

CITY OF
LAKE LAND
TENNESSEE

Board of Commissioners
Regular Meeting Minutes
Thursday, November 6, 2025, 5:30 PM
City Hall, Lakeland, Tennessee 38002

I. CALL TO ORDER BY MAYOR:

The meeting was called to order by Mayor Josh Roman 5:30 p.m. on Thursday, November 6, 2025.

II. INVOCATION:

The invocation was offered by Mayor Roman.

III. PLEDGE:

The Pledge to the Flag was led by Mayor Roman.

IV. ROLL CALL BY RECORDER:

Commissioner Jim Atkinson	Present
Vice-Mayor Michele Dial	Present
Commissioner Connie McCarter	Present
Mayor Josh Roman	Present
Commissioner Derek Johnston	Present

Staff personnel in attendance were Interim City Manager Emily Harrell, City Attorney Will Patterson, Parks and Recreation Director Andrew Fisher, Finance Director Sue Matthews, Planning Director Paul Luker and City Recorder Cheyenne Carter.

V. PUBLIC HEARING:

None

VI. TREASURER'S REPORT:

1. Fiscal Year to Date through October 31, 2025

This report was offered by Finance Director Sue Matthews.

VII. REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:

The Sheriff's report for October 2025 was presented by Sergeant Malone before the Treasurer's Report and before the City Manager's Report.

1. City Manager's Report - November 2025

This report was offered by Interim City Manager Emily Harrell.

2. Commissioners' Reports

- a. Industrial Development Board - *Commissioner Johnston*
This report was deferred to the next regular meeting.

VIII. PUBLIC COMMENTS:

None.

IX. SEWERAGE COMMISSION BUSINESS:

None

X. CONSENT AGENDA:

None

XI. REGULAR AGENDA:

1. **Approval of previous meeting minutes** - October 16, 2025 (Regular Meeting) Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

Discussion ensued.

Commissioner McCarter motioned to add CAB applicant Scott Paul to the meeting minutes. There was no second therefore failing to receive a vote.

Discussion ensued.

Mayor Roman motioned to table this item until the next regular meeting, seconded by Commissioner McCarter.

When the question was called the motion to table passed, roll call vote, 3 in favor 1 against 1 abstain (3-1-1).

Yea: Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: Commissioner Atkinson

Abstain: Vice-Mayor Michele Dial

2. **Approval of previous meeting minutes** - November 3, 2025 (Special Called Meeting)

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

Discussion ensued.

When the question was called the meeting minutes passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

3. **Resolution** - approving the amended Outline Plan for Ashmont Planned Development. Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

Planning Director Paul Luker presented this item.

Discussion ensued.

Applicant Cory Brady and Vince Smith provided information and answered questions at the request of the Board.

Discussion ensued.

Mayor Roman motioned for a 5 minute recess. No objections were heard. The 5 minute recess started at 6:07pm and ended at 6:12pm.

Discussion ensued.

Commissioner Atkinson motioned for an amendment, seconded by Mayor Roman:

1. The Accessory Fuel Center shall be permitted in the front, side, or rear yard of Area 6 Lot 1 only. Subject to the final location being approved by the Municipal Planning Commission on appeal to the Board of Commissioners.

When the question was called the motion to amend passed, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

Discussion ensued

When the question was called the resolution passed as amended, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

4. **Resolution** - tentatively approving a contract with Moss Carpenter Construction Company for the Lakeland Community Center project. Vice-Mayor Dial moved to bring this item to the floor, seconded by Mayor Roman.

Parks and Recreation Director Andrew Fisher presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor 1 against 0 abstain (4-1-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Mayor Roman, Commissioner Johnston

Nay: Commissioner McCarter

Abstain: None

5. **Discussion and Possible Action** - regarding potential City of Lakeland food drive. *Sponsored by Mayor Roman*
Mayor Roman moved to bring this item to the floor, seconded by Vice-Mayor Dial.

Mayor Roman presented this item.

Discussion ensued.

The Board members directed staff to organize this process, no objections were heard.

6. **Discussion and Possible Action** - approving a budget amendment for new positions created by recent operational changes. Mayor Roman moved to bring this item to the floor, seconded by Vice-Mayor Dial.

Mayor Roman presented this item.

Discussion ensued.

The Board voted to eliminate the Chief Administration Officer position, keep the City Recorder as a part time position or add on to an existing employee workload, eliminated the Fleet Manager position and create a Fleet Supervisor position.

When the question was called the vote passed, roll call vote, 4 in favor 1 against 0 abstain (4-1-0).

Yea: Commissioner Atkinson, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: Vice-Mayor Dial

Abstain: None

XII. ANNOUNCEMENTS:

None

XIII. ADJOURNMENT:

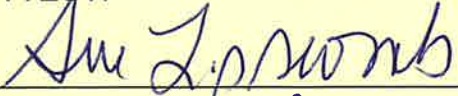
There being no other business on which to act, the meeting was adjourned without objection at 6:30pm on Thursday, November 6, 2025.

These minutes were approved on December 4, 2025.



Josh Roman
Mayor

ATTEST:



City Recorder - Pro Tempore