



Board of Commissioners
Regular Meeting Agenda
Thursday, August 21, 2025, 5:30 PM
City Hall, Lakeland, Tennessee 38002

- I. CALL TO ORDER BY MAYOR:
- II. INVOCATION:
- III. PLEDGE:
- IV. ROLL CALL BY RECORDER:
- V. PUBLIC HEARING:
 1. **Ordinance - Second and Final Reading** - amending the fee schedule and permit applications for the City of Lakeland to include an application fee for the allowance of special events/mobile food vendors.
- VI. TREASURER'S REPORT:
 1. Presentation of reissued Annual Comprehensive Financial Report for the fiscal year ended June 30, 2024.
- VII. REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:
 1. Sheriff's Report - July 2025
 2. City Manager's Report - August 2025
 - a. Debt Report Review
 3. Commissioners' Reports
 - a. Industrial Development Board - Commissioner Johnston
 - b. Municipal Planning/Design Review Commission - Commissioner Atkinson
- VIII. PUBLIC COMMENTS:
- IX. SEWERAGE COMMISSION BUSINESS:

X. CONSENT AGENDA:

XI. REGULAR AGENDA:

1. **Approval of previous meeting minutes** - July 17, 2025
2. **Resolution** - approving the purchase of valves for the Scotts Creek Wastewater Treatment Plant from Bar Environmental, Inc.
3. **Resolution** - authorizing appointments to the Board of Appeals/Stormwater Board of Appeals of the City of Lakeland, Tennessee.
4. **Resolution** - authorizing the Mayor to execute a license agreement with the State of Tennessee Department of Transportation to install and operate fixed automated license plate recognition cameras. *Sponsored by Mayor Roman*
5. **Discussion and Possible Action** - regarding Lakeland City-owned lots. *Sponsored by Mayor Roman*
6. **Discussion and Possible Action** - review of the current fee schedule.

XII. ANNOUNCEMENTS:

XIII. ADJOURNMENT:



Board of Commissioners

Meeting Cycle: Thursday, August 21, 2025

Subject: **Ordinance - Second and Final Reading** - amending the fee schedule and permit applications for the City of Lakeland to include an application fee for the allowance of special events/mobile food vendors.

Staff Contact: Paul Luker, Planning Director

STAFF RECOMMENDATION

City staff recommends approval of this item.

BUDGET IMPACT

There is no budget impact with this item.

DISCUSSION

This ordinance sets an application fee for special events and approves the application form.

ORDINANCE O-7-2025

AMMENDING THE FEE SCHEDULE FOR THE CITY OF LAKELAND TO INCLUDE AN APPLICATION FEE FOR THE ALLOWANCE OF SPECIAL EVENTS/MOBILE FOOD VENDORS

WHEREAS, the City of Lakeland, Tennessee, recognizes the need to update its fee schedule and permit applications to reflect the changes adopted with Ordinance O-5-2025; and,

WHEREAS, in accordance with Tennessee Code Annotated Section 13-7-203 the legislative body held a public hearing to obtain citizen input on said amendments; and,

WHEREAS, said public hearing notice was published in a newspaper of general circulation at least 15 days prior to the aforementioned public hearing:

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Lakeland, Tennessee, that a fee of \$100 shall be added to the City of Lakeland fee schedule for the special events application (see Exhibit 1) for a private special events permit/mobile food vendor as outlined in Ordinance O-5-2025.

SECTION 1. This ordinance shall take effect immediately upon final passage, the public welfare requiring it.

First Reading: July 17, 2025
Public Hearing: August 21, 2025
Final Reading: August 21, 2025

ATTEST:

Josh Roman
Mayor

Cheyenne Carter
City Recorder



SPECIAL EVENT / MOBILE FOOD VENDOR PERMIT APPLICATION

Submit this application at least 30 days prior to the event date.

SECTION 1 – APPLICANT INFORMATION

Name of Applicant/Organization: _____

Contact Person: _____

Mailing Address: _____

Phone Number: _____ Email: _____

Is this a Non-Profit Organization? ☐ Yes ☐ No (If yes, attach 501(c)(3) verification.)

SECTION 2 – EVENT DETAILS

Name of Event: _____

Event Description and Purpose: _____

Date(s) of Event: _____

Event Time: From _____ AM/PM To _____ AM/PM

Setup Time: From _____ AM/PM To _____ AM/PM

Location (Check One): ☐ Commercially Zoned Private Property ☐ City-Owned Property

☐ School-Owned Property

Venue Address: _____

Expected Attendance: _____

SECTION 3 – VENDORS AND SITE PLAN

List of Vendors (include names and items sold):

1. _____
2. _____
3. _____

Attach a Proposed Site Plan showing layout of booths, stages, food trucks, and other structures.

SECTION 4 – SAFETY AND LOGISTICS

Describe Security and Crowd Control Measures:

Will amplified sound be used? ☐ Yes ☐ No

Street Closures Requested? ☐ Yes ☐ No (If yes, list streets and times below)

Trash Disposal Plan: _____

SECTION 5 – MOBILE FOOD VENDOR REQUIREMENTS

All food vendors must comply with state and local health department regulations.

Health Department Permit #: _____

Operating Hours: From _____ AM/PM To _____ AM/PM

Power/Utility Needs: _____

Describe noise or emissions control measures: _____

SECTION 6 – REQUIRED ATTACHMENTS

- ☐ Site Plan
- ☐ List of Vendors
- ☐ Certificate of Insurance (listing City of Lakeland or Lakeland School System as additional insured)
- ☐ Health Department Permits (for food vendors)
- ☐ 501(c)(3) Documentation (if applicable)

SECTION 7 – FEE AND INSURANCE

\$100 Permit Fee* Paid: \$_____

Insurance Provider: _____ Policy #: _____

Coverage Amount: _____

SECTION 8 – HOLD HARMLESS AGREEMENT

The applicant agrees to indemnify and hold harmless the City of Lakeland, its officers, agents, and employees from any, and all claims, liabilities, costs, and damages which may arise because of the event.

Signature of Applicant: _____ Date: _____

SECTION 9 – CITY USE ONLY

Date Received: _____

Reviewed by: _____

Permit Number: _____

Approval Status: ☐ Approved ☐ Denied

* Any deviation in fee must be approved by City Manager.

Shelby County Sheriff's Office

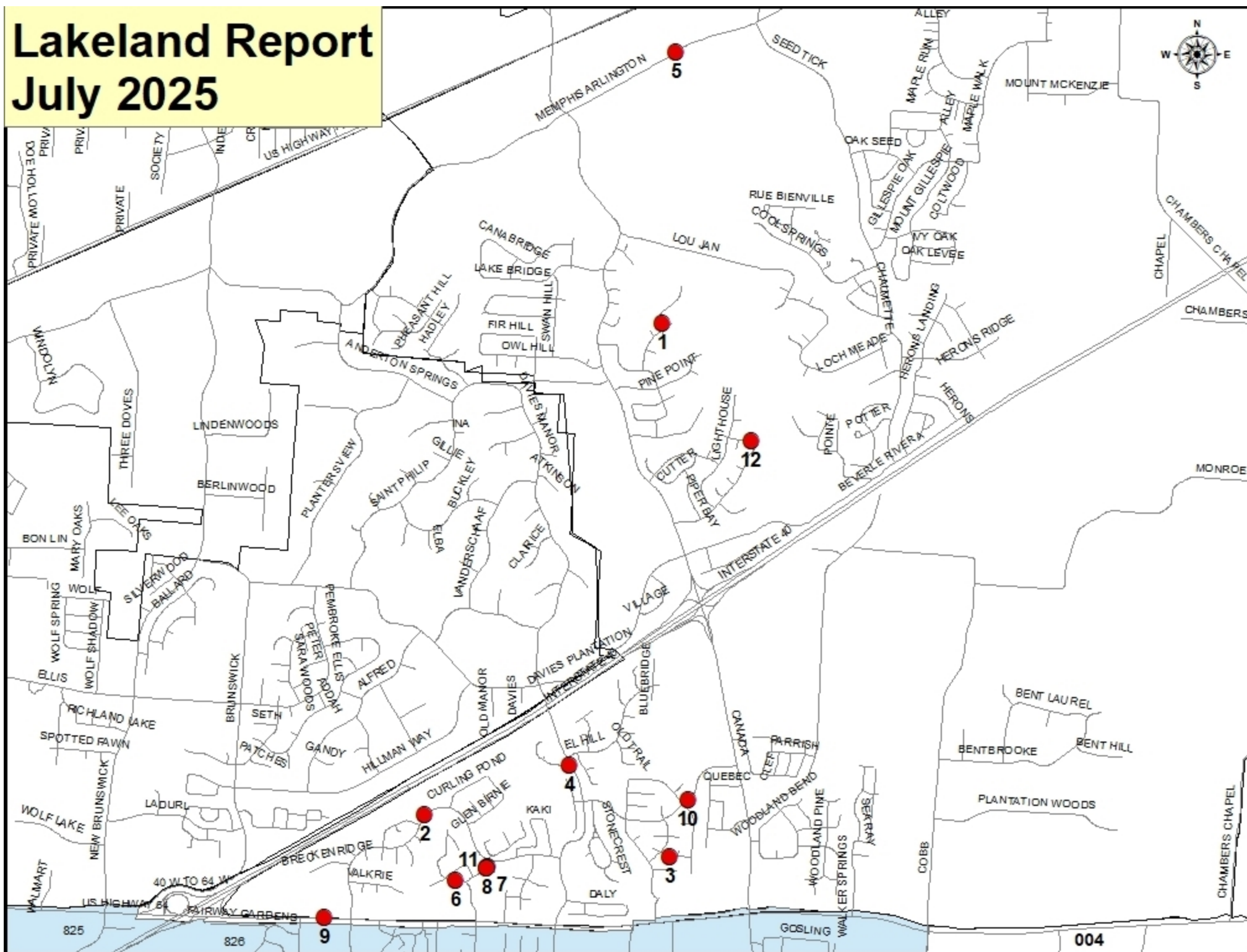


Crime Report

Lakeland
July 2025

Lakeland Report

July 2025



Incident Table

ID #	CASE_NUMBER	DEPT. CODE	METHOD OF ENTRY	DATE OF INCIDENT
1	2507000747SH	Aggravated Assault		7/20/2025
2	2507001010SH	Burglary/Residential	REAR WINDOW THROUGH UNLOCKED WINDOW	7/25/2025
3	2507001143SH	MVT/Passenger Vehicle	FRONT DOOR THROUGH UNLOCKED DOOR	7/28/2025
4	2507001144SH	MVT/Passenger Vehicle	THROUGH UNLOCKED DOOR	7/27/2025
5	2507000796SH	MVT/Passenger Vehicle		7/20/2025
6	2507000146SH	MVT/Passenger Vehicle	FLOOR	7/3/2025
7	2507000212SH	MVT/Passenger Vehicle	REAR DOOR THROUGH UNLOCKED DOOR	7/5/2025
8	2507000901SH	Other Theft/Non-Specific		7/22/2025
9	2507000527SH	Shoplifting/Felony	FRONT DOOR LAWFUL	7/14/2025
10	2507000397SH	Theft from Building	GARAGE THROUGH UNLOCKED DOOR	7/10/2025
11	2507000901SH	Vandalism/Misdemeanor		7/22/2025
12	2507000773SH	Vandalism/Misdemeanor		7/20/2025

All Incident Count

Incident	Total
Aggravated Assault	1
Burglary/Residential	1
Drug Equipment Violation	1
Drugs/Narcotics Violation/Felony	1
False Pretenses/Swindle/Confidence Game	1
MVT/Passenger Vehicle	5
Other Theft/Non-Specific	1
Shoplifting/Felony	1
Simple Assault	1
Stolen Property (possession/selling etc.)	1
Theft from Building	1
Vandalism/Misdemeanor	2
Weapon Law Violations/Felony	1
Grand Total	18

Tracked Count

Tracked Crimes	Jul-25	Jun-25	Jul-24
Agg Assault	1	0	0
Burg Bus	0	2	0
Burg Const	0	0	0
Burg Res	1	1	1
MVT	5	0	2
Other Lar	2	1	5
Robb Ind	0	0	0
Theft Fm Bldg	1	2	1
Theft fm Mot Veh	0	3	2
Vandalism	2	2	1
Totals	12	11	12

END OF PRESENTATION



Jason E. Mumpower
Comptroller

Report On Debt Obligation

Entity and Debt Information		
Entity Name		
City of Lakeland		
Entity Address		
10001 US Highway 70 Lakeland, Tennessee 38002		
Debt Issue Name		
General Obligation Bond Anticipation Note, Series 2025		
Series Year		
2025		
Debt Issue Face Amount		
\$19,860,000.00		
Face Amount Premium or Discount?		
N/A		
Tax Status		
Taxable		
Interest Type	True Interest Cost (TIC)	
True Interest Cost (TIC)	4.233664%	
Debt Obligation		
Note - Bond Anticipation Note		
Moody's Rating	Standard & Poor's Rating	Fitch Rating
Unrated	Unrated	Unrated
Other Rating Agency Name	Other Rating Agency Rating	
N/A	N/A	
Security		
General Obligation		
Type of Sale Per Authorizing Document	Loan Program Name	
State or Federal Loan Program	USDA Rural Development	
Dated Date	Issue/Closing Date	Final Maturity Date
8/1/2025	8/1/2025	8/1/2027

Debt Purpose

Purpose	Percentage	Description
General Government	100%	Construction of a community and recreation center
Education	0%	N/A
Other	0%	N/A
Refunding	0%	N/A
Utilities	0%	N/A

Cost of Issuance and Professionals

Does your Debt Issue have costs or professionals?

Yes

Description	Amount	Recurring Portion	Firm Name
Financial Advisor Fees	\$33,500.00	N/A	PFM Financial Advisors
Legal Fees - Bond Counsel	\$32,000.00	N/A	Bass, Berry & Sims PLC
Legal Fees - Issuer's Counsel	\$25,000.00	N/A	Patterson Bray
Legal Fees - Bank Counsel	\$7,500.00	N/A	Maynard Nexsen
Custodial Agent	\$6,250.00	N/A	Regions Bank
Printing and Advertising Fees	\$232.50	N/A	The Daily News
TOTAL COSTS	\$104,482.50		

Maturity Dates, Amounts, and Interest Rates

Comments

Year	Amount	Interest Rate
2027	\$19,860,000.00	4.37
TOTAL AMOUNT	\$19,860,000.00	

See final page for Submission Details and Signatures

Submission Details and Signatures

Is there an official statement or disclosure document, as applicable, that will be posted to EMMA: <https://emma.msrb.org/>

No

Signature - Chief Executive or Finance Officer of the Public Entity

Name

Josh Roman

Title/Position

Mayor

Email

jroman@lakelandtn.org

Alternate Email

citymanager@lakelandtn.org

Signature - Preparer (Submitter) of This Form

Name

Michael Bradshaw

Title/Position

Attorney

Email

michael.bradshaw@bassberry.com

Alternate Email

N/A

Relationship to Public Entity

Bond Counsel

Organization

Bass, Berry & Sims PLC

Verification of Form Accuracy

By checking the box below as the signing of this form, I attest the following:

1. I certify that to the best of my knowledge the information in this form is accurate.
2. The debt herein complies with the approved Debt Management Policy of the public entity.
3. If the form has been prepared by someone other than the CEO or CFO, the CEO or CFO has authorized the submission of this document.

☒ Verify Form Accuracy

Date to be Presented at Public Meeting

08/21/2025

Date to be emailed/mailed to members of the governing body

08/21/2025

Final Confirmation:

I hereby submit this report to the Division of Local Government Finance of the Tennessee Comptroller of the Treasury and understand my legal responsibility to: File this report with the members of the governing body no later than 45 days after the issuance or execution of the debt disclosed on this form. The Report is to be delivered to each member of the Governing Body and presented at a public meeting of the body. If there is not a scheduled public meeting of the governing body within forty-five (45) days, the report will be delivered by email or regular US mail to meet the 45-day requirement and also presented at the next scheduled meeting.



Jason E. Mumpower
Comptroller

Report On Debt Obligation

Entity and Debt Information		
Entity Name		
City of Lakeland		
Entity Address		
10001 US Highway 70 Lakeland, Tennessee 38002		
Debt Issue Name		
General Obligation Capital Outlay Note, Series 2025		
Series Year		
2025		
Debt Issue Face Amount		
\$24,200,000.00		
Face Amount Premium or Discount?		
N/A		
Tax Status		
Tax - Exempt		
Interest Type	True Interest Cost (TIC)	
True Interest Cost (TIC)	3.62711%	
Debt Obligation		
Note - Capital Outlay Note		
Moody's Rating	Standard & Poor's Rating	Fitch Rating
Unrated	Unrated	Unrated
Other Rating Agency Name	Other Rating Agency Rating	
N/A	N/A	
Security		
General Obligation		
Type of Sale Per Authorizing Document		
Negotiated Sale		
Dated Date	Issue/Closing Date	Final Maturity Date
7/18/2025	7/18/2025	7/18/2028

Debt Purpose

Purpose	Percentage	Description
General Government	100%	Public works projects; improvement and relocation of road
Education	0%	N/A
Other	0%	N/A
Refunding	0%	N/A
Utilities	0%	N/A

Cost of Issuance and Professionals

Does your Debt Issue have costs or professionals?

Yes

Description	Amount	Recurring Portion	Firm Name
Financial Advisor Fees	\$25,000.00	N/A	PFM Financial Advisors LLC
Legal Fees - Bond Counsel	\$50,000.00	N/A	Bass, Berry & Sims PLC
Legal Fees - Issuer's Counsel	\$7,500.00	N/A	Patterson Bray
Legal Fees - Bank Counsel	\$15,000.00	N/A	Lewis Thomason
TOTAL COSTS	\$97,500.00		

Maturity Dates, Amounts, and Interest Rates

Comments

Year	Amount	Interest Rate
2028	\$24,200,000.00	3.66
TOTAL AMOUNT	\$24,200,000.00	

See final page for Submission Details and Signatures

Submission Details and Signatures

Is there an official statement or disclosure document, as applicable, that will be posted to EMMA: <https://emma.msrb.org/>

No

Signature - Chief Executive or Finance Officer of the Public Entity

Name

Josh Roman

Title/Position

Mayor

Email

jroman@lakelandtn.org

Alternate Email

citymanager@lakelandtn.org

Signature - Preparer (Submitter) of This Form

Name

Michael Bradshaw

Title/Position

Attorney

Email

michael.bradshaw@bassberry.com

Alternate Email

N/A

Relationship to Public Entity

Bond Counsel

Organization

Bass, Berry & Sims PLC

Verification of Form Accuracy

By checking the box below as the signing of this form, I attest the following:

1. I certify that to the best of my knowledge the information in this form is accurate.
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3. If the form has been prepared by someone other than the CEO or CFO, the CEO or CFO has authorized the submission of this document.

☒ Verify Form Accuracy

Date to be Presented at Public Meeting

08/21/2025

Date to be emailed/mailed to members of the governing body

08/21/2025

Final Confirmation:

I hereby submit this report to the Division of Local Government Finance of the Tennessee Comptroller of the Treasury and understand my legal responsibility to: File this report with the members of the governing body no later than 45 days after the issuance or execution of the debt disclosed on this form. The Report is to be delivered to each member of the Governing Body and presented at a public meeting of the body. If there is not a scheduled public meeting of the governing body within forty-five (45) days, the report will be delivered by email or regular US mail to meet the 45-day requirement and also presented at the next scheduled meeting.



Board of Commissioners
Regular Meeting Minutes
Thursday, July 17, 2025, 5:30 PM
City Hall, Lakeland, Tennessee 38002

I. CALL TO ORDER BY MAYOR:

The meeting was called to order by Mayor Josh Roman 5:30 p.m. on Thursday, July 17, 2025.

II. INVOCATION:

The invocation was offered by Mayor Roman.

III. PLEDGE:

The Pledge to the Flag was led by Mayor Roman.

IV. ROLL CALL BY RECORDER:

Commissioner Jim Atkinson	Present
Vice-Mayor Michele Dial	Present
Commissioner Connie McCarter	Present
Mayor Josh Roman	Present
Commissioner Derek Johnston	Present

Staff personnel in attendance were City Attorney Will Patterson, City Engineer Emily Harrell, Parks and Recreation Director Andrew Fisher, Finance Director Sue Matthews and City Recorder Cheyenne Carter.

V. PUBLIC HEARING:

None.

VI. TREASURER'S REPORT:

1. Fiscal Year to Date through May 31, 2025
This report was offered by Finance Director Sue Matthews.

VII. REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:

1. Sheriff's Report - June 2025
This report was offered by Lieutenant Wiggins.
2. City Manager's Report - July 2025
This report was offered by Parks and Recreation Director Andrew

Fisher.

3. Lakeland Municipal Court Semi-Annual Update - Judge Kim Koratsky
This report was offered by Judge Kim Koratsky.
4. Commissioners' Reports
 - a. Community Advisory Board - Vice Mayor Dial
This report was offered by Vice Mayor Dial.
 - b. Parks and Recreation Board - Vice Mayor Dial
This report was offered by Vice Mayor Dial.
 - c. Municipal Planning/Design Review Commission - Commissioner Atkinson
This report was offered by Commissioner Atkinson.
 - d. Industrial Development Board - Commissioner Johnston
This report was offered by Commissioner Johnston.

VIII. PUBLIC COMMENTS:
No comments were heard at this time.

IX. SEWERAGE COMMISSION BUSINESS:
None.

X. CONSENT AGENDA:
None.

XI. REGULAR AGENDA:
Mayor Roman motioned to add resolution R-85-2025 to the regular agenda as item number 15, seconded by Commissioner Atkinson. No objections were heard.

Mayor Roman motioned to reorder the regular agenda items. No objections were heard. Please note reorder below (14, 3, 5, 9, 4, 6)

14. **Discussion and Possible Action** - regarding veterans land donation.
Sponsored by Mayor Roman

Mayor Roman moved to bring this item to the floor, seconded by Vice-Mayor Dial.

MVLI CEO and President Terry Adams and MVLI representative Adam Martin presented this item.

Discussion ensued.

Mayor Roman requested that the City Attorney work with the MVLI to create a timeline and determine as many details as possible for land donation.

3. **Resolution** - approving the Lakeland Meadows Planned Development amended Outline Plan. *Recommended by the Municipal Planning/Design Review Commission*

Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

City Engineer Emily Harrell and Lakeland Meadows representative Louis Ricci presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

5. **Resolution** - accepting Lots A & B in the Lakeland Meadows Planned Development and authorizing the City Manager and the City Attorney to execute necessary documents.

Mayor Roman moved to bring this item to the floor, seconded by Vice-Mayor Dial.

City Attorney Will Patterson presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

9. **Resolution** - approving amendment #7 to the professional services agreement with Buchart Horn, Inc. for the Clear Creek Interceptor Phase A Project.

Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

City Engineer Emily Harrell presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

4. **Resolution** - appointing a Municipal Court Clerk for the City of Lakeland.

Commissioner Atkinson moved to bring this item to the floor, seconded by Mayor Roman.

Judge Kim Koratsky presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

6. **Resolution** - approving a residential subdivision development contract with Ethridge Enterprises for Kensington Manor Planned Development Phase 3.

Mayor Roman moved to bring this item to the floor, seconded by Vice-Mayor Dial.

City Engineer Emily Harrell presented this item.

Discussion ensued.

Mayor Roman motioned to amend the developer name from Ethridge Enterprises to Coastal Fuels Inc., no objections were heard.

Discussion ensued.

When the question was called the resolution passed as amended, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

1. **Approval of previous meeting minutes** - June 5, 2025

Commissioner Atkinson moved to bring this item to the floor, seconded by Vice-Mayor Dial.

Discussion ensued.

When the question was called the meeting minutes passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

2. **Ordinance - First Reading** - amending the fee schedule and permit applications for the City of Lakeland to include an application fee for the allowance of special events/mobile food vendors.

Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Discussion ensued.

When the question was called the first reading of the ordinance passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

7. **Resolution** - approving Change Order #3 for the Oliver Creek Bank Stabilization project.

Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

City Engineer Emily Harrell presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

8. **Resolution** - tentatively approving a construction contract with Chancellor Brothers, LLC for the New Canada Road from North of I-40 to US-70 project.

Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

City Engineer Emily Harrell presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

10. **Resolution** - approving the purchase of a John Deere utility tractor from Tennessee Tractor, LLC through Sourcewell Contract #082923-DAC

Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Parks and Recreation Director Andrew Fisher presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

11. **Resolution** - approving an agreement with Environmental Systems Research Institute (Esri) for a multi-year geographic information system (GIS) subscription renewal.

Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

City Engineer Emily Harrell presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

12. **Resolution** - approving reappointment to the Community Advisory Board. *Sponsored by Vice Mayor Dial*

Mayor Roman moved to bring this item to the floor, seconded by Vice-Mayor Dial.

Vice Mayor Dial presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

13. **Resolution** - authorizing the Mayor to execute a license agreement with the State of Tennessee Department of Transportation to install and operate fixed automated license plate recognition cameras. *Sponsored by Mayor Roman*

Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Mayor Roman presented this item.

Discussion ensued.

Mayor Roman motioned to defer this item to the next regular meeting, no objections were heard.

15. **Resolution** - approving the form of a lease agreement subject to review and approval of the City Attorney and contingent upon execution of

necessary documents and action to allow the Sheriff's office to occupy the property.

Mayor Roman moved to bring this item to the floor, seconded by Vice-Mayor Dial.

City Attorney Will Patterson presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor 1 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Mayor Roman, Commissioner Johnston

Nay: Commissioner McCarter

Abstain: None

XII. ANNOUNCEMENTS:

XIII. ADJOURNMENT:

There being no other business on which to act, the meeting was adjourned without objection at 7:37pm on Thursday, July 17, 2025.

These minutes were approved on August 21, 2025.

Josh Roman
Mayor

ATTEST:

Cheyenne Carter
City Recorder



Board of Commissioners

Meeting Cycle: Thursday, August 21, 2025

Subject: **Resolution** - approving the purchase of valves for the Scotts Creek Wastewater Treatment Plant from Bar Environmental, Inc.

Staff Contact: Emily Harrell, City Engineer

STAFF RECOMMENDATION

City Staff recommends the Board of Commissioners approve Resolution R-87-2025.

BUDGET IMPACT

This expenditure is budgeted in the Fiscal Year 2026 annual spending plan for the Sewer Fund.

DISCUSSION

The City completed a condition assessment of the Scotts Creek Wastewater Treatment Plant ("WWTP") in 2025. Based on the results of the assessment, the Sewer Capital Improvement Plan was updated, and scheduled improvements were included in the Fiscal Year 2026 budget. Many of the valves at the WWTP are original and at their end of their useful life. The quote provided replaces these valves at the WWTP to ensure the plant continues to operate as designed.

RESOLUTION R-87-2025

APPROVING THE PURCHASE OF VALVES FOR THE SCOTTS CREEK
WASTEWATER TREATMENT PLANT FROM BAR ENVIRONMENTAL, INC.

WHEREAS, the City of Lakeland, Tennessee, (the “City”) desires to purchase valves for the Scotts Creek Wastewater Treatment Plant; and,

WHEREAS, BAR Environmental is the local supplier of valves for wastewater use; and,

WHEREAS, funding for this purchase is appropriated in the Fiscal Year 2026 annual spending plan for the Sewer Fund:

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Lakeland, Tennessee, that the City Manager is hereby authorized to purchase valves in the amount of sixty-five thousand (\$65,000.00) from BAR Environmental, Inc.

APPROVED AND ADOPTED by the Board of Commissioners of the City of Lakeland, Tennessee, this 21st day of August 2025, the public welfare requiring it.

ATTEST:

Josh Roman
Mayor

Cheyenne Carter
City Recorder

BAR Environmental Supply, Inc.
100 Winners Cir N Ste 420
Brentwood, TN 37027
+16153730788



Quote

ADDRESS

City of Lakeland
10001 HWY 70
Lakeland, TN 38002

SHIP TO

City of Lakeland
10001 HWY 70
Lakeland, TN 38002

QUOTE # AL080425-1

DATE 08/04/2025

ACTIVITY	QTY	RATE	AMOUNT
Valve, 18" Wafer 150# 316ss, Shaft EPDM Seat, hand wheel & mdt Traveling Nut actuator Lead Time: 18-20 Weeks	2	14,900.00	29,800.00
Valves, Decanter Excepted to have these in inventory by late OCT. Lead time: 2-4 Weeks	84	338.80	28,459.20
Freight: PPA (To be added at cost)	1	0.00	0.00
SUBTOTAL			58,259.20
TAX			0.00
TOTAL			\$58,259.20

Accepted By

Accepted Date

-- Unless specifically shown on this quote, sales tax, installation, startup is not included.

--Standard shipping cost, if shown, is an estimate and will be billed at actual cost. If shipping cost is not shown, it will be prepaid and added to your invoice.

RESOLUTION R-88-2025

AUTHORIZING APPOINTMENTS TO THE BOARD OF APPEALS/STORMWATER
BOARD OF APPEALS OF
THE CITY OF LAKELAND, TENNESSEE

WHEREAS, the BOA has two (2) vacant positions; and,

WHEREAS, the Board of Commissioners for the City of Lakeland has the authority to appoint members to the BOA:

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Lakeland, Tennessee, that the following qualified residents be appointed to the Board of Appeals/Stormwater Board of Appeals of the City of Lakeland, Tennessee with term end dates listed below:

Vacancy 1: term ending December 31, 2027: David Dodge

Vacancy 2: term ending December 31, 2027: Megan Pope

APPROVED AND ADOPTED by the Board of Commissioners of the City of Lakeland, Tennessee this 21st day of August 2025, the public welfare requiring it.

ATTEST:

Josh Roman
Mayor

Cheyenne Carter
City Recorder

How long have you lived within Lakeland city limits?: More than 2 years.

What is your present job description or profession?: I am a data specialist.

Present Employer: Metadata Systems LLC

In what municipality is your present employer located?: Lakeland

Education (please list your highest level of education, any degree(s) attained, etc.): My highest level of education is Masters in Information Systems

Please list any unique skills enabling you to better serve on a Lakeland board or commission: I am exceptional at working with data, which is an ever increasingly important skill, regardless of use case.

What are your interests in serving on a Lakeland board or commission?: I would like to serve my community.

What is your first choice of board or commission on which to serve?: Board of Appeals / Stormwater Board of Appeals

What is your second choice of board or commission on which to serve?: Industrial Development Board

What is your third choice of board or commission on which to serve?: Municipal Planning / Design Review Commission

Please list any related experience (including volunteer experience), training, or skills not already provided on this form that would enable the Board of Commissioners to consider appointing you to a volunteer position: I have a Masters in Information Systems and more than a decade of professional technical experience. I have designed, built, maintained, upgraded, and harvested computers and databases.
If we as a community want to use data to make informed decisions, I think we need more data specialists serving.

Reason you chose to volunteer: I wish to serve in my community to advise and support. My family and I live here and I would like to see Lakeland flourish.

RESOLUTION R-35-2025

AUTHORIZING THE MAYOR TO EXECUTE A LICENSE AGREEMENT WITH THE
STATE OF TENNESSEE DEPARTMENT OF TRANSPORTATION (TDOT) TO
INSTALL AND OPERATE FIXED AUTOMATED LICENSE PLATE RECOGNITION
CAMERAS

- WHEREAS,** the City of Lakeland, Tennessee (“City”) desires to enhance public safety and support law enforcement efforts through the installation and operation of fixed Automated License Plate Recognition (“ALPR”) cameras at designated locations within the City limits; and
- WHEREAS,** the City has identified certain locations along state highways within the jurisdictional boundaries of the City that are under the control of the State of Tennessee Department of Transportation (“TDOT”); and
- WHEREAS,** the installation and operation of such ALPR cameras within the state highway right-of-way requires a License Agreement with the State of Tennessee acting by and through its Commissioner of Transportation; and
- WHEREAS,** TDOT has prepared a License Agreement, attached hereto as **Exhibit A**, authorizing the City of Lakeland to install, operate, and maintain fixed ALPR cameras in designated locations within the right-of-way, subject to the terms and conditions contained therein; and
- WHEREAS,** it is in the best interest of the City to enter into said License Agreement in order to enhance public safety and assist law enforcement in criminal investigations:

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Lakeland, Tennessee, that the Mayor is hereby authorized to execute the License Agreement between the City of Lakeland and the State of Tennessee Department of Transportation.

APPROVED AND ADOPTED by the Board of Commissioners of the City of Lakeland, Tennessee this 21st day of August 2025, the public welfare requiring it.

ATTEST:

Josh Roman
Mayor

Cheyenne Carter
City Recorder

This Instrument prepared by:
State of Tennessee
Department of Transportation
Region 4
300 Benchmark Place
Jackson, Tennessee 38305
(Local government)

Project No: Multiple
Tract No.: Multiple
Shelby County
Request No.: 7499

**LICENSE AGREEMENT TO INSTALL AND OPERATE FIXED
AUTOMATED LICENSE PLATE RECOGNITION CAMERAS**

THIS AGREEMENT is made and entered into as of this the _____ day of _____, 20__ by and between the **STATE OF TENNESSEE**, acting by and through its Commissioner of Transportation, (hereinafter referred to as “State”) and the **CITY OF LAKELAND** (hereinafter referred to as “Licensee”).

WHEREAS, Licensee desires to use a portion of the Licensed Premises to install, operate, and maintain fixed automated license plate recognition (ALPR) cameras in Shelby County, Tennessee, being more specifically described in Exhibit A being attached to and made a part of this License; and

WHEREAS, the State is willing to permit said use of the Licensed Premises subject to certain conditions.

NOW, THEREFORE, in consideration of the execution of this License Agreement, it is mutually agreed between the parties hereto as follows:

1. **LICENSE** – Licensee is hereby granted permission to use the Licensed Premises to install, operate, and maintain fixed automated license plate recognition (ALPR) cameras in Shelby County, Tennessee, for the purpose of aiding in criminal investigations or searches for missing or endangered persons, (hereinafter referred to as the “Improvements”). The precise locations approved for ALPR cameras under this license are described in Exhibit A. Any ALPR camera approved for location on a new pole within the clear zone of the highway right-of-way must use a pole pre-approved by the State for crashworthiness.
2. **USE OF LICENSED PREMISES** - Licensee shall be permitted to use the Licensed Premises for the operation of the Improvements. Licensee shall not be permitted to use the Licensed Premises for any other purpose except by prior written permission of the State. Licensee’s use of the Licensed Premises is subject to any easements of record and to the right of any utility owner to operate and maintain any existing utility facilities within the Licensed Premises.
3. **PRODUCTION AND ASSEMBLY OF ALPR CAMERA** - The manufacturer, ALPR cameras, or any of the ALPR cameras’ components shall not be (a) produced, assembled, or based in an entity appearing on a sanctions list published under the authority of the United States Department of the Treasury, office of foreign assets control (<https://ofac.treasury.gov/>), (b) prohibited or restricted under Section 889 of the National Defense Authorization Act (48 CFR 52.204-25), (c) prohibited or restricted under Title 2 of the SECURE Technology Act (Public Law 115-390 of 2018), or (d) prohibited or restricted under the United

States Department of Commerce Regulations on Information and Communications and Services Supply Chain (15 CFR Part 7).

4. **DATA COLLECTED BY ALPR CAMERA** - The manufacturer of and custodian of any data collected by the ALPR cameras shall (a) comply with T.C.A. § 55-10-302, (b) ensure that all aspects of the manufacturer's and custodian's data services, data retention, information technology, or other internal data management processes are contained and managed within the United States, (c) and ensure that all data and metadata collected by the ALPR cameras are not used for commercial purposes or sold, other than sharing with other law enforcement agencies in the United States as authorized by law.
5. **FEE** – Licensee shall pay \$0 per year to the State for the use of the Licensed Premises.
6. **TERM** – The License is a ten (10) year, renewable license which shall begin on _____, 20 _____ and shall end on _____, 20 _____.
7. **ACCESS** – The State shall provide Licensee access to the Licensed Premises at all times for the uses authorized herein.
8. **MAINTENANCE** – The costs of any maintenance and operation of the Improvements shall be at the sole expense of Licensee.
9. **TRAFFIC CONTROL** - At no time will work authorized by this license agreement interfere with the normal flow of traffic on roadways adjoining the Licensed Premises. Licensee is responsible for providing traffic control for this work zone in accordance with the requirements of the current *Manual on Uniform Traffic Control Devices*. If proper traffic control is not in place, TDOT may order Licensee to stop work until proper traffic control is put in place.
10. **FIRE HAZARD** - The Property shall not be used for the manufacture or storage of flammable material or for any other purpose deemed by the State or the Federal Highway Administration to be a potential fire hazard or other hazard to the highway. The determination as to whether or not a use constitutes such a hazard shall be in the sole discretion of the State or the Federal Highway Administration. The operation and maintenance of said property will be subject to regulation by the State to protect against fire or other hazard which could impair the use, safety or appearance of the highway. Licensee shall provide access, at all times, for firefighters and accompanying equipment.
11. **DAMAGE TO STATE PROPERTY** - Licensee shall be liable for any damage to state property resulting from Licensee's use of the Licensed Premises and/or installation and operation of the Improvements, including but not limited to, the roadway, shoulders, guardrail, drainage, landscaping, signs and controlled-access fences. All repair or replacement of such damage shall be made in accordance with the current TDOT Standard Specifications for Road and Bridge Construction, TDOT Standard Drawings and any other applicable design and/or construction standards or guidelines.
12. **LIABILITY** - Licensee shall assume all liability for claims arising out of conduct on the part of the Licensee for which it would be liable under the Tennessee Governmental Tort Liability Act, Tenn. Code Ann. § 29-20-101, et seq., up to the limits for which it can be held liable for such conduct under that act, arising from its use of the Licensed Premises. In addition, Licensee shall require that any contractor of Licensee that performs any work on the Licensed Premises, including any installation, maintenance, or operation of the Improvements, shall indemnify and hold harmless the State and all of its officers, agents and employees from all suits, actions or claims of any character arising from the contractor's acts or omissions in the prosecution of the work.

13. **INSURANCE** - The Licensee, its successors and assigns, agrees to maintain adequate public liability insurance, which may include self-insurance, and will provide satisfactory evidence of such insurance to the State. Further, the liability limits of this insurance must not be less than the exposure and limits of the Licensee's liability under the Tennessee Governmental Tort Liability Act, Tenn. Code Ann. § 29-20-101, et seq. The insurance policy shall include a provision for the insurance company to notify the State in writing of any cancellation or changes of the policy at least 30 days in advance of the cancellation or change. In addition, Licensee shall require that any contractor of Licensee that performs any work on the Licensed Premises, including any installation, maintenance, or operation of the Improvements, shall provide proof of adequate and appropriate general liability insurance providing liability coverage in an amount not less than \$1 million dollars per occurrence and \$300,000 per claimant, naming the State of Tennessee as an additional insured.
14. **PERMITS** – Licensee is responsible for obtaining and paying the costs of all permits, licenses or other approvals by any regulatory body having jurisdiction over the uses authorized herein. Prior to commencing the work authorized herein, Licensee shall notify Tennessee One Call regarding any excavation(s) and shall ensure that the provisions of TCA 65-31-101 et seq. are met.
15. **COMPLIANCE** – All work on the Licensed Premises shall be performed in compliance with applicable federal, state and local laws and regulations. Should Licensee fail or neglect to comply with any term or condition of this License Agreement or to comply with written notice and demand, this License shall be subject to immediate termination. In the event of such termination, Licensee shall immediately remove any and all of its Improvements from the licensed Premises and surrender all rights and privileges under this License Agreement; otherwise, on written notification by the State, the Improvements will be removed and said Licensed Premises restored to its former condition in a timely manner at the expense of the Licensee.
16. **TITLE VI ASSURANCES** – The Licensee for itself, its successors in interest and assigns, as part of the consideration hereof does hereby covenant and agree that in the event facilities are constructed, maintained, or otherwise operated on the property described in this License Agreement for a purpose for which the State or a State program or activity is extended or for another purpose involving the provision of similar services or benefits, the Licensee shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964, and as said regulations shall be amended.
17. **AMERICANS WITH DISABILITIES ACT ASSURANCES** – The Licensee for itself, its successors in interest and assigns, as part of the consideration hereof does hereby covenant and agree that in the event facilities are constructed, maintained, or otherwise operated on the property described in this License Agreement for a purpose for which the State or a State program or activity is extended or for another purpose involving the provision of similar services or benefits, the Licensee shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 28, Code of Federal Regulations, Parts 35 and 36, Nondiscrimination on the Basis of Disability in State and Local Government Services and Nondiscrimination on the Basis of Disability by Public Accommodations and in Commercial Facilities, and as said regulations shall be amended. The Licensee further agrees that if any pedestrian facilities are constructed, maintained, or operated on the property described in this License, the Licensee shall construct, maintain, and operate such facilities in compliance with the Architectural and Transportation Barriers

Compliance Board’s “Accessibility Guidelines for Pedestrian Facilities in Public Rights-of-Way” (proposed 36 CFR Part 1190; published in the Federal Register, July 26, 2011).

- 18. **REVERSION** – In the event that the Licensed Premises is needed for a transportation project, Licensee shall remove any and all of its Improvements from the Licensed Premises and surrender all rights and privileges under this License Agreement within 60 days of receiving written notice from the State. In the event that the Licensed Premises is needed for a highway maintenance project, the use of the Licensed Premises will cease temporarily until the maintenance project is completed. In the event that a utility owner needs to maintain an existing utility facility, the Licensee’s use of the Licensed Premises may cease or be impaired until the utility maintenance activity is completed.
- 19. **ADJACENT PROPERTY** – Licensee states and affirms that the Improvements constructed and maintained on the Licensed Premises are not relevant to any adjacent property’s activities, features, or attributes that qualify the adjacent property for protection under Section 4(f) of the Department of Transportation Act of 1966 (Pub. L. 89—670, 80 Stat. 931) now codified at 23 U.S.C. § 138, 49 U.S.C. § 303, and 23 CFR Part 774 (hereinafter referred to as “Section 4(f)”). Therefore, neither the act of reversion nor termination of this Agreement, nor any transportation related activities occurring on the Licensed Premises (including, but not limited to, maintenance activities, construction activities, etc.), would result in a substantial impairment to the activities, features, or attributes that may qualify Licensee’s adjacent or nearby property for protection under Section 4(f).
- 20. **NO PERMANENT OWNERSHIP** – Licensee does not currently possess, nor through this Agreement acquire, permanent ownership or control over the Licensed Premises.
- 21. **TERMINATION** – The State may terminate this License at will with 60 days written notice to Licensee.
- 22. **ASSIGNMENT** – The license shall not be transferred, conveyed or assigned to another party without prior written approval from the State.

TO THE LICENSEE:

City of Lakeland
10001 Highway 70
Lakeland, Tennessee 38002

TO THE STATE:

State of Tennessee
Department of Transportation
Attention: Brian Dickerson
Suite 600, James K. Polk Building
505 Deaderick Street
Nashville, Tennessee 37243-0337

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

LICENSEE:

CITY OF LAKELAND

Josh Roman, Mayor
10001 Highway 70
Lakeland, Tennessee 38002

DATE:_____

**APPROVED AS TO FORM
AND LEGALITY:**

Attorney for Licensee

DATE:_____

STATE OF TENNESSEE:

Will Reid, Commissioner
Tennessee Department of Transportation

DATE:_____

**APPROVED AS TO FORM
AND LEGALITY:**

Leslie South, General Counsel
Tennessee Department of Transportation

DATE:_____



CITY OF LAKELAND
FEE SCHEDULE
(Proposed) Revised August 18, 2025

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CITY OF LAKELAND MISCELLANEOUS FEES

Other Fees:

(City of Lakeland residents pay, but are not collected by the City)

Establishment of new monthly Sanitation Rate as follows:

Solid Waste Residential Fee:

\$24.70 per customer per month

Yard Waste Collection collected outside of the Yard Waste Cart shall be collected free of charge for the first 10 (ten) cubic yards, there is a \$5.00 per cubic yard charge for anything beyond 10 (ten) cubic yards collected.

In the event of major adverse weather events that produce an abundant amount of yard waste debris in the community, the Board of Commissioners grants the City Manager authority to waive yard waste collection fees for a period not to exceed three weeks for each event.

The cost for an additional cart is \$6.33 per customer per month. (Ord. 13-186)

Ambulance Fee:

Per Resident

\$3.20(per month) (Paid through Utility Bill)

Sewer Fees:

Residential:

Effective July 1, 2025, the Residential Sewer Rates are:

Meter Size (IN)	2025 MLGW Rate Code	2025 Minimum Bill (\$)	\$/ccf	Customer Type
5/8	S53	\$29.60	\$2.14	Residential
3/4	S53	\$29.60	\$2.14	Residential

Commercial:

Effective July 1, 2025, the Commercial Sewer Rate are:

Meter Size (IN)	2025 MLGW Rate Code	2025 Minimum Bill (\$)	\$/ccf	Customer Type
5/8	S54A	\$29.60	\$2.14	Commercial
1	S54B	\$74.02	\$2.14	Commercial
1.5	S54C	\$148.02	\$2.14	Commercial
2	S54D	\$236.83	\$2.14	Commercial
3	S54E	\$740.11	\$2.14	Commercial
4	S54F	\$1,480.22	\$2.14	Commercial
6	S54G	\$2,368.35	\$2.14	Commercial
8	S54H	\$4,144.61	\$2.14	Commercial
10	S54I	\$6,512.95	\$2.14	Commercial

Sewer Charge Adjustments:

The City of Lakeland will make adjustments to customer sewer bills where said adjustment is necessary to correct billing errors, to correct errors due to equipment failure, or to fairly apply the rates and rules of the City. Where a customer experiences extraordinary water consumption during a billing period due to a break in customer owned plumbing, equipment malfunction, etc. and said water did not enter the sanitary sewer system, the City may adjust the sanitary sewer charge to an amount that is typical of customer's normal usage. A written request shall be submitted to the City within 60 days of the incident. The request shall state the account number, name of the account holder, service address, contact information, and reason for the adjustment. Supporting documentation shall accompany the request documenting the repair (i.e. receipt) and utility bills covering the previous 12-month period. The adjustment will cover no more than two (2) consecutive months. One (1) financial adjustment will be allowed every one (1) year. Adjustments will not be considered for normal outdoor water usage (i.e. irrigation, car washing, pressure washing, swimming pools, etc.). (Ord 17-247)

Stormwater User Fees:

Stormwater Fee	\$3.20/ERU/month (Ord. 08-128)
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CITY OF LAKELAND FEE SCHEDULE

Copies:

Per Page — Black & White	\$0.15 (Ord. 09-129; Res 2009/07-42)
Per Page — Colored	0.50 (Ord. 09-129; Res 2009/07-42)
Oversized copies per page	At Actual Cost to City (Ord. 09-129; Res 2009/07-42)

Research:

0-59 Minutes	No Charge (Ord. 09-129 & Res 2009/07-42)
60+ Minutes	Cost of Employee per Hour (Ord. 09-129 & Res 2009/07-42)

Manuals:

Charter	\$5.00
Municipal Code	\$75.00
Zoning Ordinance	\$50.00
Subdivision Regulations	\$50.00
Comprehensive Plan	\$50.00
Zoning Ordinance, Subdivision Regs & Comprehensive Plan (CD)	\$10.00
Erosion & Sediment Control Handbook	\$30.00
Design Review Commission Manual	\$30.00
S.O.B Ordinance	\$10.00
Tree Ordinance	\$10.00
Sign Ordinance	\$10.00
Fence Ordinance	\$10.00
Mobile Home Park Ordinance	\$10.00
Substandard Property Removal	\$3.00
Boards & Commissions By-laws	\$5.00

Maps:

Standard maps (Zoning, Subdivisions, etc.)	11 x 17 - \$5.00 each
Note: All maps are not available in every size	20 x 24 - \$20.00 each
	24 x 36 - \$30.00 each
	36 x 46 - \$50.00 each
Annexation History (color, 15 pg.)	8.5 x 11 - \$25.00 each
Annexation History (B/W, 56 pg.)	8.5 x 11 - \$15.00 each
Note: All maps are not available in every size	
Custom Maps:	call for pricing (Ord. 12-168)

Digital Data:

Standard data (Streets, Parcels, etc.)	\$15.00 each
Contours (2 ft.)	\$20.00 per file (Ord. 12-168)

Cell Tower Fee:

Connection Privilege	\$2,000.00 per user
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Aerial photography:

Digital data

Maps

call for pricing

24 x 36 - \$40.00

36 x 46 - \$75.00 (Ord. 12-168)

PERMITS

SPECIAL EVENT PERMITS:

\$100 APPLICATION FEE (Ord. 5-2025)

BUILDING PERMITS:

Residential:

*New homes and additions:

900,000 and over	\$1,250.00
800,000 to 899,999	\$1,150.00
700,000 to 799,999	\$1,050.00
600,000 to 699,999	\$950.00
500,000 to 599,999	\$850.00
400,000 to 499,999	\$750.00
350,000 to 399,999	\$700.00
300,000 to 349,999	\$650.00
250,000 to 299,999	\$600.00
200,000 to 249,999	\$550.00
150,000 to 199,999	\$500.00
100,000 to 149,999	\$450.00
80,000 to 99,999	\$300.00
60,000 to 79,999	\$250.00
40,000 to 59,999	\$200.00
20,000 to 39,999	\$150.00
5,000 to 19,999	\$100.00
4,999 or less	\$50.00

Sewer Connection Fee	(4" & smaller)	\$1,050.00 (Ord. 08-119)
	(6" & smaller)	\$1,500.00(Ord. 08-119)
	(8" & smaller)	\$2,000.00(Ord. 08-119)

Engineering Review (Grading and Drainage)	\$200.00 (Ord. 10-150)
Architectural Review (where applicable)	\$200.00 (Ord. 10-150)
Certificate of Occupancy	\$50.00
TN One Call (Lakeland Locate Fee)	\$50.00
Monetary Deposit (refundable)	\$750.00 (Ord. 10-150)
GIS Fee	\$100.00 (Ord. 12-186)

Commercial:

*New construction/exterior renovation

\$500,000 and up	\$1,660.00 first \$500,000 plus, \$2.00 each additional, \$1,000 or fraction thereof
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\$100,000 to \$500,000		\$460.00 first \$100,000 plus, \$3.00 each additional, \$1,000 or fraction thereof, to and including \$500,000
\$50,000 to \$100,000		\$260.00 first \$50,000 plus \$4.00 each additional \$1000 or fraction thereof, to and including \$100,000
Up to \$50,000		\$15.00 first \$1000 plus \$5.00 each additional \$1000 or fraction thereof, to and including \$50,000
Sewer Connection Fee	(4" & smaller)	\$1,050.00 (Ord. 08-119)
	(6" & smaller)	\$1,500.00 (Ord. 08-119)
	(8" & smaller)	\$2,000.00 (Ord. 08-119)
TN One Call (Lakeland Locate Fee)		\$50.00
Certificate of Occupancy		\$50.00
Monetary Deposit (refundable)		\$1,500.00
GIS Fee		\$250.00 (Ord. 12-168)

ACCESSORY PERMITS:

Accessory Uses (deck, gazebo, shed (up to 300 sq. ft.))	\$50.00
Detached Garage	\$150.00
Pool House	\$150.00
Fences/Walls	\$30.00

Other:

Curb cut/driveway access inspection	\$50.00
Inspection of existing driveway/curb-cut	\$50.00
Ponds/Lakes	\$50.00
Model Home	\$500.00 each unit
Model Home (6 month permit extension)	\$300.00 each unit
Moving (building or structure)	\$100.00
Demolition (building or structure)	
0 up to 10,000 cu. ft.	\$100.00
10,000 cu. ft. and over	\$100.00 plus \$10 per 1000 cu ft

SIGN PERMITS:

Wall mounted	\$100.00
Ground mounted	\$150.00
Temporary Permits	\$30.00 (Ord. 13-185)

LAND DISTURBANCE PERMITS:

Residential:

Less than one (1) acre	\$200.00 (Ord. 10-150)
One (1) to five (5) acres	\$200.00 plus \$100.00 per acre or fraction
Over five (5) acres	\$1,500.00 plus \$150.00 per acre or fraction

Non-Residential:

Five (5) acres or less	\$1,500.00
Over five (5) acres	\$1,500.00 plus \$150.00 per acre or fraction

* Double Permit Fee for Construction Begun Prior to Permit Issued

- \$50 Re-inspection Fee for all Failed Inspections

ROAD CUT PERMITS:

Road Cut	\$35.00 per cut/300 feet (Ord. 09-131)
Road Bore	\$35.00 per cut/300 feet (Ord. 09-131)

PERSONS FAILING TO ACQUIRE A STREET CUT PERMIT IN ACCORDANCE WITH SECTION 16.202 OF THE LAKELAND MUNICIPAL CODE SHALL BE CHARGED AN ADDITIONAL \$50.00 PER PERMIT

TREE REMOVAL PERMIT:

Common Open Space:

(after development, Homeowners Assoc) \$30.00 per acre or fraction up to \$200.00 maximum

Builder/Owner/Occupied Residential Lots:

<1 acre	\$30.00 plus \$10.00 per tree
1 acre	\$30.00 per acre or fraction plus \$10.00 per tree up TO \$100.00 maximum

TREE DISTURBANCE PERMIT:

Trenching, transplanting, etc.	\$10.00 per tree
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SUBMISSION FEES

Design Review Commission

Less than one (1) acre	\$200.00
One (1) — two (2) acres	\$300.00
More than 2 acres	\$400.00 plus \$20.00 per acre
Application and review for sign/fence	\$100.00 per sign/fence
Appeal to DRC	\$200 (Ord. 09-138)

Zoning Map Amendment Application

\$500.00 plus \$100.00 per acre or fraction up to \$5,000.00 maximum

Board of Zoning Appeals

Residential:

Variance	\$200.00
Special Use	\$200.00
Appeal	\$200.00

Non-residential:

Variance	\$300.00
Special Use	\$300.00
Appeal	\$200.00

Municipal Planning Commission

Non-residential:

Master or Preliminary Subdivision

Plat	\$500.00 plus \$10.00 per lot
Construction Plans	\$500.00 plus \$50.00 per lot
Final Subdivision Plat	\$500.00 plus \$10.00 per lot

Preliminary Site Plan

0 — five (5) acres	\$500.00
Six (6) —ten (10) acres	\$750.00
Over ten (10) acres	\$1,000.00
Construction Plans	\$500.00

Final Site Plan

0 — five (5) acres	\$500.00
Six (6) —ten (10) acres	\$750.00
Over ten (10) acres	\$1,000.00

Residential:

Master or Preliminary Subdivision

Plat	\$500.00 plus \$10.00 per lot
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Construction Plans	\$500.00 plus \$50.00 per lot
Final Subdivision Plat	\$500.00 plus \$10.00 per lot
Planned Developments:	
Preliminary Detailed Development Plan	\$1,000.00 plus \$10.00 per lot
Secondary Detailed Development Plan	\$500.00 plus \$10.00 per lot
Construction Plans	\$700.00 plus \$50.00 per lot
Final Detailed Development Plan	\$1,000.00 plus \$10.00 per lot
Amendment to approved PD Master Plan/Outline Plan	\$2,000.00
Appeal from DRC action/decision	\$200 (Ord. 09-138)
Advertising Fee	at cost (Ord. 09-136)
Re-notification	\$50.00 plus cost
Re-recording	\$50.00 plus cost

DEVELOPMENT FEES

(As associated with the Development Contract)

Inspection Fee:

(Construction of Subdivision, minor or major)

Residential	\$500.00 plus \$300.00 per lot or \$175 per unit
Non-Residential	\$1,000.00 plus \$300.00 per residential lot equivalent

Administrative Review Fee:

\$200.00 1st lot / \$100.00 (each additional lot) (Ord. 10-150)

Geographical Information System Fee:

Residential-----	\$200.00 1st lot / \$50.00 (each additional lot) (Ord. 10-150)
Commercial GIS Fee-----	\$1,000.00 (1st acre)/\$250.00 (each additional acre/portion) (Ord. 12-168)

Warning Siren Fee:

-----\$ 50.00 per lot

Road Improvements:

Canada Road between U.S. Highway 64 and I-40-----\$46.50 per lineal foot

Engineering Review Fee:

Residential	\$300.00 per lot/\$150.00 per unit
Non-residential	\$500.00 plus \$200 per acre

Natural Resources Inventory and Analysis Fee:

-----\$200 00 1st acre/ \$25 00 (each additional acre) (Ord. 10-150)

Tree Removal:

-----\$100.00 per acre or fraction up to \$10,000 00 maximum

Drainage Control Fees:

With Detention Residential	\$300.00 per lot/\$150.00 per unit
Non-Residential	\$500.00 plus \$250 per acre
Without Detention-----	\$1,000.00 per lot

Parkland Review/Development Fees:

Review:

Less than one (1) acre-----	\$200.00
One (1) - two (2) acres-----	\$300.00
More than two (2) acres-----	\$400.00 plus \$20.00 per acre

Residential Development Fee:

Parkland Dedication Formula: $D = L \times A \times P \times M$

D = Required parkland dedication in acres*

L = Number of lots/dwellings proposed

A = Average family size for the City (2.94)

P = Parkland ratio of .0100

M = Density multiplier from Table 2 (S/Dreg)

* Must comply with the City of Lakeland Zoning Ordinance

Parkland Improvement Fee

\$100.00 per lot

Streetlights Fee:

Invoiced at actual Memphis Light Gas and Water cost.

Sewer Development Fees: (Ord. 08-119)

Water Meter Size (Inside Dia.)	Development Charge
5/8 TO 3/4 INCH	\$3,100
1 INCH	\$5,177
1 1/2 INCH	\$13,653
2 INCH	\$16,523
3 INCH	\$47,847
4 INCH	\$82,000
6 INCH	TBD
8 INCH	TBD
10 INCH	TBD

Sewer Lift Station Maintenance Fee:

Maintenance Fee

\$110,000/lift station (Ord. 08-119)