CITY OF
LAKELAND
TENNESSEE

Board of Commissioners
Regular Meeting Minutes
Thursday, September 19, 2024, 5:30 PM
City Hall, Lakeland, Tennessee 38002

I. CALL TO ORDER BY MAYOR:
The meeting was called to order by Mayor Josh Roman 5:30 p.m. on Thursday, September 19, 2024.

II. INVOCATION:
The invocation was offered by Mayor Josh Roman.

III. PLEDGE:
The Pledge to the Flag was led by Mayor Josh Roman.

IV. ROLL CALL BY RECORDER:

Commissioner Jim Atkinson	Present
Vice-Mayor Michele Dial	Present
Commissioner Connie McCarter	Present
Mayor Josh Roman	Present
Commissioner Wesley Wright	Present

Staff personnel in attendance were City Manager Michael Walker, City Attorney Will Patterson, City Engineer Emily Harrell, Parks and Recreation Director Andrew Fisher, ITS Director Josh Thompson, Staff Engineer Luis Camarillo Hernandez, Staff Engineer Paul Posey and City Recorder Cheyenne Carter.

V. PUBLIC HEARING:
None.

VI. TREASURER'S REPORT:
None.

VII. REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:

1. Sheriff's Report

   a. August Lakeland Crime Report
   This report was offered by Mayor Josh Roman in substitution of a representative with the Shelby County Sheriff's Office.

2. City Manager's Report

   a. September 2024 City Manager's Report
   This report was offered by City Manager Michael Walker.

3. Commissioners' Report

   a. Industrial Development Board - *Mayor Roman*
   This report was offered by Mayor Roman.

   b. Board of Education - *Commissioner Wright*
   This report was offered by Commissioner Wright.

   c. Parks and Recreation Board - *Vice Mayor Dial*
   This report was offered by Vice Mayor Dial.

VIII. PUBLIC COMMENTS:

1. Amy Peters of the 9000 block of Windward Slopes Drive.
2. Erin Hensley of the 9000 block of Leeward Slopes Drive.

For the record: Mayor Roman instructed City Staff to bring this item to a future agenda for further discussion.

IX. SEWERAGE COMMISSION BUSINESS:
None.

X. CONSENT AGENDA:
None.

XI. REGULAR AGENDA:

1. **Approval of previous meeting minutes** - August 15, 2024 (Beer Board)

   Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner Wright.

   Discussion ensued.

   When the question was called the meeting minutes passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

2. **Approval of previous meeting minutes** - August 15, 2024 (Regular Meeting)

   Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner Wright.

   Discussion ensued.

When the question was called the meeting minutes passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

3. **Approval of previous meeting minutes** - August 22, 2024 (Special Called Meeting)

   Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner Wright.

   Discussion ensued.

   For the record: Commissioner McCarter passed on the vote due to absenteeism for this meeting.

   When the question was called the meeting minutes passed as presented, roll call vote, 4 in favor 0 against 1 pass (4-0-1).

   Yea: Commissioner Atkinson, Vice-Mayor Dial, Mayor Roman, Commissioner Wright

   Nay: None

   Pass: Commissioner McCarter

19. **Resolution** - authorizing the use of City property at 0 Huff N Puff Road Parcel ID L0159 00410 by the MidSouth Veterans League (MSVL) for a Veterans Day Flag Ceremony and a Flag Retirement Ceremony. *Sponsored by Mayor Roman*

    For the record: Mayor Roman motioned to discuss this item after regular agenda item 3; no objections were heard.

    Commissioner Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

    Mayor Roman presented this item.

    For the record: CEO and President of the MidSouth Veterans League Terry Adams provided additional context to this item at the request of the Board.

    Discussion ensued.

    When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

    Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Wright

Nay: None

Abstain: None

20. **Resolution** - authorizing the Mayor to sign a proclamation establishing the City of Lakeland as a Purple Heart City. *Sponsored by Mayor Roman*

    For the record: Mayor Roman motioned to discuss this item after regular agenda item 3; no objections were heard.

    Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Wright.

    Mayor Roman presented this item.

    Discussion ensued.

    When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

4. **Resolution** - approving a multi-year agreement with CivicPlus for SeeClickFix renewal.

    Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Wright.

    ITS Director Josh Thompson presented this item.

    Discussion ensued.

    When the question was called the resolution passed as presented, roll call vote, 4 in favor 1 against 0 abstain (4-1-0).

    Yea: Commissioner Atkinson, Vice-Mayor Dial, Mayor Roman, Commissioner Wright

    Nay: Commissioner McCarter

    Abstain: None

5. **Resolution** - approving the purchase of a Chevrolet 2500 truck from Wilson County Motor Company through State of Tennessee Statewide Contract #209.

    Commissioner Wright moved to bring this item to the floor, seconded by Vice-Mayor Dial.

    Parks and Recreation Director Andrew Fisher presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Wright

Nay: None

Abstain: None

6. **Resolution** - approving Memphis Light Gas and Water (MLGW) work order WO1447980 to provide electrical service utilities to the Lakeland Athletic Complex.

   Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Wright.

   Parks and Recreation Director Andrew Fisher presented this item.

   Discussion ensued.

   For the record: Mayor Roman mentioned a typo in the agreement where the schools were named as the owner of the contract. This typo will be fixed with Memphis Light Gas and Water before execution.

   When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

   Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Wright

   Nay: None

   Abstain: None

7. **Resolution** - approving the purchase of a pavilion for International Harvester Managerial Park from Bliss Products through Houston-Galveston Area Council (HGAC) purchasing cooperative contract #PR11-20.

   Commissioner Wright moved to bring this item to the floor, seconded by Vice-Mayor Dial.

   Parks and Recreation Director Andrew Fisher presented this item.

   Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Wright

Nay: None

Abstain: None

8. **Resolution** - approving the purchase of a pavilion for City Hall Park from Bliss Products through Houston-Galveston Area Council (HGAC) purchasing cooperative contract #PR11-20.

Commissioner Wright moved to bring this item to the floor, seconded by Vice-Mayor Dial.

Parks and Recreation Director Andrew Fisher presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Wright

Nay: None

Abstain: None

9. **Resolution** - approving Change Order #2 for the Fiscal Year 2024 Street Paving Project.

Commissioner Wright moved to bring this item to the floor, seconded by Vice-Mayor Dial.

Staff Engineer Luis Camarillo Hernandez presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Wright

Nay: None

Abstain: None

10. **Resolution** - accepting the dedication of public improvements and authorizing a reduction in the security for public and common improvements Evergreen Planned Development Phase 1.

    Commissioner Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

    City Engineer Emily Harrell presented this item.

    Discussion ensued.

    When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

    Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Wright

    Nay: None

    Abstain: None

11. **Resolution** - authorizing Huber Technology to perform maintenance on the Scotts Creek Wastewater Treatment Plant step screen and wash press.

    Commissioner Wright moved to bring this item to the floor, seconded by Vice-Mayor Dial.

    City Engineer Emily Harrell presented this item.

    Discussion ensued.

    When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

12. **Resolution** - authorizing Andritz Separation, Inc. to perform maintenance on the Scotts Creek Wastewater Treatment Plant heavy duty belt filter press.

    Commissioner Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

    City Engineer Emily Harrell presented this item.

    Discussion ensued.

When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

13. **Resolution** – approving the purchase of two Toyota Tacoma 4WD trucks from Roberts Toyota through State of Tennessee Statewide Contract #209.

    Commissioner Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

    Staff Engineer Paul Posey presented this item.

    Discussion ensued.

    When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

    Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Wright

    Nay: None

    Abstain: None

14. **Resolution** – authorizing Memphis Road Boring Co., Inc. for the Sterling Place Pipe Relining project.

    Commissioner Wright moved to bring this item to the floor, seconded by Vice-Mayor Dial.

    Staff Engineer Paul Posey presented this item.

    Discussion ensued.

    When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

15. **Resolution** – authorizing Shelby Electric Co., Inc. to install back up power (UPS) for the traffic signal located at Canada Rd. and US Hwy 70.

    Commissioner Wright moved to bring this item to the floor, seconded by Vice-Mayor Dial.

    Staff Engineer Paul Posey presented this item.

    Discussion ensued.

    When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

16. **Resolution** - approving an agreement with Lindsey Champagne dba 901 Goats-Walkapony Goat Ranch for a Goat Yoga program in the City of Lakeland. *Sponsored by Vice-Mayor Dial*

Commissioner Wright moved to bring this item to the floor, seconded by Vice-Mayor Dial.

Parks and Recreation Director Andrew Fisher presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

17. **Resolution** - appointment to the City of Lakeland Community Advisory Board. *Sponsored by Vice-Mayor Dial*

Commissioner Wright moved to bring this item to the floor, seconded by Vice-Mayor Dial.

City Manager Michael Walker presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

18. **Resolution** - authorizing a grant application for DHS funds to assist with the early learning center component of the Lakeland Community Center. *Sponsored by Mayor Roman*

Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Wright.

City Manager Michael Walker presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Wright

Nay: None

Abstain: None

21. **Resolution** - authorizing the City Manager to execute a letter of intent submitted by The Lake District, LLC and negotiate a lease agreement with The Lake District, LLC to provide a physical location for the Shelby

County Sheriff's Office in Lakeland. *Sponsored by Mayor Roman*

Commissioner Wright moved to bring this item to the floor, seconded by Vice-Mayor Dial.

City Manager Michael Walker presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against 1 abstain (4-0-1).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Mayor Roman, Commissioner Wright

Nay: None

Abstain: Commissioner Connie McCarter

22. **Resolution** - in support of a comprehensive juvenile rehabilitation and detention center located in West Tennessee. *Sponsored by Mayor Roman*

Commissioner Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

Mayor Roman presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Wright

Nay: None

Abstain: None

23. **Discussion and Possible Action** - regarding the Plantation Woods Drive stream crossing.

Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Wright.

City Engineer Emily Harrell presented this item.

Discussion ensued.

For the record: Mayor Roman instructed City Staff to engage in research of possible grants for the private property owners of this area.

24. **Discussion and Possible Action** - regarding Sunday parking on Huff N Puff Road. *Sponsored by Commissioner Wright*

    Mayor Roman moved to bring this item to the floor, seconded by Commissioner Wright.

    Commissioner Wright presented this item.

    Discussion ensued.

    For the record: An official request from the church will come back to the board for approval if this matter progresses.

XII. ANNOUNCEMENTS:
None.

XIII. ADJOURNMENT:
There being no other business on which to act, the meeting was adjourned without objection at 7:55pm on Thursday, September 19, 2024.

These minutes were approved on October 3, 2024.

Michele Dial
Michele Dial
Vice Mayor

ATTEST:

Cheyenne Carter
Cheyenne Carter
City Recorder