CITY OF
LAKELAND
TENNESSEE

Board of Commissioners
Regular Meeting Minutes
Thursday, July 17, 2025, 5:30 PM
City Hall, Lakeland, Tennessee 38002

I. CALL TO ORDER BY MAYOR:
The meeting was called to order by Mayor Josh Roman 5:30 p.m. on Thursday, July 17, 2025.

II. INVOCATION:
The invocation was offered by Mayor Roman.

III. PLEDGE:
The Pledge to the Flag was led by Mayor Roman.

IV. ROLL CALL BY RECORDER:

Commissioner Jim Atkinson	Present
Vice-Mayor Michele Dial	Present
Commissioner Connie McCarter	Present
Mayor Josh Roman	Present
Commissioner Derek Johnston	Present

Staff personnel in attendance were City Attorney Will Patterson, City Engineer Emily Harrell, Parks and Recreation Director Andrew Fisher, Finance Director Sue Matthews and City Recorder Cheyenne Carter.

V. PUBLIC HEARING:
None.

VI. TREASURER'S REPORT:

1. Fiscal Year to Date through May 31, 2025
This report was offered by Finance Director Sue Matthews.

VII. REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:

1. Sheriff's Report - June 2025
This report was offered by Lieutenant Wiggins.

2. City Manager's Report - July 2025
This report was offered by Parks and Recreation Director Andrew

Fisher.

3. Lakeland Municipal Court Semi-Annual Update - Judge Kim Koratsky
This report was offered by Judge Kim Koratsky.

4. Commissioners' Reports

a. Community Advisory Board - Vice Mayor Dial
This report was offered by Vice Mayor Dial.

b. Parks and Recreation Board - Vice Mayor Dial
This report was offered by Vice Mayor Dial.

c. Municipal Planning/Design Review Commission - Commissioner Atkinson
This report was offered by Commissioner Atkinson.

d. Industrial Development Board - Commissioner Johnston
This report was offered by Commissioner Johnston.

VIII. PUBLIC COMMENTS:
No comments were heard at this time.

IX. SEWERAGE COMMISSION BUSINESS:
None.

X. CONSENT AGENDA:
None.

XI. REGULAR AGENDA:
Mayor Roman motioned to add resolution R-85-2025 to the regular agenda as item number 15, seconded by Commissioner Atkinson. No objections were heard.

Mayor Roman motioned to reorder the regular agenda items. No objections were heard. Please note reorder below (14, 3, 5, 9, 4, 6)

14. **Discussion and Possible Action** - regarding veterans land donation.
Sponsored by Mayor Roman

Mayor Roman moved to bring this item to the floor, seconded by Vice-Mayor Dial.

MVLI CEO and President Terry Adams and MVLI representative Adam Martin presented this item.

Discussion ensued.

Mayor Roman requested that the City Attorney work with the MVLI to create a timeline and determine as many details as possible for land donation.

3. **<u>Resolution</u>** - approving the Lakeland Meadows Planned Development amended Outline Plan. *Recommended by the Municipal Planning/Design Review Commission*

Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

City Engineer Emily Harrell and Lakeland Meadows representative Louis Ricci presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

5. **<u>Resolution</u>** - accepting Lots A & B in the Lakeland Meadows Planned Development and authorizing the City Manager and the City Attorney to execute necessary documents.

Mayor Roman moved to bring this item to the floor, seconded by Vice-Mayor Dial.

City Attorney Will Patterson presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

9. **<u>Resolution</u>** - approving amendment #7 to the professional services agreement with Buchart Horn, Inc. for the Clear Creek Interceptor Phase A Project.

Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

City Engineer Emily Harrell presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

4. **Resolution** - appointing a Municipal Court Clerk for the City of Lakeland.

Commissioner Atkinson moved to bring this item to the floor, seconded by Mayor Roman.

Judge Kim Koratsky presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

6. **Resolution** - approving a residential subdivision development contract with Ethridge Enterprises for Kensington Manor Planned Development Phase 3.

Mayor Roman moved to bring this item to the floor, seconded by Vice-Mayor Dial.

City Engineer Emily Harrell presented this item.

Discussion ensued.

Mayor Roman motioned to amend the developer name from Ethridge Enterprises to Coastal Fuels Inc., no objections were heard.

Discussion ensued.

When the question was called the resolution passed as amended, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

1. **Approval of previous meeting minutes** - June 5, 2025

Commissioner Atkinson moved to bring this item to the floor, seconded by Vice-Mayor Dial.

Discussion ensued.

When the question was called the meeting minutes passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

2. **Ordinance - First Reading** - amending the fee schedule and permit applications for the City of Lakeland to include an application fee for the allowance of special events/mobile food vendors.

Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Discussion ensued.

When the question was called the first reading of the ordinance passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

7. **Resolution** - approving Change Order #3 for the Oliver Creek Bank Stabilization project.

Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

City Engineer Emily Harrell presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

8. **Resolution** - tentatively approving a construction contract with Chancellor Brothers, LLC for the New Canada Road from North of I-40 to US-70 project.

Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

City Engineer Emily Harrell presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

10. **Resolution** - approving the purchase of a John Deere utility tractor from Tennessee Tractor, LLC through Sourcewell Contract #082923-DAC

Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Parks and Recreation Director Andrew Fisher presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

11. **<u>Resolution</u>** - approving an agreement with Environmental Systems Research Institute (Esri) for a multi-year geographic information system (GIS) subscription renewal.

Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

City Engineer Emily Harrell presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

12. **<u>Resolution</u>** - approving reappointment to the Community Advisory Board. *Sponsored by Vice Mayor Dial*

Mayor Roman moved to bring this item to the floor, seconded by Vice-Mayor Dial.

Vice Mayor Dial presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

13. **<u>Resolution</u>** - authorizing the Mayor to execute a license agreement with the State of Tennessee Department of Transportation to install and operate fixed automated license plate recognition cameras. *Sponsored by Mayor Roman*

Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Mayor Roman presented this item.

Discussion ensued.

Mayor Roman motioned to defer this item to the next regular meeting, no objections were heard.

15. **<u>Resolution</u>** - approving the form of a lease agreement subject to review and approval of the City Attorney and contingent upon execution of

necessary documents and action to allow the Sheriff's office to occupy the property.

Mayor Roman moved to bring this item to the floor, seconded by Vice-Mayor Dial.

City Attorney Will Patterson presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor 1 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Mayor Roman, Commissioner Johnston

Nay: Commissioner McCarter

Abstain: None

XII. ANNOUNCEMENTS:

XIII. ADJOURNMENT:

There being no other business on which to act, the meeting was adjourned without objection at 7:37pm on Thursday, July 17, 2025.

These minutes were approved on August 21, 2025.

Josh Roman
Mayor

ATTEST:

Cheyenne Carter

Cheyenne Carter
City Recorder