



Community Advisory Board
Regular Meeting Agenda
Tuesday, August 12, 2025, 5:30 PM
City Hall, Lakeland, Tennessee 38002

- I. CALL TO ORDER:
- II. ROLL CALL:
- III. CONSENT AGENDA:
 1. Approval of Meeting Minutes from Previous Meetings:
 - a. **Regular Meeting Minutes** - April 8, 2025
- IV. CONSIDERATION AND POSSIBLE ACTION ON ITEMS REMOVED FROM THIS CONSENT AGENDA
- V. PUBLIC DISCUSSION:
- VI. REPORTS OF OFFICERS AND COMMITTEES:
 1. **District Updates** - *Community Advisory Board members*
 2. **New employment updates** - *Michael Walker, City Manager*
 3. **Updated Mobile Food Vendors procedures** - *Paul Luker, Planning Director*
 4. **Adopt a Street presentation** - *Jasmine Barbee, Engineering Administrative Assistant*
 5. **Community Events presentation** - *Alex Harris, Parks and Recreation Special Events Coordinator*
- VII. UNFINISHED BUSINESS
- VIII. NEW BUSINESS:
- IX. ANNOUNCEMENTS:
- X. ADJOURNMENT:

CITY OF
LAKE LAND
TENNESSEE

Community Advisory Board
Regular Meeting Agenda Minutes
Tuesday, April 8, 2025, 5:30 PM
City Hall, Lakeland, Tennessee 38002

I. CALL TO ORDER:

The meeting was called to order by Chair Kimberly Rossie 5:30 p.m. on Tuesday, April 8, 2025.

For the record: Chair Kimberly Rossie motioned to relax the rules. No objections were heard.

II. ROLL CALL:

Kimberly Rossie	Present
Jason Valentine	Present
Amy Ethridge	Present
Lindsey Reap	Present
Hillary Richards	Present
Ben Ledsinger	Absent
Megan Pope	Absent
JP Castorena	Absent
Jason Eaton	Absent
Reagen Paule	Absent
Daniel McGarry	Absent
Adam Bryant	Absent
Bella Christina Oberhansley	Absent
Amber Nichols	Absent
Vice Mayor Michele Dial	Absent

Staff personnel in attendance were City Manager Michael Walker, Parks and Recreation Director Andrew Fisher, Special Events Coordinator Alex Harris and City Recorder Cheyenne Carter.

III. CONSENT AGENDA:

1. Approval of Meeting Minutes from Previous Meetings:
 - a. **Regular Meeting Minutes** - February 11, 2025

Jason Valentine moved to approve the minutes, seconded by Lindsey Reap. No objections were heard.

IV. CONSIDERATION AND POSSIBLE ACTION ON ITEMS REMOVED FROM THIS CONSENT AGENDA

None.

V. PUBLIC DISCUSSION:

1. Richard Gonzales of the 5000 block of Conifer View Lane.
2. Stan Hopper 10000 block of Twisting Pine Lane.
3. Walter Perino of the Evergreen HOA.

VI. REPORTS OF OFFICERS AND COMMITTEES:

1. 2025 Fireworks Event update - *Alex Harris, Special Events Coordinator*
This report was offered by Special Events Coordinator Alex Harris.
2. Public Information Officer update - *Michael Walker, City Manager*
This report was offered by City Manager Michael Walker.

VII. UNFINISHED BUSINESS

1. **Discussion and Recommendation** - regarding the amended Community Advisory bylaws.

For the record: No objections were heard for recommendation to the Board of Commissioners for the CAB bylaws amendment.

2. **Discussion and Update** - regarding the special events food truck process.

For the record: this item was tabled to the next regular meeting to be held on June 10, 2025.

3. **Discussion and Update** - regarding the application process for the beautification grant.

For the record: this item was tabled to the next regular meeting to be held on June 10, 2025.

VIII. NEW BUSINESS:

1. **Action** - appointment of CAB member to summarize the April meeting for submission to social media outlets and Lakeland Currents.
For the record: Amy Ethridge was nominated to write the summary.

IX. ANNOUNCEMENTS:

1. Parks and Recreation Director Andrew Fisher provided an update on upcoming special events.

X. ADJOURNMENT:

There being no other business on which to act, the meeting was adjourned without objection at 6:06pm on Tuesday, April 8, 2025.

These minutes were approved on August 12, 2025.

Amy Ethridge
Secretary

ATTEST:

Cheyenne Carter
City Recorder

DRAFT



Community Advisory Board

Meeting Cycle: Tuesday, August 12, 2025

Subject: **District Updates** - *Community Advisory Board members*

Staff Contact:

STAFF RECOMMENDATION

BUDGET IMPACT

DISCUSSION



Community Advisory Board

Meeting Cycle: Tuesday, August 12, 2025

Subject: **New employment updates** - *Michael Walker, City Manager*

Staff Contact:

STAFF RECOMMENDATION

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Community Advisory Board

Meeting Cycle: Tuesday, August 12, 2025

Subject: **Updated Mobile Food Vendors procedures** - *Paul Luker, Planning Director*

Staff Contact:

STAFF RECOMMENDATION

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Community Advisory Board

Meeting Cycle: Tuesday, August 12, 2025

Subject: **Adopt a Street presentation** - *Jasmine Barbee, Engineering Administrative Assistant*

Staff Contact:

STAFF RECOMMENDATION

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Community Advisory Board

Meeting Cycle: Tuesday, August 12, 2025

Subject: **Community Events presentation** - *Alex Harris, Parks and Recreation
Special Events Coordinator*

Staff Contact:

STAFF RECOMMENDATION

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