CITY OF LAKELAND TENNESSEE

Board of Commissioners
Regular Meeting Minutes
Thursday, August 15, 2024, 5:30 PM
City Hall, Lakeland, Tennessee 38002

I. CALL TO ORDER BY MAYOR:

The meeting was called to order by Mayor Josh Roman 5:28 p.m. on Thursday, August 15, 2024.

II. INVOCATION:

Provided at the prior Beer Board meeting held at 5:00pm.

III. PLEDGE:

Provided at the prior Beer Board meeting held at 5:00pm.

IV. ROLL CALL BY RECORDER:

Commissioner Jim Atkinson	Present
Vice-Mayor Michele Dial	Present
Commissioner Connie McCarter	Present
Mayor Josh Roman	Present
Commissioner Wesley Wright	Present

Staff personnel in attendance were City Manager Michael Walker, City Attorney Will Patterson, City Engineer Emily Harrell, Finance Director Sue Matthews, ITS Director Josh Thompson, Planning Director Paul Luker, Staff Engineer Luis Hernandez Camarillo, Judge Kim Koratsky and City Recorder Cheyenne Carter.

V. PUBLIC HEARING:

1. **Ordinance - Second and Final Reading** - amending certain portions of title 14 (zoning and land use control) chapter 14 (signs) of the City of Lakeland's Municipal Code pertaining to section 14-405. *Sponsored by Mayor Roman*

   For the record: No public comments were heard.

2. **Ordinance - Second and Final Reading** - amending the fiscal year 2024 annual budget, passed by ordinance O-10-2023, as amended by ordinances O-3-2024 and O-6-2024.

   For the record: No public comments were heard.

VI. TREASURER'S REPORT:

1. May 2024 FYTD Treasurer's Report

   Finance Director Sue Matthews offered this report.

VII. REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:

1. Sheriff's Report

   a. July Lakeland Crime Report

      For the record: Mayor Roman moved to present this item before the Treasurer's Report; no objections were heard.

      Sergeant Shaw offered this report.

2. Mid-Year Court Review - *Judge Kim Koratsky*

   Judge Kim Koratsky offered this report.

   For the record: Mayor Roman requested action from City Attorney Will Patterson by requesting an annual evaluation for Judge Kim Koratsky to be completed by the Board of Commissioners members.

3. City Manager's Report

   a. August 2024 City Manager's Report

      City Manager Michael Walker offered this report.

4. City Attorney's Update

   City Attorney Will Patterson offered this report.

5. Commissioners' Report

   a. Lakeland Board of Education - *Commissioner Wright*
      Commissioner Wright offered this report.

   b. Municipal Planning/Design Review Commission - *Commissioner Atkinson*
      Commissioner Atkinson offered this report.

   c. Community Advisory Board - *Vice Mayor Dial*
      Vice Mayor Dial offered this report.

   d. Industrial Development Board - *Mayor Roman*
      Mayor Roman offered this report.

VIII. PUBLIC COMMENTS:

1. Randall Hardy of the 10000 block of Plantation Woods Dr.

   For the record: Mayor Roman requested action from City Manager Michael Walker by requesting the concern, brought forth from resident Randall Hardy in their public comment, to be added as a discussion item on the September 5, 2024 Board of Commissioners regular meeting agenda.

IX. SEWERAGE COMMISSION BUSINESS:
None.

X. CONSENT AGENDA:
None.

XI. REGULAR AGENDA:
For the record: Mayor Roman moved to add item number 14 to the regular agenda: Discussion and Possible Action regarding the compensation of City Manager Michael Walker. One objection was heard; a roll call vote was called.

When the question was called the motion to add regular agenda item number 14 passed, roll call vote, 4 in favor 1 against 0 abstain (4-1-0).

Yea: Commissioner Atkinson, Vice Mayor Dial, Mayor Roman, Commissioner Wright

Nay: Commissioner McCarter

Abstain: None

7. **Resolution**- approving Change Order #7 with Eutaw Construction Company, Inc. for the Clear Creek Interceptor - Sanitary Sewer Phase A project.

   For the record: Mayor Roman moved to reorder this item as the first order of business; no objections were heard.

   Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner Wright.

   City Engineer Emily Harrell presented this item.

   Discussion ensued.

   When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

   Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Wright

Nay: None

Abstain: None

11. **Resolution** - amending the bylaws of the Community Advisory Board. *Sponsored by Vice Mayor Dial*

For the record: Mayor Roman moved to discuss this item as the second order of business; no objections were heard.

Mayor Roman moved to bring this item to the floor, seconded by Vice-Mayor Dial.

City Manager Michael Walker presented this item.

Discussion ensued.

For the record: Mayor Roman moved to amend the bylaws to include six (6) At-Large members, seconded by Commissioner Atkinson; no objections were heard.

Discussion ensued.

When the question was called the resolution passed as amended, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Wright

Nay: None

Abstain: None

12. **Resolution** - appointments to the City of Lakeland Community Advisory Board. *Sponsored by Vice Mayor Dial*

For the record: Mayor Roman moved to discuss this item as the third order of business; no objections were heard.

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Wright.

City Manager Michael Walker presented this item.

For the record: Mayor Roman requested the applicants in attendance to provide additional information regarding their application.

1. Amy Ethridge of the 3000 block of Stonecrest Circle
2. Lindsey Reap of the 10000 block of Hampton Dr.
3. JP Castorena of the 4000 block of Herons Pond Lane.
4. Daniel McGarry of the 4000 block of Maple Walk Drive.

5. Meghan Mendelson of the 4000 block of Maple Walk Drive.
6. Jason Eaton of the 10000 block of Monroe Road.

Discussion ensued.

For the record: Mayor Roman motioned to amend the resolution, seconded by Commissioner Atkinson, no objections were heard:

- District 1: Vacant
- District 5: Jon Paul "JP" Castorena
- District 6: Amy Ethridge
- District 8: Jason Eaton
- At-Large 1: Lindsey Reap
- At-Large 2: Reagen Paule
- At-Large 3: Daniel McGarry
- At-Large 4: Meghan Mendleson
- At-Large 5: Adam Bryant

For the record: At-Large 6 opening was deferred for discussion and vote at the September 5th regular BOC meeting.

Discussion ensued.

When the question was called the resolution passed as amended, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

For the record: Mayor Roman moved to take a 3 minute recess, no objections were heard. The meeting resumed at 7:05pm.

13. **<u>Discussion and Possible Action</u>** - regarding possible sponsorship of the video score board at Lakeland Preparatory School. *Sponsored by Mayor Roman*

For the record: Mayor Roman moved to discuss this item as the fourth order of business; no objections were heard.

Vice Mayor Dial moved to bring this item to the floor, seconded by Commissioner Wright.

Mayor Roman presented this item.

Discussion ensued.

For the record: Mayor Roman moved to bring Resolution R-117-2024 to the floor for a vote.

Commissioner Wright moved to bring this item to the floor for discussion, seconded by Vice Mayor Dial.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor 1 against 0 abstain (4-1-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Mayor Roman, Commissioner Wright

Nay: Commissioner McCarter

Abstain: None

1. **Approval of previous meeting minutes** - July 18, 2024

   Mayor Roman moved to bring this item to the floor, seconded by Commissioner Wright.

   Discussion ensued.

   When the question was called the minutes passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

   Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Wright

   Nay: None

   Abstain: None

2. **Ordinance - Second and Final Reading** - amending certain portions of title 14 (zoning and land use control) chapter 14 (signs) of the City of Lakeland's Municipal Code pertaining to section 14-405. *Sponsored by Mayor Roman*

   Commissioner Wright moved to bring this item to the floor, seconded by Vice-Mayor Dial.

   Discussion ensued.

   When the question was called the ordinance passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

3. **Ordinance - Second and Final Reading** - amending the fiscal year 2024 annual budget, passed by ordinance O-10-2023, as amended by ordinances O-3-2024 and O-6-2024.

   Commissioner Wright moved to bring this item to the floor, seconded by Mayor Roman.
   Discussion ensued.

   When the question was called the ordinance passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

   Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner

McCarter, Mayor Roman, Commissioner Wright

Nay: None

Abstain: None

4. **Resolution** - approving an agreement with Traf-Mark Industries, LLC for the installation of crosswalk markings.

   Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Wright.

   Staff Engineer Luis Camarillo Hernandez presented this item.

   Discussion ensued.

   When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).

5. **Resolution** - approving an agreement with Gibson Paving, Inc. for the Fiscal Year 2025 Street Patching project.

   Commissioner Wright moved to bring this item to the floor, seconded by Vice-Mayor Dial.

   Staff Engineer Luis Camarillo Hernandez presented this item.

   Discussion ensued.

   When the question was called the resolution passed as presented, roll call vote, 4 in favor 1 against 0 abstain (4-1-0).

   Yea: Commissioner Atkinson, Vice-Mayor Dial, Mayor Roman, Commissioner Wright

   Nay: Commissioner McCarter

   Abstain: None

6. **Resolution** - approving an agreement with Barge Design Solutions, Inc. for the Scotts Creek Wastewater Treatment Plant condition and capacity study.

   Commissioner Wright moved to bring this item to the floor, seconded by Vice-Mayor Dial.

   City Engineer Emily Harrell presented this item.

   Discussion ensued.

   When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Wright

Nay: None

Abstain: None

8. **Resolution** - authorizing the City Manager and/or City Attorney to obtain the necessary easements for the construction of the Oliver Creek Interceptor by negotiation and authorizing City Attorney to file and pursue condemnation proceedings concerning the necessary easement on Tract 1 owned by CB Associates, LLC.

   Commissioner Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

   City Engineer Emily Harrell presented this item.

   Discussion ensued.

   When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

   Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Wright

   Nay: None

   Abstain: None

9. **Resolution** - approving Amendment #1 to the master services agreement with Allen & Hoshall, Inc for the design of the Oliver Creek Sewer Interceptor project.

   Commissioner Wright moved to bring this item to the floor, seconded by Mayor Roman.

   City Engineer Emily Harrell presented this item.

   Discussion ensued.

   When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

   Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Wright

   Nay: None

   Abstain: None

10. **Resolution** - approving an agreement with CivicPlus for CivicClerk and CP Media annual renewals.

Commissioner Wright moved to bring this item to the floor, seconded by Vice-Mayor Dial.

ITS Director Josh Thompson presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Wright

Nay: None

Abstain: None

14. **Discussion and Possible Action** - regarding compensation of City Manager Michael Walker. *(added from the floor)*

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Wright.

Mayor Roman presented this item.

Discussion ensued.

For the record: Mayor Roman moved to direct Finance Director Sue Matthews to compensate Michael Walker in the amount of $15,000 as a one time annual bonus, seconded by Commissioner Atkinson.

Discussion ensued.

When the question was called the motion passed as presented, roll call vote, 4 in favor 1 against 0 abstain (4-1-0).

Yea: Commissioner Atkinson, Vice-Mayor Dial, Mayor Roman, Commissioner Wright

Nay: Commissioner McCarter

Abstain: None

XII. ANNOUNCEMENTS:

1. Mayor Roman provided additional context to the public comments section of this meeting.

XIII. ADJOURNMENT:

There being no other business on which to act, the meeting was adjourned without objection at 8:06pm on Thursday, August 15, 2024.

These minutes were approved on September 19, 2024.

Josh Roman
Mayor

ATTEST:

Cheyenne Carter

Cheyenne Carter
City Recorder

DRAFT