CITY OF
LAKELAND
TENNESSEE

Board of Commissioners
Regular Meeting Minutes
Thursday, November 7, 2024, 5:30 PM
City Hall, Lakeland, Tennessee 38002

I. CALL TO ORDER BY MAYOR:
The meeting was called to order by Mayor Josh Roman 5:30 p.m. on Thursday, November 7, 2024.

II. INVOCATION:
The invocation was offered by Mayor Roman.

III. PLEDGE:
The Pledge to the Flag was led by Mayor Roman.

IV. ROLL CALL BY RECORDER:

Commissioner Jim Atkinson	Present
Vice-Mayor Michele Dial	Present
Commissioner Connie McCarter	Present
Mayor Josh Roman	Present - early dismissal
Commissioner Wesley Wright	Present

Staff personnel in attendance were City Manager Michael Walker, City Attorney Will Patterson, City Engineer Emily Harrell, Public Works Director Matt Brown, Finance Director Sue Matthews, Parks and Recreation Director Andrew Fisher and City Recorder Cheyenne Carter.

For the record: Mayor Roman moved to suspend the rules seconded by Commissioner Atkinson.

When the question was called the motion to suspend the rules passed, roll call vote, 5 in favor 0 against 0 abstain (0-0-0).

Yea: Commissioner Atkinson, Vice Mayor Dial, Commissioner McCarter, Commissioner Wright, Mayor Roman

Nay: None

Abstain: None

For the record: Regular agenda item number 3 was presented at this time.

V. PUBLIC HEARING:
None.

VI. TREASURER'S REPORT:

1. October 2024 Treasurer's Report
This report was offered by Finance Director Sue Matthews.

VII. REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:

1. City Manager's Report

a. November 2024 City Manager's Report
This report was offered by City Manager Michael Walker.

2. Commissioners' Report

a. Board of Appeals/Storm Water Board of Appeals - *Commissioner Wright*
This report was offered by Commissioner Wright.

b. Industrial Development Board - *Mayor Roman*
This report was offered by IDB President Michael Walker.

VIII. PUBLIC COMMENTS:
1. George Munchow of the 10000 block of Hwy 70.

IX. SEWERAGE COMMISSION BUSINESS:
None.

X. CONSENT AGENDA:
None.

XI. REGULAR AGENDA:

3. **Resolution** - authorizing the Mayor to sign a proclamation honoring Commissioner Wesley Wright for his service to the City of Lakeland, Tennessee. *Sponsored by Mayor Roman*

Mayor Roman moved to bring this item to the floor, seconded by Vice-Mayor Dial.

Mayor Roman presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Wright

Nay: None

Abstain:

For the record: Mayor Roman called for a 15 minute recess. No objections were heard. The meeting resumed at 6:00pm with Vice Mayor Dial as the chair.

1. **Approval of previous meeting minutes** - October 17, 2024

Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner Wright.

For the record: Commissioner McCarter noted for the record that her vote to pass the meeting minutes would not include the Treasurer's Report as she missed this report due to her late arrival at the October 17, 2024 meeting. Commissioner McCarter voted to pass the rest of the meeting minutes as presented.

Discussion ensued.

When the question was called the meeting minutes passed as presented, voice vote, 4 in favor 0 against 0 abstain (4-0-0).

2. **Ordinance - First Reading** - amending ordinance 13-184 and the City of Lakeland Financial Policies Manual to conform to Title 5, Chapter 4 of the Lakeland municipal code.

Commissioner Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

City Manager Michael Walker presented this item.

Discussion ensued.

When the question was called the first reading of the ordinance passed as presented, roll call vote, 4 in favor 0 against 0 abstain (4-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Commissioner Wright

Nay: None

Abstain: None

4. **Resolution** - approving the purchase of one Caterpillar 255 compact track loader from Thompson Machinery through OMNIA Partners contract #212816-01.

Commissioner Wright moved to bring this item to the floor, seconded by

Commissioner Atkinson.

Public Works Director Matt Brown presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against 0 abstain (4-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Commissioner Wright

Nay: None

Abstain: None

5. **Resolution** - approving the purchase and installation of a metal garage storage building from ProBuilt of Memphis.

Commissioner Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

Parks and Recreation Director Andrew Fisher presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against 0 abstain (4-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Commissioner Wright

Nay: None

Abstain: None

6. **Resolution** - approving a residential subdivision contract with Evergreen Planned Development (PD), LLC for a 32 lot subdivision to be known as Evergreen Planned Development Phase 2.

Commissioner Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

City Engineer Emily Harrell presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against 0 abstain (4-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Commissioner Wright

Nay: None

Abstain: None

7. **Resolution** - approving a development contract with Valleybrook Development, LLC & Seedtick, LLC, as a Joint Venture, to improve and develop the site into a road extension to be known as Seed Tick Road Extension.

   Commissioner Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

   City Engineer Emily Harrell presented this item.

   Discussion ensued.

   When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against 0 abstain (4-0-0).

   Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Commissioner Wright

   Nay: None

   Abstain: None

8. **Resolution** - approving a professional service agreement with 4FDesign, P.C. for the design of the Lakeland Community Center.

   Commissioner Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

   City Engineer Emily Harrell presented this item.

   Discussion ensued.

   For the record: Vice Mayor Dial moved to replace the published resolution with a resolution updated by staff that included additional context. No objections were heard.

   Discussion ensued.

   When the question was called the resolution passed as updated, roll call vote, 3 in favor 1 against 0 abstain (3-1-0).

   Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner Wright

   Nay: Commissioner McCarter

   Abstain: None

9. **Resolution** - approving a professional service agreement with Kimley-Horn and Associates, Inc. for the design of Seed Tick Road and Memphis-Arlington Road intersection improvements.

Commissioner Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

City Engineer Emily Harrell presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 3 in favor 1 against 0 abstain (3-1-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner Wright

Nay: Commissioner McCarter

Abstain: None

10. **Resolution** - accepting Lot 8 in the Lakeland Town Square development (formerly known as Lakeland Commons) and authorizing the City Manager and the City Attorney to execute necessary documents.

Commissioner Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

City Engineer Emily Harrell presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against 0 abstain (4-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Commissioner Wright

Nay: None

Abstain: None

11. **Resolution** - authorizing reappointment to the Board of Appeals/Stormwater Board of Appeals of the City of Lakeland, Tennessee. *Sponsored by Commissioner Wright*

Commissioner Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

Commissioner Wright presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against 0 abstain (4-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Commissioner Wright

Nay: None

Abstain: None

12. **Resolution** - authorizing reappointment to the Municipal Parks and Recreation / Natural Resources Advisory Board of the City of Lakeland, Tennessee. *Sponsored by Vice Mayor Dial*

    Commissioner Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

    Vice Mayor Dial presented this item.

    Discussion ensued.

    When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against 0 abstain (4-0-0).

    Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Commissioner Wright

    Nay: None

    Abstain: None

13. **Resolution** - authorizing the City Manager and the City Attorney to execute a memorandum of understanding with the Lakeland School System for use of a video board located at Lakeland Preparatory School. *Sponsored by Mayor Roman*

    Commissioner Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

    City Manager Michael Walker presented this item.

    Discussion ensued.

    When the question was called the resolution passed as presented, roll call vote, 3 in favor 1 against 0 abstain (3-1-0).

    Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner Wright

    Nay: Commissioner McCarter

Abstain: None

14. **Discussion and Possible Action** - regarding a Highway 70 Corridor Study focusing on safety improvements. *Sponsored by Mayor Roman*

    Commissioner Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

    City Engineer Emily Harrell presented this item.

    For the record: Vice Mayor Dial moved to defer this item to the next Board of Commissioners regular meeting seconded by Commissioner Wright; no objections were heard.

XII. ANNOUNCEMENTS:
None

XIII. ADJOURNMENT:
There being no other business on which to act, the meeting was adjourned without objection at on 7:21pm Thursday, November 7, 2024.

These minutes were approved on December 5, 2024.

Josh Roman
Mayor

ATTEST:

Cheyenne Carter

Cheyenne Carter
City Recorder