BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
THURSDAY, APRIL 4, 2024, 5:30 P.M.
CITY HALL, LAKELAND, TENNESSEE 38002

I. CALL TO ORDER BY MAYOR:

The meeting was called to order by Mayor Josh Roman at 5:30 p.m. on Thursday, April 4, 2024.

II. INVOCATION:

Offered by Mayor Josh Roman.

III. PLEDGE:

Mayor Josh Roman led the pledge to the flag.

IV. ROLL CALL BY RECORDER:

Commissioner Jim Atkinson	Present
Commissioner Michele Dial	Present
Commissioner Connie McCarter	Present
Mayor Josh Roman	Present
Vice Mayor Wesley Wright	Present

Staff personnel in attendance were City Manager Michael Walker, City Attorney Will Patterson, City Engineer Emily Harrell, Parks and Recreation Director Andrew Fisher, Staff Engineer Luis Camarillo Hernandez, Staff Engineer Paul Posey, Community Development Specialist Lisa West, and City Recorder Cheyenne Carter.

V. PUBLIC HEARING:

VI. TREASURER'S REPORT:

VII. REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:

City Manager's Report

a. April 2024 City Manager's Report

This report was offered by City Manager Michael Walker.

Commissioners' Reports

a. Lakeland Board of Education – *Vice Mayor Wight*

This report was offered by Vice Mayor Wright.

b. Industrial Development Board of the City of Lakeland – *Mayor Roman*

This report was offered by Mayor Roman.

VIII. PUBLIC COMMENTS:

None

IX. SEWERAGE COMMISSION BUSINESS:
None

X. CONSENT AGENDA:
None

XI. REGULAR AGENDA:

For the record: Mayor Roman motioned to add item number 12 and item number 13 to the regular agenda seconded by Vice Mayor Wright with no objections heard.

1. **Approval of minutes from previous meeting** – February 29, 2024 (BOC/MPC joint meeting)

   Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

   Discussion ensued.

   For the record: Mayor Roman motioned to amend the minutes to remove Wyatt Bunker as a board member (his resignation had already been submitted by this date).

   When the question was called the motion to amend passed, voice vote, 5 in favor 0 against (5-0).

   When the question was called the meeting minutes passed as amended, voice vote, 5 in favor 0 against (5-0).

2. **Approval of minutes from previous meeting** – March 7, 2024 (regular meeting)

   Vice Mayor Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

   Discussion ensued.

   When the question was called the meeting minutes passed as presented, voice vote, 5 in favor 0 against (5-0).

3. **Approval of minutes from previous meeting** – March 26, 2024 (special called meeting)

Vice Mayor Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

Discussion ensued.

When the question was called the meeting minutes passed as presented, roll call vote, 5 in favor 0 against (5-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea
Mayor Roman	Yea

4. **Approval of minutes from previous meeting** – March 26, 2024 (budget workshop)

   Vice Mayor Wright moved to bring this item to the floor, seconded by Commissioner Dial.

   Discussion ensued.

   When the question was called the meeting minutes passed as presented, voice vote, 5 in favor 0 against (5-0).

5. **Ordinance – First Reading** – amending the fiscal year 2024 annual budget passed by Ordinance O-10-2023.

   Mayor Roman moved to bring this item to the floor, seconded by Vice Mayor Wright.

   City Manager Michael Walker presented this item.

   Discussion ensued.

   When the question was called the first reading of the ordinance passed as presented, roll call vote, 4 in favor 0 against 1 abstention (4-0-1).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Abstain
Vice Mayor Wright	Yea
Mayor Roman	Yea

6. **Resolution** - authorizing the Mayor and City Manager to execute a funding agreement between the City of Lakeland and the Lakeland Area Chamber of Commerce for fiscal year 2024-2025.

Vice Mayor Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

Chamber board member Chris Jenkins presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against 1 abstention (4-0-1).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Abstain
Vice Mayor Wright	Yea
Mayor Roman	Yea

7. **Resolution** - authorizing the Mayor to sign a proclamation designating April 12, 2024 as Blue & Green Day Mid-South.

   Vice Mayor Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

   Discussion ensued.

   When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against (5-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea
Mayor Roman	Yea

8. **Resolution** - approving an agreement with the Tennessee Department of Transportation for Lakeland Pavement Management Software.

   Vice Mayor Wright moved to bring this item to the floor, seconded by Commissioner Dial.

   Staff Engineer Luis Camarillo Hernandez presented this item.

   Discussion ensued.

   When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against (5-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea

Mayor Roman Yea

9. **Resolution** - approving an amendment to Agreement CA-2300023-2 with Shelby County Government for City Hall ADA Improvements using the Community Development Block Grant funds.

   Vice Mayor Wright moved to bring this item to the floor, seconded by Mayor Roman.

   Staff Engineer Paul Posey presented this item.

   Discussion ensued.

   When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against (5-0).

10. **Resolution** - authorizing Andritz Separation, Inc. to perform maintenance on the Scotts Creek Wastewater Treatment Plant Heavy Duty Belt Filter Press.

    Vice Mayor Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

    City Engineer Emily Harrell presented this item.

    Discussion ensued.

    When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against (5-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea
Mayor Roman	Yea

11. **Discussion and Possible Action** - Update on Contract Patching request by the Board of Commissioners.

    Vice Mayor Wright moved to bring this item to the floor, seconded by Commissioner Dial.
    Staff Engineer Luis Camarillo Hernandez presented this item.

    Discussion ensued.

    For the record: Mayor Roman motioned to accept option 2 (see below) seconded by Commissioner Atkinson.

Option 2:
Approving an alternate Change Order with Standard Construction Company, Inc under the FY24 Street Paving contract. This alternate Change Order would consist of not exceeding the 25% quantity limit that would lead to an increase in bid price. This would limit the patching work to approximately 14,000 Sq. Ft. in Herons Ridge Phases A & B Subdivision. The cost estimate for this is listed below.

Location	AMOUNT
Herons Ridge Subdivision Phases A & B	$72,700.00

Discussion ensued.

When the question was called the motion passed, roll call vote, 5 in favor 0 against (5-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea
Mayor Roman	Yea

12. **Resolution** – approving contract agreement no. MPDG-LKTN-01 for grant agreement support services for the FY 2025-2026 multimodal project discretionary grant program through U.S. Department of Transportation.

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Dial.

City Engineer Emily Harrell presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against 1 abstention (4-0-1).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Abstain
Vice Mayor Wright	Yea
Mayor Roman	Yea

13. **Resolution** – authorizing the City Manager to execute an engaged search agreement for recruitment and placement services.

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

City Manager Michael Walker presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against 1 abstention (4-0-1).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Abstain
Vice Mayor Wright	Yea
Mayor Roman	Yea

XII. ANNOUNCEMENTS:

Mayor Roman made an announcement regarding The Lake District.

XIII. ADJOURNMENT:

For the record: At the request of City Attorney Will Patterson, an executive session was held at this time.

There being no other business on which to act, the meeting was adjourned without objection at 6:41 p.m. on Thursday, April 4, 2024.

These minutes were approved on April 18, 2024.

Josh Roman
Mayor

ATTEST:

Cheyenne Carter

Cheyenne Carter
City Recorder