



Board of Commissioners
Regular Meeting Agenda
Thursday, January 15, 2026, 5:30 PM
City Hall, Lakeland, Tennessee 38002

- I. CALL TO ORDER BY MAYOR:
- II. INVOCATION:
- III. PLEDGE:
- IV. ROLL CALL BY RECORDER:
- V. PUBLIC HEARING:
- VI. TREASURER'S REPORT:
 1. Fiscal year to date through December 31, 2025
- VII. REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:
 - 2. Sheriff's Report
 - 3. City Manager's Report
 - a. City Works Update
 - 4. Commissioners' Report
 - a. Lakeland Board of Education - *Commissioner McCarter*
 - b. Municipal Planning/Design Review Commission - *Commissioner Jim Atkinson*
 - c. Industrial Development Board - *Commissioner Derek Johnston*
 - d. Parks & Recreation/Natural Resources Board - *Vice-Mayor Dial*
- VIII. PUBLIC COMMENTS:
- IX. SEWERAGE COMMISSION BUSINESS:
- X. CONSENT AGENDA:
 1. Approval of Meeting Minutes from Previous Meetings:

XI. REGULAR AGENDA:

1. **Ordinance - First Reading** - amending the fiscal year 2026 annual budget passed by Ordinance O-6-2025.
2. **Resolution** - authorizing reappointment to the Board of Appeals / Storm Water Board of Appeals of the City of Lakeland, Tennessee
3. **Resolution** - approving an agreement with A & B Construction Co., Inc. for the FY26 Concrete Project.
4. **Resolution** - approving the Inter-Governmental Agreement Between Lakeland and Shelby County Government related to the Hazardous Household Waste Facility.
5. **Resolution** - authorizing the Interim-City Manager to execute a professional services agreement with the MidSouth Development District for grant administrative services related to the TDEC Local Parks and Recreation Fund Grant Program
6. **Resolution** - approving the form of a nonbinding Letter of Intent regarding a proposed donation of real property to Mid-South Veterans League, Inc. and authorizing negotiations toward a definitive agreement. *Sponsored by Mayor Roman*
7. **Resolution** - adopting the fiscal year 2027 annual budget preparation calendar.
8. **Discussion and Resolution** - Board of Commissioners' priorities for the fiscal year 2027 annual budget, and approving the strategic goals of the Board of Commissioners of the City of Lakeland, Tennessee.
9. **Discussion** - Sketch Plan for Chapel Lakes.
10. **Resolution** - appointing a City of Lakeland liaison to attend the Lakeland Area Chamber of Commerce Board Meetings, in accordance with the funding agreement between the City of Lakeland and the Lakeland Area Chamber of Commerce

XII. ANNOUNCEMENTS:

XIII. ADJOURNMENT:

TREASURER'S REPORT

July 1, 2025 through
December 31, 2025

DECEMBER GENERAL FUND

Fund Balance	Beginning Fund Balance	Oct Fund Balance
Non-Spendable	-	-
Committed	2,220,852	1,879,534
Assigned	243,841	243,841
Unassigned	5,040,839	4,369,415
Total Fund Balance	7,505,532	6,492,790
Change in Fund Balance	-	(1,012,742)

General Fund



Revenue: \$3,174,634



Expenditures: \$5,943,550



Other Financing Sources
(Uses): \$3,102,235



Change In Fund Balance: (\$1,012,742)

Highlights YTD

Revenue YTD

- Property Tax Revenue: \$585,000
- Local Tax Revenue: \$1,233,000
- State Shared Revenue: \$780,000

Expenditure YTD

- Expenditures at 42% of budget excluding capital projects
- Capital projects at \$1,907,000– New Canada Road accounted for most of this

Other Financing Sources(Uses)

- Source - Interim financing for the Community Center and New Canada R
- Use – Transfer to Debt Service fund and the school for their allocation of property taxes

Change in Fund Balance YTD

- Decrease of \$1,012,742

DECEMBER STATE STREET FUND

Beginning Fund Balance: \$1,274,831
Change in Fund Balance : (\$988,186)
Ending Fund Balance: \$286,645

State Street Aid Fund



Revenue: \$179,678



Expenditures : \$1,167,864



Change in Fund Balance: (\$988,186)

Highlights YTD

Revenue

- State shared revenue was \$176,500

Expenditures

- Spent \$857,000 on paving projects
- Spent \$91,000 to date on equipment for road maintenance
- Personnel expenses at 48% of budget

Change in Fund Balance

- Decrease of \$988,186

DECEMBER STORM WATER FUND

Beginning Fund Balance: \$309,732

Change in Fund Balance: \$12,467

Ending Fund Balance: \$322,199

Storm Water Fund



Revenue: \$90,008



Expenditures : \$77,541



Change in Fund Balance: \$12,467

Highlights YTD

Revenue

- Received \$90,000 in fees

Expenditures

- Personnel & Admin expenses at 42% of budget
- Capital expenditures are unchanged at \$27,400 which was the completion of the Oliver Creek bank stabilization

Change in Fund Balance

- Increase of \$12,467

DECEMBER SOLID WASTE FUND

Beginning Fund Balance: \$386,436
Change in Fund Balance: (\$196,369)
Ending Fund Balance: \$190,067

Solid Waste Fund



Revenue:

\$590,880



Expenditures :

\$787,249



Change in Fund Balance:

(\$196,369)

Highlights YTD

Revenue

- Received \$590,880 in collection fees – 37% of budget

Expenditures

- Personnel & admin expenses at 58% of budget
- Contracted services at \$681,500- 47% of budget

Change in Fund Balance

- Decrease of \$196,369

DECEMBER SEWER FUND

Beginning Net Position: \$14,323,145
Change in Net Position: (\$213,833)
Ending Net Position: \$14,109,312

Sewer Fund



Operating Revenue:
\$1,560,791



Operating Expenses:
\$1,409,900



Operating Income (Loss):
\$150,891



Change in Net Position:
(\$213,833)

Highlights YTD

Revenue

- Received \$1,561,000 in service and connection fees – 44% of budget

Expenses

- Personnel and administrative expenses at 44% of spending plan
- Interest and agent fees at \$365,000
- Operating Income of \$150,891

DECEMBER FINANCIAL STATEMENTS



City of Lakeland, Tennessee
Outstanding Debt as of December 31, 2025

Beverle Rivera Roadway Extension	\$ 1,071,898.00
LSS High School Construction	\$ 43,142,762.00
LSS Middle School Construction	\$ 13,809,710.00
Total General Obligation debt	\$ 58,024,370.00
Public Works Projects - Sewer Interceptor	\$ 22,931,154.00
Public Works Projects - Sewer Treatment Plant	\$ 716,000.00
Total Sewer Utility Debt	\$ 23,647,154.00
Total Debt	\$ 81,671,524.00

City of Lakeland
BALANCE SHEET - ALL CITY GOVERNMENTAL FUNDS - UNAUDITED
December 31, 2025

	GOVERNMENTAL FUNDS - MODIFIED ACCRUAL					TOTAL GOVERNMENTAL FUNDS
	GENERAL FUND	DEBT SERVICE FUND	STATE STREET AID FUND	STORM WATER FUND	SOLID WASTE FUND	
ASSETS						
Cash and cash equivalents	\$ 6,217,721	\$ 106	\$ 262,358	\$ 321,863	\$ 189,648	\$ 6,991,696
Receivables						
Property taxes, net of allowance	6,248,039	-	-	-	-	6,248,039
Grants	74,191	-	-	-	-	74,191
Other	(25,012)	-	-	-	-	(25,012)
Due from other governments	-	-	19,016	-	-	19,016
Due from other funds	-	-	-	-	-	-
Prepaid items	19,250	-	-	-	-	19,250
Advances Receivable	375,873	-	-	-	-	375,873
Inventory	4,715	-	-	-	-	4,715
Restricted cash	-	-	-	-	-	-
Total assets	<u>\$ 12,914,777</u>	<u>\$ 106</u>	<u>\$ 281,374</u>	<u>\$ 321,863</u>	<u>\$ 189,648</u>	<u>\$ 13,707,768</u>
LIABILITIES						
Accounts payable and accrued liabilities	\$ 8,258	\$ -	\$ (5,271)	\$ (336)	\$ (419)	\$ 2,232
Deposits	156,672	-	-	-	-	156,672
Due to other funds	9,359	-	-	-	-	9,359
Unearned revenue	-	-	-	-	-	-
Total liabilities	<u>174,289</u>	<u>-</u>	<u>(5,271)</u>	<u>(336)</u>	<u>(419)</u>	<u>168,263</u>
DEFERRED INFLOWS OF RESOURCES						
Unavailable revenue						
Property taxes	6,241,253	-	-	-	-	6,241,253
Grants	6,445	-	-	-	-	6,445
Other	-	-	-	-	-	-
Total deferred inflows of resources	<u>6,247,698</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,247,698</u>
FUND BALANCES						
Nonspendable	-	-	-	-	-	-
Restricted	-	-	-	322,199	-	322,199
Committed	1,879,534	106	286,645	-	-	2,166,285
Assigned	243,841	-	-	-	-	243,841
Unassigned	4,369,415	-	-	-	190,067	4,559,482
Total fund balances	<u>6,492,790</u>	<u>106</u>	<u>286,645</u>	<u>322,199</u>	<u>190,067</u>	<u>7,291,807</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 12,914,777</u>	<u>\$ 106</u>	<u>\$ 281,374</u>	<u>\$ 321,863</u>	<u>\$ 189,648</u>	<u>\$ 13,707,768</u>

City of Lakeland
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
ALL CITY GOVERNMENTAL FUNDS - UNAUDITED - FOR THE FYTD PERIOD ENDED
December 31, 2025

	GOVERNMENTAL FUNDS - MODIFIED ACCRUAL					TOTAL GOVERNMENTAL FUNDS
	GENERAL FUND	DEBT SERVICE FUND	STATE STREET AID FUND	STORM WATER FUND	SOLID WASTE FUND	
REVENUES						
Property taxes	\$ 584,687	\$ -	\$ -	\$ -	\$ -	\$ 584,687
Local taxes	1,233,148	-	-	-	-	1,233,148
Intergovernmental	779,959	-	176,506	-	-	956,465
Licenses and permits	191,939	-	-	-	-	191,939
Charges for services	128,894	-	-	90,008	590,880	809,782
Federal, state, and local grants	42,082	-	3,172	-	-	45,254
Interest income	150,406	-	-	-	-	150,406
Contributions	-	-	-	-	-	-
Other	63,519	-	-	-	-	63,519
Total revenues	<u>3,174,634</u>	<u>-</u>	<u>179,678</u>	<u>90,008</u>	<u>590,880</u>	<u>4,035,200</u>
EXPENDITURES						
Current						
General government	1,622,442	-	-	-	-	1,622,442
Community development	881,626	-	-	-	-	881,626
Public works	650,392	-	1,076,899	49,878	774,723	2,551,892
Parks and recreation	881,919	-	-	-	-	881,919
Capital Outlay	1,907,171	-	90,965	27,663	12,526	2,038,325
Debt Service						
Principal	-	90,942	-	-	-	90,942
Interest and fiscal charges	-	212,791	-	-	-	212,791
Total expenditures	<u>5,943,550</u>	<u>303,733</u>	<u>1,167,864</u>	<u>77,541</u>	<u>787,249</u>	<u>8,279,937</u>
Excess of revenues over expenditures	(2,768,916)	(303,733)	(988,186)	12,467	(196,369)	(4,244,737)
OTHER FINANCING SOURCES (USES)						
Issuance of debt	3,102,235	-	-	-	-	3,102,235
Issuance of leases	-	-	-	-	-	-
Transfers in	-	303,741	-	-	-	303,741
Transfers out	(1,346,061)	-	-	-	-	(1,346,061)
Total other financing sources (uses)	<u>1,756,174</u>	<u>303,741</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,059,915</u>
Net change in fund balances	(1,012,742)	8	(988,186)	12,467	(196,369)	(2,184,822)
Fund balances - beginning	<u>7,505,532</u>	<u>98</u>	<u>1,274,831</u>	<u>309,732</u>	<u>386,436</u>	<u>9,476,629</u>
Fund balances - ending	<u>\$ 6,492,790</u>	<u>\$ 106</u>	<u>\$ 286,645</u>	<u>\$ 322,199</u>	<u>\$ 190,067</u>	<u>\$ 7,291,807</u>

City of Lakeland, TN
SEWER FUND
STATEMENT OF NET POSITION
December 31, 2025

ASSETS

Current assets:

Cash and cash equivalents	\$ 1,809,227
Restricted cash and cash equivalents	-
Receivables	
Accounts	-
Interest	1,721
Due from other governments	-
Total current assets	1,810,948

Capital assets:

Capital assets, not being depreciated	25,589,093
Capital assets, being depreciated - net	12,686,846
Total capital assets	38,275,939

Net pension asset

Total assets	40,086,887
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DEFERRED OUTFLOWS OF RESOURCES

Deferred Outflows Related to Pensions	26,510
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LIABILITIES

Current liabilities:

Accounts payable and accrued expenses	29,080
Deposits	-
Advances payable to General Fund	-
Current portion of notes payable	716,000
Total current liabilities	745,080

Noncurrent liabilities:

Net pension liability	28,464
Notes payable, net of current portion	25,229,635
Total liabilities	26,003,179

DEFERRED INFLOWS OF RESOURCES

Deferred Inflows Related to Pensions	906
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NET POSITION

Net investment in capital assets	12,330,304
Unrestricted	1,779,008
Total net position	\$ 14,109,312

City of Lakeland, Tennessee
SEWER FUND

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
December 31, 2025

	<u>Prior YTD</u> <u>12/31/24</u>	<u>Current YTD</u> <u>12/31/25</u>	<u>Plan FY 2026</u>
Operating revenues:			
Sewer service fee	\$ 1,225,264	\$ 1,269,541	\$ 3,039,067
Service connection fees	142,700	291,250	509,650
Operating grants	-	-	2,614,797
Total operating revenues	<u>1,367,964</u>	<u>1,560,791</u>	<u>6,163,514</u>
Operating expenses:			
Personnel expenses	(335,762)	(345,050)	(870,216)
General and administrative	(526,288)	(495,850)	(1,037,100)
Depreciation	(145,000)	(569,000)	(1,138,000)
Total operating expenses	<u>(1,007,050)</u>	<u>(1,409,900)</u>	<u>(3,045,316)</u>
Operating Income (Loss)	360,914	150,891	3,118,198
Nonoperating revenues (expenses):			
Interest income	106	1,194	5,500
Interest and agent fee expense	(153,901)	(365,918)	(198,790)
Loss on sale of capital assets	-	-	-
Total non-operating expenses	<u>(153,795)</u>	<u>(364,724)</u>	<u>(193,290)</u>
Change in net position	207,119	(213,833)	2,924,908
Capital Contributions	-	-	-
Net position - beginning of year	<u>14,239,800</u>	<u>14,323,145</u>	<u>14,323,145</u>
Net position - Dec-31	<u>\$ 14,446,919</u>	<u>\$ 14,109,312</u>	<u>\$ 17,248,053</u>

City of Lakeland, Tennessee
SEWER FUND
STATEMENT OF CASH FLOWS
December 31, 2025

	Current YTD
	12/31/25
Cash flows from operating activities:	
Receipts from customers and users	\$ 1,786,633
Payments to suppliers/operating costs	(840,900)
Net cash provided by operating activities	945,733
Cash flows from noncapital financing activities:	
Transfer of grant funds to General Fund	-
Cash flows from capital and related financing activities:	
Grant proceeds	-
Principal payments on capital debt	-
Proceeds from debt issuance	1,693,020
Acquisition and construction of capital assets	(2,178,276)
Interest paid on capital debt	(365,918)
Net cash used by capital and related financing activities	(851,174)
Cash flows from investing activities:	
Interest income received	1,194
Net increase (decrease) in cash and cash equivalents	95,753
Cash and cash equivalents - beginning of year	1,713,474
Cash and cash equivalents - Dec-31	\$ 1,809,227

City of Lakeland

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE GENERAL FUND December 31, 2025

	Prior YTD 12/31/24	Current YTD 12/31/25	Budget FY 2026	% Earned/Used Year-to-Date
REVENUES				
Property Taxes	\$ 638,494	\$ 584,687	\$ 6,511,564	8.98%
Local Taxes	1,247,476	1,233,148	4,577,218	26.94%
Intergovernmental	731,716	779,959	2,304,366	33.85%
Licenses and permits	99,254	191,939	298,973	64.20%
Charges for services	104,676	128,894	298,759	43.14%
Federal, State, and Local Grants	563,213	42,082	10,879,200	0.39%
Contributions	-	-	-	0.00%
Other	5,891,277	213,925	2,348,000	9.11%
Total Revenues	<u>9,276,106</u>	<u>3,174,634</u>	<u>27,218,080</u>	<u>11.66%</u>
EXPENDITURES				
Current				
General government	(1,266,416)	(1,622,442)	(3,422,358)	47.41%
Community Development	(526,159)	(881,626)	(2,687,823)	32.80%
Public Works	(443,992)	(650,392)	(1,399,626)	46.47%
Parks and Recreation	(665,886)	(881,919)	(2,050,725)	43.01%
Capital Projects	(571,982)	(1,907,171)	(24,584,300)	7.76%
Debt Service				
Principal	-	-	-	0.00%
Interest	-	-	-	0.00%
Total Expenditures	<u>(3,474,435)</u>	<u>(5,943,550)</u>	<u>(34,144,832)</u>	<u>17.41%</u>
Excess (deficiency) of revenues over (under) expenditures	5,801,671	(2,768,916)	(6,926,752)	
OTHER FINANCING SOURCES (USES)				
Issuance of Debt	-	3,102,235	8,600,000	
Issuance of Leases	-	-	-	
Transfers in	-	-	-	
Transfers out	(1,309,748)	(1,346,061)	(8,703,086)	
Total Other Financing Sources	<u>(1,309,748)</u>	<u>1,756,174</u>	<u>(103,086)</u>	
Net Change in Fund Balance	<u>\$ 4,491,923</u>	<u>\$ (1,012,742)</u>	<u>\$ (7,029,839)</u>	
Allocation of Net Change in Fund Balance:				
Committed Fund Balance		(255,996)		
Restricted Fund Balance				
Assigned Fund Balance				
Nonspendable Fund Balance				
Unassigned Fund Balance		(756,746)		
Net Change in Fund Balance		<u>\$ (1,012,742)</u>		

STATE STREET AID
STATEMENT OF REVENUES AND EXPENSES
December 31, 2025

	<u>Prior YTD 12/31/24</u>	<u>Current YTD 12/31/25</u>	<u>Budget FY 2026</u>
REVENUES:			
State shared revenue	\$ 167,944	\$ 176,506	\$ 480,330
Grant Revenue	-	3,172	117,000
Total revenues	<u>167,944</u>	<u>179,678</u>	<u>597,330</u>
EXI in state shared revebue and			
Personnel expenses	(93,056)	(96,172)	(200,280)
Public works	(1,306,119)	(980,727)	(5,335,230)
Capital projects	(90,714)	(90,965)	(208,879)
Total expenditures	<u>(1,489,889)</u>	<u>(1,167,864)</u>	<u>(5,744,389)</u>
Net excess (deficiency) of revenues over expenditures	(1,321,945)	(988,186)	(5,147,059)
OTHER FINANCING SOURCES (USES):			
Transfers in	400,000	-	2,677,688
Total other financing sources (uses):	<u>400,000</u>	<u>-</u>	<u>2,677,688</u>
Net change in fund balance	<u>\$ (921,945)</u>	<u>\$ (988,186)</u>	<u>\$ (2,469,371)</u>

STORM WATER FUND
STATEMENT OF REVENUES AND EXPENDITURES
December 31, 2025

	<u>Prior YTD 12/31/24</u>	<u>Current YTD 12/31/25</u>	<u>Budget FY 2026</u>
REVENUES:			
Storm Water Fees	\$ 89,325	\$ 89,968	\$ 219,208
Other	-	40	-
Total revenues	<u>89,325</u>	<u>90,008</u>	<u>219,208</u>
EXPENDITURES:			
Personnel expenses	(31,124)	(31,605)	(69,461)
General and administrative	(9,544)	(18,273)	(48,660)
Capital	<u>(39,656)</u>	<u>(27,663)</u>	<u>(102,500)</u>
Total expenditures	<u>(80,324)</u>	<u>(77,541)</u>	<u>(220,621)</u>
OTHER FINANCING SOURCES/USES			
Transfers in from General Fund	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balance	<u>\$ 9,001</u>	<u>\$ 12,467</u>	<u>\$ (1,413)</u>

City of Lakeland
DEBT SERVICE FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
December 31, 2025

	YTD 12/31/25	Budget FY 2026
Revenues:		
Interest	\$ -	\$ -
Total Revenues	-	-
Expenditures:		
Principal	(90,942)	(1,107,239)
Interest	(10,166)	(1,392,772)
Dues and Fees	(202,625)	(150,000)
Total Expenditures	(303,733)	(2,650,011)
Net excess (deficiency) of revenues over expenditures	(303,733)	(2,650,011)
Other Financing Sources (Uses):		
Transfers In	303,741	4,887,094
Transfers Out	-	-
Total Other Financing Sources (Uses)	303,741	4,887,094
Net Change in Fund Balance	\$ 8	\$ 2,237,083

**SOLID WASTE FUND
STATEMENT OF REVENUES AND EXPENDITURES**

December 31, 2025

	Prior YTD 12/31/24	Current YTD 12/31/25	Budget FY 2026
REVENUES:			
Solid waste collection fees	\$ 581,435	\$ 590,880	\$ 1,587,376
Interest income	-	-	-
Grant revenues	-	-	-
Other	-	-	-
Total revenues	<u>581,435</u>	<u>590,880</u>	<u>1,587,376</u>
EXPENDITURES:			
Personnel expenditures	(46,925)	(49,382)	(71,889)
General and administrative	(24,168)	(43,852)	(89,900)
Contracted services	(624,713)	(681,489)	(1,495,000)
Capital	(6,253)	(12,526)	(26,000)
Total expenditures	<u>(702,059)</u>	<u>(787,249)</u>	<u>(1,682,789)</u>
Net excess (deficiency) of revenues over expenditures	(120,624)	(196,369)	(95,413)
OTHER FINANCING SOURCES (USES):			
Transfers in	-	-	95,984
Net change in fund balance	<u>\$ (120,624)</u>	<u>\$ (196,369)</u>	<u>\$ 571</u>

APPENDIX A – BUDGETARY TRANSFERS



F+A1:G1283nd T Acct Obj Prj Loc	Description	Original Budget	Budget Transfers	Revised Budget
110 E 41000 148 000 00000 000	GOV - Education/Training	5,000.00	12,500.00	17,500.00
110 E 41000 210 000 00000 000	GOV - Postage	4,000.00	500	4,500.00
110 E 41000 212 000 00000 000	GOV - Employee Engagement	6,000.00	10,931.00	16,931.00
110 E 41000 230 000 00000 000	GOV - Publicity/Dues	15,000.00	1,230.00	16,230.00
110 E 41000 235 000 00000 000	GOV - Memberships/Tuition	0	210	210
110 E 41000 246 000 00000 000	GOV - Facility Rental	165,000.00	-78,996.00	86,004.00
110 E 41000 259 000 00000 000	GOV - Other Professional Servi	15,000.00	4,000.00	19,000.00
110 E 41000 266 000 00000 000	GOV - Repair & Maintenance Bui	8,000.00	44,190.00	53,590.00
110 E 41000 267 000 00000 000	GOV - Rep & Maint HVAC Plumb	1,500.00	7,500.00	9,000.00
110 E 41000 280 000 00000 000	GOV - Travel	4,000.00	866	4,866.00
110 E 41000 287 000 00000 000	GOV - Meals & Entertainment	5,000.00	3,730.00	8,730.00
110 E 41000 290 000 00000 000	GOV - Contracted Service	15,000.00	-376	14,624.00
110 E 41000 296 000 00000 000	GOV - Keep Lakeland Beautiful	13,000.00	-9,111.38	3,888.62
110 E 41000 300 000 00000 000	GOV - Neighborhood Watch	10,000.00	-410	9,590.00
110 E 41000 310 000 00000 000	GOV - Office Supplies & Materi	13,000.00	4,000.00	17,000.00
110 E 41330 288 000 00000 000	BOC - Vol Appreciation Dinner	8,500.00	-1,875.00	6,625.00
110 E 41670 148 000 00000 000	ENG - Education/Training	4,000.00	1,000.00	5,000.00
110 E 41670 230 000 00000 000	ENG - Publicity/Dues	1,000.00	500	1,500.00
110 E 41670 280 000 00000 000	ENG - Travel	6,000.00	-500	5,500.00
110 E 41670 900 000 00000 000	ENG - Capital Outlay Roads	1,500,000.00	-1,000.00	1,576,996.00
110 E 43000 148 000 00000 000	PW - Education/Training	6,000.00	600	6,600.00
110 E 43000 230 000 00000 000	PW - Publicity/Dues	700	-100	600
110 E 43000 254 000 00000 000	PW - Architectural, Engineerin	15,000.00	-1,980.00	13,020.00
110 E 43000 261 000 00000 000	PW - Repair & Maintenance Moto	10,000.00	5,000.00	15,000.00
110 E 43000 289 000 00000 000	PW - Other Contracted Svc	42,000.00	-5,600.00	36,400.00
110 E 43000 290 000 00000 000	PW - Contracted Service	35,000.00	-20,600.00	14,400.00
110 E 43000 333 000 00000 000	PW - Other Equip Parts & Repai	10,000.00	5,600.00	15,600.00
110 E 43000 341 000 00000 000	PW - Tools	10,000.00	10,000.00	20,000.00
110 E 43000 906 000 00000 000	PW - Street Drainage Improveme	0	7,080.00	7,080.00
110 E 44710 230 000 00000 000	PRK - Publicity/Dues	3,000.00	3,000.00	6,000.00
110 E 44710 246 000 00000 000	PRK - Facility Rental	110,000.00	-3,000.00	107,000.00
110 E 44710 325 114 00000 000	PRK - Christmas Fest	30,000.00	1,111.38	31,111.38
121 E 43100 259 000 00000 000	STR - Other Professional Servi	6,000.00	20,000.00	26,000.00
121 E 43100 268 000 00000 000	STR - Repair & Maintenance Roa	550,000.00	-55,000.00	495,000.00
121 E 43100 333 000 00000 000	STR - Other Equip Parts & Repa	9,000.00	6,000.00	15,000.00
121 E 43100 533 000 00000 000	STR - Machinery & Equip Rental	5,000.00	-5,000.00	0
121 E 43100 940 000 00000 000	STR - New Capital Light Equipm	0	35,000.00	89,879.00
121 E 43100 941 000 00000 000	STR - HEAVY EQUIPMENT	100,000.00	-1,000.00	99,000.00
412 E 43250 220 000 00000 000	SEW - Printing	500	-60	440
412 E 43250 232 000 00000 000	SEW - Environmental Protection	6,500.00	60	6,560.00
416 E 46000 220 000 00000 000	STW - Printing	3,000.00	-200	2,800.00
416 E 46000 232 000 00000 000	STW - Environmental Protection	3,460.00	200	3,660.00
416 E 46000 259 000 00000 000	STW - Other Professional Servi	15,000.00	7,500.00	22,500.00
416 E 46000 900 000 00000 000	STW - Capital Projects	110,000.00	-7,500.00	102,500.00
424 E 43260 210 000 00000 000	SDW - Postage	2,500.00	-600	1,900.00
424 E 43260 220 000 00000 000	SDW - Printing	3,000.00	-3,000.00	0
424 E 43260 261 000 00000 000	SDW - Repair & Maintenance Veh	8,000.00	10,000.00	18,000.00
424 E 43260 280 000 00000 000	SDW - Travel	1,000.00	400	1,400.00
424 E 43260 287 000 00000 000	SDW - Meals & Entertainment	400	200	600
424 E 43260 295 000 00000 000	SDW - Litter Control	25,000.00	-23,000.00	2,000.00
424 E 43260 333 000 00000 000	SDW - Other Equip Parts & Rep	10,000.00	16,000.00	26,000.00

Meeting Cycle: Thursday, January 15, 2026

Subject: **Ordinance - First Reading** - amending the fiscal year 2026 annual budget passed by Ordinance O-6-2025.

Staff Contact: Sue Matthews, Finance Director

STAFF RECOMMENDATION

City Staff recommends the Board of Commissioners approve Ordinance O-1-2026.

BUDGET IMPACT

This ordinance will increase the revenues and expenses equally in each fund for fiscal year 2026.

DISCUSSION

The City Staff would like to use the proceeds from the sale of old vehicles and equipment on repairs and maintenance of vehicles and equipment in the General Fund, the State Street fund and the Solid Waste fund. The proceeds total was \$43,779.

ORDINANCE 0-1-2026

AMENDING THE FISCAL YEAR 2026 ANNUAL BUDGET PASSED BY ORDINANCE
O-6-2025

WHEREAS, the City of Lakeland adopted the fiscal year 2025-2026 budget by passage of Ordinance 0-6-2025 on June 5, 2025; and,

WHEREAS, revenues, expenditures, other financing sources, and/or other financing uses in the City of Lakeland's funds are expected to differ from the budget, as amended:

Now, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Lakeland, Tennessee, that changes be made to the fiscal year 2025-2026 annual budget as follows:

SECTION 1. Ordinance 0-6-2025 is hereby amended to increase budgeted revenues in 110 R 36900 000 000 00000 000 (GOV – Miscellaneous) by \$26,000, 121 R 36900 000 000 00000 000 (STR – Misc. Income) by \$11,779, and 424R 36900 000 000 00000 000 (SDW – Misc. Income) by \$6,000, 110 E 43000 261 000 00000 000 (PW – Repair \$ Maintenance Motor Vehicles) by \$26,000, 121 E 43100 261 000 00000 000 (STR – Repairs and Maintenance Motor Vehicles) by \$11,779 and 424 E 43260 261 000 00000 000 (SDW – Repair & Maintenance Vehicles) by \$6,000.

SECTION 2. The Board of Commissioners authorizes the Finance Director to cause said changes to be made in the accounting system.

SECTION 3. All ordinances in conflict with the provisions of this ordinance are hereby repealed. The provisions of this ordinance are severable. If any provision of this ordinance or the application thereof to any person or circumstance is held to be invalid by a court of competent jurisdiction, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid provision or application.

SECTION 4. This ordinance shall take effect the latter fifteen (15) days after first reading or immediately upon final passage, the public welfare requiring it.

BE IT FURTHER ORDAINED by the Board of Commissioners of the City of Lakeland, Tennessee, that appropriations in the Lakeland School System ("LSS"), duly approved by the Lakeland Board of Education, have increased as follows using revenue sources and/or LSS fund balance independent of any contributions from the City of Lakeland:

ORDINANCE 0-1-2026

AMENDING THE FISCAL YEAR 2026 ANNUAL BUDGET PASSED BY ORDINANCE
O-6-2025

SECTION 5. Appropriations increase, by LSS fund:

Expenditures & Other Financing Uses

	Original Budget	Amendments	Revised Budget
General Purpose School Fund	\$ 32,851,232	\$ 801,767	\$ 33,652,999
School Federal Programs	\$ 1,040,880	\$ (173,313)	\$ 867,567
School Nutrition	\$ 1,055,000	\$ 321,264	\$ 1,376,264
School State Discretionary Funds	\$ 120,443	\$ (120,443)	\$ -
LEAP Fund	\$ 280,000	\$ 40,000	\$ 320,000
School Capital Projects Fund	\$ 1,067,927	\$ 404,899	\$ 1,472,826
	<u>\$ 36,415,482</u>	<u>\$ 1,274,174</u>	<u>\$ 37,689,656</u>

First Reading: January 15, 2026
Public Hearing: February 5, 2026
Final Reading: February 5, 2026

ATTEST:

Josh Roman
Mayor

Olivia Wing
City Recorder



Board of Commissioners

Meeting Cycle: Thursday, January 15, 2026

Subject: **Resolution** - authorizing reappointment to the Board of Appeals / Storm Water Board of Appeals of the City of Lakeland, Tennessee

Staff Contact: Emily Harrell, Interim City Manager / City Engineer

STAFF RECOMMENDATION

City Staff recommends the Board of Commissioners approve Resolution R-01-2026.

BUDGET IMPACT

There is no budgetary impact from this resolution.

DISCUSSION

The Board of Appeals (BOA)/Stormwater Board of Appeals (SWBOA) currently has one vacancy. Byron Ledbetter recently served on the BOA/SWBOA and is interested in being reappointed to the Board. If reappointed, his term will be for one year, expiring December 31, 2026.

RESOLUTION R-121-2022

APPOINTMENT TO THE CITY OF LAKELAND
BOARD OF APPEALS / STORMWATER BOARD OF APPEALS

WHEREAS, the City of Lakeland Board of Appeals and Stormwater Board of Appeals (“BOA/SWBOA”) plays a vital role serving as a board of appeals on application of an aggrieved party for variances from the requirements of ordinances of the City of Lakeland; and,

WHEREAS, the BOA/SWBOA has a vacant position; and,

WHEREAS, the Lakeland Board of Commissioners has the authority to appoint a new member to the BOA/SWBOA:

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Lakeland, Tennessee, that Jason Eaton be appointed to the Board of Appeals / Stormwater Board of Appeals for a three-year term expiring approximately October 31, 2025.

APPROVED AND ADOPTED by the Board of Commissioners of Lakeland, Tennessee this 10th day of November 2022, the public welfare requiring it.

Mike Cunningham, *Mayor*

ATTEST:

Debra Murrell
City Recorder



Board of Commissioners

Meeting Cycle: Thursday, January 15, 2026

Subject: **Resolution** - approving an agreement with A & B Construction Co., Inc. for the FY26 Concrete Project.

Staff Contact: Luis Camarillo Hernandez, Senior Engineer

STAFF RECOMMENDATION

City Staff recommends the Board of Commissioners approve Resolution R-3-2026.

BUDGET IMPACT

This expenditure is appropriated in the Fiscal Year 2026 annual budget for the State Street Aid Fund.

DISCUSSION

The City of Lakeland Fiscal Year 2026 concrete project includes replacing the curb and gutter in the Woodland Park Subdivision. Additionally, we will also be replacing the curb and gutter, ADA ramps, and concrete valley gutter in the Herons Ridge Subdivision. The City received six (6) sealed bids on January 12, 2026. Bids received are listed in the table below.

BIDDER	BID AMOUNT
A & B Construction Co., Inc.	\$340,095.00
Gibson Paving, Inc.	\$344,100.00
Bluff City Construction Co, LLC.	\$424,750.00
BHS Concrete, LLC.	\$449,965.00
VuCon, LLC.	\$409,650.00
Barnes & Brower, Inc.	\$493,250.00

The City has reviewed the bids and recommends awarding the agreement to the lowest, qualified bidder, A & B Construction Co., Inc.

RESOLUTION R-3-2026

APPROVING AN AGREEMENT WITH A & B CONSTRUCTION CO., INC. FOR THE
FY26 CONCRETE PROJECT

WHEREAS, the City of Lakeland, Tennessee, (the “City”) desires to replace the curb and within the Woodland Park Subdivision. Additionally, replace the curb and gutter, ADA ramps, and concrete valley gutter within the Herons Ridge Subdivision; and,

WHEREAS, A & B Construction Co., Inc. was the lowest qualified bidder on January 12, 2026, for the FY26 Concrete Project; and,

WHEREAS, A & B Construction Co., Inc. is willing and able to provide these services as specifies in the Contract; and,

WHEREAS, funding for this contract is appropriated in the original budget for FY26 State Street Aid Fund.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Lakeland, Tennessee, that the Interim-City Manager is hereby authorized to execute, and the Recorder Pro Temp attest, an agreement with A & B Construction Co., Inc. in the amount of three hundred forty thousand ninety-five dollars (\$340,095) for the FY26 Concrete Project.

BE IT FURTHER RESOLVED that the Board of Commissioners authorize an additional twenty-five thousand dollars (\$25,000) for a construction contingency fund to be used to pay for items that may arise outside of the unit bid prices and for unforeseen work and that the City Manager is hereby authorized to make verified partial payments when necessary throughout the project to a total fixed cost amount of three hundred sixty-five thousand ninety-five dollars (\$365,095).

APPROVED AND ADOPTED by the Board of Commissioners of the City of Lakeland, Tennessee, this 12th day of January 2026, the public welfare requiring it.

ATTEST:

Josh Roman
Mayor

Sue Lipscomb
Recorder Pro Temp

STANDARD FORM OF
AGREEMENT BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT is made between the City of Lakeland, hereinafter referred to as the "Owner," and A & B Construction Co., Inc. hereinafter referred to as the "Contractor."

WHEREAS, the City of Lakeland is desirous of laying concrete; and,

WHEREAS A & B Construction Co., Inc. is able and willing to provide those services to the City of Lakeland, Tennessee.

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE 1. WORK.

Contractor shall perform all the work required by the Contract documents for FY26 CONCRETE PROJECT , Lakeland, Tennessee.

ARTICLE 2. ENGINEER.

The Project has been designed by the City of Lakeland Engineering Office, 10001 U.S. Highway 70, Lakeland, Tennessee, who is hereinafter referred to as the "Engineer" and who is to act as Owner's representative, assume all duties and responsibilities and have the rights and authority assigned to Engineer in the Contract documents in connection with completion of the Work in accordance with the Contract documents.

ARTICLE 3. CONTRACT TIME.

- 3.1 The Work will be substantially completed by May 22, 2026 and completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions by May 29, 2026.
- 3.2 Liquidated Damages. Owner and Contractor recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the Work is not substantially completed by the time specified in Paragraph 3.1 above, plus any extension thereof allowed in accordance with Article 15 of the General Conditions. They also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding, the actual loss suffered by Owner if the Work is not substantially completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay Owner one Hundred Dollars (\$100.00) for each day that expires after the time specified in Paragraph 3.1 for substantial completion. After Substantial Completion, if the Contractor shall neglect, refuse, or fail to complete the remaining work within the time specified in paragraph 3.1 for completion and readiness for final payment or any proper extension thereof granted by Owner, Contractor shall pay Owner One Hundred Dollars (\$100.00) for each day that expires after the time specified in paragraph 3.1 for completion and readiness

for final payment. It is further agreed that such liquidated damages are not a penalty but represent the parties' best estimate of actual damages.

ARTICLE 4. CONTRACT PRICE.

In Consideration of the performance of the work in accordance with the Contract documents for this Unit Price Contract, Owner shall pay Contractor in current funds a not-to-exceed total contract price of three hundred forty thousand ninety-five dollars (\$340,095), subject to additions and deductions by Change Order approved by the Owner. The contract fee shall be based on materials actually furnished and installed and services actually provided based on the unit prices contained in the Bid Form and Itemized Bid Schedule, included as Exhibit "A" (pages BF-1 -- BS-1) and by this reference made a part of this Agreement.

ARTICLE 5. PAYMENT PROCEDURES.

Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed through the Engineer as provided in the General Conditions.

- 5.1 Progress Payments. Owner shall make progress payments on the basis of Contractor's Applications for Payment as recommended by Engineer, on or about the 25th day of each month during construction as provided below. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values provided for in Paragraph 15 of the General Conditions, subject to the cutoff and submittal dates provided in the General Provisions.
 - 5.1.1 During the course of the Contract progress payments will be made in an amount equal to 95% of the Work completed, less in each case the aggregate of payments previously made.
 - 5.1.2 In the event the Contractor makes only one application for payment upon substantially completing the Work, progress payment will be made in an amount equal to 95% of the Work completed. Owner shall withhold five percent (5%) of the work completed as retainage, said retainage to be paid in accordance with the provisions of Paragraph 5.2, Final Payment.
- 5.2 Final Payment. Upon final completion and acceptance of the Work in accordance with Paragraph 15.06 of the General Conditions, Engineer shall recommend payment and present Contractor's Final Application for Payment to the City in accordance with Tennessee Statutes 54-5-122. Before final acceptance of the project as having been finally completed, the contractor shall furnish evidence of payment in full for materials and labor to the City in accordance with Tennessee 54-5-122. When this is done, full settlement may be made with the contractor, but not until thirty (30) day's notice is some newspaper published in the county where the work is done, if there is a newspaper there, and if not, in a newspaper in an adjoining county that settlement is about to be made and notifying all claimants to file notice of their claims with the officials and the period for filing shall not be less than thirty (30) days after the last published

notice. In the event claims are filed, the officials shall withhold a sufficient sum to pay the claims in the same way and manner as is provided for claimants making claims against contractors dealing with the Department of Transportation in accordance with Statutes 54-5-123, and claimants may bring suits against contractors in the way and manner provided in 54-5-124, as suits are brought against contractors dealing with the department. Where claims are allowed by the Courts, Statutes 54-5-125 and 54-5-127 shall be applicable.

ARTICLE 6. WITHHELD FUNDS.

Pursuant to Tennessee Statutes Section 66-11-104 et seq., withheld percentages for Contracts exceeding \$500,000.00 will be retained in an account in the name of the Contractor (except when specifically waived in writing by Contractor) which has been assigned to the Owner until the Contract is completely, satisfactorily, and finally accepted by the Owner. Unless a depository is designated by the Contractor in a written attachment hereto, the Contractor's signature hereon shall act as authority for the Owner to designate a retainage depository on behalf of the Contractor, for the purposes specified in Tennessee Statutes Section 66-11-104. The Contractor's signature hereon shall act as an assignment of the depository account to the Owner, as provided by Tennessee Statutes Section 66-11-104 et seq., whether the depository is designated by the Contractor or by the Owner.

ARTICLE 7. CONTRACTOR'S REPRESENTATIONS.

In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

- 7.1 Contractor has familiarized himself with the nature and extent of the Contract documents, Work, locality, and with all local conditions and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, or performance of the Work.
- 7.2 Contractor has studied carefully all reports of investigations and test of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the Work which were relied upon by Engineer in the preparation of the Drawings and Specifications and which have been identified in the Supplementary Conditions.
- 7.3 Contractor has made or caused to be made examinations, investigations, and test and studies as he deems necessary for the performance of the Work at the Contract price, within the Contract Time, and in accordance with the other terms and conditions of the Contract documents; and no additional examinations, investigations, tests, reports, or similar data are or will be required by Contractor for such purposes.
- 7.4 Contractor has correlated the results of all such observations, examinations, investigations, tests, reports, and data with the terms and conditions of the Contract documents.
- 7.5 Contractor has given Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Contract documents and the written resolution thereof by Engineer is acceptable to Contractor.

ARTICLE 8. CONTRACT DOCUMENTS.

The Contract documents which comprise the entire agreement between Owner and Contractor are attached to this Agreement, made a part hereof and consist of the following:

- 8.1 This Agreement (Pages SFA-1 to SFA-5, inclusive).
- 8.2 Joint Account Agreement or Letter of Forfeiture waiving same (if applicable)
- 8.3 Exhibit "A" - Bid Form and Bid Schedule.
- 8.4 Affidavit of Drug Free Work Program
- 8.5 Addenda
- 8.6 Performance & Payment Bonds
- 8.7 Certificates of Insurance, of Workers' Compensation Coverage, and of Unemployment Insurance Coverage.
- 8.8 2013 Standard General Conditions of the Construction Contract (Pages i to 62, inclusive).
- 8.8 Standard Supplementary Conditions (Pages SSC-1 to SSC-16, inclusive).
- 8.9 General Requirements
- 8.10 Special Provisions (Section 01810)
- 8.11 Technical Specifications
- 8.12 Notice of Award.
- 8.13 Notice to Proceed.
- 8.14 Minutes of the Pre-Bid Conference, if any.
- 8.15 Shop Drawings and other Submittals furnished by Contractor during performance of the Work and accepted by the Owner.
- 8.16 Any modifications, amendments, and supplements, including Change Orders, issued pursuant to Article 11 of the General Conditions, on or after the effective date of this Agreement.
- 8.17 Notice of Substantial Completion.

ARTICLE 9. MISCELLANEOUS PROVISIONS.

9.1 The CONTRACTOR hereby agrees, warrants, and assures compliance with the provisions of Title VI and VII of the Civil Rights Act of 1964 and all other federal statutory laws which provide in whole or in part that no person shall be excluded from participation or be denied benefits of or be otherwise subjected to discrimination in the performance of this Contract or in the employment practices of the CONTRACTOR on the grounds of handicap and/or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee State Constitutional or statutory law. The CONTRACTOR shall upon request show proof of such non-discrimination and shall post in conspicuous places available to all employees and applicants notices of non-discrimination.

Terms used in this Agreement, which are defined in the General Conditions, shall have the meanings designated in those conditions.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in one (1) original copy on the day and year first above written.

APPROVED AS TO FORM:

(PROJECT: _____)

DATED this _____ day of _____, 2026

ATTEST:

CONTRACTOR:

By: _____

By: _____

Title: _____

Title: _____

ATTEST:

OWNER:
CITY OF LAKELAND, TENNESSEE
A Municipal Corporation

By: _____

By: _____

Sue Lipscomb
Title: Recorder Pro Temp

Emily Harrell, P.E.
Title: Interim City Manager



Board of Commissioners

Meeting Cycle: Thursday, January 15, 2026

Subject: **Resolution** - approving the Inter-Governmental Agreement Between Lakeland and Shelby County Government related to the Hazardous Household Waste Facility.

Staff Contact: Nick Pulido, Public Works Director

STAFF RECOMMENDATION

City staff recommends the Board of Commissioners approve Resolution R-4-2026.

BUDGET IMPACT

This expenditure is budgeted in the fiscal year 2026 annual budget for the Solid Waste Fund.

DISCUSSION

The City of Lakeland, as well as other municipalities in Shelby County, contribute to the Hazardous Waste Facility operated by Shelby County Government. The facility provides a site for Lakeland residents to dispose of household hazardous waste such as oil, chemicals, e-waste, etc. This contract has the potential for four 12 month renewals. The City of Lakeland's cost share is twenty-five cents per capita, which equals \$3,500.00.

RESOLUTION R-4-2026

APPROVING THE INTER-GOVERNMENTAL AGREEMENT BETWEEN LAKELAND AND SHELBY COUNTY GOVERNMENT RELATED TO THE HOUSEHOLD WASTE FACILITY.

WHEREAS, the City desires to participate in the Shelby County Hazardous Household Waste Facility; and,

WHEREAS, the City's annual contribution for operation and maintenance of the facility is twenty-five (25) cents per capita per annual census; and,

WHEREAS, funding is appropriated in the fiscal year 2026 annual budget for the Solid Waste Fund:

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Lakeland Tennessee, that the City Manager is hereby authorized and directed to execute, the Inter-Governmental Agreement between Lakeland and Shelby County Government in the amount of three thousand five hundred dollars (\$3,500).

APPROVED AND ADOPTED by the Board of Commissioners of the City of Lakeland, Tennessee on this 15th day of January 2026, the public welfare requiring it.

ATTEST:

Josh Roman
Mayor

City Recorder

**INTER-GOVERNMENTAL AGREEMENT BETWEEN CITY OF
LAKELAND AND SHELBY COUNTY GOVERNMENT ESTABLISHING
COOPERATION AND COORDINATION OF CERTAIN ACTIVITIES
FOR THE OPERATION OF THE SHELBY COUNTY HOUSEHOLD
HAZARDOUS WASTE FACILITY**

THIS INTER-GOVERNMENTAL AGREEMENT ("Agreement") is entered into by and between the City of Lakeland, a municipal corporation organized under the laws of the State of Tennessee, and Shelby County Government ("County"), a political subdivision of the State of Tennessee jointly referred to as "the Parties").

WHEREAS, the Agreement further sets forth the commitment by each party to cooperate and coordinate in providing annual funding for the operation and maintenance of the Facility; and

WHEREAS, the Parties desire to execute the Inter-Governmental Agreement beginning July 1, 2025 and continue until June 30, 2026 with four (4) automatic annual renewal options under the same terms and conditions for each period not to exceed 12 months. The four (4) renewal options align with the State of Tennessee Department of Environment and Conservation Contract FA 10-31-24 that ends November 17, 2030 with Clean Harbors Environmental Services applicable to all 95 counties in Tennessee for disposal of household hazardous waste including the Permanent Household Hazardous Waste Facility(hereinafter, "HHW facility") located in Shelby County.

NOW THEREFORE, premises considered, for and in consideration of the mutual promises and covenants contained herein, the Parties hereby agree as follows:

I. DUTIES AND RESPONSIBILITIES

- A. The Parties shall continue to provide funding each year for the operation and maintenance of the HHW facility located in Area 10 at Shelby Farms.
- B. City of Lakeland, in accordance with this agreement shall contribute a portion of the annual operation and maintenance expenses based on twenty-five cents per capita per annual census in an amount of \$3,500.00. Shelby County Government shall accept said funds to be utilized for the operation and maintenance of said FACILITY.
- C. The Parties agree to make the following annual contributions to fund the operation and maintenance of the FACILITY:

City of Lakeland	\$ 3,500.00
Shelby County Government	\$50,000.00

The County shall review the funding periodically to ensure the fees adequately cover the costs for operating the facility. The County shall have the authority to adjust the annual contributions noted above at any time during the life of this Agreement. The City of Lakeland will be notified about any pending adjustments to the annual contribution at least six (6) months in advance of the adjustment taking effect. The adjustment of the annual contribution shall be made through a written amendment signed by the Parties.

- D. This Agreement may be terminated based upon either party's failure to perform its obligations under this Agreement.

II. GENERAL TERMS AND PROVISIONS

1. **Authority.** Shelby County hereby warrants and represents that it is authorized to undertake its obligations set forth herein as associated with the operation and maintenance of the Facility. Shelby County will sub-contract with third parties for the disposal and/or recycling of the household chemicals collected at the Facility.
2. **Term.** This Agreement shall commence and be effective on July 1, 2025, and shall continue until June 30, 2026. Funds shall be due from the City of Lakeland and payable to Shelby County Government, beginning July 1, 2025, and thereafter, by July of each term for which this Agreement is in effect. The Agreement shall renew automatically under the same terms and conditions for each period not to exceed 12 months unless terminated by written notification by one or both parties. In no event, however, shall the maximum Term, including all renewals or extensions, exceed a total of sixty (60) months.
3. **Subject to Funding.** This Agreement is subject to annual appropriation of funds by Shelby County and the receipt of funding from City of Lakeland. In the event sufficient funds for this Agreement are not appropriated or received for any of the fiscal period during the Term hereof, this Agreement may be terminated.
4. **Access to Records.** All work product including records, data, information, development notes, discs, magnetic media, files, designs, sketches, finished or unfinished documents or other documents, material or data produced in performance of this Agreement or as a result of the operation of the Facility shall be furnished upon written request, for the purpose of inspections, reviews and audits during normal working hours. Reviews may also be accomplished at meetings that are arranged at mutually agreeable times and places. County shall also make appropriate information available to any member of the Public pursuant to the pertinent provisions of the Tennessee Open Records Act.
5. **Amendment.** This Agreement may be modified or amended only by written instrument signed by both parties.
6. **Subcontracting, Assignment or Transfer.** Any subcontracting, assignment, delegation or transfer of all or part of the rights, responsibilities, or interest of either party to this Agreement is prohibited unless by written consent of the other party.

7. **Severability.** If any provision of this Agreement is held to be unlawful, invalid or unenforceable under any present or future laws, such provision shall be fully severable; and this Agreement shall then be construed and enforced as if such unlawful, invalid or unenforceable provision had not been a part hereof. The remaining provisions of this Agreement shall remain in full force and effect and shall not be affected by such unlawful, invalid or unenforceable provision or by its severance here from.
8. **Notice.** Any notices required or permitted to be given under the provisions of this Agreement shall be effective only if in writing and delivered either in person by First Class or U.S. Mail to the addresses set forth below or to such other person or address as either party may designate in writing and deliver as herein provided:

COUNTY: Shelby County Government
Attn: Mayor
160 North Main Street, 11th floor
Memphis, Tennessee 38103

With copy to: Shelby County Government
Contract Administration
160 North Main Street, 9th Floor
Memphis, Tennessee 38103

TOWN: City of Lakeland
Attn: Mayor
10001 Highway 70
Lakeland, TN 38002

9. **Reports.** The County will provide an annual report to any of the parties upon request.
11. **Governing Law.** This Agreement will be interpreted in accordance with the laws of the State of Tennessee. By execution of this Agreement, the parties agree that all actions, whether sounding in contract or in tort, relating to the validity, construction, interpretation and enforcement of this Agreement will be instituted and litigated in the Courts of the State of Tennessee, located in Shelby County, Tennessee, and in no other. In accordance herewith, the parties to this Agreement submit to the jurisdiction of the courts of the State of Tennessee located in Shelby County, Tennessee.
12. **Effective Date.** This Agreement shall be deemed effective as of the date below, and shall not be deemed effective unless and until, where required by Local Ordinance or Charter, the governing Legislative Body of the undersigned has granted authorization for execution of this Agreement.

IN WITNESS WHEREOF, THIS RENEWAL OF INTER-GOVERNMENTAL AGREEMENT BETWEEN LAKELAND AND SHELBY COUNTY GOVERNMENT ESTABLISHING COOPERATION AND COORDINATION OF CERTAIN ACTIVITIES FOR THE OPERATION OF THE SHELBY COUNTY HOUSEHOLD HAZARDOUS WASTE FACILITY has been executed by each part on the date below:

CITY OF LAKELAND

SHELBY COUNTY GOVERNMENT

Mayor

Mayor

Date: _____

Date: _____

Approved as to Form: *(Optional)*

Approved as to Form:

Meeting Cycle: Thursday, January 15, 2026

Subject: **Resolution** - authorizing the Interim-City Manager to execute a professional services agreement with the MidSouth Development District for grant administrative services related to the TDEC Local Parks and Recreation Fund Grant Program

Staff Contact: Andrew Fisher, Parks and Recreation Director

STAFF RECOMMENDATION

City Staff recommends the Board of Commissioners approve Resolution R-7-2026.

BUDGET IMPACT

This project will be funded by an LPRF grant. The total grant amount is \$963,421 and requires a 50% local match. This expenditure is not allocated in the Fiscal Year 2026 Annual Budget and will require a budget amendment for professional services for grant administration.

DISCUSSION

The City of Lakeland was awarded \$963,421 from the TDEC Local Parks and Recreation Fund Grant Program. Included in the grant application that was submitted, was services for grant administration, which allows it to be a 50% reimbursable item. The MidSouth Development District played a major role in the City of Lakeland applying for and being awarded the LPRF Grant in 2025.

RESOLUTION R-7-2026

AUTHORIZING THE INTERIM-CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH THE MIDSOUTH DEVELOPMENT DISTRICT FOR GRANT ADMINISTRATIVE SERVICES RELATED TO THE TDEC LOCAL PARKS AND RECREATION FUND GRANT PROGRAM

WHEREAS, the City of Lakeland has been awarded \$963,421 from the Local Parks and Recreation Fund grant (LPRF) from the State of Tennessee Department of Environment and Conservation (TDEC); and,

WHEREAS, the MidSouth Development District (MDD) assisted with the grant application for the LPRF 2025 grant cycle; and,

WHEREAS, the City of Lakeland desires to retain MDD to provide grant administrative services related to the TDEC LPRF grant; and,

WHEREAS, the MidSouth Development District is willing and able to provide these services:

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Lakeland, Tennessee, that the Interim-City Manager is hereby authorized and directed to execute, and the City Recorder Pro Tempore to attest, to enter into an agreement with the MidSouth Development District for professional grant administration services for the TDEC Local Parks and Recreation Fund Grant Program.

APPROVED AND ADOPTED by the Board of Commissioners of the City of Lakeland, Tennessee, this 15TH day of January 2026, the public welfare requiring it.

ATTEST:

Josh Roman
Mayor

Sue Lipscomb
City Recorder Pro Tempore

Meeting Cycle: Thursday, January 15, 2026

Subject: **Resolution** - approving the form of a nonbinding Letter of Intent regarding a proposed donation of real property to Mid-South Veterans League, Inc. and authorizing negotiations toward a definitive agreement. *Sponsored by Mayor Roman*

Staff Contact:

STAFF RECOMMENDATION

BUDGET IMPACT

There is no budgetary impact from this resolution.

DISCUSSION

The Mid-South Veterans League has shown interest in constructing a Veterans Center in the City of Lakeland.

RESOLUTION R - 6 - 2026

APPROVING THE FORM OF A NONBINDING LETTER OF INTENT REGARDING A PROPOSED DONATION OF REAL PROPERTY TO MIDSOUTH VETERANS LEAGUE INC AND AUTHORIZING NEGOTIATIONS TOWARD A DEFINITIVE AGREEMENT

WHEREAS, the Board of Commissioners of the City of Lakeland, Tennessee (the “Board”) desires to donate certain real property owned by the City of Lakeland, Tennessee (the “City”) to Midsouth Veterans League Inc, a Tennessee nonprofit corporation (“MVLI”); and,

WHEREAS, the City and MVLI have negotiated a nonbinding Letter of Intent dated January 15, 2026 (the “LOI”) regarding the proposed donation of approximately two (2) acres within the parcels depicted in Exhibit A to the attached LOI (the “Property”); and,

WHEREAS, the LOI provides that it is not intended to create any legally binding obligation between the City and MVLI unless and until a fully integrated, definitive agreement (the “Definitive Agreement”) is prepared, authorized, executed, and delivered by the parties; and,

WHEREAS, the LOI contemplates that the proposed transaction is a land donation for Zero Dollars (\$0.00), with MVLI agreeing to pay any closing costs in cash at Closing; and,

WHEREAS, the LOI reflects the parties’ intent to preserve as many existing trees as reasonably practicable, including annual tree replanting following Closing, and to include a reverter in the Definitive Agreement if the contemplated facility is not timely constructed; and,

WHEREAS, the Board desires to approve the form of the LOI in substantially the same form as attached hereto as Exhibit 1, which is subject to final review and approval of the City Attorney, in order to allow negotiations to begin toward a Definitive Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Lakeland, Tennessee, that the Board hereby approves the LOI in substantially the same form as attached hereto as Exhibit A, which is subject to final review and approval of the City Attorney, and authorizes the Mayor and designated City staff to execute the LOI and to begin negotiating and taking all necessary actions to work towards a Definitive Agreement; provided, however, that the LOI is nonbinding and no donation or conveyance of the Property shall occur unless and until a Definitive Agreement is finalized and presented to, and approved by, the Board prior to Closing.

RESOLUTION R - 6 - 2026

APPROVING THE FORM OF A NONBINDING LETTER OF INTENT REGARDING A PROPOSED DONATION OF REAL PROPERTY TO MIDSOUTH VETERANS LEAGUE INC AND AUTHORIZING NEGOTIATIONS TOWARD A DEFINITIVE AGREEMENT

APPROVED AND ADOPTED by the Board of Commissioners of the City of Lakeland, Tennessee, this 15th day of January 2026, the public welfare requiring it.

ATTEST:

Josh Roman
Mayor

City Recorder

RESOLUTION R - 6 - 2026

APPROVING THE FORM OF A NONBINDING LETTER OF INTENT REGARDING A
PROPOSED DONATION OF REAL PROPERTY TO MIDSOUTH VETERANS LEAGUE
INC AND AUTHORIZING NEGOTIATIONS TOWARD A DEFINITIVE AGREEMENT

EXHIBIT 1

January 15, 2026

Midsouth Veterans League Inc
3755 Homewood Road
Memphis, TN 38118

Midsouth Veterans League Inc
P.O. Box 955
Lakeland, TN 38002

RE: Letter of Intent regarding proposed donation of property from the City of Lakeland to MVLI

To Whom It May Concern:

The purpose of this letter of intent ("Letter") is to set forth certain nonbinding understandings among The City of Lakeland, Tennessee or its assigns ("City") and Midsouth Veterans League Inc, a Tennessee Nonprofit Corporation ("MVLI"), with respect to the proposed donation of the following real estate:

- Approximately two (2) acres within the parcels depicted in Exhibit A attached hereto and to be more particularly described in the Definitive Agreement after a survey is conducted by MVLI, at MVLI's sole expense, to determine the buildable area.

The following numbered paragraphs of this Letter reflect our mutual understanding of the matters described in them, but each party acknowledges that this Letter is not intended to create or constitute any legally binding obligation between City and MVLI, and neither City nor MVLI shall have any liability to the other party with respect to this Letter unless and until a fully integrated, definitive Real Estate Purchase Agreement or other similar Agreement (the "REPA" or "Definitive Agreement") is prepared, authorized, executed and delivered by and among all parties. If the Definitive Agreement is not prepared, authorized, executed or delivered for any reason, no party to this Letter shall have any liability to any other party to this Letter based upon, arising from, or relating to this Letter. This Letter shall expire two (2) years after it is approved by the City unless terminated prior to the expiration date.

1. Basic Transaction. Buyer would acquire an area within the parcels depicted in Exhibit A constituting approximately two (2) total acres (the "Property") which is owned beneficially and of record by City. The parties intend that the first draft of the Definitive Agreement delivered within sixty (60) days of The Board of Commissioners of the City of Lakeland approving the proposed transaction, a survey being completed and a plat recorded. Closing is scheduled to occur within One Hundred Twenty (120) days from the execution of the Definitive Agreement. The transaction is subject to the City's Board of Commissioners and MVLI approval. The parties' intent is to preserve as many existing trees as reasonably practicable including annual tree replanting following Closing. The area to be donated to MVLI will be subject to a reverter if the contemplated facility is not timely constructed, with the specific terms to be set forth in the Definitive Agreement.

2. Proposed Purchase Price. The proposed transaction is a land donation. As such, the Purchase Price will be Zero Dollars (\$0.00). MVLI agrees to pay any closing costs for the City in cash at Closing.

3. Due Diligence. MVLI will commence promptly its due diligence investigation of the Property, including legal, regulatory and environmental matters. During the period from the date of this Letter to One Hundred Twenty (120) days after the draft Definitive Agreement is provided to City, City will afford MVLI access to the Property and shall cause the Representatives (the term "Representatives" as used herein with respect to MVLI or any member of the City means its directors, shareholders, members, employees, accountants, and other agents and representatives) of City to cooperate fully with MVLI and MVLI's Representatives in connection with MVLI's due diligence investigation of the Property. MVLI will conduct its due diligence investigation in a

reasonable manner during regular business hours. MVLI shall be under no obligation to continue with its due diligence investigation or negotiations regarding the Definitive Agreement if, at any time, the results of its due diligence investigation are not satisfactory to MVLI for any reason in its sole discretion. MVLI will conduct a survey, at its sole expense, to determine the buildable area within the relevant parcels.

4. Proposed Form of Agreement. City and MVLI intend to begin negotiating to reach a written Definitive Agreement, subject to the approval of their respective members and/or governing board, as the case may be, containing customary representations, warranties, indemnities, conditions and agreements by each member of the City. MVLI and its counsel shall be responsible for preparing the initial draft of the Definitive Agreement. The execution of any Definitive Agreement would be subject to satisfactory completion of MVLI's due diligence investigation, determination of the buildable area, and approval by City and MVLI.

5. Conditions to Proposed Transaction. The parties do not intend to be bound to this Letter or any provisions covering the same subject matter until the execution and delivery of the Definitive Agreement, which, if successfully negotiated, would provide that the proposed transaction would be subject to customary terms and conditions, including the following:

- (a) delivery of the Property free and clear of encumbrances;
- (b) absence of undisclosed liabilities;
- (c) absence of any pending or threatened litigation, except as disclosed;
- (d) absence of damages or claims regarding City, the Assets, the Definitive Agreement or the transactions to be contemplated thereby;
- (e) accuracy of any representations and warranties made by City in the Definitive Agreement;
- (f) delivery of customary closing certificates and other documentation; and
- (g) MVLI and the City approving the Definitive Agreement for acquisition of the Property.

[Counterpart Signature Page(s) Follows]

Signature Page to Letter of Intent

MIDSOUTH VETERANS LEAGUE INC:

By: _____

Print: _____

Title: _____

CITY OF LAKELAND, TENNESSEE:

By: _____

Print: _____

Title: _____

EXHIBIT A





Board of Commissioners

Meeting Cycle: Thursday, January 15, 2026

Subject: **Resolution** - adopting the fiscal year 2027 annual budget preparation calendar.

Staff Contact:

STAFF RECOMMENDATION

City Staff recommends the Board of Commissioners approve Resolution R-5-2026.

BUDGET IMPACT

There is no budgetary impact related to this item.

DISCUSSION

The dates and milestones on the resolution are in accordance with the past few years' successful efforts to complete a budget and obtain the GFOA award, and City Staff fully expects the same results for the fiscal year 2027 annual budget.

RESOLUTION R-5-2026

APPROVING THE FISCAL YEAR 2027
ANNUAL BUDGET PREPARATION CALENDAR

WHEREAS, the staff of the City of Lakeland and the Lakeland School System desire to prepare a comprehensive Annual Budget document for fiscal year 2027 to be submitted in compliance with State of Tennessee requirements *and* for recognition and potential award by the Government Finance Officers Association; and,

WHEREAS, the Board of Commissioners of Lakeland, Tennessee; deems it appropriate to affirm the fiscal year 2027 budget preparation calendar to allow for proper timing and planning toward this goal:

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the City of Lakeland, Tennessee, hereby approve the fiscal year 2027 Budget Preparation Calendar as follows:

Date	Milestone
1/5/2026	Budget worksheets distributed to Department Directors
1/15/2026	Board of Commissioners strategic planning workshop
1/23/2026	Budget Worksheets and narratives due from department directors
2/5/2026	Budget Document draft, incorporating worksheets and narratives submitted to Board of Commissioners for initial review
2/9/2026	Budget Workshops with Directors begin
2/19/2026	Budget revisions made in conjunction with Board of Commissioners, department directors, and Finance Dept input
3/5/2026	Revised Budget submitted to the Commissioners
3/19/2026	City Funds Workshop
5/4/2026	School Budget presented to LSS Board of Education
5/11/2026	School Budget approved by LSS Board of Education
5/14/2026	Budget consolidation between City and LSS funds begin
5/15/2026	Deadline to have Consolidated Draft Annual Budget Ready for Commissioner Review
5/15/2026	Send Consolidated Draft Budget to Commissioners
5/21/2026	1st Reading of the Annual Budget & Tax Rate
6/4/2026	2nd Reading of the Annual Budget & Tax Rate
6/19/2026	Submission to State of TN and GFOA - Combined Budget Ordinance and Annual Budget document

RESOLUTION R-5-2026

APPROVING THE FISCAL YEAR 2027
ANNUAL BUDGET PREPARATION CALENDAR

APPROVED AND ADOPTED by the Board of Commissioners of the City of Lakeland, Tennessee, this 15th day of January 2026, the public welfare requiring it.

ATTEST:

Josh Roman
Mayor

Olivia Wing
City Recorder

Meeting Cycle: Thursday, January 15, 2026

Subject: **Discussion and Resolution** - Board of Commissioners' priorities for the fiscal year 2027 annual budget, and approving the strategic goals of the Board of Commissioners of the City of Lakeland, Tennessee.

Staff Contact: Sue Matthews, Finance Director

STAFF RECOMMENDATION

City Staff recommends that the Board of Commissioners discuss the current strategic goals and, should revisions be deemed necessary, amend and adopt Resolution R-2-2026.

BUDGET IMPACT

The strategic goals adopted by the Board of Commissioners serve as the priorities for the preparation of the Fiscal Year 2027 Annual Budget, as well as the long-term financial plans and capital improvement plans included therein.

DISCUSSION

In discussing the Board of Commissioners' strategic goals, two potential outcomes may occur:

1. The BOC determines that the goals enumerated in Resolution R-23-2025 remain in effect and unchanged.
2. Modifications, additions or removal of specific goals are warranted.

With Option 1 - no formal action by the BOC is needed as Resolution R-23-2025 would remain in effect.

With Option 2 - a resolution template is provided in the form of Resolution R-2-2026, which would require a proper amendment to enumerate the strategic goals the BOC establishes through discussion relative to this item. The amended Resolution R-2-2026 would then be recommended for proper vote and approval.

If option 1 is desired or if Option 2 fails to receive approval by majority vote, Resolution R 23-2025 would remain in effect.

RESOLUTION R-2-2026

APPROVING THE STRATEGIC GOALS OF THE BOARD OF COMMISSIONERS OF
THE CITY OF LAKELAND, TENNESSEE

WHEREAS, on February 20, 2025, Resolution R-23-2025 established the Board of Commissioners of the City of Lakeland, Tennessee's (the "BOC") official strategic goals guiding the planning and execution of the City's activities; and,

WHEREAS, on January 15, 2026 the BOC discussed revision of these strategic goals to serve as the priorities guiding City Staff activities and budget preparation:

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Lakeland, Tennessee, that the official strategic goals guiding the planning and execution of the City's activities are as follows:

APPROVED AND ADOPTED by the Board of Commissioners of the City of Lakeland, Tennessee, this 15th day of January 2026, the public welfare requiring it.

ATTEST:

Josh Roman
Mayor

Olivia Wing
City Recorder



Board of Commissioners

Meeting Cycle: Thursday, January 15, 2026

Subject: **Discussion** - Sketch Plan for Chapel Lakes.

Staff Contact:

STAFF RECOMMENDATION

BUDGET IMPACT

DISCUSSION

Meeting Date: Thursday, January 8, 2026
Project: Chapel Lakes PD - Sketch Plan
Staff Contact: Alex Barthol, Staff Planner

PROJECT INFORMATION

Location: 4532 Maple Walk Drive
Parcel ID: L0151 00483 & L151 00049
Site Area: 126.4 acres
Applicant: Cummings, LLC
Representative: The Bray Firm

STAFF RECOMMENDATION

The Sketch Plan phase of the Planned Development process gives Planning Commissioners an early opportunity to provide feedback and recommendations to the applicant. Staff will rely on the Commission's directions and the City's guiding and regulatory documents when reviewing the Outline Plan and subsequent plans for this project. Staff recommendations will be provided during future stages of the Planned Development process.

BACKGROUND

Chapel Lakes PD is a proposed planned residential development having a combined area of 126.4-acres. The subject property is bound generally on the west by Maple Walk Drive, the east by Chambers Chapel Road, the north by Oakwood Grove Subdivision, and the south by the future site of the Estates at Chambers Chapel PD.

2021 PLAN

A previous version of the proposed development was presented to the Municipal Planning Commission (MPC) in 2021 and is included in the list of attachments. The application was recommended for denial due to the amount of open space being less than what is expected for a Conservation Overlay Area as designated by the previous Comprehensive Plan in addition to the density of lots that was proposed.

PLAN COMPARSION

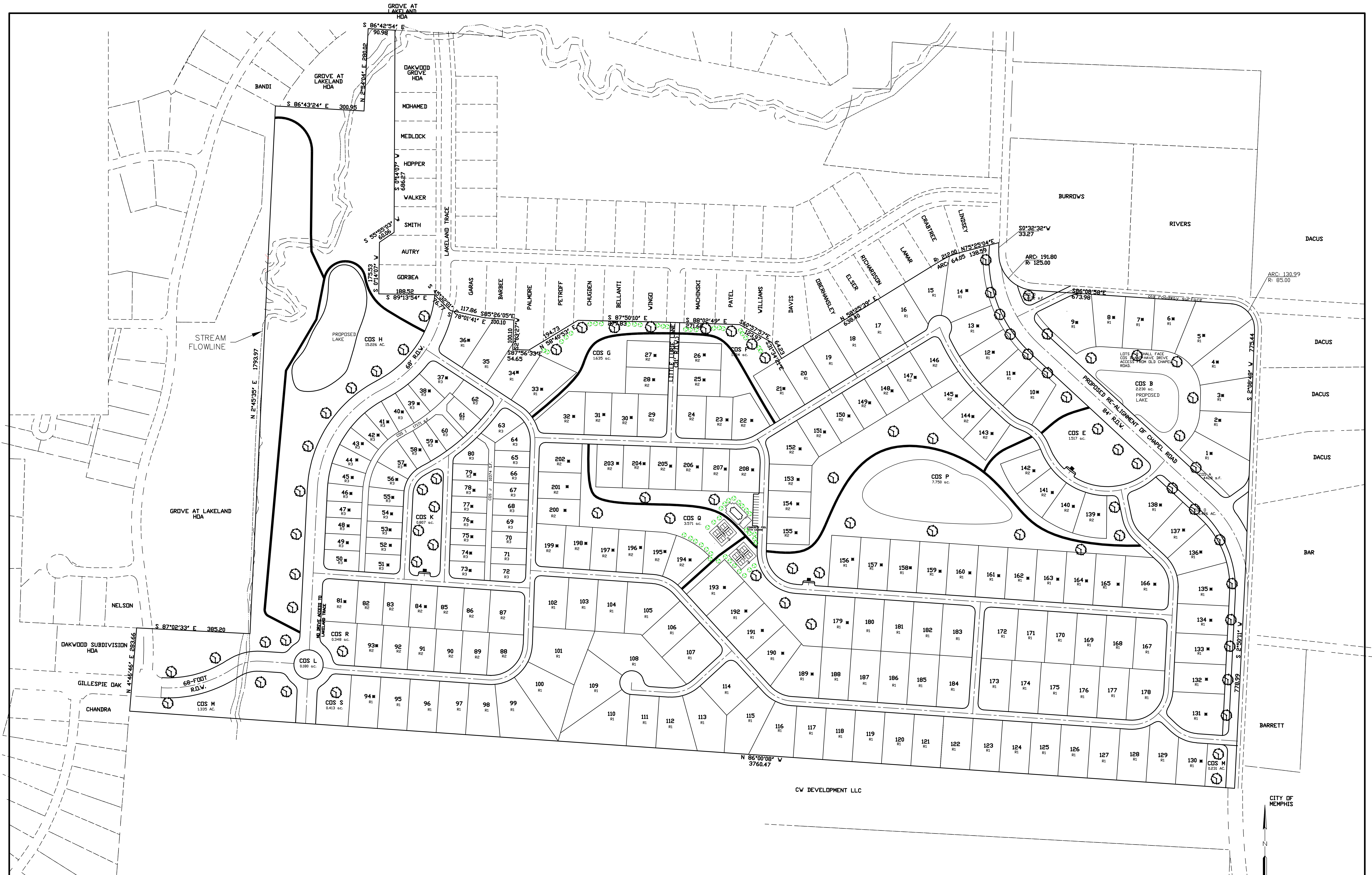
The following changes have been made to this sketch plan from the 2021 Chapel Lakes submittal:

- This plan proposes 208 lots, the 2021 plan proposed 261 lots.
- This plan provides 37.9 acres of open space, the 2021 plan provided 28.6 acres of open space.

Lot Sizes	# of Lots 2026 Sketch Plan	# of Lots 2021 Plan
R-1 (min. 17,500 sq.ft.)	108	30
R-2 (min. 10,000 sq.ft.)	56	113
R-3 (min. 5,500 sq. ft.)	44	118

ANALYSIS

Staff has reviewed the plans as submitted and is in agreement with that what has been submitted does conform to the Land Development Regulations and the intent of the newly approved Comprehensive Plan.



CW DEVELOPMENT LLC

ALL STREETS (UNLESS OTHERWISE DESIGNATED)
ARE 31-FOOT RIGHT OF WAY WITH 9.5-FOOT
PEDESTRIAN EASEMENT (BOTH SIDES)

PLAN DATA
 ACREAGE 126.4 ACRES
 LOTS 208 LOTS
 R-1 (100X175) 108 LOTS (52%)
 R-2 (90X145) 56 LOTS (27%)
 R-3 (55X120 w/ alley) 44 LOTS (21%)
 DENSITY 1.66 DU./ACRE
 PROPOSED USE SFR
 CDS AREA 37.920 ACRES (29.0%)
 ■ INDICATES LOT FRONTS OR ABUTS GREENSPACE
 (119 LOTS - 57%)

CONCEPTUAL PLAN	
CHAPEL LAKES PLANNED DEVELOPMENT	
LAKELAND, TENNESSEE	
LOTS: 208	AREA: 126.4 ACRES
PREPARED FOR: CUMMINGS LLC. 6515 CHERRY HILL PLACE MEMPHIS, TN 38120	ENGINEER: THE BRAY FIRM 2950 STAGE PLAZA NORTH BARTLETT, TN 38134 (901) 383-8668
DATE: NOVEMBER 26, 2025	SCALE: 1"=100' SHEET 1 OF 1



Board of Commissioners

Meeting Cycle: Thursday, January 15, 2026

Subject: **Resolution** - appointing a City of Lakeland liaison to attend the Lakeland Area Chamber of Commerce Board Meetings, in accordance with the funding agreement between the City of Lakeland and the Lakeland Area Chamber of Commerce

Staff Contact: Jasmine Barbee, Executive Administrative Assistant

STAFF RECOMMENDATION

BUDGET IMPACT

DISCUSSION

RESOLUTION R-08-2026

APPOINTING A CITY OF LAKELAND LIAISON TO ATTEND THE LAKELAND AREA CHAMBER OF COMMERCE BOARD MEETINGS, IN ACCORDANCE WITH THE FUNDING AGREEMENT BETWEEN THE CITY OF LAKELAND AND THE LAKELAND AREA CHAMBER OF COMMERCE

WHEREAS, the City of Lakeland, Tennessee, (the “City”) entered into a funding agreement with the Lakeland Area Chamber of Commerce for fiscal year 2025 on May 2nd, 2024 through resolution R-69-2024; and,

WHEREAS, the City entered into a funding agreement with the Lakeland Area Chamber of Commerce for fiscal year 2026 on September 8th, 2025; and,

WHEREAS, Exhibit B to each funding agreement states that the “Board of Commissioners of the City of Lakeland may also appoint a liaison to attend the [*Lakeland Area*] Chamber [*of Commerce*] board meetings”; and,

WHEREAS, the Board of Commissioners of the City of Lakeland, Tennessee desires to appoint a liaison to attend said board meetings:

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Lakeland, Tennessee, that

_____ is hereby authorized and appointed to serve as the City of Lakeland liaison to provide oversight under the Lakeland Area Chamber of Commerce funding agreements for fiscal years 2025 and 2026.

APPROVED AND ADOPTED by the Board of Commissioners of the City of Lakeland, Tennessee, this 15th day of January 2026, the public welfare requiring it.

ATTEST:

Josh Roman
Mayor

Sue Lipscomb
City Recorder pro tempore