BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
THURSDAY, FEBRUARY 1, 2024, 5:30 P.M.
CITY HALL, LAKELAND, TENNESSEE 38002

I. CALL TO ORDER BY MAYOR:
The meeting was called to order by Vice Mayor Wright at 5:30 p.m. on Thursday, February 1, 2024.

II. INVOCATION:
Offered by City Manager Michael Walker.

III. PLEDGE:
Vice Mayor Wright led the pledge to the flag.

IV. ROLL CALL BY RECORDER:

Commissioner Jim Atkinson	Present
Commissioner Michele Dial	Present
Commissioner Connie McCarter	Present
Mayor Josh Roman	Absent
Vice Mayor Wesley Wright	Present

Staff personnel in attendance were City Manager Michael Walker, Parks and Recreation Director Andrew Fisher, City Engineer Emily Harrell, Public Works Director Matt Brown, Planning Director Paul Luker, City Recorder Cheyenne Carter, and City Attorney Will Patterson.

V. PUBLIC HEARING:
None

VI. TREASURER'S REPORT:
None

VII. REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:

1. City Manager's Report
    a. January City Manager's Report

        This report was offered by City Manager Michael Walker

2. Commissioners' Report
    a. Lakeland Board of Education – Vice Mayor Wright
    b. Parks and Recreation & Natural Resources Board – Commissioner Dial
    c. Municipal Planning and Design Review Commission – Commissioner Atkinson

VIII. PUBLIC COMMENTS:
None

IX. SEWERAGE COMMISSION BUSINESS:

1. **Resolution** – recommending approval of the sewer concept plan for Ashmont Planned Development.

   Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner Dial.

   City Engineer Emily Harrell presented this item.

   Discussion ensued.

   When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against (4-0).
   Commissioner Atkinson Yea
   Commissioner Dial Yea
   Commissioner McCarter Yea
   Vice Mayor Wright Yea

X. CONSENT AGENDA:
None

XI. REGULAR AGENDA:
1. **Approval of regular meeting minutes** – January 4, 2024.

   Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner Dial.

   Discussion ensued.

   When the question was called the meeting minutes passed as presented, roll call vote, 4 in favor 0 against (4-0).
   Commissioner Atkinson Yea
   Commissioner Dial Yea
   Commissioner McCarter Yea
   Vice Mayor Wright Yea

2. **Ordinance - First Reading** – amending ordinance O-3-2022 to amend the bylaws of the Municipal Parks & Recreation/Natural Resources Advisory Board.

   Commissioner Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

   Parks and Recreation Director Andrew Fisher presented this item.

   Discussion ensued.

When the question was called the ordinance passed as presented, roll call vote, 4 in favor 0 against (4-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea

3. **Resolution** – amending the bylaws of the Community Advisory Board.

   Commissioner Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

   City Manager Michael Walker presented this item.

   Discussion ensued.

   When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against (4-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea

4. **Resolution** – approving change orders #4 and #5 on the Clear Creek Sanitary Sewer Interceptor Phase A project.

   Commissioner Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

   City Engineer Emily Harrell presented this item.

   Discussion ensued.

   When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against (4-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea

5. **Resolution** – approving the Equestria Planned Development outline plan.

   Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner Dial.

   Planning Director Paul Luker presented this item.

Discussion ensued.

For the record: A representative from the developer, Mr. Doug ~~Sweeney~~, Swink provided answers to the board's questions at the request of the board.

Discussion ensued.

Commissioner Atkinson motioned to defer this item seconded by Commissioner McCarter to the next meeting.

When the question was called the motion to defer passed, roll call vote, 4 in favor 0 against (4-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea

6. **Resolution** – approving the Ashmont Planned Development outline plan amendment.

Commissioner Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Planning Director Paul Luker presented this item.

Discussion ensued.

For the record: A representative from Ashmont Development, Cory Brady and Vince Smith, answered questions from the board requested by the board.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against (4-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea

7. **Resolution** – approving the sewer concept plan for Ashmont Planned Development.

Commissioner Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against (4-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea

8. **<u>Resolution</u>** – approving a commercial subdivision development contract with Ashmont Developer, LLC for Ashmont Planned Development Area 6 Lot 1 & Area 7A Lots 2-6.

   Vice Mayor Wright motioned to defer this item to the next meeting without objection.

9. **<u>Resolution</u>** – approving a time extension for the Heathfield Planned Development Phase 1 Residential Subdivision Development Contract.

   Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner Dial.

   City Engineer Emily Harrell presented this item.

   Discussion ensued.

   When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against (4-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea

10. **<u>Resolution</u>** – authorizing the submittal of applications for RAISE and MPDG grants through US DOT Federal Highway Administration.

    Commissioner Atkinson moved to bring this item to the floor, seconded by Commissioner Dial.

    City Engineer Emily Harrell presented this item.

    Discussion ensued.

    When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against (4-0).

Commissioner Atkinson	Yea

Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea

11. **Resolution** – authorizing an agreement with Balton Sign Company for the removal of the Relax Inn interstate sign.

    Commissioner Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

    City Engineer Emily Harrell presented this item.

    Discussion ensued.

    Commissioner Atkinson motioned to defer this item to the next meeting, seconded by Commissioner McCarter.

    When the question was called the motion to defer passed, roll call vote, 4 in favor 0 against (4-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea

12. **Discussion and Possible Action** - planning for events and resolutions for proclamations in 2024.

    Commissioner Dial moved to bring this item to the floor, seconded by Commissioner McCarter.

    Commissioner McCarter presented this item.

    Discussion ensued.

XII. ANNOUNCEMENTS:

None

XIII. ADJOURNMENT:

There being no other business on which to act, the meeting was adjourned without objection at 7:01 p.m. on Thursday, February 1, 2024.

These minutes were approved on February 15, 2024.

Josh Roman
Mayor

ATTEST:

Cheyenne Carter

Cheyenne Carter
City Recorder