BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
THURSDAY, FEBRUARY 15, 2024, 5:30 P.M.
CITY HALL, LAKELAND, TENNESSEE 38002

I. CALL TO ORDER BY MAYOR:
The meeting was called to order by Mayor Josh Roman at 5:30 p.m. on Thursday, February 15, 2024.

II. INVOCATION:
Offered by Mayor Josh Roman.

III. PLEDGE:
Mayor Josh Roman led the pledge to the flag.

IV. ROLL CALL BY RECORDER:

Commissioner Jim Atkinson	Present (late arrival, 5:32pm)
Commissioner Michele Dial	Present
Commissioner Connie McCarter	Present
Mayor Josh Roman	Present
Vice Mayor Wesley Wright	Present

Staff personnel in attendance were City Manager Michael Walker, City Attorney Will Patterson, City Engineer Emily Harrell, Parks and Recreation Director Andrew Fisher, Public Works Director Matt Brown, Planning Director Paul Luker, Finance Director Andrea Perkins, ITS Director Josh Thompson, Staff Engineer Paul Posey, Staff Engineer Luis Camarillo Hernandez, Municipal Judge Kim Koratsky, and City Recorder Cheyenne Carter.

V. PUBLIC HEARING:
1. **Ordinance - Second and Final Reading** - amending ordinance O-3-2022 to amend the bylaws of the Municipal Parks & Recreation/Natural Resources Advisory Board.

   For the record: No public comments were heard.

VI. TREASURER'S REPORT:
1. Report on the Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2023. Presented by Watkins Uiberall, PLLC

   This report was offered by Clark Province.

   Discussion ensued.

VII. REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:
Sheriff's Report

a. December Lakeland Crime Report

   For the record: This item was not presented at this meeting.

b. January Lakeland Crime Report

For the record: This item was presented first.

This report was offered by Lieutenant Lees.

City Manager's Report

a. February City Manager's Report (in brief) and introduction to Strategic Planning Session

This report was offered by City Manager Michael Walker.

Commissioners' Reports

For the record: These reports were offered after the Municipal Court Semi-Annual Update.

a. Lakeland Board of Education – *Vice Mayor Wright*

This report was offered by Vice Mayor Wright.

b. Municipal Planning and Design Review Commission – *Commissioner Atkinson*

This report was offered by Commissioner Atkinson

c. Community Advisory Board – *Commissioner Dial*

This report was offered by Commissioner Dial.

1. Municipal Court Semi- Annual Update – *Judge Koratsky*

For the record: This item was presented before the Commissioners' Reports without objection.

This report was offered by Municipal Judge Kim Koratsky.

Discussion ensued.

VIII. PUBLIC COMMENTS:
None

IX. SEWERAGE COMMISSION BUSINESS:
None

X. CONSENT AGENDA:
None

XI. REGULAR AGENDA:

For the record: Mayor Roman motioned to add an agenda item number 13 without objection.

1. **Approval of regular meeting minutes** – February 1, 2024.

Vice Mayor Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

Discussion ensued.

Commissioner McCarter motioned to amend the minutes to correct agenda item number 5 to reflect the correct last name of "Swink" seconded by Commissioner Dial.

When the question was called the motion to amend the minutes passed, roll call vote, 5 in favor 0 against (5-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea
Mayor Roman	Yea

Discussion ensued.

When the question was called the meeting minutes passed as amended, roll call vote, 5 in favor 0 against (5-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea
Mayor Roman	Yea

2. **Ordinance – Second and Final Reading** – amending ordinance O-3-2022 to amend the bylaws of the Municipal Parks & Recreation/Natural Resources Advisory Board.

Commissioner Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Discussion ensued.

When the question was called the ordinance passed as presented, roll call vote, 5 in favor 0 against (5-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea

Commissioner McCarter	Yea
Vice Mayor Wright	Yea
Mayor Roman	Yea

3. **Resolution** – approving an agreement with VuCon LLC. For the FY24 Concrete project.

   Vice Mayor Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

   Staff Engineer Luis Camarillo Hernandez presented this item.

   Discussion ensued.

   When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against (5-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea
Mayor Roman	Yea

4. **Resolution** – approving an agreement with Standard Construction Company, Inc. for the FY24 Street Paving project.

   Commissioner Atkinson moved to bring this item to the floor, seconded by Vice Mayor Wright.

   Staff Engineer Luis Camarillo Hernandez presented this item.

   Discussion ensued.

   When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against (5-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea
Mayor Roman	Yea

5. **Resolution** – approving an agreement with Grinder, Taber & Grinder, Inc. for the Relax Inn Building Demolition project.
   Commissioner Dial moved to bring this item to the floor, seconded by Vice Mayor Wright.

   Staff Engineer Paul Posey presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against (5-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea
Mayor Roman	Yea

6. **Resolution** – authorizing a short-term interfund operating loan between the General Fund and Sewer Fund.

   Vice Mayor Wright moved to bring this item to the floor, seconded by Commissioner Dial.

   City Engineer Emily Harrell presented this item.

   Discussion ensued.

   When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against (5-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea
Mayor Roman	Yea

7. **Resolution** – approving the Equestria Planned Development Outline Plan.

   Commissioner Atkinson moved to bring this item to the floor, seconded by Mayor Roman.

   Planning Director Paul Luker presented this item.

   For the record: A representative from the developer, Mr. Doug Swink, provided answers to the board's questions at the request of the board.

   Discussion ensued.

   Commissioner Atkinson motioned to amend the resolution to include conditions for the outline plan seconded by Commissioner Dial.

   For the record: The conditions are as follows:

   1. Nefison Drive shall not connect to Maple Walk Drive, but end in a cul-de-sac.

2. Ramblewood Drive connections shall be reviewed and potentially revised to comply with the updated transportation plan.
3. At least twenty (20) percent of residential lots shall be R1 lots.
4. Each lot shall be established with a 10,000 square foot lot size minimum, or equivalent.

When the question was called the motion to amend passed, voice vote, 5 in favor 0 against (5-0).

Discussion ensued.

When the question was called the resolution passed as amended, roll call vote, 3 in favor 2 against (3-2).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Nay
Mayor Roman	Nay

8. **Resolution** – authorizing the Mayor to sign a proclamation establishing Saturday, March 16, 2024, as the City of Lakeland's Arbor Day 2024.

   Vice Mayor Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

   Discussion ensued.

   When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against (5-0).

9. **Resolution** – authorizing the City Manager to negotiate an agreement for the use and maintenance of City of Lakeland real property at 0 Huff N Puff Road, Parcel ID L0159 00410, by the Refuge Church. *Sponsored by Mayor Roman*

   Mayor Roman moved to bring this item to the floor, seconded by Vice Mayor Wright.

   Mayor Roman presented this item.

   Discussion ensued.

   When the question was called the resolution passed as presented, roll call vote, 4 in favor 1 against (4-1).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Nay

Vice Mayor Wright	Yea
Mayor Roman	Yea

10. **Resolution** – approving Memphis Light Gas and Water Work Order WO1292732 to provide utilities to the Lakeland Athletic Complex for Phase 1 field lighting.

Commissioner Dial moved to bring this item to the floor, seconded by Vice Mayor Wright.

Parks and Recreation Director Andrew Fisher presented this item.

Discussion ensued.

Mayor Roman motioned to table the item seconded by Commissioner Atkinson.

When the question was called the motion to table the item passed, roll call vote, 5 in favor 0 against (5-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea
Mayor Roman	Yea

For the record: Regular agenda items number 11, 12 and 13 were addressed during the tabling of this item.

Mayor Roman motioned to remove item 10 from the table and bring back to the floor for discussion and vote, seconded by Commissioner Atkinson.

When the question was called the motion to remove item 10 from the table passed, voice vote, 5 in favor 0 against (5-0).

Discussion ensued.

Mayor Roman motioned to amend the verbiage of resolution R-22-2024 seconded by Commissioner Atkinson.

For the record: The verbiage change to the resolution is as follows:

1. Remove "single phase" from utility service.
2. Remove "attached" from Work Order.
3. Remove Work Order number.
4. Add: "and shall not exceed thirty thousand dollars ($30,000).
5. Now Therefore Be It Resolved section: remove "approve the Memphis Light Gas and Water Work Order WO1292732" and change to "a work order with Memphis Light Gas and Water"

When the question was called the motion to amend passed, roll call vote, 4 in favor 1 against (4-1).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Nay
Vice Mayor Wright	Yea
Mayor Roman	Yea

Discussion ensued.

When the question was called the resolution passed as amended, roll call vote, 4 in favor 1 against (4-1).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Nay
Vice Mayor Wright	Yea
Mayor Roman	Yea

11. **Discussion and Possible Action** – regarding potential improvements to allowable vendors at City events. *Sponsored by Vice-Mayor Wright*

    Mayor Roman moved to bring this item to the floor, seconded by Vice Mayor Wright.

    Vice Mayor Wright presented this item.

    Discussion ensued.

    For the record: Action to be taken - Vice Mayor Wright will contact the City Attorney Will Patterson to draft a resolution to be brought to a future meeting.

12. **Discussion and Resolution** – Board of Commissioners priorities for the fiscal year 2025 annual budget, and approving the strategic goals of the Board of Commissioners of the City of Lakeland, Tennessee.

    Vice Mayor Wright moved to bring this item to the floor, seconded by Commissioner Dial.

    City Manager Michael Walker and the Board of Commissioners presented this item.

    Discussion ensued.

    For the record: Mayor Roman suggested discussing the item and deferring the resolution for approval at a future meeting with no objection.

13. **Resolution** – authorizing the City Manager to renew the current contract with Ladd's for the athletic field maintenance services.

Vice Mayor Wright moved to bring this item to the floor, seconded by Commissioner Dial.

Parks and Recreation Director Andrew Fisher presented this item.
Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor, 0 against, 1 abstention (4-0-1).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	~~Yea~~ Abstain
Vice Mayor Wright	~~Abstain~~ Yea
Mayor Roman	Yea

XII. ANNOUNCEMENTS:

Planning Director Paul Luker announced a reminder of the special called joint meeting with the Board of Commissioners and the Municipal Planning Commission for the Transportation Plan on February 29th, 2024.

XIII. ADJOURNMENT:

There being no other business on which to act, the meeting was adjourned without objection at 7:39 p.m. on Thursday, February 15, 2024.

These minutes were approved on March 7, 2024.

Josh Roman
Mayor

ATTEST:

Cheyenne Carter

Cheyenne Carter
City Recorder