



Community Advisory Board  
Annual Meeting Agenda  
Tuesday, October 8, 2024, 5:30 PM  
City Hall, Lakeland, Tennessee 38002

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- I. CALL TO ORDER:
- II. ROLL CALL:
- III. ELECTION OF OFFICERS:
  1. **Nomination and Election:**
    - a. Chair
    - b. Vice Chair
    - c. Secretary
- IV. CONSENT AGENDA:
  1. **Approval of previous meeting minutes** - February 13, 2024
  2. **Approval of previous meeting minutes** - April 9, 2024
  3. **Approval of previous meeting minutes** - August 13, 2024
- V. CONSIDERATION AND POSSIBLE ACTION ON ITEMS REMOVED FROM CONSENT AGENDA:
- VI. PUBLIC DISCUSSION:
- VII. REPORTS FROM OFFICERS AND STAFF:
- VIII. UNFINISHED BUSINESS:
  1. **Discussion and Possible Action** - Communication and outreach.
  2. **Discussion and Possible Action** - Lakeland Yard Sale.
  3. **Discussion and Possible Action** - Neighborhood litter clean up and use of allocated budget dollars for beautification.

IX. NEW BUSINESS:

1. **Discussion and Possible Action** - Introducing the Lakeland CAB Districts, new members, and respective area opportunities.

X. ANNOUNCEMENTS:

XI. ADJOURNMENT:

**COMMUNITY ADVISORY BOARD  
REGULAR MEETING MINUTES  
TUESDAY, FEBRUARY 13, 2024, 5:30 PM  
CITY HALL, LAKE LAND, TENNESSEE 38002**

**I. CALL TO ORDER BY CHAIR:**

The meeting was called to order by Chair Jonathan Spiceland at 5:30 p.m. on Tuesday, February 13, 2024.

**II. ROLL CALL BY RECORDER:**

Commissioner Michele Dial	Present
Kenneth Glatzer	Absent
Benjamin Ledsinger	Absent
Sally Nickle	Present
Megan Pope	Present
Kimberly Rossie	Present
Jason Valentine	Present
(C) Jonathan Spiceland	Present

Staff personnel and others in attendance were Mayor Josh Roman, City Manager Michael Walker and City Recorder Cheyenne Carter.

**III. APPROVAL OF MINUTES OF PREVIOUS MEETING:**

1. **Regular meeting minutes** – April 25, 2023

2. **Regular meeting minutes** – October 24, 2023

Commissioner Dial motioned to bring both items to the floor and to approve the minutes seconded by Vice Chair Kimberly Rossie and without objection.

**IV. PUBLIC COMMENT:**

None

**V. REPORTS OF OFFICERS AND COMMITTEES:**

None

*For the record:* please note item reordering listed below.

**VII. NEW BUSINESS:**

1. **Discussion and Possible Action** – 2024 Community Advisory Board planning.

*For the record:* Chair Jonathan Spiceland motioned to reorder this item to be discussed before Old Business seconded by Vice Chair Kimberly Rossie and without objection.

Commissioner Dial moved to bring this item to the floor seconded by Vice Chair Kimberly Rossie.

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Mayor Josh Roman presented this item.

Discussion ensued.

**2. Introduced Item** – Lakeland Yard Sale.

Chair Jonathan Spiceland motioned to bring this item to the agenda as a new discussion item seconded by name and without objection.

*For the record:* This item was originally number 4 on the agenda in New Business (added during the meeting).

Mayor Roman presented this item.

Discussion ensued.

Vice Chair Kimberly Rossie motioned to add an item to the next meeting agenda regarding communication and outreach seconded by Chair Jonathan Spiceland and without objection.

**VI. OLD BUSINESS:**

**1. Discussion and Possible Action** - public safety (to include discussion of Neighborhood Watch program function within the Community Advisory Board).

*For the record:* Commissioner Dial motioned to reorder this item to be discussed after item number two in New Business seconded by Vice Chair Kimberly Rossie and without objection.

Commissioner Dial moved to bring this item to the floor seconded by Jason Valentine.

Discussion ensued.

**VII. NEW BUSINESS CONTINUED:**

**3. Discussion and Possible Action** – crime reports, data and Flock cameras.

*For the record:* This item was originally number 2 on the agenda in New Business.

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Megan Pope moved to bring this item to the floor seconded by Sally Nickle.

Jason Valentine presented this item.

Discussion ensued.

**4. Presentation** – amended Bylaws of the Community Advisory Board.

*For the record:* This item was originally number 3 on the agenda in New Business.

Commissioner Dial moved to bring this item to the floor seconded by Megan Pope.

City Manager Michael Walker presented this item.

Discussion ensued.

**VIII. ANNOUNCEMENTS:**

None

**IX. ADJOURNMENT:**

There being no other business to consider the meeting was adjourned without objection at 7:13p.m. on Tuesday, February 13, 2024.

These minutes were approved on October 8, 2024.

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Kimberly Rossie  
*Vice-Chair*

ATTEST:

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Cheyenne Carter  
*City Recorder*

**COMMUNITY ADVISORY BOARD  
ANNUAL MEETING MINUTES  
TUESDAY, APRIL 9, 2024, 5:30 PM  
CITY HALL, LAKE LAND, TENNESSEE 38002**

**I. CALL TO ORDER BY CHAIR:**

The meeting was called to order by Chair Jonathan Spiceland at 5:31 p.m. on Tuesday, April 9, 2024.

**II. ROLL CALL BY RECORDER:**

Commissioner Michele Dial	Present
Kenneth Glatzer	Absent
Benjamin Ledsinger	Absent
Sally Nickle	Absent
Megan Pope	Present
Kimberly Rossie	Absent
Jason Valentine	Absent
(C) Jonathan Spiceland	Present

Staff personnel and others in attendance were City Manager Michael Walker and City Recorder Cheyenne Carter.

*For the record:* Chair Jonathan Spiceland called the meeting to order but, due to lack of quorum, verified by roll call, no business was conducted and the meeting was adjourned.

**III. ADJOURNMENT:**

There being no business to consider due to lack of quorum the meeting was adjourned without objection at 5:32p.m. on Tuesday, April 9, 2024.

These minutes were approved on October 8, 2024.

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Kimberly Rossie  
*Vice-Chair*

ATTEST:

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Cheyenne Carter  
*City Recorder*

CITY OF  
**LAKELAND**  
TENNESSEE

Community Advisory Board  
Annual Meeting Minutes  
Tuesday, August 13, 2024, 5:30 PM  
City Hall, Lakeland, Tennessee 38002

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I. CALL TO ORDER:

The meeting was called to order by Vice Chair Kimberly Rossie at 5:32 p.m. on Tuesday, August 13, 2024.

II. ROLL CALL:

Vice Mayor Dial	Present
Benjamin Ledsinger	Present
Megan Pope	Present
Kimberly Rossie	Present
Jason Valentine	Absent

Staff personnel in attendance were City Manager Michael Walker, and City Recorder Cheyenne Carter.

*For the record:* Quorum was not met, therefore, no official votes or actions were taken. New business items numbers 1 and 3 were discussed.

III. ELECTION OF OFFICERS:

*For the record: Due to lack of quorum, no business in this section of the agenda was conducted.*

1. **Nomination and Election** -

- a. Chair
- b. Vice-Chair
- c. Secretary

IV. CONSENT AGENDA:

*For the record:* Due to lack of quorum, no business in this section of the agenda was conducted.

1. **Approval of previous meeting minutes** - February 13, 2024
2. **Approval of previous meeting minutes** - April 9, 2024

V. CONSIDERATION AND POSSIBLE ACTION ON ITEMS REMOVED FROM CONSENT AGENDA:  
None.

VI. PUBLIC DISCUSSION:  
None.

VII. REPORTS FROM OFFICERS AND STAFF:  
None.

VIII. UNFINISHED BUSINESS:

*For the record:* Due to lack of quorum, no business in this section of the agenda was conducted.

1. **Discussion and Possible Action** - Communication and outreach.
2. **Discussion and Possible Action** - Lakeland Yard Sale.

IX. NEW BUSINESS:

1. **Discussion** - update on crime and other State of Tennessee initiatives, with special guest State Senator Brent Taylor.

*For the record:* Senator Brent Taylor presented this item. No actions were taken.

2. **Discussion and Possible Action** - Neighborhood litter clean up.

*For the record:* Due to lack of quorum, no business on this agenda item was conducted.

3. **Discussion and Possible Action** - Leadership Lakeland restart.

*For the record:* Lakeland resident Amy Foster presented this item. No actions were taken.

X. ANNOUNCEMENTS:  
None.

XI. ADJOURNMENT:  
There being no other business on which to act, the meeting was adjourned without objection at 6:26pm on Tuesday, August 13, 2024.

These minutes were approved on October 8, 2024.

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Kimberly Rossie  
*Vice Chair*

ATTEST:

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Cheyenne Carter  
*City Recorder*

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## Community Advisory Board

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Meeting Cycle: Tuesday, October 8, 2024

Subject: **Discussion and Possible Action** - Communication and outreach.

Staff Contact:

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**STAFF RECOMMENDATION**

**BUDGET IMPACT**

**DISCUSSION**



## Community Advisory Board

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Meeting Cycle: Tuesday, October 8, 2024

Subject: **Discussion and Possible Action** - Lakeland Yard Sale.

Staff Contact:

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**STAFF RECOMMENDATION**

**BUDGET IMPACT**

**DISCUSSION**



## Community Advisory Board

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Meeting Cycle: Tuesday, October 8, 2024

Subject: **Discussion and Possible Action** - Neighborhood litter clean up and use of allocated budget dollars for beautification.

Staff Contact:

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**STAFF RECOMMENDATION**

**BUDGET IMPACT**

**DISCUSSION**



## Community Advisory Board

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Meeting Cycle: Tuesday, October 8, 2024

Subject: **Discussion and Possible Action** - Introducing the Lakeland CAB Districts, new members, and respective area opportunities.

Staff Contact:

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**STAFF RECOMMENDATION**

**BUDGET IMPACT**

**DISCUSSION**