

LAKELAND MUNICIPAL PARKS & RECREATION/NATURAL RESOURCES
ADVISORY BOARD
REGULAR MEETING MINUTES
TUESDAY, SEPTEMBER 12, 2023, 5:30 P.M.
CITY HALL, LAKELAND, TENNESSEE 38002

- I. **CALL TO ORDER:** The meeting was called to order at 5:30PM by PRB Chair, Mark Donley.

II. **ROLL CALL:**

(C) Mark Donley	Present
Stacy Bond-Monasky	Absent
Jessica Cannon	Absent
Jenny Kiesel	Absent
Ben Ledsinger	Present
Jeff Roman	Present
Amber Sawyer	Absent
Steve Snow	Absent
Commissioner Michele Dial	Present

Staff personnel present for the meeting were Parks and Recreation Director Pat O'Mara, Recreation Manager Andrew Fisher, Senior Center Manager Kim Odom and City Manager Michael Walker. The meeting was presented by Mr. O'Mara.

III. **CONSENT AGENDA:**

1. Approval of Meeting Minutes from Previous Meetings:
 - a. Regular Meeting Minutes, July 11, 2023
Quorum not met; Approval of July 11, 2023, meeting minutes moved to next agenda.

IV. **PUBLIC DISCUSSION:**

V. **REPORTS FROM OFFICERS & STAFF: None.**

VI. **OLD BUSINESS:**

a) Updates on the Lakeland Athletic Complex

Phase I of the Athletic Complex hit the 50% mark on Design and Engineering as expected.

Staff continue to work with Barge Design Solutions on the lighting project. We are back on track after a delay in progress upon losing communication with the MLGW rep when he missed a scheduled Design meeting. The lighting project is taking a front seat. We are dedicated to keeping the wheels turning to get needed lighting at the Athletic Complex.

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VII. NEW BUSINESS:

Update on Parks and Recreation activities and other items.

1) International Harvester Managerial Park Design Updates

An overview of the Master Plan design options for IHMP were shared with the Parks and Recreation Board. The project is in conjunction with the restructuring of the parking lot. The Master Plan includes removing trees for a two-unit prefabricated restroom facility that will tap into the Senior Center's Waste System.

Plans show options of retaining walls along a new two-lane road down to the lake, extra parking, a pavilion on the bluff for rentals, a paved area for food trucks, two additional drive down accesses to ADA fishing dock. Projects of the Master Plan can change depending on funding. Currently the funds are available and identified for the IHMP. The remainder of the project is tied into ADA accessibility that allows us to tap into grants. Staff will aggressively pursue such grants.

Design for the new restrooms in the Master Plan are progressing. The structure will be built at a factory and dropped in near the parking lot and Senior Center building. The bid announcement will be going out in late summer. The restroom facility will include two single stalls with water fountains and a full bottle station.

Moving forward, the Parks and Recreation Department's plan is to complete these projects at IH Park with more goals in mind for the future.

2) Parks and Recreation Action Plan List

Parks and Recreation Board members reviewed and discussed the annual Action Plan for community programs and league programs, that included scheduled staff trainings, staff credentials goals, as well as organizational credentials for planned for FY24.

3) Parks and Recreation Capital Improvement Projects

Board members were presented with a report showing Capital Improvement Projects for FY 24. The General CIP estimated expense

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of \$150,000.00 includes relining sewer lines, the painting of the parking lot, ADA improvements, etc.

IH Restroom cost is estimated at \$250,000.00. The Athletic Complex is estimated at \$570,000.00, with approximately \$400,000.00 for lighting. The rest of the funds are for Phase II Design and Engineering.

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The Parks and Recreation Department has applied for a grant to replace the play structure at City Hall. We should find out if we are awarded the grant in the Fall.

As discussed at last month's meeting, staff are currently working on the Blue Cross Healthy Places grant due in August.

If awarded grant funds, a few items from the current FY CIP list would change and could be checked off the list. The CIP list will be brought back to the Parks and Recreation Board in October to review and possibly add additional projects and decide the order the PRB would like them to be done.

4) LSS facilities requests

- a) Parks and Recreation Department staff have a meeting with Lakeland School System to discuss facility availability requests for stadium usage for football and gym availability for basketball practices.
- b) Staff will also begin a conversation with LSS about utilizing their fields in the future for baseball and softball.

5) Division Updates – Parks Admin

- a) Tree loss and pavilion damage from the recent storm is going to cost approximately \$20,000.00. Extensive damage occurred at Zadie Kuehl Memorial Park that caused closure to the Dog Park. IH Park still has some areas roped off for safety. The trails at IH Park had trees and limbs down. They have been cleared and reopened. City Hall had trees and tree limbs down and the Pavilion was destroyed during the storm.

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- b) On July 24, 2023, The LAMP Concert featured "Formerly Known As," with approximately 250 in attendance. The next concert is July 22, 2023, featuring The Amber McCain Band.
- c) The Mini League for Flag Football wrapped up. The power outages hurt the end the of the season. Staff did the best they could with the games.
- d) Tackle Football is in full force with uniform fittings. Current registration is at 88 for 8U; 31 for 10U; 35 for 12U. It's the first year back for the 10U group. The Parks and Recreation Department staff are pleased to have them back.
- e) Cheer started today (July 11). Recreation has 55 registered and 5 for Competitive Cheer.

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- f) Soccer and Flag Football registration for the Fall is underway. There's some interest in converting to competitive. Currently we do not have competitive soccer attached to Lakeland programs. Sean is also interested in competitive soccer. He is researching the numbers of how many Lakeland kids play elsewhere in competitive programs. If this Board would like to see competitive soccer added to Lakeland programs, they can bring it before the Parks Board for discussion.
- g) Staff received notice that the Creative Aging Grant will continue to offer a set amount of funds for their unique programs to be offered at local Senior Centers. Staff is also exploring purchasing a partial membership that will allow more unique programs at the Center throughout the year once awarded funds are used.
- h) There has been a calendar distribution change for the Senior Center. Registration is now done through CivicRec and the City Website. It has been a struggle this month for many of the seniors who are technically challenged. We are working with them to make the process as easy as possible.

1) ANNOUNCEMENTS:

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The next meeting is September 12, 2023. The August meeting has been replaced by a newsletter update.

- 2) **ADJOURNMENT:** There being no other business taken into action, Mrs. Jenny Kiesel moved to adjourn the meeting; seconded by Mrs. Amber Sawyer. Motion carried; voice, vote, all present in favor (5-0). The meeting was adjourned at 7:00 p.m.



Amber Sawyer
Amber Sawyer
Secretary

ATTEST:

Cheyenne Carter
Cheyenne Carter
City Recorder