



Board of Commissioners
Regular Meeting Agenda
Thursday, March 5, 2026, 5:30 PM
City Hall, Lakeland, Tennessee 38002

- I. CALL TO ORDER BY MAYOR:
- II. INVOCATION:
- III. PLEDGE:
- IV. ROLL CALL BY RECORDER:
- V. PUBLIC HEARING:
- VI. TREASURER'S REPORT:
- VII. REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:
 1. City Manager's Report
 2. Commissioners' Report
 - a. **Lakeland Board of Education** - *Commissioner McCarter*
 - b. **Industrial Development Board** - *Commissioner Johnston*
- VIII. PUBLIC COMMENTS:
- IX. SEWERAGE COMMISSION BUSINESS:
- X. CONSENT AGENDA:
- XI. REGULAR AGENDA:
 1. **Approval of previous meeting minutes** - February 19, 2026
 2. **Ordinance First Reading** - amending the City of Lakeland Code to Revise the Ethics Ordinance and Revise Relevant Portions of Lakeland Policies to reflect the same
 3. **Discussion and Possible Action** - regarding the Neighborhood Watch Program and proposed Community Beautification grants.

4. **Disussion and Possible Action** - regarding the Lake District Townhomes.

XII. ANNOUNCEMENTS:

XIII. ADJOURNMENT:

CITY OF
LAKE LAND
TENNESSEE

Board of Commissioners
Regular Meeting Minutes
Thursday, February 19, 2026, 5:30 PM
City Hall, Lakeland, Tennessee 38002

I. CALL TO ORDER BY MAYOR:

The meeting was called to order by Mayor Josh Roman 5:30 p.m. on Thursday, February 19, 2026.

II. INVOCATION:

The invocation was offered by Mayor Josh Roman.

III. PLEDGE:

The Pledge to the Flag was led by Mayor Josh Roman.

IV. ROLL CALL BY RECORDER:

Vice-Mayor Michele Dial	Present
Commissioner Connie McCarter	Present
Mayor Josh Roman	Present
Commissioner Derek Johnston	Present
Commissioner Jim Atkinson	Absent

Staff personnel in attendance were Interim City Manager Eily Harrell, City Attorney Will Patterson, Finance Director Sue Matthews, Planning Director Paul Luker, Public Works Director Nick Pulido, Parks and Recreation Director Andrew Fisher, Special Events Coordinator Alex Harris, Judge Kim Koratsky, and City Recorder pro tempore Lisa West.

V. PUBLIC HEARING:

None.

VI. TREASURER'S REPORT:

1. Fiscal year to date through January 31, 2026

Finance Director Sue Matthews offered this report.

VII. REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:

1. Sheriff's Report

Interim City Manager Emily Harrell offered this report.

2. City Manager's Report

Interim City Manager Emily Harrell offered this report.

a. Fleet Management Report - Nick Pulido

Public Works Director Nick Pulido offered this report.

3. Commissioners' Report

a. Community Advisory Board - Vice Mayor Michele Dial

Vice Mayor Dial offered this report.

4. Mayor's Report

a. Proclamation establishing Lakeland's Arbor Day 2026

Mayor Roman made official Proclamation for Arbor Day on March 21, 2026.

5. Municipal Court Semi-Annual Update - Judge Koratsky

Judge Kim Koratsky offered this report.

a. 2025 Annual Performance Review — City Attorney

Attorney Will Patterson offered this performance review.

VIII. PUBLIC COMMENTS:

None.

IX. SEWERAGE COMMISSION BUSINESS:

None.

X. CONSENT AGENDA:

None.

XI. REGULAR AGENDA:

1. **Approval of Meeting Minutes from Previous Meeting** - February 5, 2026.

Mayor Roman moved to bring this item to the floor, seconded by Vice Mayor Dial.

Discussion ensued.

When the question was called the meeting minutes passed as presented, roll call vote, 3 in favor 0 against 1 abstain (3-0-1).

Yea: Vice Mayor Dial, Commissioner McCarter, Commissioner Johnston

Nay: None

Abstain: Mayor Roman

2. **Ordinance First Reading** - amending the City of Lakeland Code to Revise the Ethics Ordinance and Revise Relevant Portions of Lakeland Policies to reflect the same.

Mayor Roman moved to bring this item to the floor, seconded by Vice Mayor Dial.

Attorney Will Patterson presented this item.

Discussion ensued.

Mayor Roman called the question and a roll-call vote began. Commissioner McCarter raised a question during her vote. Mayor Roman then withdrew his call for the question and made an alternative motion to table the item for further discussion and no objections were heard to withdraw and new motion.

The ordinance was tabled, voice vote, 4 in favor 0 against 0 abstain (4-0-0).

3. **Resolution** - authorizing the Mayor to Execute an Amended Lakeland Community Center Operations and Maintenance Agreement with YMCA of Memphis & the Mid-South.

Mayor Roman moved to bring this item to the floor, seconded by Vice Mayor Dial.

Attorney Will Patterson presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 3 in favor 1 against 0 abstain (3-1-0).

Yea: Vice Mayor Dial, Commissioner Johnston, Mayor Roman

Nay: Commissioner McCarter

Abstain: None

4. **Resolution** - authorizing the Mayor to Execute an Employment Agreement with Emily Harrell to Serve as City Manager.

Mayor Roman moved to bring this item to the floor, seconded by Vice Mayor Dial.

Mayor Roman presented this item.

Attorney Will Patterson answered questions of the board.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against 0 abstain (4-0-0).

Yea: Vice Mayor Dial, Commissioner McCarter, Commissioner Johnston, Mayor Roman

Nay: None

Abstain: None

5. **Resolution** - authorizing the City Manager to Execute a Memorandum of Understanding with Lakeland School System for the City's 2026 Freedom Festival.

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Johnston.

Resident Charles Carroll, 3000 block of Creekwood Ln, made comments.

Attorney Will Patterson presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, 4 roll call vote, 4 in favor 0 against 0 abstain (4-0-0).

Yea: Vice Mayor Dial, Commissioner McCarter, Commissioner

Johnston, Mayor Roman

Nay: None

Abstain: None

Resident David Dodge, 9000 block of Shadow Bridge Ln, made comments.

Resident Roumen Denkon, 9000 block of Rue Bienville Cv, made comments.

6. **Resolution** - authorizing the Mayor to Execute a Project Development Agreement with the Industrial Development Board of the City of Lakeland, Tennessee.

Mayor Roman moved to bring this item to the floor, seconded by Vice Mayor Dial.

Attorney Will Patterson presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, 4 roll call vote, 4 in favor 0 against 0 abstain (4-0-0).

Yea: Vice Mayor Dial, Commissioner McCarter, Commissioner Johnston, Mayor Roman

Nay: None

Abstain: None

7. **Resolution** - approving a professional services agreement with Kimley-Horn and Associates, Inc. for the Lakeland Pickleball Facility project.

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Johnston.

Parks and Recreation Director Andrew Fisher presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, voice vote, 4 in favor 0 against 0 abstain (4-0-0).

8. **Resolution** - authorizing the City Manager to execute a Memorandum of Understanding between the City of Lakeland and Shelby County Sheriff's Office.

Mayor Roman moved to bring this item to the floor, seconded by Commissioner McCarter.

Attorney Will Patterson presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 3 in favor 1 against 0 abstain (3-1-0).

Yea: Vice Mayor Dial, Commissioner Johnston, Mayor Roman

Nay: Commissioner McCarter

Abstain: None

XII. ANNOUNCEMENTS:
None.

XIII. ADJOURNMENT:
There being no other business on which to act, the meeting was adjourned without objection at 7:04pm on Thursday, February 19, 2026.

These minutes were approved March 5, 2026.

Josh Roman
Mayor

ATTEST:

Lisa West
City Recorder pro tempore



Board of Commissioners

Meeting Cycle: Thursday, March 5, 2026

Subject: **Ordinance First Reading** - amending the City of Lakeland Code to Revise the Ethics Ordinance and Revise Relevant Portions of Lakeland Policies to reflect the same

Staff Contact:

STAFF RECOMMENDATION

BUDGET IMPACT

DISCUSSION

ORDINANCE O-2-2026

AN ORDINANCE AMENDING LAKELAND'S CODE OF ETHICS REGARDING
THE ACCEPTANCE OF GRATUITIES

WHEREAS, The Mayor and Board of Commissioners for the City of Lakeland, Tennessee desire to amend Lakeland's Municipal Code with respect to the acceptance of gratuities by repealing section 1-605, as adopted by ordinance no. 06-96, and replacing it with the language provided herein.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Commissioners of the City of Lakeland, Tennessee, that Section 1-605 under Title 1, Chapter 6 of the Lakeland Municipal Code shall be repealed and replaced with the following:

CHAPTER 6
CODE OF ETHICS

Section 1-605. Acceptance of gratuities, etc.

- A. An employee, commissioner, official, or voluntary board member may not accept, directly or indirectly, any money, gift, gratuity, or other consideration or favor of any kind from anyone other than the city:
1. For the performance of an act, or refraining from performance of an act, that he would be expected to perform, or refrain from performing, in the regular course of his duties; or
 2. That might reasonably be interpreted as an attempt to influence his action, or reward him for past action, in executing business of the city.
- B. No commissioner, official, or voluntary board member shall solicit or accept, directly or indirectly, on behalf of himself or any member of their household, any gift, including but not limited to any gratuity, service, favor, food, entertainment, lodging, transportation, loan, loan guarantee or any other thing of monetary value from any person or entity that:
1. Has or is seeking to obtain contractual or other business or financial relations with the city;
 2. Conducts operations or activities that are regulated by the city; or
 3. Has interests that may be substantially affected by the performance or nonperformance of the commissioner's official duties.
- C. Exceptions. The prohibition of accepting gifts does not apply to:
1. A gift given by a member of the employee, commissioner, official, or voluntary board member's immediate family, or by an individual if the gift is given for a non-business purpose and is motivated by a close personal friendship.
 2. Informational materials, such as books, periodicals, audio or video, or sample merchandise helpful as a part of the commissioner's duties in determining the appropriateness of the product for use as a part of city business.
 3. Unsolicited tokens or awards of appreciation, honorary degrees or bona fide awards in recognition of public service, provided that any such item cannot be readily converted to cash.

ORDINANCE O-2-2026

AN ORDINANCE AMENDING LAKELAND'S CODE OF ETHICS REGARDING THE ACCEPTANCE OF GRATUITIES

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- 4. Food, refreshments, foodstuffs, entertainment or beverages provided as a part of a meal or other event in which the employee, commissioner, official, or voluntary board member is attending or is a speaker or part of a panel discussion at a scheduled meeting of an established or recognized membership organization.
 - 5. Loans from established financial institutions made in the ordinary course of business on usual and customary terms.
 - 6. Voluntary, legally disclosed political campaign contributions given in accordance with applicable federal and state statutes to an individual covered by the provisions of this section who has announced his or her intention to seek elected office.

Section 2. The provisions of this Ordinance are severable. If any provision of this Ordinance or the application thereof to any person or circumstance is held to be invalid by a court of competent jurisdiction, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid provision or application.

Section 3. This Ordinance shall take immediately after its passage, the public welfare requiring it.

PASSED AND ADOPTED by the Mayor and Board of Commissioners of Lakeland, Tennessee on this ___ day of _____, 2026, the public welfare requiring it.

First Reading: _____
Public Hearing: _____
Final Reading: _____

ATTEST:

Josh Roman
Mayor

Lisa West
City Recorder, Pro Tempore

Meeting Cycle: Thursday, March 5, 2026

Subject: **Discussion and Possible Action** - regarding the Neighborhood Watch Program and proposed Community Beautification grants.

Staff Contact: Emily Harrell, City Manager / City Engineer

STAFF RECOMMENDATION

Staff has no recommendation.

BUDGET IMPACT

The Fiscal Year 2026 Budget includes funding for Keep Lakeland Beautiful and Neighborhood Watch programs. Keep Lakeland Beautiful is allocated \$13,000 and Neighborhood Watch is allocated \$10,000.

DISCUSSION

At the February 19th Board of Commissioners meeting, during the Community Advisory Board update, a discussion ensued related to community programs, including Neighborhood Watch and a new community beautification grant. The Neighborhood Watch program was implemented in 2023, offering certain funds in the annual budget to support the establishment and maintenance of a Crime Prevention Neighborhood Watch Program to residents. The program was budgeted as follows: FY24 \$12,000, FY25 \$10,000 and FY26 \$10,000. The Keep Lakeland Beautiful program was implemented in June 2009. Historically, Keep Lakeland Beautiful was a committee within the Natural Resource Board until the Natural Resource Board was absorbed by the Parks and Rec Board. Keep Lakeland Beautiful was budgeted as follows: FY19 \$12,000K, FY20 \$8,000K, FY21 \$10,000, FY22 \$15,000, FY23 \$13,000, FY24 \$13,000, FY25 \$13,000

Staff is seeking direction from the Board on community programs and funding.