CITY OF
LAKELAND
TENNESSEE

Board of Commissioners
Regular Meeting Minutes
Thursday, December 5, 2024, 5:30 PM
City Hall, Lakeland, Tennessee 38002

I. CALL TO ORDER BY MAYOR:

The meeting was called to order by Mayor Josh Roman 5:30 p.m. on Thursday, December 5, 2024.

II. INVOCATION:

The invocation was offered by Mayor Roman.

III. PLEDGE:

The Pledge to the Flag was led by Mayor Roman.

IV. ROLL CALL BY RECORDER:

Commissioner Jim Atkinson	Present
Vice-Mayor Michele Dial	Present
Commissioner Connie McCarter	Present
Mayor Josh Roman	Present
Commissioner Derek Johnston	Present

Staff personnel in attendance were City Manager Michael Walker, City Attorney Will Patterson, Staff Engineer Luis Camarillo Hernandez, Parks and Recreation Director Andrew Fisher and City Recorder Cheyenne Carter.

V. PUBLIC HEARING:

1. **Ordinance - Second and Final Reading** - amending ordinance 13-184 and the City of Lakeland Financial Policies Manual to conform to Title 5, Chapter 4 of the Lakeland municipal code.

   No comments were heard at this time.

2. **Ordinance - First Reading** - approving the application to rename the Lakeland Athletic Complex to the Brody Townsend Athletic Complex.

   1. Jessica Cannon of the 10000 block of Ramblewood Dr.
   2. Nick Townsend of the 10000 block of Woodbrook Circle.

   Mayor Roman motioned to relax the rules. No objections were heard.

   Mayor Roman motioned to bring regular agenda item number four to be discussed at this time of the agenda. No objections were heard.

VI. TREASURER'S REPORT:
None.

VII. REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:

1. Sheriff's Report

a. October Lakeland Crime Report
This report was offered by Lieutenant Tartt.

For the record: Mayor Roman called for a 2 minute recess at this time. No objections were heard. The meeting resumed at 5:57pm.

2. City Manager's Report - December 2024
This report was offered by City Manager Michael Walker.

VIII. PUBLIC COMMENTS:
None.

IX. SEWERAGE COMMISSION BUSINESS:
None.

X. CONSENT AGENDA:
None.

XI. REGULAR AGENDA:

4. **Ordinance - First Reading** - approving the application to rename the Lakeland Athletic Complex to the Brody Townsend Athletic Complex. *Sponsored by Mayor Roman, Vice Mayor Dial, Commissioner Atkinson, Commissioner Johnston and Commissioner McCarter*

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

Discussion ensued.

Public comments were heard from Nick Townsend at this time.

Discussion ensued.

When the question was called the first reading of the ordinance passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

1. **Approval of previous meeting minutes** - November 7, 2024

   Mayor Roman moved to bring this item to the floor, seconded by Vice-Mayor Dial.

   Discussion ensued.

   When the question was called the meeting minutes passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

2. **Approval of previous meeting minutes** - November 14, 2024 (MPDRC/BOC Special Called Joint Meeting)

   Mayor Roman moved to bring this item to the floor, seconded by Vice-Mayor Dial.

   Discussion ensued.

   When the question was called the meeting minutes passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

3. **Ordinance - Second and Final Reading** - amending ordinance 13-184 and the City of Lakeland Financial Policies Manual to conform to Title 5, Chapter 4 of the Lakeland municipal code.

   Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

   Discussion ensued.

   When the question was called the second and final reading of the ordinance passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

   Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

   Nay: None

   Abstain: None

5. **Resolution** - electing a Vice Mayor and appointing Board of Commissioner liaisons to the City of Lakeland's boards, commissions, and committees.

   Mayor Roman moved to bring this item to the floor, seconded by Vice-Mayor Dial.

   Mayor Roman motioned to nominate Commissioner Dial as the continuing role of Vice Mayor seconded by Commissioner Atkinson. No objections were heard.

Commissioner Atkinson motioned to nominate Mayor Roman as the Board of Appeals/Stormwater Board of Appeals liaison seconded by Vice Mayor Dial. No objections were heard.

Mayor Roman motioned to nominate Commissioner Johnston as the Industrial Development Board liaison seconded by Commissioner Atkinson. No objections were heard.

Mayor Roman motioned to nominate Commissioner Johnston as the Lakeland School System Board of Education liaison seconded by Commissioner Atkinson. No objections were heard.

Mayor Roman motioned to nominate Commissioner Atkinson as the continuing Municipal Planning/Design Review Commission liaison seconded by Vice Mayor Dial. No objections were heard.

Mayor Roman motioned to nominate Vice Mayor Dial as the continuing Parks and Recreation/Natural Resources Board liaison seconded by Commissioner Atkinson. No objections were heard.

Mayor Roman motioned to nominate Vice Mayor Dial as the continuing Community Advisory Board liaison seconded by Commissioner Atkinson. No objections were heard.

Mayor Roman moved to amend the resolution as nominated, seconded by Commissioner Atkinson. No objections were heard.

Discussion ensued.

When the question was called the resolution passed as amended by nomination, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

6. **Resolution** - authorizing the reduction of Security for Public and Common Improvements for Lakeland Meadows Phase 1 Planned Development.

Commissioner Atkinson moved to bring this item to the floor, seconded by Vice-Mayor Dial.

Staff Engineer Luis Camarillo Hernandez presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

7. **Resolution** - accepting Lot 9 in the Lakeland Town Square development (formerly known as Lakeland Commons) and authorizing the City Manager and the City Attorney to execute necessary documents.

Mayor Roman moved to bring this item to the floor, seconded by Vice-Mayor Dial.

City Attorney Will Patterson presented this item.

Discussion ensued.

Comments were heard from developer Vince Smith.

Discussion ensued.

Mayor Roman motioned to table this item until the next regular meeting to be held on January 16, 2025 seconded by Commissioner Atkinson.

When the question was called the motion to table the item passed, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

8. **Resolution** - approving the submittal of applications to the Memphis Urban Area Metropolitan Planning Organization for funding through the 2026-2029 Transportation Improvement Program.

Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Staff Engineer Luis Camarillo Hernandez presented this item.

Discussion ensued.

Mayor Roman motioned to amend the resolution to exclude the Highway 70 Corridor Study in the third whereas seconded by Commissioner Atkinson.

When the question was called the motion to amend the resolution passed, voice vote, 5 in favor 0 against 0 abstain (0-0-0).

Discussion ensued.

When the question was called the resolution passed as amended, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

9. **<u>Resolution</u>** - approving a development contract with Valleybrook Development, LLC & Scotts Creek Development, LLC, as a Joint Venture, to improve and develop the site to be known as Seed Tick Road Extension, rescinding Resolution R-165-2024.

Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

City Manager Michael Walker presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

11. **<u>Resolution</u>** - approving a residential subdivision development contract with Evergreen, LLC for a 32-lot subdivision to be known as Evergreen Planned Development Phase 2 rescinding Resolution R-162-2024.

Mayor Roman moved to bring this item to the floor, seconded by Vice-Mayor Dial.

Staff Engineer Luis Camarillo Hernandez presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

12. **<u>Resolution</u>** - adopting a development agreement between the Industrial Development Board of the City of Lakeland, Tennessee, and the City of Lakeland, Tennessee, related to the Safety Tax Increment Financing development area.

Commissioner Atkinson moved to bring this item to the floor, seconded by Vice-Mayor Dial.

City Manager Michael Walker presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

13. **Resolution** - approving an agreement with the State of Tennessee Department of Human Services for new construction of an early learning center at the Lakeland Community Center.

    Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

    City Attorney Will Patterson presented this item.

    Discussion ensued.

    When the question was called the resolution passed as presented, roll call vote, 4 in favor 1 against 0 abstain (4-1-0).

    Yea: Commissioner Atkinson, Vice-Mayor Dial, Mayor Roman, Commissioner Johnston

    Nay: Commissioner McCarter

    Abstain: None

14. **Resolution** - approving the calendar year 2025 City of Lakeland meeting calendar.

    Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

    Mayor Roman presented this item.

    Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

15. **Resolution** - authorizing appointments to the Industrial Development Board of the City of Lakeland, Tennessee. *Sponsored by Mayor Roman*

    Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

    Mayor Roman presented this item.

    Discussion ensued.

    When the question was called the resolution passed as presented, roll call vote, 4 in favor 1 against 0 abstain (4-1-0).

    Yea: Commissioner Atkinson, Vice-Mayor Dial, Mayor Roman, Commissioner Johnston

    Nay: Commissioner McCarter

    Abstain: None

16. **Resolution** - authorizing reappointments to the Industrial Development Board of the City of Lakeland, Tennessee. *Sponsored by Mayor Roman*

    Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

    Mayor Roman presented this item.

    Discussion ensued.

    When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against 1 abstain (4-0-1).

    Yea: Commissioner Atkinson, Vice-Mayor Dial, Mayor Roman, Commissioner Johnston

    Nay: None

    Abstain: Commissioner McCarter

10. **Resolution** - approving a professional services agreement with Buchart Horn, Inc. for Construction Engineering and Inspection services related to the Oliver Creek Interceptor project.

Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Staff Engineer Luis Camarillo Hernandez presented this item.

Discussion ensued.

Mayor Roman motioned to table this item until the end of the regular agenda. No objections were heard.

Mayor Roman motioned to bring this item off of the table at the conclusion of the regular meeting items seconded by Commissioner Atkinson. No objections were heard.

Staff Engineer Luis Camarillo Hernandez presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Johnston

Nay: None

Abstain: None

XII. ANNOUNCEMENTS:

1. City Manager Michael Walker announced the Breakfast with Santa event to be held on Saturday, December 7, 2024.
2. Mayor Roman provided an appreciation speech.
3. Commissioner McCarter provided a message to the board members and staff wishing a happy holiday season.

XIII. ADJOURNMENT:

There being no other business on which to act, the meeting was adjourned without objection at 7:23pm on Thursday, December 5, 2024.

These minutes were approved on January 16, 2025.

Josh Roman
Mayor

ATTEST:

Cheyenne Carter

Cheyenne Carter
City Recorder