



Community Advisory Board  
Regular Meeting Minutes  
Tuesday, February 11, 2025, 5:30 PM  
City Hall, Lakeland, Tennessee 38002

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I. CALL TO ORDER:

The meeting was called to order by Chair Kimberly Rossie 5:32 p.m. on Tuesday, February 11, 2025.

*For the record:* Chair Kimberly Rossie moved to relax the meeting rules, seconded by Lindsey Reap. No objections were heard.

II. ROLL CALL:

Kimberly Rossie	Present
Megan Pope	Present
Jason Eaton	Present
Lindsey Reap	Present
Daniel McGarry	Present
Vice-Mayor Michele Dial	Present
Jason Valentine	Absent
Ben Ledsinger	Absent
JP Castorena	Absent
Amy Ethridge	Absent
Reagen Paule (RP)	Absent
Adam Bryant	Absent
Bella Christina Oberhansley	Absent

Staff personnel in attendance were City Manager Michael Walker, Parks and Recreation Director Andrew Fisher, and City Recorder Cheyenne Carter.

III. CONSENT AGENDA:

1. Approval of Meeting Minutes from Previous Meetings:

a. Regular Meeting Minutes - December 10, 2024

Megan Pope moved to approve the minutes seconded by Lindsey Reap. No objections were heard.

IV. CONSIDERATION AND POSSIBLE ACTION ON ITEMS REMOVED FROM THIS CONSENT AGENDA

None.

V. PUBLIC DISCUSSION:

None.

VI. REPORTS OF OFFICERS AND COMMITTEES:

1. Neighborhood and District Updates

1. Kimberly Rossie provided an update on District 2.
2. Vice-Mayor Dial provided an update on items for Public Works removal.
3. Jason Eaton provided an update on District 8.
4. Megan Pope provided an update on District 7.
5. Lindsey Reap provided an additional update on District 2.
6. Daniel McGarry provided an update on District 5.

2. Parks and Recreation Presentation - *Director Andrew Fisher*

This presentation was offered by Parks and Recreation Director Andrew Fisher.

VII. UNFINISHED BUSINESS

*For the record:* Chair Kimberly Rossie moved to change the order of the items discussed. No objections were heard. Please note the order change below.

5. **Discussion and Possible Action** - regarding permitting food trucks for special events.

Discussion ensued.

*For the record:* Chair Kimberly Rossie moved that the Community Advisory Board recommends a special event food truck process be put into place seconded by Jason Eaton. No objections were heard.

3. **Discussion and Possible Action** - regarding potential updates to the Community Advisory Board bylaws.

Discussion ensued.

*For the record:* The bylaws updates will consist of an amendment to allow for subcommittees. This amendment will also include how many members are allowed in each subcommittee. No other amendments were requested. The drafted bylaws amendment will be provided at the next regular meeting on April 8, 2025 for a vote on recommendation to the Board of Commissioners. No objections were heard.

4. **Discussion and Possible Action** - regarding potential subcommittees. Discussion ensued.

*For the record:* The subcommittees will include one district CAB member and one At Large CAB member.

2. **Discussion and Possible Action** - regarding identifying target areas for clean up in each district.

Discussion ensued.

*For the record:* Chair Kimberly Rossie moved to direct staff to create the process for a beautification grant for seconded by Vice Mayor Dial. No objections were heard.

1. **Discussion and Possible Action** - regarding communication and outreach.

Discussion ensued.

*For the record:* Chair Kimberly Rossie moved to add an agenda item to each agenda to vote on a CAB member to write a summary of the meetings and submit to social media outlets and to Lakeland Currents seconded by Lindsey Reap. No objections were heard.

VIII. NEW BUSINESS:

None.

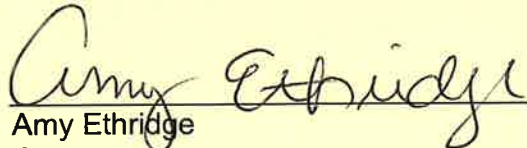
IX. ANNOUNCEMENTS:

1. Vice Mayor Dial announced the possible upcoming 2025 Fireworks event.
2. Parks and Recreation Director Andrew Fisher announced the details of the Brody Townsend Athletic Complex sign.


X. ADJOURNMENT:

There being no other business on which to act, the meeting was adjourned without objection at 7:08pm on Tuesday, February 11, 2025.

These minutes were approved on April 8, 2025.

  
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Amy Ethridge  
Secretary

ATTEST:

  
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Cheyenne Carter  
City Recorder