



Board of Commissioners
Regular Meeting Minutes
Thursday, March 20, 2025, 5:30 PM
City Hall, Lakeland, Tennessee 38002

I. CALL TO ORDER BY MAYOR:

The meeting was called to order by Mayor Josh Roman 5:30 p.m. on Thursday, March 20, 2025.

II. INVOCATION:

The invocation was offered by Mayor Josh Roman.

III. PLEDGE:

The Pledge to the Flag was led by Mayor Josh Roman.

IV. ROLL CALL BY RECORDER:

Commissioner Jim Atkinson	Present
Vice-Mayor Michele Dial	Present
Commissioner Connie McCarter	Present
Mayor Josh Roman	Present
Commissioner Derek Johnston	Present

Staff personnel in attendance were City Manager Michael Walker, City Attorney Will Patterson, City Engineer Emily Harrell, Finance Director Sue Matthews, Staff Planner Alex Barthol and City Recorder Cheyenne Carter.

V. PUBLIC HEARING:

1. **Ordinance - Second and Final Reading** - amending Title 3 of the Lakeland Municipal Code to add the offense of Failure to Appear.

No comments were heard at this time.

VI. TREASURER'S REPORT:

For the record: Mayor Roman motioned to relax the rules seconded by Commissioner Atkinson. No objections were heard. Mayor Roman motioned to bring regular agenda items number 5 and 6 to the top of the agenda. No objections were heard. Please note reordering in the Regular Agenda section.

1. Annual Comprehensive Financial Report for the Year Ended June 20, 2024 - *Watkins Uiberall, PLLC, Clark Province*
This report was offered by Clark Province.

2. Fiscal Year to Date February 28, 2025
This report was offered by Finance Director Sue Matthews.

VII. REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:

1. Lakeland Crime Report - February 2025
This report was reviewed by Mayor Roman and City Manager Michael Walker.
2. City Manager's Report
 - a. March 2025 Report
This report was offered by City Manager Michael Walker.
For the record: Mayor Roman motioned to add regular agenda item number 8, Discussion and Possible Action regarding amending the fiscal year 2026 annual budget calendar. No objections were heard.
 - b. Communications Audit Review - *Ewing Marketing Partners, Susan Ewing*
This report was offered by Susan Ewing.
3. Commissioners' Reports
 - a. Industrial Development Board - *Commissioner Johnston*
This report was offered by Commissioner Johnston.
 - b. Parks and Recreation Board - *Vice Mayor Dial*
This report was offered by Vice Mayor Dial.

VIII. PUBLIC COMMENTS:
None.

IX. SEWERAGE COMMISSION BUSINESS:
None.

X. CONSENT AGENDA:
None.

XI. REGULAR AGENDA:

5. **Resolution** - authorizing appointments to the City of Lakeland Community Advisory Board. *Sponsored by Vice-Mayor Dial*

Vice Mayor Dial moved to bring this item to the floor, seconded by Mayor Roman.

Vice Mayor Dial presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

6. **Resolution** - authorizing appointments to the Lakeland Municipal Parks & Recreation/Natural Resources Advisory Board. *Sponsored by Vice-Mayor Dial*

Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Vice Mayor Dial presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

1. **Approval of previous meeting minutes** - March 6, 2025

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

Discussion ensued.

When the question was called the minutes passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

2. **Ordinance - Second and Final Reading** - amending Title 3 of the Lakeland Municipal Code to add the offense of Failure to Appear.

Commissioner Atkinson moved to bring this item to the floor, seconded by Mayor Roman.

Discussion ensued.

When the question was called the second and final reading of the ordinance passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

3. **Resolution** - supporting House Bill 748, Senate Bill 1089 and the amendment to Tennessee Code Annotated (T.C.A.) section 16-18-304 by changing the municipal court costs allocated fee to the Administrative Office of The Courts from one dollar (\$1.00) to two dollars (\$2.00).

Commissioner Atkinson moved to bring this item to the floor, seconded by Vice Mayor Dial.

Discussion ensued.

When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

4. **Resolution** - authorizing the form of a real estate contract for the acquisition of parcel nos. L0159 00143 and L0159 00493.

Commissioner Atkinson moved to bring this item to the floor, seconded by Vice-Mayor Dial.

City Attorney Will Patterson presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor 1 against 0 abstain (4-1-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Mayor Roman, Commissioner Johnston

Nay: Commissioner McCarter

Abstain: None

7. **Discussion and Possible Action** - regarding 2025 proclamations. *Sponsored by Commissioner McCarter*

Mayor Roman moved to bring this item to the floor, seconded by Vice-Mayor Dial.

Commissioner McCarter presented this item.

Discussion ensued.

For the record: Mayor Roman motioned for Commissioner McCarter to plan the National Day of Prayer event. No objections were heard.

For the record: Mayor Roman motioned to approve the 2025 proclamation list seconded by Vice Mayor Dial. No objections were heard.

8. **Discussion and Possible Action** - regarding amending the fiscal year 2026 annual budget calendar.

Mayor Roman moved to bring this item to the floor, seconded by Vice-Mayor Dial.

Mayor Roman presented this item.

For the record: Mayor Roman motioned to amend the fiscal year 26 annual budget calendar to remove the March 25 workshop.

When the question was called the motion to amend the fiscal year 26 annual budget calendar passed, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

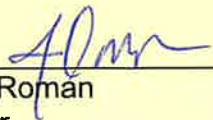
XII. ANNOUNCEMENTS:

None.

XIII. ADJOURNMENT:

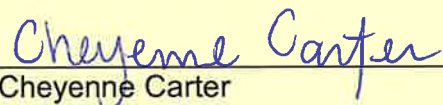
There being no other business on which to act, the meeting was adjourned without objection at 6:44pm on Thursday, March 20, 2025.

These minutes were approved on April 17, 2025.



Josh Roman
Mayor

ATTEST:



Cheyenne Carter
City Recorder