CITY OF
LAKELAND
TENNESSEE

Board of Commissioners
Regular Meeting Minutes
Thursday, July 18, 2024, 5:30 PM
City Hall, Lakeland, Tennessee 38002

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I. CALL TO ORDER BY MAYOR:

The meeting was called to order by Mayor Josh Roman 5:30 p.m. on Thursday, July 18, 2024.

II. INVOCATION:

The invocation was offered by Mayor Roman.

III. PLEDGE:

The Pledge to the Flag was led by Mayor Roman.

IV. ROLL CALL BY RECORDER:

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|---|---|
| Commissioner Jim Atkinson | Present |
| Vice-Mayor Michele Dial | Present |
| Commissioner Connie McCarter | Present |
| Mayor Josh Roman | Present |
| Commissioner Wesley Wright | Present |

Staff personnel in attendance were City Manager Michael Walker, City Attorney Will Patterson, City Engineer Emily Harrell, ITS Director Josh Thompson, Public Works Director Matt Brown, Planning Director Paul Luker, Parks and Recreation Director Andrew Fisher, Staff Engineer Paul Posey, Staff Engineer Luis Camarillo Hernandez and Community Development Specialist Lisa West (as acting recorder).

V. PUBLIC HEARING:

None.

VI. TREASURER'S REPORT:

None.

VII. REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:

Sheriff's Report

a. June Lakeland Crime Report
   This report was offered by Lieutenant Less.

City Manager's Report

a. July 2024 City Manager's Report
   This report was offered by City Manager Michael Walker.

Commissioners' Report

a. Board of Education - *Commissioner Wright*
   This report was offered by Commissioner Wright.

b. Municipal Planning/Design Review Commission - *Commissioner Atkinson*
   This report was offered by Commissioner Atkinson.

c. Parks and Recreation Board - *Vice Mayor Dial*
   This report was offered by Vice-Mayor Dial.

d. Industrial Development Board - *Mayor Roman*
   This report was offered by City Manager Michael Walker.

VIII. PUBLIC COMMENTS:
*For the record:* Public comments were heard at the time of the correlating agenda item.

IX. SEWERAGE COMMISSION BUSINESS:
None.

X. CONSENT AGENDA:
None.

XI. REGULAR AGENDA:

1. **Approval of previous meeting minutes** - June 18, 2024

Commissioner Atkinson moved to bring this item to the floor, seconded by Vice-Mayor Dial.

Discussion ensued.

*For the record:* City Manager Michael Walker offered two (2) amendments to the minutes:

1. Correct the title of Wesley Wright from "Vice Mayor" to "Commissioner" in the voting section of regular agenda item number 11.

2. Correct the adjournment date from "June 16" to "June 18".

No objections were heard.

Discussion ensued.

***When the question was called the minutes passed as amended, roll call vote, 4 in favor 1 against 0 abstain (4-1-0).***

**Yea:** Commissioner Atkinson, Vice-Mayor Dial, Mayor Roman, Commissioner Wright

**Nay:** Commissioner McCarter

**Abstain:** None

2. **Ordinance - First Reading** - amending certain portions of title 14 (zoning and land use control) chapter 14 (signs) of the City of Lakeland's Municipal Code pertaining to section 14-405. *Sponsored by Mayor Roman*

   Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Wright.

   City Attorney Will Patterson presented this item.

   Discussion ensued.

   ***When the question was called the first reading of the ordinance passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).***

   **Yea:** Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Wright

   **Nay:** None

   **Abstain:** None

3. **Ordinance - First Reading** - amending the fiscal year 2024 annual budget, passed by ordinance O-10-2023, as amended by ordinances O-3-2024 and O-6-2024.

   Mayor Roman moved to bring this item to the floor, seconded by Commissioner Wright.

   City Manager Michael Walker presented this item.

   Discussion ensued.

   ***When the question was called the first reading of the ordinance passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).***

**Yea:** Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Wright

**Nay:** None

**Abstain:** None

4. **Resolution** - approving reappointment to the Community Advisory Board.

   Vice-Mayor Dial moved to bring this item to the floor, seconded by Commissioner Wright.

   City Manager Michael Walker presented this item.

   Discussion ensued.

   ***When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).***

5. **Resolution** - approving a contract with Smith Seckman Reid, Inc. for the replacement of Lift Station #24 for Lakeland Hills Dr.

   Commissioner Wright moved to bring this item to the floor, seconded by Vice-Mayor Dial.

   Staff Engineer Paul Posey presented this item.

   Discussion ensued.

   ***When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).***

6. **Resolution** - approving a contract with Geotechnology, LLC dba UES for geotechnical exploration services for the Oliver Creek Interceptor project.

   Commissioner Wright moved to bring this item to the floor, seconded by Vice-Mayor Dial.

   Staff Engineer Paul Posey presented this item.

   Discussion ensued.

   *For the record:* Mayor Roman moved to amend the third WHEREAS in this resolution document to correct "fiscal year 2024" to "fiscal year 2025", no objections were heard.

   Discussion ensued.

***When the question was called the resolution passed as amended, voice vote, 5 in favor 0 against 0 abstain (5-0-0).***

7. **<u>Resolution</u>** - approving Change Order #1 with Barge Design Solutions for the Fiscal Year 2024 Lakeland Athletic Complex Phase II design and engineering.

   Commissioner Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

   Parks and Recreation Director Andrew Fisher presented this item.

   Discussion ensued.

   ***When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against 1 abstain (4-0-1).***

   **Yea:** Commissioner Atkinson, Vice-Mayor Dial, Mayor Roman, Commissioner Wright

   **Nay:** None

   **Abstain:** Commissioner McCarter

8. **<u>Resolution</u>** - approving an agreement with the Tennessee Department of Transportation for Seed Tick Road Roundabout.

   Commissioner Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

   Staff Engineer Luis Camarillo Hernandez presented this item.

   Discussion ensued.

   *For the record:* Public comments were heard from the following residents:

   1. Richard Gonzales of the 5000 block of Conifer View Lane.

   Discussion ensued.

   ***When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against 1 abstain (4-0-1).***

   **Yea:** Commissioner Atkinson, Vice-Mayor Dial, Mayor Roman, Commissioner Wright

   **Nay:** None

   **Abstain:** Commissioner McCarter

9. **Resolution** - authorizing the submittal of an application to the Tennessee Department of Transportation for the 2024 Statewide Partnership Program.

   Commissioner Wright moved to bring this item to the floor, seconded by Mayor Roman.

   City Engineer Emily Harrell presented this item.

   Discussion ensued.

   ***When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).***

10. **Resolution** - approving Amendment #1 of the Solid Waste Collection and Disposal Contract with Waste Connections of Tennessee, Inc.

   Commissioner Wright moved to bring this item to the floor, seconded by Vice-Mayor Dial.

   Public Works Director Matt Brown presented this item.

   Discussion ensued.

   ***When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).***

   **Yea:** Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Wright

   **Nay:** None

   **Abstain:** None

11. **Resolution** - authorizing the City Manager to execute an agreement with Central Technologies, Inc. for Microsoft 365 licensing renewal.

   Commissioner Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

   ITS Director Josh Thompson presented this item.

   Discussion ensued.

   ***When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).***

12. **Resolution** - authorizing the City Manager to execute a multi-year agreement with Trimble for Cityworks license renewal.
   Commissioner Wright moved to bring this item to the floor, seconded by Vice-Mayor Dial.

ITS Director Josh Thompson presented this item.

Discussion ensued.

***When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).***

13. **Resolution** - authorizing the City Manager to execute an agreement with True North Geographic Technologies, LLC for Cityworks and GIS hosting services.

    Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner Wright.

    ITS Director Josh Thompson presented this item.

    Discussion ensued.

    ***When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).***

14. **Resolution** - authorizing the City Manager to execute a professional services engagement letter with Bass, Berry & Sims PLC for general legal advice and/or representation pertaining to matters of public finance and economic development.

    Commissioner Wright moved to bring regular agenda item number 14 to the floor, seconded by Mayor Roman.

    *For the record:* Mayor Roman combined regular agenda items number 14 and 15 to be discussed and voted together.

15. **Resolution** - authorizing the City Manager to execute a professional services engagement letter with Bass, Berry & Sims PLC for the issuance of general obligation bonds to the United States Department of Agriculture.

    Commissioner Wright moved to bring regular agenda item number 15 to the floor, seconded by Mayor Roman.

    City Manager Michael Walker presented these items.

    Discussion ensued.

    ***When the question was called the resolutions passed as presented, roll call vote, 5 in favor 0 against 0 abstain (5-0-0).***

    **Yea:** Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Mayor Roman, Commissioner Wright

    **Nay:** None

**Abstain:** None

16. **Resolution** - authorizing expense reimbursements for the Board of Commissioners.

    Commissioner Wright moved to bring this item to the floor, seconded by Mayor Roman.

    City Manger Michael Walker presented this item.

    Discussion ensued.

    *For the record:* Public comments were heard from the following residents:

    1. Richard Gonzales of the 5000 block of Conifer View Lane.
    2. Jason Eaton of the 10000 block of Monroe Road.

    Discussion ensued.

    ***When the question was called the resolution failed, roll call vote, 1 in favor 4 against 0 abstain (1-4-0).***

    **Yea:** Mayor Roman

    **Nay:** Commissioner Atkinson, Vice-Mayor Dial, Commissioner McCarter, Commissioner Wright

    **Abstain:** None

17. **Resolution** - authorizing payment to the Lakeland School System for a portion of the cost of a temporary traffic signal at Highway 70 and Seed Tick Road. *Sponsored by Commissioner Wright*

    Mayor Roman moved to bring this item to the floor, seconded by Commissioner Wright.

    Commissioner Wright presented this item.

    Discussion ensued.

    ***When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against 0 abstain (5-0-0).***

18. **Discussion and Possible Action** - regarding possible regulations requiring supplemental vegetation after the completion of construction and/or Memphis Light Gas and Water (MLGW) project. *Sponsored by Commissioner Wright*

    Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

Commissioner Wright presented this item.

Discussion ensued.

*For the record:* Mayor Roman requested that the action taken for this item should be to hire a supplemental attorney for current and future matters regarding Memphis Light Gas and Water (MLGW).

XII. ANNOUNCEMENTS:

1. City Attorney Will Patterson announced that an email will be sent to the board members regarding City Manager Michael Walker's performance evaluation.

XIII. ADJOURNMENT:

There being no other business on which to act, the meeting was adjourned without objection at 7:59pm on Thursday, July 18, 2024.

These minutes were approved on August 15, 2024.

Josh Roman
*Mayor*

ATTEST:

Cheyenne Carter

Cheyenne Carter
*City Recorder*