



Lakeland Municipal Parks & Recreation/Natural Resources Advisory Board  
Annual Meeting Agenda  
Tuesday, January 14, 2025, 5:30 PM  
City Hall, Board Room, 10001 Hwy 70, Lakeland, Tennessee 38002

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- I. CALL TO ORDER:
- II. ROLL CALL:
- III. ELECTION OF OFFICERS:
  1. Chair
  2. Vice Chair
  3. Secretary
- IV. CONSENT AGENDA:
  1. Approval of Meeting Minutes from Previous Meetings:
    - a. **Regular Meeting Minutes** - November 12, 2024
- V. CONSIDERATION AND POSSIBLE ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA:
- VI. PUBLIC DISCUSSION:
- VII. REPORTS FROM OFFICERS AND STAFF:
  1. Parks Administration Update
  2. Recreation Update
  3. Senior Center and Special Events Update
- VIII. UNFINISHED BUSINESS:
- IX. NEW BUSINESS:
  1. **Presentation** - City of Lakeland 2025 Special Events Calendar

2. **Presentation** - pickleball project

X. ANNOUNCEMENTS:

XI. ADJOURNMENT:

Lakeland Municipal Parks & Recreation/Natural Resources Advisory Board  
Regular Meeting Agenda Minutes  
Tuesday, November 12, 2024, 5:30 PM  
City Hall, 10001 Hwy 70, Lakeland TN 38002

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I. CALL TO ORDER:

The meeting was called to order by Chair Mark Donley 5:30 p.m. on Tuesday, November 12, 2024.

II. ROLL CALL:

Mark Donley	Present
Jessica Cannon	Present
Amber Sawyer	Present
Vice-Mayor Michele Dial	Present
Stacy Monasky	Absent
Jenny Kiesel	Absent
Ben Ledsinger	Absent
Steven Snow	Asbent

Staff personnel in attendance were Parks and Recreation Director Andrew Fisher,

III. CONSENT AGENDA:

1. Approval of Meeting Minutes from Previous Meetings:

a. Regular Meeting Minutes - September 10, 2024

Jessica Cannon moved to bring this item to the floor, seconded by Amber Sawyer.

Discussion ensued.

***When the question was called the minutes passed as presented, voice vote, 4 in favor 0 against 0 abstain (4-0-0).***

IV. CONSIDERATION AND POSSIBLE ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA:

V. PUBLIC DISCUSSION:

1. **Presentation** - appreciation and recognition of PRB volunteers

This presentation was offered by Mayor Roman.

2. **Presentation** - Eagle Scout project for International Harvester Managerial Park lake

This presentation was offered by Charlie Snyder.

VI. REPORTS FROM OFFICERS AND STAFF:

1. Parks Administration Update

This report was offered by Parks and Recreation Director Andrew Fisher.

2. Recreation Update

This report was offered by Recreation Program Supervisor Baylor Moss.

3. Senior Center and Special Events Update

The Senior Center portion of this report was offered by Senior Center Manager Kim Odom.

The Special Events portion of this report was offered by Special Events Coordinator Alex Harris.

VII. UNFINISHED BUSINESS:

1. **Discussion** - regarding the Parks and Recreation / Natural Resource Advisory Board reappointments

Parks and Recreation Director Andrew Fisher presented this item.

VIII. NEW BUSINESS:

*For the record:* Chair Mark Donley motioned to bring an item to the floor regarding the Lakeland Athletic Complex renaming seconded by Amber Sawyer; no objections were heard.

Jessica Cannon presented this item.

Discussion ensued.

***When the question was called the renaming of the Lakeland Athletic Complex to Brody Townsend Athletic Complex recommendation to the Board of Commissioners passed, voice vote, 4 in favor 0 against 0 abstain (4-0-0).***

IX. ANNOUNCEMENTS:

None

X. ADJOURNMENT:

There being no other business on which to act, the meeting was adjourned without objection at 6:26pm on Tuesday, November 12, 2024.

These minutes were approved on January 14, 2024.

\_\_\_\_\_  
Jessica Cannon  
*Secretary*

ATTEST:

\_\_\_\_\_  
Cheyenne Carter  
*City Recorder*

DRAFT

January 14, 2025

# PARKS ADMINISTRATION

## 1. IH Park Improvements

- A. IH Park Restroom facility project.
  - i. Estimated installation has been moved back to April/May 2025 by Public Restroom Company.
  - ii. Site prep for the restroom has been reviewed by the city's engineering department and will go out to bid soon.
- B. IH Park Pavilion
  - i. Estimated to ship in early February.
  - ii. Delivery and install are tentatively scheduled for the week of February 10.
- C. Parks Maintenance Building
  - i. Install is estimated for mid-January.

## 2. City Hall Park Improvements

- A. City Hall Park Pavilion
  - i. Estimated to ship in early March.
  - ii. Delivery and install are tentatively scheduled for the week of March 10.
- B. T-Ball Field
  - i. Construction documents are complete and are currently being reviewed by the city's engineering department.
  - ii. Construction will go out to bid in January.
  - iii. Funding from Shelby County has officially been received

## 3. Park Maintenance Updates

- A. Winter projects.
  - i. Drainage plan for IH Park
  - ii. Tree planting at City Hall Park
  - iii. Miscellaneous tree trimming at all parks

## 4. Staff Updates

January 14, 2025

# RECREATION / ATHLETICS UPDATE

## 1. Youth Basketball

- a. Practices and games started back up the week of January 6
- b. Competitive (2024-25: We have 1 team per age group)
  - i. 3<sup>RD</sup> & 4<sup>TH</sup> Girls – 12 (2023-24: 11)
  - ii. 3<sup>RD</sup> Boys – 10 (2023-24: Did not have a team)
  - iii. 4<sup>TH</sup> Boys – 10 (2023-24: 10)
  - iv. 5<sup>TH</sup> & 6<sup>TH</sup> Girls – 11 (2023-24: 8)
  - v. 5<sup>TH</sup> & 6<sup>TH</sup> Boys – 10 (2023-24: 22)
- c. Recreational: Final Registration Age Divisions & Numbers
  - i. 6U – 41 (2023-24: 30)
  - ii. 8U – 73 (2023-24: 86)
  - iii. 10U – 66 (2023-24: 61)
  - iv. 12U – 20 (2023-24: 8)
- d. The regular season will go through Saturday, February 15 with both our recreational and competitive teams.
- e. Playoffs should finish up by the first week of March at the latest depending on any winter weather.

## 2. Youth Fall Basketball Cheerleading

- a. Registration Number:
  1. 2024-25 season – 46(2023: 28)
- b. We have a new recreational head cheer coach, Courtney Quesnel, and assistant coach, Tayler Frost for our 2024-25 basketball season.
- c. Practices and games started back the week of January 6.
- d. We have added a once a month tumbling class to help introduce some of the basics of cheer tumbling.

## 3. Youth Spring Baseball

- a. Registration began on January 1.
  - i. Age Divisions and Programs
    1. 4U Smart Start Baseball Program (2024: 20)
    2. 6U T-Ball (2024: 30)
    3. 8U Coach Pitch (2024: 28)
    4. 10U Kid Pitch (2024: 15)
    5. 12U Kid Pitch (2024: We did not offer this age division)
- b. Places we will play and practice:
  - i. Our 4U Smart Start baseball program will host all practices/sessions at the Lakeland Athletic Complex

- ii. Our 6U, 8U, 10U, and 12U teams will participate with the City of Bartlett Baseball leagues for games and practice at the Lakeland Athletic Complex or at Buckhead Creek when possible.
- c. Practices will tentatively start the week of March 24.
- d. Games will start in late April and the season will tentatively end in mid-June.

#### **4. Recreational Sports Tentative Schedule 2025**

##### **a. Youth Spring Soccer**

- i. Registration January 1 - February 17
- ii. The season will start in late March and go to May 10

##### **b. Adult Spring/ Summer Soccer**

- i. Registration is coming soon
- ii. Looking to change the season from summer to late spring

##### **c. Youth Flag Football- Mini Session**

- i. Registration will be March 3 – April 27
- ii. Practices will start in mid-May
- iii. Season will be the month of June

##### **d. Youth Tackle Football Cheer**

- i. Registration will be March 31 – June 15
- ii. Practices will start in mid-July
- iii. The season will start with tackle football in mid-August and go through mid- November depending on the post season

##### **e. Youth Tackle Football**

- i. Registration will be March 31 – June 29
- ii. Practices will start in mid-July
- iii. Season will start in mid-August and go through mid- November depending on the post season

##### **f. Youth Flag Football- Fall Season**

- i. Registration will be June 1-July 27
- ii. Practices will start the week of August 11
- iii. Season will start in early September and go through late October

##### **g. Youth Fall Soccer**

- i. Registration will be July 1 – August 17
- ii. Practices will start in mid- August
- iii. Season will start in early September

##### **h. Adult Fall Flag Football**

- i. Registration will be July 1 – August 10
- ii. The season will start in late August and go through late October

##### **i. Youth Basketball**

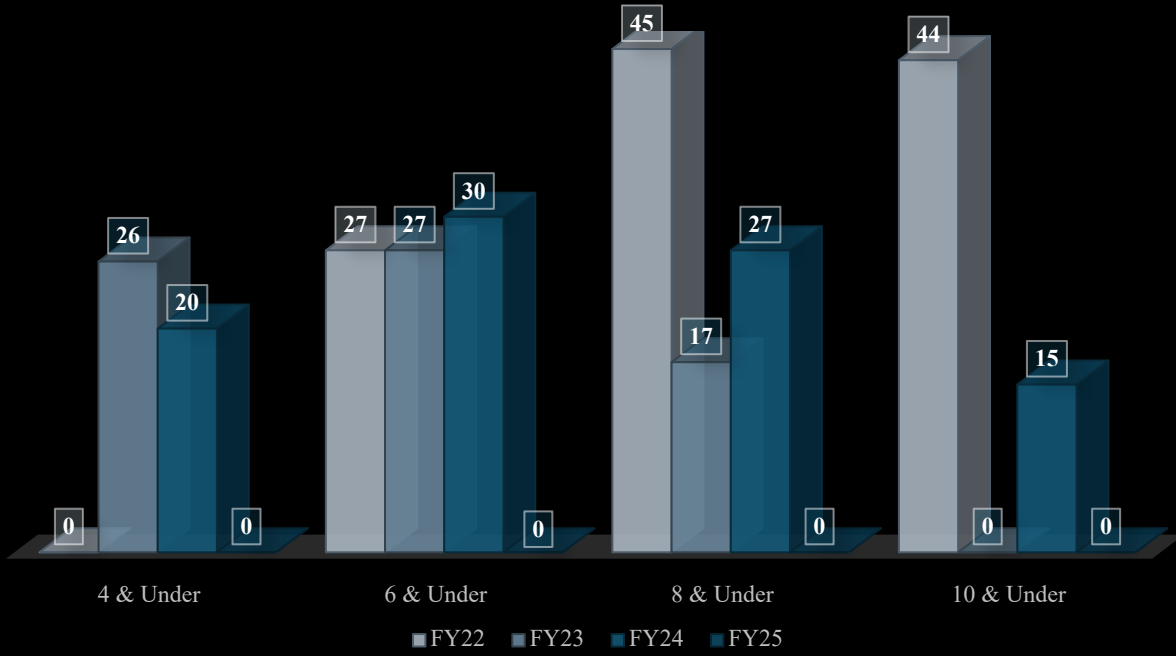
- i. Registration will be September 1 – October 19

- ii. Practices will start in early November
- iii. Season will start in early December

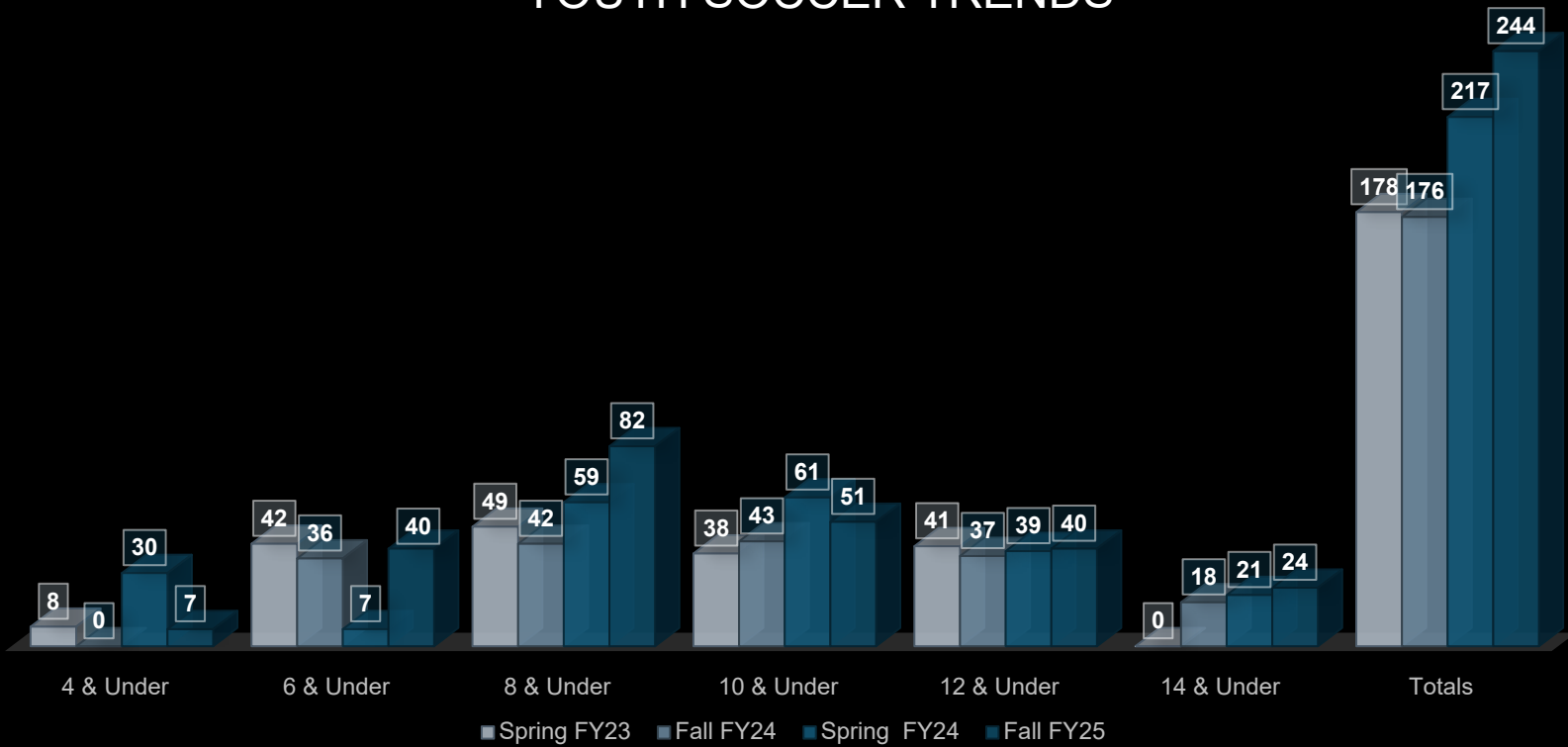
**j. Youth Basketball Cheer**

- i. Registration will be September 1 – October 19
- ii. Practices will start in early November
- iii. Season will start in early December

# YOUTH BASEBALL TRENDS



# YOUTH SOCCER TRENDS



January 14, 2025

# SENIOR CENTER & SPECIAL EVENTS UPDATE

## SENIOR CENTER

### 1. November 2024

- a. Attendance – 423 (November 2023 – 565)
- b. Programs

The Crochet class still hasn't attracted much interest. Staff will be hosting a hand-crochet (no Crochet hooks needed) class at the end of January to try and spike the interest. Currently, registration for that class is full.

Zentangle II workshop through Creative Aging wrapped up its second six-week sessions on November 20. The classes are filled up. The instructor has increased the number of participants to 12 for the upcoming Zentangle II Workshop coming at the end of February.

- i. The new Rolling Thunder (Bunco) activity was a success in November with enough participants. We are still working on the attendance and would like to see the number of participants grow.
- ii. Plenty of Christmas crafts thrilled seniors throughout November featuring air-dry clay, acrylic paint, jewelry, gift tags, cards, resin, ornaments, etc.
- iii. The annual Fall Y'all Dinner was changed to a luncheon this year due. It was well attended with more than 30 in attendance. Entertainment was booked through Creative Aging. The food was catered by Pink Flamingo.

### 2. December 2024

- a. Attendance – 467 (December 2023 – 333)
- b. Programs

- i. The annual Christmas Dinner/Dance was a success with more than 55 in attendance. Josh Haynes was the entertainment booked through Creative Aging. He was a huge hit with the seniors. The dinner was catered by Pink Flamingo. Shelby County Reserve

Officers attending to direct traffic during the event were invited in to eat with the group.

- ii. LSC Grandparents Day on December 19 was a great event. Grandparents were given the opportunity to bring their grandchildren to visit with Santa and have their pictures made. Guests were treated to Dr. Pepper Floats donated and served by The Dr Pepper Club. Everyone feasted on Marco's pizza and cookies. Youngsters had a blast making fake cookie ornaments with air-dry clay to take home and hand on the tree. This will become an annual event for grandparents and grandchildren.
- iii. Seniors took a day trip to Nostalgic Tea Rooms in Collierville on New Year's Eve for lunch and a little shopping. The tearoom could accommodate 25 as a group and 23 tickets were sold. Two staff members went with the group. There were a few that paid but canceled the morning of the event.
- iv. Lunch & Learn: The December Lunch & Learn featuring Tool Talk Plus Safety has been rescheduled to January 9 due to a conflict.
- v. Kim attended the Tennessee Federation of the Aging for days in December. She met several senior center managers and directors taking notes of how their centers operated. She also participated in a variety of informational workshops focused on seniors and aging.

### **3. Upcoming**

#### **a. January**

- i. The January Lunch & Learn featuring Tool Talk Plus Safety presented by two Shelby County Sheriff's Office Emergency Medical First Responders and SCSO Reserve Officer will be held on January 9. We were notified last week that at least one Shelby County Crime Prevention rep has been invited to speak at the luncheon as well.
- ii. The seniors will enjoy a Western Hoedown Dance & Chili Cookoff on Friday, January 31. Plans for entertainment and the menu are still being worked out.
- iii. A 6-Week Creative Aging Still Life Drawing program will begin this month. The session will be held on Wednesdays, January 8 through February 12. Still Life Drawing is a drawing course for beginners. All supplies are provided. The course is nearly full with 14 of 15 participants registered.

#### **b. February**

- i. The monthly Lunch & Learn on February 4 will feature special guests with The Blue Bird Society. Our guests will talk to the seniors about caring and maintaining blue bird houses being placed at IH Park. LSC participants will be encouraged to take on responsibility for maintaining the bird houses, keeping them clean and provided with food.

- ii. Kim is attending the Professional Network on Aging Conference on February 11 at Bartlett Baptist Church to make contacts and grow the potential of educational seminars and programs for seniors.
- iii. The annual Valentine's Luncheon on Thursday, February 13, will feature Woodland Presbyterian Church Outreach program in a delightful choral presentation that is sure to get a few chuckles. Lunch will be provided. Tickets are \$5 per person.
- iv. The third session of Zentangle is coming. It's an advanced course on the doodling process that teaches participants how to create beautiful images by drawing a variety of structured patterns in a relaxed mindset. The course begins February 19 and ends March 26.

c. March

- i. Lunch & Learn: Beci Baguley with Plan Right Insurance will be the guest speaker for the monthly Lunch & Learn on March 4. She will focus on understanding the difference between original Medicare, compared to Medicare Advantage Plans, and Supplement plans.
- ii. Discussions are underway to have a rep/specialist with OrthoSouth visit the LSC during future Lunch and Learns to discuss a variety of health-related topics featured on knee, back, feet/ankle etc., to provide seniors with tips on how they can properly care for their bones, keeping them healthy.

Kim is following up on the potential to get certified for the Walking with Ease program through the Arthritis Foundation. Not only is the program a good offering to seniors, but it can help us to get certified to teach the State of Tennessee's S.A.I.L. (Stay Active & Independent) program focused on strength and balance.

# SPECIAL EVENTS

## 1. November 2024

### a. Christmas in Lakeland

- i. Saturday, November 30<sup>TH</sup> we kicked off the holiday season in style with Christmas in Lakeland, featuring a festive neighborhood parade and our annual Tree Lighting Ceremony at IH Managerial Park. The parade was packed with excitement, showcasing appearances by the Shelby County Sheriff's Office (SCSO), Scruff McGruff the Crime Dog, the Al Chymia Shriners, Axe n' Chill, Lakeland Prep Athletics, American United Miss Jr. Teen Libby Baird, Cub Scout Troop 455, Boy Scout Troop 455, classic cars, and even brand-new cars generously provided by Serra Chevrolet of Bartlett. Along the route, Mayor Roman and our Lakeland dignitaries handed out all 600 prizes to those in attendance. After the parade, the festivities continued at IH Park with around 300 people in attendance. It "snowed" as Mayor Roman lit the Christmas tree, accompanied by a heartwarming performance from the Lakeland Elementary School Glee Club that filled the air with holiday cheer. Families enjoyed an evening full of fun, including festive crafts, delicious treats from food trucks, photos with the Grinch, and roasting s'mores around cozy firepits. To top it all off, the night ended with a special outdoor screening of The Grinch, making it a magical evening for all ages.

## 2. December 2024

### a. Breakfast with Santa

- i. On December 7th we hosted Breakfast with Santa. The event was catered by a Lakeland resident, Your Thyme and Occasion. We served pancakes with all the toppings, had balloon animals, pictures with Santa, crafts and a decorate your own cookie station. We had around 150 in attendance.

## 3. Upcoming Events

### a. Arbor Day 2025

- i. 2025 Arbor Day in Lakeland is scheduled for March 15, 2025. An official proclamation will be taken before the BOC.
- ii. Application for Tree City USA has been submitted.
- iii. We have secured a sponsorship from the Tennessee Environmental Council, and we have purchased additional trees. We will have almost 200 trees to give away. We will also have a T-Shirt giveaway of Lakeland branded shirts to the first 144 people who pick up trees. Trees will be picked up at the IH Clubhouse between 10:00AM – 12:00PM that day. When families pick up their trees, we will offer a cute tree themed craft for each child to take home.



**Lakeland Municipal  
Parks &  
Recreation/Natural  
Resources Advisory  
Board**

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Meeting Cycle: Tuesday, January 14, 2025

Subject: **Presentation** - City of Lakeland 2025 Special Events Calendar

Staff Contact: Andrew Fisher, Parks and Recreation Director

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**STAFF RECOMMENDATION**

**BUDGET IMPACT**

**DISCUSSION**

# 2025 Special Events - City of Lakeland: dates to remember

Draft of content to be added to the special events section of the website

If you are interested in sponsoring a Special Event or getting involved, please contact [events@lakelandtn.org](mailto:events@lakelandtn.org) or call our Special Events Coordinator at (901) 633-7003.

  Arbor Day Tree Giveaway  

 **Date:** Saturday, March 15, 2025

**Time:** 10 AM – 12 PM

 **Pickup Location:** IH Park, 4523 Canada Road, Lakeland, TN 38002

Team Trivia Night

 **Date:** Friday, March 24, 2025


**Time:** 7 PM – 9 PM

 **Pickup Location:** IH Park, 4523 Canada Road, Lakeland, TN 38002

  Easter Hop & Shop!  

 **Date:** Sunday, April 6, 2025


**Time:** 2:00 PM - 6:00 PM

 **Location:** IH Managerial Park, 4523 Canada Road, Lakeland, TN 38002

 Fishing Rodeo 

 **Date:** Saturday, May 3, 2025


**Time:** 8:00 AM - 11:00 AM

 **Location:** IH Managerial Park, 4523 Canada Road, Lakeland, TN 38002

Summer Party

 **Date:** Saturday, May 31, 2025


**Time:** 6:00 PM - 10:00 PM

 **Location:** IH Managerial Park, 4523 Canada Road, Lakeland, TN 38002

Family Health + Fitness Day

 **Date:** Saturday, June 21, 2025


**Time:** 9:00 AM - 1:00 PM

 **Location:** IH Managerial Park, 4523 Canada Road, Lakeland, TN 38002


LAMP Concert

 **Date:** Saturday, June 28, 2025


**Time:** 6:30 PM - 9:30 PM

 **Location:** IH Managerial Park, 4523 Canada Road, Lakeland, TN 38002

LAMP Concert

 **Date:** Friday, July 25, 2025


**Time:** 6:30 PM - 9:30 PM

 **Location:** IH Managerial Park, 4523 Canada Road, Lakeland, TN 38002


Back to School Celebration

 **Date:** Saturday, August 2, 2025


**Time:** 3:00 PM - 6:00 PM

 **Location:** IH Managerial Park, 4523 Canada Road, Lakeland, TN 38002


LAMP Concert

 **Date:** Saturday, August 23, 2025


**Time:** 6:30 PM - 9:30 PM

 **Location:** IH Managerial Park, 4523 Canada Road, Lakeland, TN 38002


LAMP Concert

 **Date:** Saturday, September 27, 2025


**Time:** 6:30 PM - 9:30 PM

 **Location:** IH Managerial Park, 4523 Canada Road, Lakeland, TN 38002

Harvest Festival + LAMP Concert

 **Date:** Saturday, October 25, 2025


**Time:** 3:00 PM - 9:30 PM

 **Location:** IH Managerial Park, 4523 Canada Road, Lakeland, TN 38002

Christmas in Lakeland Parade, Tree Lighting and Pictures with Santa

 **Date:** Saturday, November 29, 2025

**Time:** 1:00 PM - 9:00 PM

 **Location:** IH Managerial Park, 4523 Canada Road, Lakeland, TN 38002

Note: Sent event list to SCSO and to the First Baptist Church Lakeland



**Lakeland Municipal  
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Meeting Cycle: Tuesday, January 14, 2025

Subject: **Presentation** - pickleball project

Staff Contact: Andrew Fisher, Parks and Recreation Director

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**STAFF RECOMMENDATION**

**BUDGET IMPACT**

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