CITY OF
LAKELAND
TENNESSEE

Board of Commissioners
Regular Meeting Minutes
Thursday, June 5, 2025, 5:30 PM
City Hall, Lakeland, Tennessee 38002

I. CALL TO ORDER BY MAYOR:
The meeting was called to order by Mayor Josh Roman 5:30 p.m. on Thursday, June 5, 2025.

II. INVOCATION:
The invocation was offered by Mayor Josh Roman.

III. PLEDGE:
The Pledge to the Flag was led by Mayor Josh Roman.

IV. ROLL CALL BY RECORDER:

Commissioner Jim Atkinson	Present
Vice-Mayor Michele Dial	Present
Commissioner Connie McCarter	Present
Mayor Josh Roman	Present
Commissioner Derek Johnston	Present

Staff personnel in attendance were City Manager Michael Walker, City Engineer Emily Harrell, Planning Director Paul Luker, Finance Director Sue Matthews, Parks and Recreation Director Andrew Fisher, Senior Engineer Luis Camarillo Hernandez and City Recorder Cheyenne Carter.

V. PUBLIC HEARING:

1. **Ordinance - Public Hearing** - adopting the annual budget and tax rate for the fiscal year beginning July 1, 2025, and ending June 30, 2026.
   No public comments were heard.

2. **Ordinance - Public Hearing** - amending Title 20 of the City of Lakeland Municipal Code to establish regulations to govern special events and mobile food vendors within the City of Lakeland. *Sponsored by Mayor Roman*
   No public comments were heard.

VI. TREASURER'S REPORT:
None.

VII. REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:

1. Sheriff's Report - May 2025
This report was offered by Mayor Roman.

2. Lakeland Community Center Update - 4F Design PC.
This report was offered by Trey Yancey of 4F Design.

3. Mayor's Report

a. Proclamation establishing July 2025 as Parks and Recreation Month
This proclamation was offered by Mayor Roman.

4. City Manager's Report - June 2025
This report was offered by City Manager Michael Walker.

a. City Manager performance evaluation - City Attorney Will Patterson
This report was offered by Mayor Roman in absense of City Attorney Will Patterson.

5. Commissioners' Reports

a. Industrial Development Board - *Commissioner Johnston*
This report was offered by Commissioner Johnston.

VIII. PUBLIC COMMENTS:
None.

IX. SEWERAGE COMMISSION BUSINESS:
None.

X. CONSENT AGENDA:
None.

XI. REGULAR AGENDA:
Mayor Roman moved to bring rgular agenda items number 7, 9, 10 and 5 to the top of the agenda. No objections were heard. Please note reordering below.

7. **Resolution** - approving a professional services agreement with OHM Advisors for the Highway 70 Corridor Study.

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

Senior Engineer Luis Camarillo Hernandez presented this item.

Discussion ensued.

OHM Advisors representative Mary ?? of the 1700 block of Moriah Woods Blvd. Memphis, TN addressed the board members.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

9. **Resolution** - authorizing the issuance of not to exceed Twenty-Four Million Two Hundred Thousand Dollars to the City of Lakeland, Tennessee, General Obligation Capital Outlay Note pursuant to Section 9-21-601 *Et SEQ*., of the Tennessee Code Annotated; providing for the terms of the capital outlay note; authorizing the negotiated sale of the capital outlay note; authorizing the execution and delivery of a drawdown loan agreement with Trustmark National Bank; authorizing the execution and delivery of the capital outlay note; authorizing the proper officials of the City to do all things deemed necessary or advisable in connection with the issuance and sale of the capital outlay note; and providing an effective date.

   Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

   City Manager Michael Walker PFM representative Lauren Lowe presented this item.

   Discussion ensued.

   When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

   Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

   Nay: None

   Abstain: None

10. **Resolution** - authorizing the issuance, sale and payment of general obligation bonds by the City of Lakeland, Tennessee, in a par amount not to exceed $19,860,000 to finance the construction, expansion, improvement, repair, renovation and equipping of a community center and related costs; authorizing the issuance of bond anticipation notes

prior to the issuance of the bonds; authorizing the execution and delivery of a loan agreement with Regions Commercial Equipment Finance, LLC; and authorizing the levy of taxes to pay the bonds and notes.

Mayor Roman moved to bring this item to the floor, seconded by Vice-Mayor Dial.

City Manager Michael Walker and PFM representative Lauren Lowe presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor 1 against 0 abstain (4-1-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Mayor Roman, Commissioner Johnston

Nay: Commissioner McCarter

Abstain: None

5. **Resolution** - approving a development contract with RIC (Lake District), LLC c/o Romspen Investment Corporation for The Lake District Planned Development Phase 1.

Mayor Roman moved to bring this item to the floor, seconded by Vice-Mayor Dial.

City Engineer Emily Harrell presented this item.

Discussion ensued.

David Smith with A2H provided information regarding the board members questions and comments.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

1. **Approval of previous meeting minutes** - May 15, 2025

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

Discussion ensued.

When the question was called the minutes passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

2. **Ordinance - Second and Final Reading** - adopting the annual budget and tax rate for the fiscal year beginning July 1, 2025, and ending June 30, 2026.

   Mayor Roman moved to bring this item to the floor, seconded by Vice-Mayor Dial.

   Finance Director Sue Matthews presented this item.

   Discussion ensued.

   Mayor Roman motioned to approve a salary pay increase of 8% with 4% attributed to a base salary increase and 4% attributed to a one-time performance-based increase, seconded by Commissioner Atkinson.

   Discussion ensued.

   When the question was called the motion passed, roll call vote, 4 in favor 1 against 0 abstain (4-1-0).

   Yea: Commissioner Atkinson, Vice-Mayor Dial, Mayor Roman, Commissioner Johnston

   Nay: Commissioner McCarter

   Abstain: None

   Discussion ensued.

   When the question was called the second and final reading of the ordinance passed as presented, roll call vote, 4 in favor 1 against 0 abstain (4-1-0).

   Yea: Commissioner Atkinson, Vice-Mayor Dial, Mayor Roman, Commissioner Johnston

   Nay: Commissioner McCarter

   Abstain: None

3. **Ordinance - Second and Final Reading** - amending Title 20 of the City of Lakeland Municipal Code to establish regulations to govern special events and mobile food vendors within the City of Lakeland. *Sponsored by Mayor Roman*

Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Discussion ensued.

When the question was called the second and final reading of the ordinance passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

4. **<u>Resolution</u>** - tentatively approving an agreement with Grinder, Taber & Grinder, Inc. for the Oliver Creek Sanitary Sewer Interceptor Contract C project.

   Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

   City Engineer Emily Harrell presented this item.

   Discussion ensued.

   When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

   Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

   Nay: None

   Abstain: None

6. **<u>Resolution</u>** - approving a development contract with Ashmont Developer, LLC for Ashmont Planned Development Areas 1, 4, & 7B.

   Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

   City Engineer Emily Harrell presented this item.

   Discussion ensued.

   When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

8. **Resolution** - authorizing the purchase and installation of two new monument signs for Lakeland City Hall entrances.

   Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

   Parks and Recreation Director Andrew Fisher presented this item.

   Discussion ensued.

   When the question was called the resolution passed as presented, roll call vote, 4 in favor 1 against 0 abstain (4-1-0).

   Yea: Commissioner Atkinson, Vice-Mayor Dial, Mayor Roman, Commissioner Johnston

   Nay: Commissioner McCarter

   Abstain: None

XII. ANNOUNCEMENTS:

1. Special Events Corrdinator Alex Harris provided an update on upcoming special events.

XIII. ADJOURNMENT:

There being no other business on which to act, the meeting was adjourned without objection at 7:01pm on Thursday, June 5, 2025.

These minutes were approved on July 17, 2025.

Josh Roman
Mayor

ATTEST:

Cheyenne Carter

Cheyenne Carter
City Recorder