000.00
110 E 41000 266 000 00000 000	GOV - Repair & Maintenance Bui	8,000.00	44,190.00	53,590.00
110 E 41000 267 000 00000 000	GOV - Rep & Maint HVAC Plumb	1,500.00	7,500.00	9,000.00
110 E 41000 280 000 00000 000	GOV - Travel	4,000.00	1,836.82	5,836.82
110 E 41000 287 000 00000 000	GOV - Meals & Entertainment	5,000.00	4,309.54	9,309.54
110 E 41000 290 000 00000 000	GOV - Contracted Service	15,000.00	-376	14,624.00
110 E 41000 296 000 00000 000	GOV - Keep Lakeland Beautiful	13,000.00	8,695.02	21,695.02
110 E 41000 300 000 00000 000	GOV - Neighborhood Watch	10,000.00	-1,282.00	8,718.00
110 E 41000 310 000 00000 000	GOV - Office Supplies & Materi	13,000.00	7,197.96	20,197.96
110 E 41000 331 000 00000 000	GOV - Gas, Oil, Diesel	0	39.22	39.22
110 E 41000 951 000 00000 000	GOV - Furn & Fixtures	5,000.00	1,126.60	6,126.60
110 E 41330 280 000 00000 000	BOC - Travel	0	587	587
110 E 41330 288 000 00000 000	BOC - Vol Appreciation Dinner	8,500.00	-1,875.00	6,625.00
110 E 41500 148 000 00000 000	FIN - Education/Training	9,000.00	-7,801.66	1,198.34
110 E 41500 290 000 00000 000	FIN - Contracted Service	5,000.00	-1,700.00	3,300.00
110 E 41670 148 000 00000 000	ENG - Education/Training	4,000.00	1,000.00	5,000.00
110 E 41670 230 000 00000 000	ENG - Publicity/Dues	1,000.00	500	1,500.00
110 E 41670 259 000 00000 000	ENG - Other Professional Servi	25,000.00	-280	24,720.00
110 E 41670 280 000 00000 000	ENG - Travel	6,000.00	-500	5,500.00
110 E 41670 326 000 00000 000	ENG - Uniforms	300	280	580
110 E 41670 773 000 00000 000	ENG - New Canada Rd Improvemen	13,000,000.00	-40,000.00	12,960,000.00
110 E 41670 900 000 00000 000	ENG - Capital Outlay Roads	1,500,000.00	-1,000.00	1,576,996.00
110 E 41710 261 000 00000 000	CDE - Repair & Maintenance Mot	0	500	500
110 E 41710 341 000 00000 000	CDE - Tools	500	-500	0
110 E 43000 146 000 00000 000	PW - Work Comp	66,831.00	-200	66,631.00
110 E 43000 148 000 00000 000	PW - Education/Training	6,000.00	600	6,600.00
110 E 43000 230 000 00000 000	PW - Publicity/Dues	700	-100	600
110 E 43000 254 000 00000 000	PW - Architectural, Engineerin	15,000.00	-1,980.00	13,020.00
110 E 43000 259 000 00000 000	PW - Other Prof. Services	5,000.00	174	5,174.00
110 E 43000 261 000 00000 000	PW - Repair & Maintenance Moto	10,000.00	5,000.00	41,000.00
110 E 43000 287 000 00000 000	PW - Meals & Entertainment	1,000.00	227	1,227.00
110 E 43000 289 000 00000 000	PW - Other Contracted Svc	42,000.00	-5,600.00	36,400.00
110 E 43000 290 000 00000 000	PW - Contracted Service	35,000.00	19,400.00	54,400.00
110 E 43000 326 000 00000 000	PW - Uniforms	5,000.00	200	5,200.00
110 E 43000 333 000 00000 000	PW - Other Equip Parts & Repai	10,000.00	5,600.00	15,600.00
110 E 43000 341 000 00000 000	PW - Tools	10,000.00	10,000.00	20,000.00
110 E 43000 906 000 00000 000	PW - Street Drainage Improveme	0	7,080.00	7,080.00
110 E 43000 949 000 00000 000	PW - Sirens & Installation	7,500.00	-227	7,273.00
110 E 44310 266 000 00000 000	SC - Repair & Maintenance Buil	20,000.00	-6,582.00	13,418.00
110 E 44310 287 000 00000 000	SC - Meals & Entertainment	18,000.00	4,804.00	22,804.00
110 E 44400 290 480 00000 000	REC - Contracted Svc - Health	10,000.00	-2,500.00	7,500.00
110 E 44710 148 000 00000 000	PRK - Education/Training	12,500.00	4,278.00	16,778.00
110 E 44710 230 000 00000 000	PRK - Publicity/Dues	3,000.00	3,000.00	6,000.00
110 E 44710 246 000 00000 000	PRK - Facility Rental	110,000.00	-18,762.07	91,237.93
110 E 44710 280 000 00000 000	PRK - Travel	12,500.00	-1,500.00	11,000.00
110 E 44710 287 000 00000 000	PRK - Meals & Entertainment	3,000.00	1,500.00	4,500.00

110 E 44710 320 000 00000 000	PRK - Operating Supplies	3,500.00	170	3,670.00
110 E 44710 325 114 00000 000	PRK - Christmas Fest	30,000.00	1,111.38	31,111.38
110 E 44710 970 000 00000 000	PRK - Lakeland Comm Center	11,000,000.00	15,592.07	10,726,819.94
121 E 43100 259 000 00000 000	STR - Other Professional Servi	6,000.00	28,000.00	34,000.00
121 E 43100 264 000 00000 000	STR - Traffic Control Lights	40,000.00	-8,000.00	32,000.00
121 E 43100 268 000 00000 000	STR - Repair & Maintenance Roa	550,000.00	-55,000.00	495,000.00
121 E 43100 287 000 00000 000	STR - Meals & Entertainment	1,000.00	700	1,700.00
121 E 43100 320 000 00000 000	STR - Operating Supplies	8,000.00	3,700.00	11,700.00
121 E 43100 333 000 00000 000	STR - Other Equip Parts & Repa	9,000.00	6,000.00	15,000.00
121 E 43100 341 000 00000 000	STR - Tools	12,000.00	5,000.00	17,000.00
121 E 43100 452 000 00000 000	STR - Gravel & Sand	60,000.00	-21,400.00	38,600.00
121 E 43100 471 000 00000 000	STR - Asphalt & Asphalt Filler	40,000.00	12,000.00	52,000.00
121 E 43100 533 000 00000 000	STR - Machinery & Equip Rental	5,000.00	-5,000.00	0
121 E 43100 940 000 00000 000	STR - New Capital Light Equipm	0	35,000.00	89,879.00
121 E 43100 941 000 00000 000	STR - HEAVY EQUIPMENT	100,000.00	-1,000.00	99,000.00
412 E 43250 220 000 00000 000	SEW - Printing	500	-60	440
412 E 43250 232 000 00000 000	SEW - Environmental Protection	6,500.00	560	7,060.00
412 E 43250 259 000 00000 000	SEW - Other Professional	95,000.00	25,000.00	120,000.00
412 E 43250 310 000 00000 000	SEW - Office Supplies &	3,000.00	-500	2,500.00
412 E 43250 953 000 00000 000	SEW - Improvements Other	300,000.00	-25,000.00	275,000.00
416 E 46000 220 000 00000 000	STW - Printing	3,000.00	-200	2,800.00
416 E 46000 232 000 00000 000	STW - Environmental Protection	3,460.00	200	3,660.00
416 E 46000 259 000 00000 000	STW - Other Professional Servi	15,000.00	7,500.00	22,500.00
416 E 46000 900 000 00000 000	STW - Capital Projects	110,000.00	-7,500.00	102,500.00
424 E 43260 210 000 00000 000	SDW - Postage	2,500.00	-2,100.00	400
424 E 43260 220 000 00000 000	SDW - Printing	3,000.00	-3,000.00	0
424 E 43260 261 000 00000 000	SDW - Repair & Maintenance Veh	8,000.00	16,100.00	30,100.00
424 E 43260 280 000 00000 000	SDW - Travel	1,000.00	400	1,400.00
424 E 43260 287 000 00000 000	SDW - Meals & Entertainment	400	200	600
424 E 43260 295 000 00000 000	SDW - Litter Control	25,000.00	-24,800.00	200
424 E 43260 331 000 00000 000	SDW - Gas, Oil, Diesel	20,000.00	-2,800.00	17,200.00



Proclamation

WHEREAS, what is now Teacher Appreciation Week began as an unofficial National Teacher Day in 1953, due to the advocacy of First Lady Eleanor Roosevelt, as a day to recognize the work of educators; and,

WHEREAS, following the efforts of the National Education Association and its affiliates, National Teacher Day became a Congressionally recognized celebration in 1980; and,

WHEREAS, since 1984, the National PTA has designated one week in May as Teacher Appreciation Week, a special time to honor those who lend their passion and skills to educating our children, which NEA shortly thereafter voted to move National Teacher Day to the Tuesday of that same week; and,

WHEREAS, Teacher Appreciation Week is a moment to ensure educators in our lives know how much they mean to us and our communities; and,

WHEREAS, events across the country at the local, state, and national levels celebrate the outstanding contributions teachers make; and,

WHEREAS, the City of Lakeland pledges to transform our appreciation into action that protects students, strengthens public schools, and ensures educators are treated with the respect & dignity they deserve;

NOW, THEREFORE, we, the Board of Commissioners of the City of Lakeland, Tennessee, do hereby proclaim May 4-8, 2026, as Teacher Appreciation Week in the City of Lakeland, Tennessee, with all the celebrations and recognitions thereby incorporated.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of the City of Lakeland, Tennessee, to be affixed on this 16th day of April 2026.

Josh Roman, Mayor, City of Lakeland, Tennessee

Michele Dial, Vice Mayor, City of Lakeland, Tennessee

Jim Atkinson, Commissioner, City of Lakeland, Tennessee

Derek Johnston, Commissioner, City of Lakeland, Tennessee

Connie McCarter, Commissioner, City of Lakeland, Tennessee



Proclamation

WHEREAS, the City of Lakeland, Tennessee recognizes the extraordinary bravery, dedication, and sacrifice of its firefighters who selflessly serve to protect the lives and property of our community members; and,

WHEREAS, these courageous individuals embody the spirit of service, putting their own safety at risk to ensure the safety and well-being of others during times of crisis and emergency; and,

WHEREAS, the firefighters of Lakeland demonstrate unwavering commitment and professionalism in their tireless efforts to prevent and combat fires, provide emergency medical assistance, and offer critical support in various rescue operations; and,

WHEREAS, the City of Lakeland is profoundly grateful for the invaluable contributions of its firefighters, who exemplify the highest standards of public service and uphold the noble tradition of firefighting with honor, integrity, and compassion; and,

WHEREAS, it is fitting and proper to recognize and express gratitude for the selfless service of our firefighters, acknowledging their vital role in safeguarding our community and enhancing the quality of life for all residents;

NOW, THEREFORE, we, the Board of Commissioners of the City of Lakeland, Tennessee, do hereby proclaim May 4th, 2026, as **Firefighter Appreciation Day** in the City of Lakeland. We call upon all residents, businesses, organizations, and institutions to join me in honoring and celebrating the dedication, bravery, and sacrifice of our firefighters. Let us express our deepest appreciation and admiration for their unwavering commitment to protecting our community and serving with distinction.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of the City of Lakeland, Tennessee, to be affixed on this 16th day of April, 2026.

Josh Roman, Mayor, City of Lakeland, Tennessee

Michele Dial, Vice Mayor, City of Lakeland, Tennessee

Jim Atkinson, Commissioner, City of Lakeland, Tennessee

Derek Johnston, Commissioner, City of Lakeland, Tennessee

Connie McCarter, Commissioner, City of Lakeland, Tennessee



Proclamation

WHEREAS, nurses in the United States constitute our nation’s largest health care profession, and,

WHEREAS, the depth and breadth of the nursing profession meets the different and emerging health care needs of the American population in a wide range of settings, including the frontline of the pandemic, and,

WHEREAS, the American Nurses Association, celebrating its 130 anniversary as the voice for nurses in this country, is working to chart a new course for a healthy nation that relies on increasing access to primary and preventive health care, and better utilization of all our nation’s nursing resources, and,

WHEREAS, professional nursing is an indispensable component of the safety and quality of care of hospitalized and non-hospitalized patients, and,

WHEREAS, the demand for nursing services will be greater than ever because of the aging of the American population, emerging health challenges, the continuing expansion of life-sustaining technologies, and the explosive growth of home health care services, and,

WHEREAS, more qualified nurses are needed in the future to meet the increasingly complex needs of health care consumers in this community, and,

WHEREAS, the cost-effective, safe, and high-quality health care services provided by nurses will be an increasingly important component of the United States health care delivery system in the future, and,

WHEREAS, along with the American Nurses Association, the Tennessee Nurses Association has declared May 6-12 as Nurses Week, with the theme “The Power of Nurses,” with appreciation for nurses’ unparalleled impact and their contributions to health care, and an open invitation to celebrate #ThePowerOfNurses to enrich our lives and the world we live in, therefore be it,

RESOLVED, that we, the Board of Commissioners of the City of Lakeland, Tennessee, do hereby proclaim May 6, 2026, as NURSES DAY and May 6-12, 2026, as NURSES WEEK and ask that all residents of Lakeland, Tennessee join us in honoring the nurses who care for all of us, and be it further,

RESOLVED, that the residents of Lakeland, Tennessee celebrate nurses’ accomplishments and efforts to improve our health care system and show our appreciation for the nation’s nurses not just during this week, but at every opportunity throughout the year,

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of the City of Lakeland, Tennessee, to be affixed on this 16th day of April, 2026.

Josh Roman, Mayor, City of Lakeland, Tennessee

Michele Dial, Vice Mayor, City of Lakeland, Tennessee

Jim Atkinson, Commissioner, City of Lakeland, Tennessee

Derek Johnston, Commissioner, City of Lakeland, Tennessee

Connie McCarter, Commissioner, City of Lakeland, Tennessee



Board of Commissioners

Meeting Cycle: Thursday, April 16, 2026

Subject: **Discussion** - regarding residential and commercial sewer rates

Staff Contact:

STAFF RECOMMENDATION

BUDGET IMPACT

DISCUSSION

Beer Board

Regular Meeting Minutes

Thursday, March 19, 2026, 5:00 PM
City Hall, Lakeland, Tennessee 38002

I. CALL TO ORDER BY MAYOR:

The meeting was called to order by Vice Mayor Dial at 5:00 p.m. on Thursday, March 19, 2026.

III. PLEDGE:

The Pledge to the Flag was led by Vice Mayor Dial.

II. INVOCATION:

The invocation was offered by Commissioner McCarter.

IV. ROLL CALL BY RECORDER:

Commissioner Jim Atkinson	Present
Vice Mayor Michele Dial	Present
Commissioner Connie McCarter	Present
Commissioner Derek Johnston	Present
Mayor Josh Roman	Absent

Staff personnel in attendance were City Manager Emily Harrell, City Attorney Will Patterson, ITS Director Josh Thompson, Public Works Director Nick Pulido, Parks and Recreation Director Andrew Fisher, Human Resources Manager Sue Lipscomb and City Recorder Rebecca Hume.

V. PUBLIC COMMENTS:

None.

VI. REGULAR AGENDA:

1. **Resolution** - approving an on-premises beer permit application for Lakeland RCC, LLC d.b.a. Rotolo's Pizza located at 9790 Market Green Place North Suite 103.
Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Applicant Samuel Bobo engaged in discussion and answered questions from the board.

Discussion ensued.

When the question was called the resolution passed as presented, voice vote, 4 in favor, 0 against, 0 abstain (4-0-0).

VII. ANNOUNCEMENTS:
None.

VIII. ADJOURNMENT:
There being no other business on which to act, the meeting was adjourned without objection at 5:04 on Thursday, March 19, 2026.

These minutes were approved on April 16, 2026.

Josh Roman
Mayor

ATTEST:

Rebecca Hume
City Recorder

DRAFT

I. CALL TO ORDER BY MAYOR:

The meeting was called to order by Vice Mayor Dial at 5:30 p.m. on Thursday, March 19, 2026.

II. INVOCATION:

For the record, the Innovation was given at the Beer Board meeting prior to the BOC meeting.

III. PLEDGE:

For the record, the Pledge was given at the Beer Board meeting, prior to the BOC meeting.

IV. ROLL CALL BY RECORDER:

Commissioner Jim Atkinson	Present
Vice Mayor Michele Dial	Present
Commissioner Connie McCarter	Present
Commissioner Derek Johnston	Present
Mayor Josh Roman	Absent

Staff personnel in attendance were City Manager Emily Harrell, City Attorney Will Patterson, Public Works Director Nick Pulido, Parks and Recreation Director Andrew Fisher, ITS Director Josh Thompson, Finance Director Sue Matthews, Senior Staff Engineer Luis Camarillo Hernandez, Human Resources Manager Sue Lipsomb and City Recorder Rebecca Hume.

V. PUBLIC HEARING:

City Manager Emily Harrell made announcements, notifying that Commissioner McCarter sponsored Item 1 on Public Comments, and Items 2 and 11 on the Regular Agenda. City Manager Emily Harrell also made notice that Item 6 under Regular Agenda was pulled per the developer's request.

Vice Mayor Dial announced wanting to add Item 12 Resolution - authorizing the submission of an application for the 2026 Lowe's Community Impact Grant Program, to the agenda for the Parks and Rec Department.

Commissioner McCarter objected to adding Item 12.

Vice Mayor Dial made a motion to add Item 12 to the agenda, seconded by Commissioner Atkinson.

When the question was called the motion to add Item 12 passed, roll call vote, 3 in favor, 1 against, 0 abstain (3-1-0).

Yea: Commissioner Atkinson, Commissioner Johnston, Vice Mayor Dial

Nay: Commissioner McCarter

Abstain: None

Commissioner Johnston moved to add item 13 Discussion and Possible Action Item regarding Mayoral pay for the next fiscal year, seconded by Vice Mayor Dial.

Commissioner McCarter objected to adding item 13.

When the question was called the motion to add item 13 passed, roll call vote, 3 in favor, 1 against, 0 abstain (3-1-0).

Yea: Commissioner Atkinson, Commissioner Johnston, Vice Mayor Dial

Nay: Commissioner McCarter

Abstain: None

1. **Ordinance Second and Final Reading** - amending the City of Lakeland Code to Revise the Ethics Ordinance and Revise Relevant Portions of Lakeland Policies to reflect the same. *Sponsored by Commissioner McCarter*

VI. TREASURER'S REPORT:

1. Annual Comprehensive Financial Report for the Year Ended June 30, 2025 - *Watkins Uiberall, Clark Province*

Auditor Clark Province, representing Watkins Uiberall, engaged in discussion and answered questions from the board.

2. Fiscal year to date through February 28, 2026

Finance Director Sue Matthews offered this report.

VII. REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF

COMMISSIONERS & OTHER OFFICERS:

1. Sheriff's Report

Lieutenant Wiggins with the Shelby County Sheriff's Office offered this report.

Resident Charles Carroll, 3000 block of Creekwood Lane, made comments.

2. City Manager's Report

City Manager Emily Harrell offered this report.

3. Commissioners' Report

a. Parks and Recreation Board - *Vice-Mayor Dial*

Vice Mayor Dial offered this report.

b. Municipal Planning/Design Review Commission - *Commissioner Atkinson*

Commissioner Atkinson offered this report.

4. Mayor's Report

a. Proclamation establishing April 10, 2026, as Blue and Green Day. Vice Mayor Dial read the Blue and Green Day Proclamation.

VIII. PUBLIC COMMENTS:
None.

IX. SEWERAGE COMMISSION BUSINESS:
None.

X. CONSENT AGENDA:
None.

XI. REGULAR AGENDA:

1. **Approval of previous meeting minutes** - March 5, 2026
Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner McCarter.

Commissioner McCarter made comments about corrections that were made to the Meeting Minutes.

When the question was called the meeting minutes passed as presented, roll call vote, 3 in favor, 0 against, 1 abstain (3-0-1).

Yea: Commissioner Atkinson, Commissioner Johnston,
Commissioner McCarter

Nay: None

Abstain: Vice Mayor Dial

2. **Ordinance Second and Final Reading** - amending the City of Lakeland Code to Revise the Ethics Ordinance and Revise Relevant Portions of Lakeland Policies to reflect the same. *Sponsored by Commissioner McCarter*

Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Commissioner McCarter sponsored and presented this item.

Discussion ensued.

Vice Mayor Dial moved to amend the Lakeland Code of Ethics regarding acceptance of gratuities to include amended sections, seconded by Commissioner McCarter.

When the question was called the motion to amend the Ordinance passed, roll call vote, 4 in favor, 0 against, 0 abstain (4-0-0).

Yea: Commissioner Atkinson, Commissioner Johnston,
Commissioner McCarter, Vice Mayor Dial

Nay: None

Abstain: None

When the question was called the amended Ordinance passed, roll call vote, 4 in favor, 0 against, 0 abstain (4-0-0).

Yea: Commissioner Atkinson, Commissioner Johnston,
Commissioner McCarter, Vice Mayor Dial

Nay: None

Abstain: None

3. **Ordinance First Reading** - amending Title 20, Chapter 4 of Lakeland's Municipal Code by adding an ordinance regulating the use of tobacco and vapor products. *Sponsored by Mayor Roman*

Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner McCarter.

Amanda Beckham representing Smokefree TN and the American Heart Association engaged in discussion and answered questions from the board regarding this item.

Discussion ensued.

When the question was called the Ordinance passed as presented, roll call vote, 4 in favor, 0 against, 0 abstain (4-0-0).

Yea: Commissioner Atkinson, Commissioner Johnston, Commissioner McCarter, Vice Mayor Dial

Nay: None

Abstain: None

4. **Resolution** - approving an agreement with Standard Construction Company, Inc. for the Fiscal Year 2026 Street Paving Project.

City Manager Emily Harrell noted the company awarded the contract for this contract was changed to Gibson Paving.

Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Senior Staff Engineer Luis Camarillo Hernandez presented this item.

Discussion ensued.

Vice Mayor Dial made a motion to amend the resolution to change the name of the company to Gibson Paving Inc. and the amount to \$2,516,150.00, seconded by Commissioner McCarter.

When the question was called the motion to amend passed, roll call

vote, 4 in favor, 0 against, 0 abstain (4-0-0).

Yea: Commissioner Atkinson, Commissioner Johnston,
Commissioner McCarter, Vice Mayor Dial

Nay: None

Abstain: None

Vice Mayor Dial moved to amend the amended resolution to reflect the \$200,000 contingency fund, bringing the total amount to \$2,716,150.00, seconded by Commissioner Atkinson.

When the question was called the motion to amend, the amended resolution passed, roll call vote, 4 in favor, 0 against, 0 abstain (4-0-0).

Yea: Commissioner Atkinson, Commissioner Johnston,
Commissioner McCarter, Vice Mayor Dial

Nay: None

Abstain: None

Commissioner Atkinson made comments.

When the question was called, the amended resolution passed, roll call vote, 4 in favor, 0 against, 0 abstain (4-0-0).

Yea: Commissioner Atkinson, Commissioner Johnston,
Commissioner McCarter, Vice Mayor Dial

Nay: None

Abstain: None

5. **Resolution** - approving a residential development contract with Rev3 Willows Holdings, LLC for The Willows at the Lake Phases I & 2.

Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

City Manager Emily Harrell presented this item.

Developer Jeffrey King, representing Meridan Premier Homes, engaged in discussion and answered questions for the board.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 3 in favor, 1 against, 0 abstain (3-1-0).

Yea: Commissioner Atkinson, Commissioner Johnston, Vice Mayor Dial

Nay: Commissioner McCarter

Abstain: None

6. **Resolution** - approving a residential development contract with REV3 Willows Holdings, LLC for The Willows at the Lake Phase 3

This item was pulled per the developer's request.

7. **Resolution** - supporting the U.S. Highway 70 Safety Improvements project and utilization of Congressman David Kustoff's Community Project Funding program. *Sponsored by Mayor Roman*

Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner McCarter.

City Manager Emily Harrell presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor, 0 against, 0 abstain (4-0-0).

Yea: Commissioner Atkinson, Commissioner Johnston, Commissioner McCarter, Vice Mayor Dial

Nay: None

Abstain: None

8. **Resolution** – approving a professional services agreement with Howard Technology Solutions for the Lake District Parks and Recreation Office Space.

Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

ITS Director Josh Thompson presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 3 in favor, 1 against, 0 abstain (3-1-0).

Yea: Commissioner Atkinson, Commissioner Johnston, Vice Mayor Dial

Nay: Commissioner McCarter

Abstain: None

9. **Resolution** - approving a three-year contract with Watkins Uiberall, PLLC beginning in Fiscal Year 2026.

Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Finance Director Sue Matthews presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor, 0 against, 0 abstain (4-0-0).

Yea: Commissioner Atkinson, Commissioner Johnston, Commissioner McCarter, Vice Mayor Dial

Nay:

Abstain: None

10. **Discussion** - regarding the proposed FY2027 Annual Budget

Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

City Manager Emily Harrell presented this item.

Discussion ensued.

11. **Discussion and Possible Action** - changing Lakeland's form of government. *Sponsored by Commissioner McCarter*

Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner McCarter.

Commissioner McCarter sponsored and presented this item. Commissioner McCarter advised that she contacted James Lewellen, a Municipal Management Consultant with MTAS.

Discussion ensued.

Resident Richard Gonzales, 5000 block of Conifer View Lane, made comments.

Commissioner McCarter proposed the Board issue an invitation to James Lewellen to attend the next BOC meeting on April 16, 2026, to give an overview.

City Attorney Will Patterson made comments and answered questions for the board.

Members of the Board agreed to extend the invitation to James Lewellen to attend the April 16 Board of Commissioners Meeting, with the invitation given by City Attorney Will Patterson.

12. **Resolution — authorizing** the submission of an application for the 2026 Lowe's Community Impact Grant Program.

Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Vice Mayor Dial presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 3 in favor, 0 against, 1 abstain (3-0-1).

Yea: Commissioner Atkinson, Commissioner Johnston, Vice Mayor Dial

Nay: None

Abstain: Commissioner McCarter

13. **Discussion and Possible Action** - regarding the Mayoral Pay for FY27. *Sponsored by Commissioner Johnston.*

Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner McCarter.

Commissioner Johnston presented this item.

Discussion ensued.

City Attorney Will Patterson made comments.

- XII. ANNOUNCEMENTS:
None.

- XIII. ADJOURNMENT:
There being no other business on which to act, the meeting was adjourned without objection at 8:16 on Thursday, March 19, 2026.

These minutes were approved on April 16, 2026.

Josh Roman
Mayor

ATTEST:

Rebecca Hume
City Recorder

CITY OF
LAKELAND
TENNESSEE

Board of Commissioners
Regular Meeting Minutes
Thursday, April 2, 2026, 5:30 PM
City Hall, Lakeland, Tennessee 38002

I. CALL TO ORDER BY MAYOR:

The meeting was called to order by Mayor Josh Roman 5:30 p.m. on Thursday, April 2, 2026.

II. INVOCATION:

The invocation was offered by Mayor Josh Roman.

III. PLEDGE:

The Pledge to the Flag was led by Mayor Roman.

IV. ROLL CALL BY RECORDER:

Commissioner Jim Atkinson	Present
Vice-Mayor Michele Dial	Present
Commissioner Connie McCarter	Present
Mayor Josh Roman	Present
Commissioner Derek Johnston	Present

Staff personnel in attendance were City Manager Emily Harrell, City Attorney Will Patterson, Planning Director Paul Luker, Public Works Director Nick Pullido, Parks and Recreation Director Andrew Fisher, Senior Staff Engineer Luis Camarillo Hernandez and City Recorder Rebecca Hume .

V. PUBLIC HEARING:

1. **Ordinance Second and Final Reading** - amending Title 20, Chapter 4 of Lakeland's Municipal Code by adding an ordinance regulating the use of tobacco and vapor products. *Sponsored by Mayor Roman*

Amanda Beckham, representative of Smoke Free Tennessee and the American Heart Association, made comments.

VI. TREASURER'S REPORT:

None.

VII. REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF

COMMISSIONERS & OTHER OFFICERS:

1. City Manager's Report

City Manager Emily Harrell offered this report.

2. Commissioners' Report

- a. Industrial Development Board - *Commissioner Johnston*
Commissioner Johnston offered this report.

3. Mayor's Report

- a. Proclamation establishing National Day of Prayer 2026

Mayor Roman read the National Day of Prayer 2026 Proclamation.

VIII. PUBLIC COMMENTS:

Resident Christy Halliday, 3000 block of Lighthouse Lane, asked questions and made comments regarding fiber optic installation companies and the Lakeland Community Center pickleball courts.

City Manager Emily Harrell answered questions regarding fiber optic installation companies.

Parks and Recreation Director Andrew Fisher answered questions regarding the Lakeland Community Center pickleball courts.

City Attorney Will Patterson made comments regarding fiber optic installation.

Commissioner McCarter requested to move Agenda Item 15 Changing Lakeland's form of Government to Item 13, to move Item 13 Setting the salary of the Mayor of the City Lakeland, TN, to Item 14, and to move Item 14 Approving a list of 2026 Proclamations to Item 15.

There were no objections to these changes and the items were rearranged to that order.

IX. SEWERAGE COMMISSION BUSINESS:

1. **Resolution** - recommending the Board of Commissioners approve the sewer concept plan for Chapel Lakes Planned Development.

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson .

City Manager Emily Harrell presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, voice vote, 5 in favor, 0 against, 0 abstain (5-0-0).

X. CONSENT AGENDA:

None.

XI. REGULAR AGENDA:

1. Approval of Meeting Minutes from Previous Meetings:

Commissioner Atkinson moved to bring this item to the floor, seconded by Mayor Roman.

Mayor Roman made notice that the approval of the meeting minutes were for March 19, 2026.

Mayor Roman moved to bring this now dated item to the floor, seconded by Commissioner Atkinson.

Commissioner McCarter advised of corrections needing to be made to the March 19th, 2026, Meeting Minutes.

Mayor Roman made a motion to table the March 19th, 2026, Meeting Minutes until the next BOC meeting with the corrections made.

When the question was called the motion to table the March 19th Meeting Minutes until the next BOC passed, voice vote, 5 in favor, 0 against, 0 abstain (5-0-0).

2. **Ordinance Second and Final Reading** - amending Title 20, Chapter 4 of Lakeland's Municipal Code by adding an ordinance regulating the use of tobacco and vapor products. *Sponsored by Mayor Roman*
Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

Mayor Roman presented this item.

Discussion ensued.

When the question was called the Ordinance passed as presented,

voice vote, 5 in favor, 0 against, 0 abstain (5-0-0).

3. **Ordinance First Reading** - amending Lakeland's Municipal Code regarding the square footage requirement for retail food stores. *Sponsored by Mayor Roman* Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

Mayor Roman presented this item.

Discussion ensued.

When the question was called the Ordinance passed as presented, roll call vote, 5 in favor, 0 against, 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Commissioner Johnston, Commissioner McCarter, Vice Mayor Dial, Mayor Roman

Nay: None

Abstain: None

4. **Resolution** - approving the sewer concept plan for Chapel Lakes Planned Development. Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner Dial.

This item was presented under Sewerage Commission Business.

When the question was called the resolution passed as presented, roll call vote, 5 in favor, 0 against, 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Commissioner Johnston, Commissioner McCarter, Vice Mayor Dial, Mayor Roman

Nay: None

Abstain: None

5. **Resolution** - approving the Chapel Lakes Planned Development Outline Plan. Commissioner Atkinson moved to bring this item to the floor, seconded by Vice Mayor Dial.

Planning Director Paul Luker presented this item.

Discussion ensued.

Louis Ricci, on behalf of Cummings LLC., made comments.

When the question was called the resolution passed as presented, roll call vote, 5 in favor, 0 against, 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Commissioner Johnston,
Commissioner McCarter, Vice Mayor Dial, Mayor Roman

Nay: None

Abstain: None

6. **Resolution** - approving the Lakeland Commons Planned Development Outline Plan amendment.
Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson

Planning Director Paul Luker presented this item.

Discussion ensued.

City Attorney Will Patterson engaged in discussion and answered questions.

Developer Vince Smith, 300 block of Tara Lane Memphis, TN, answered questions for the board.

Mayor Roman made a motion to amend the resolution to condition the approval in executing the appropriate documents to provide the city with 65% of the incremental property tax generator from lot 9, seconded by Commissioner McCarter.

Developer Vince Smith made comments.

When the question was called the amendment passed as presented, roll call vote, 5 in favor, 0 against, 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Commissioner Johnston,
Commissioner McCarter, Vice Mayor Dial, Mayor Roman

Nay: None

Abstain: None

When the question was called the amended resolution passed as presented, roll call vote, 5 in favor, 0 against, 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Commissioner Johnston,
Commissioner McCarter, Vice Mayor Dial, Mayor Roman

Nay: None

Abstain: None

7. **Resolution** - approving Amendment #1 to the Residential Subdivision Development Contract for Ashmont Planned Development Areas 1, 4, & 7B and rescinding R-13-2026. Commissioner Atkinson moved to bring this item to the floor, seconded by Mayor Roman.

City Manager Emily Harrell presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor, 0 against, 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Commissioner Johnston,
Commissioner McCarter, Vice Mayor Dial, Mayor Roman

Nay: None

Abstain: None

8. **Resolution** - approving Amendment #4 to the agreement between the State of Tennessee Department of Transportation and the City of Lakeland for the Canada Road from I-40 to SR-1 (US-70) project. Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

Staff Engineer Luis Camarillo Hernandez presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor, 0 against, 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Commissioner Johnston,
Commissioner McCarter, Vice Mayor Dial, Mayor Roman

Nay: None

Abstain: None

9. **Resolution** - approving an agreement with the Tennessee Department of Transportation for the Canada Road from I-40 to SR-1 (US-70) Phase 2.

Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Senior Staff Engineer Luis Camarillo Hernandez presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, voice vote, 5 in favor, 0 against, 0 abstain (5-0-0).

10. **Resolution** - approving amendment #1 to the agreement between the State of Tennessee Department of Transportation and the City of Lakeland for the Seed Tick Road intersection improvement at Memphis Arlington Road project. Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Senior Staff Engineer Luis Camarillo Hernandez presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor, 0 against, 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Commissioner Johnston,
Commissioner McCarter, Vice Mayor Dial, Mayor Roman

Nay: None

Abstain: None

11. **Resolution** — approving the purchase of EQ Pumps from BAR Environmental, Inc.

Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Public Works Director Nick Pulido presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, voice vote, 5 in favor, 0 against, 0 abstain (5-0-0).

12. **Resolution** - approving an agreement with Barnes & Brower, Inc. for the Brody Townsend Athletic Complex Restroom Project
Mayor Roman moved to bring this item to the floor, seconded by Vice Mayor Dial.

Parks and Recreation Director Andrew Fisher presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor, 0 against, 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Commissioner Johnston, Commissioner McCarter, Vice Mayor Dial, Mayor Roman

Nay: None

Abstain: None

15. **Discussion and Possible Action** - regarding changing Lakeland's form of government.
Mayor Roman moved to bring this item to the floor, seconded by Commissioner McCarter.

Mayor Roman presented this item.

Discussion ensued.

Resident Charles Carroll, 3000 block of Creekwood Lane, made comments.

Resident David Loveland, 4000 block of Pine Hill Cove South, made comments.

Resident Richard Gonzales, 5000 block of Conifer View Lane, made comments.

Commissioner McCarter made comments.

13. **Resolution** - setting the salary of the Mayor of the City of Lakeland, Tennessee. *Sponsored by Commissioner Johnston*
Mayor Roman moved to bring this item to the floor, seconded by Commissioner Johnston.

Mayor Roman presented this item.

Discussion ensued.

Commissioner McCarter made a motion to defer the resolution until the city moves forward with the change to Mayor Alderman form of Government. No second motion was made, the motion failed.

Mayor Roman made a motion to send the resolution of setting the salary of the Mayor of the City of Lakeland, TN, to the Community Advisory Board, seconded by Commissioner Johnston.

Discussion ensued.

When the question was called the motion to move the Mayoral Pay Conversation to the Community Advisory Board passed as presented, roll call vote, 4 in favor, 1 against, 0 abstain (4-1-0).

Yea: Commissioner Atkinson, Commissioner Johnston, Vice Mayor Dial, Mayor Roman

Nay: Commissioner McCarter

Abstain: None

14. **Resolution** - approving a list of 2026 Proclamations for the City of Lakeland, Tennessee. *Sponsored by Commissioner McCarter*
No motions were made to bring this item to the floor, this item failed to make it to the floor.

XII. ANNOUNCEMENTS:
Mayor Roman made announcements.

Commissioner McCarter made comments.

XIII. ADJOURNMENT:

There being no other business on which to act, the meeting was adjourned without objection at 7:23 on Thursday, April 2, 2026.

These minutes were approved on April 16, 2026.

Josh Roman
Mayor

ATTEST:

Rebecca Hume
City Recorder

DRAFT



Board of Commissioners

Meeting Cycle: Thursday, April 16, 2026

Subject: **Ordinance Second and Final Reading** - amending Lakeland's Municipal Code regarding the square footage requirement for retail food stores.
Sponsored by Mayor Roman

Staff Contact:

STAFF RECOMMENDATION

BUDGET IMPACT

DISCUSSION

ORDINANCE O-4-2026
AMENDING LAKELAND’S MUNICIPAL CODE REGARDING THE SQUARE FOOTAGE
REQUIREMENT FOR RETAIL FOOD STORES

WHEREAS, The Board of Commissioners for the City of Lakeland, Tennessee, desire to amend the Lakeland Municipal Code with respect to wine sales by revising the definition of “retail food store” to increase the minimum square-footage requirement from 1,200 square feet to 15,000 square feet.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISIONERS FOR THE CITY OF LAKELAND, TENNESSEE, AS FOLLOWS:

Section 1: Section 8-301(1)(k) under Title 8, Chapter 3 of the Lakeland Municipal Code shall be repealed and replaced with the following:

**CHAPTER 3
RETAIL SALE OF ALCOHOLIC BEVERAGES**

Section
8-301. General

8-301. General

(1) Definitions. Whenever used in this chapter, the following terms shall have the following meanings unless the context necessarily requires otherwise:

(k) “Retail food store” is an establishment open to the public and that derives at least 20% of its taxable sales from the retail sale of food and food ingredients for human consumption, and has retail floor space of at least 15,000 square feet.

Section 2: The provisions of this Ordinance are severable. If any provision of this Ordinance or the application thereof to any person or circumstance is held to be invalid by a court of competent jurisdiction, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid provision or application.

Section 3: This Ordinance shall take effect immediately after its passage or fifteen (15) days after the first reading, whichever is sooner, the public welfare requiring it.

PASSED AND ADOPTED by the Board of Commissioners of Lakeland, Tennessee on this 16th day of April, 2026, the public welfare requiring it.

First Reading: April 2, 2026
Public Hearing: April 16, 2026
Final Reading: April 16, 2026

ATTEST:

Josh Roman
Mayor

Rebecca Hume
City Recorder



Board of Commissioners

Meeting Cycle: Thursday, April 16, 2026

Subject: **Resolution** - approving the Calendar Year 2026 Proclamations for the City of Lakeland, Tennessee. *Sponsored by Commissioner McCarter*

Staff Contact:

STAFF RECOMMENDATION

BUDGET IMPACT

DISCUSSION

RESOLUTION R-52-2026

APPROVING THE CALENDAR YEAR 2026 PROCLAMATIONS FOR THE CITY OF LAKELAND, TENNESSEE

WHEREAS, the City of Lakeland and the Board of Commissioners desire to approve a list of Calendar Year 2026 Proclamations for the City of Lakeland to observe; and

WHEREAS, the Calendar Year 2026 Proclamations are as follows:

National Law Enforcement Appreciation Day (observed January 9, 2026)
National Blue and Green Day (observed April 10, 2026)
Firefighter Appreciation Day (observed May 4, 2026)
National Day of Prayer (observed May 7, 2026)
Teacher Appreciation Day/Week (observed May 5, 2026/ May 4-8, 2026)
Nurses Appreciation Day/Week (observed May 6, 2026/May 6-12, 2026)
Public Works Week (observed May 17-23, 2026)
Parks and Recreation Month (observed the month of July 2026)
National Pharmacy Week (observed October 19-25, 2026)
First Responders Week (observed October 28, 2026)

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Lakeland, Tennessee, that the Mayor and Board of Commissioners are hereby authorized and directed to sign Proclamations for Calendar Year 2026.

BE IT FURTHERED RESOLVED that the City Manager may plan for events, upon direction of the Board of Commissioners, to observe the dates of appreciation as listed above.

APPROVED AND ADOPTED by the Board of Commissioners of the City of Lakeland, Tennessee, this 16th day of April 2026, the public welfare requiring it.

ATTEST:

Josh Roman
Mayor

Rebecca Hume
City Recorder



Board of Commissioners

Meeting Cycle: Thursday, April 16, 2026

Subject: **Resolution** - authorizing the submittal of an application for the Safe Streets and Roads for All grant program through the U.S. Department of Transportation

Staff Contact: Emily Harrell, City Manager / City Engineer

STAFF RECOMMENDATION

City Staff recommends the Board of Commissioners approve Resolution R-53-2026.

BUDGET IMPACT

If awarded the City will be required to provide a 20% match.

DISCUSSION

The Safe Streets and Roads for All (SS4A) competitive grant program through the US Department of Transportation provides funding for safety improvements to prevent roadway fatalities and serious injuries. The program has \$5 billion in grant funding over the next five years. Staff proposes to submit an application for intersection improvements on Highway 70. The grant funding is 80% Federal with a 20% local match. The application deadline is May 26, 2026.

RESOLUTION R-53-2026

AUTHORIZING THE SUBMITTAL OF AN APPLICATION FOR THE SAFE STREETS
AND ROADS FOR ALL GRANT PROGRAM THROUGH THE U.S. DEPARTMENT OF
TRANSPORTATION

WHEREAS, the City of Lakeland desires to submit an application to the U.S. Department of Transportation for a grant to design and construct intersection safety improvements on Highway 70; and,

WHEREAS, the grant is funded through the Safe Streets and Roads for All (SS4A) grant program and covers eighty percent of the total project cost; and,

WHEREAS, the minimum project cost is \$2,500,000 of which the City will be required to match \$500,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Lakeland, Tennessee, that the City Manager is hereby authorized and directed submit an application for the Safe Streets and Roads for All (SS4A) grant program to the U.S. Department of Transportation intersection improvements on Highway 70.

APPROVED AND ADOPTED by the Board of Commissioners of the City of Lakeland, Tennessee, this 16th day of April 2026, the public welfare requiring it.

ATTEST:

Josh Roman
Mayor

Rebecca Hume
City Recorder

A. Basic Information

Federal Agency Name	Office of the Secretary of Transportation, U.S. Department of Transportation
Announcement Type	Notice of Funding Opportunity
Funding Opportunity Number	DOT-SS4A-FY26-01 (Grants.gov)
Assistance Listing Number	20.939
Executive Summary	Funds for the fiscal year (FY) 2026 SS4A grant program are to be awarded on a competitive basis to support planning, infrastructure, and behavioral and operational initiatives to prevent fatalities and serious injuries on roads and streets involving all roadway users, including pedestrians, bicyclists, public transportation, motorists, and commercial vehicle operators.
Objective	The purpose of this notice is to solicit applications for SS4A.
Eligible Applicants	<ul style="list-style-type: none"> • Metropolitan planning organizations; • Political subdivisions of a State or territory (e.g., cities, towns, counties); • Federally recognized Tribal governments; and • A multijurisdictional group of entities described in any of the aforementioned three types of entities.
Eligible Project Types	<ul style="list-style-type: none"> • Develop a comprehensive safety action plan (Action Plan). • Conduct supplemental safety planning to enhance an Action Plan. • Carry out demonstration activities to inform the development of, or an update to, an Action Plan. • Perform planning, design, and development activities for projects and strategies identified in an Action Plan. • Implement projects and strategies identified in an Action Plan that address roadway safety problems.
Funding Details	<p>This Notice makes available up to \$993,488,194 for FY 2026 grants:</p> <p><u>\$687,809,874</u> is available for Implementation Grants</p> <ul style="list-style-type: none"> ○ Expected number of awards: 40 to 70 ○ Expected funding range: \$2,500,000 to \$25,000,000 <p><u>\$305,678,320</u> is available for Planning and Demonstration Grants</p> <ul style="list-style-type: none"> ○ Expected number of awards: 400 to 700 ○ Expected funding range: \$100,000 to \$5,000,000 <p>DOT reserves the right to make more, or fewer, awards. DOT reserves the discretion to alter minimum and maximum award sizes upon receiving the full pool of applications and assessing the needs of the program in relation to the SS4A grant priorities in Section D.vi: Grant Priorities. DOT may increase the overall amount of funding if additional funds become available.</p>

Funding Restrictions	<p>Not more than 15 percent of the \$1 billion in FY 2026 funds made available to carry out the SS4A program may be awarded to eligible applicants in a single State.¹</p> <p>A minimum of 30 percent of the total funds made available in FY 2026 must be awarded for developing an Action Plan, including supplemental planning to update an existing Action Plan, or demonstration activities to inform the development or update of an Action Plan.</p>
Key Dates	<p>Planning and Demonstration Grant and Implementation Grant applications must be submitted by 5:00 PM (EDT) on May 26, 2026.</p> <p>Technical questions must be submitted by 5:00 PM (EDT) on April 24, 2026.</p> <p>Pre-application eligibility review requests must be submitted for Implementation Grants by 5:00 PM (EDT) on April 24, 2026.</p>
Application Links	<p>Applications must be submitted via Valid Eval, an online application submission system used by DOT</p> <ul style="list-style-type: none"> • Implementation Grant Application: https://usg.valideval.com/teams/usdot_ss4a_2026_implementation/signup • Planning and Demonstration Grant Application: https://usg.valideval.com/teams/usdot_ss4a_2026_planning_demo/signup <p>Customer support for Valid Eval can be reached at support@valideval.com.</p>
Agency Contact Information	<p>Email: SS4A@dot.gov</p> <p>Website: https://www.transportation.gov/grants/SS4A</p> <p>DOT will regularly post answers to common questions and requests for clarification, as well as schedule information for webinars providing additional guidance on the SS4A website.</p>

1. Changes in the FY 2026 NOFO

The FY 2026 NOFO substantively differs from the FY 2025 NOFO in the following ways:

- DOT is placing a priority on Public Safety Infrastructure.
- Section B. Definitions. Clarifying information is added regarding Public Safety Infrastructure for post-crash care, emergency response coordination, and prehospital blood transfusion activities.

¹ Funding for Tribal lands will be treated as their own State and will not count toward a State’s 15% limit.

- Section G. Application Review Information has been updated to include clearer information regarding how SS4A applications will be assessed.
- Section G. Application Review Information. Added language noting that if DOT does not receive enough merit-worthy applications for Planning and Demonstration Grants to award the 30 percent set aside requirement, surplus funds may be redirected toward merit-worthy Implementation Grants.
- Added language highlighting new Executive Orders and DOT Orders.



Board of Commissioners

Meeting Cycle: Thursday, April 16, 2026

Subject: **Discussion and Possible Action** - regarding changing Lakeland's form of government.

Staff Contact:

STAFF RECOMMENDATION

BUDGET IMPACT

DISCUSSION