BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
THURSDAY, DECEMBER 21 2023, 5:30 P.M.
CITY HALL, LAKELAND, TENNESSEE 38002

I. CALL TO ORDER BY MAYOR:

The meeting was called to order by Mayor Josh Roman at 5:30 p.m. on Thursday, December 21, 2023.

II. INVOCATION:

Offered by Mayor Josh Roman.

III. PLEDGE:

Mayor Josh Roman led the pledge to the flag.

IV. ROLL CALL BY RECORDER:

Commissioner Jim Atkinson	Present
Commissioner Michele Dial	Present
Commissioner Connie McCarter	Present
Mayor Josh Roman	Present
Vice Mayor Wesley Wright	Present

Staff personnel in attendance were City Manager Michael Walker, Parks and Recreation Director Andrew Fisher, Recreation Manager John Proctor, City Engineer Emily Harrell, Staff Engineer Paul Posey, City Planner Alex Barthol, Planning Director Paul Luker, City Recorder Cheyenne Carter, and City Attorney Will Patterson., Finance Director Andrea Perkins

Amended 5-0

V. PUBLIC HEARING:

1. **Ordinance - Second and Final Reading** – replacing municipal code title 11, section 11-601 and adopting by reference the state criminal trespass statute.

   For the record: No public comment was heard.

2. **Ordinance - Second and Final Reading** – amending title 3 of the Lakeland municipal code to add a fee for the expungement of records by the Municipal Court.

   For the record: No public comment was heard.

3. **Ordinance - Second and Final Reading** – amending Title.15. Chapter 6. Section 15-604 and Chapter 7. Section 15.704 of the City of Lakeland Municipal Code in order to regulate illegal and unauthorized vehicle parking.

   For the record: No public comment was heard.

VI. TREASURER'S REPORT:

1. June 2023 Treasurer's Report

This report was offered by Finance Director Andrea Perkins.

2. Status Update for Treasurer's Report

   This report was offered by Finance Director Andrea Perkins.

VII. REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:

- Sheriff's Report – November Crime Report

  This report was offered by Deputy Valentine.

- City Manager's Report
  a. December City Manager's Report – Year End Review and Employee of the Year

  This report was offered by City Manager Michael Walker.

- Commissioners' Report:
  a. The Industrial Development Board of the City of Lakeland report was offered by Mayor Roman.
  b. Lakeland Board of Education report was offered by Vice Mayor Wright.
  c. The Municipal Planning/Design Review Commission report was offered by Commissioner Atkinson.

VIII. PUBLIC COMMENTS:
Public comment was heard from Dexter Muller of the 3000n block of North Berlinwood regarding item number 18 from the regular agenda.

IX. SEWERAGE COMMISSION BUSINESS:
None

X. CONSENT AGENDA:
None

XI. REGULAR AGENDA:
For the record: Mayor Roman moved to bring item 15 up as the first item, item 14 up as the second item and item 18 up as the third item without objection. Please note the numbering change below.

15. **<u>Resolution</u>** - authorizing the City Manager to execute an agreement with Flock Safety for a five-year extension of existing and additional safety cameras.

Commissioner Dial moved to bring this item to the floor, seconded by Vice Mayor Wright.

City Manager Michael Walker presented this item.

Deputy Valentine addressed the board regarding this item.

Discussion ensued.

When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against (5-0).

14. **Resolution** - authorizing the City Manager to execute an extension of the solid waste collection services contract adopted by resolution 2018/11-95.

Mayor Roman moved to bring this item to the floor, seconded by Vice Mayor Wright.

City Engineer Emily Harrell presented this item.

A representative from Waste Connections addressed the board regarding this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor 1 against (4-1).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Nay
Vice Mayor Wright	Yea
Mayor Roman	Yea

18. **Discussion and Possible Action** – current status of the Lake District.

Mayor Roman moved to bring this item to the floor, seconded by Vice Mayor Wright.

City Manager Michael Walker provided an overview.

Discussion ensued.

For the record: Comments were heard from Richard Gonzalez of the 5000 block of

1. **Approval of regular meeting minutes** - November 16, 2023

   Mayor Roman moved to bring this item to the floor, seconded by Vice Mayor Wright.

   When the question was called the meeting minutes passed as presented, roll call vote, 4 in favor 1 against (4-1).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Nay
Vice Mayor Wright	Yea
Mayor Roman	Yea

2. **Ordinance - Second and Final Reading** – replacing municipal code title 11, section 11-601 and adopting by reference the state criminal trespass statute.

   Vice Mayor Wright moved to bring this item to the floor, seconded by Commissioner Dial.

   Discussion ensued.

   When the question was called the ordinance passed, roll call vote, 5 in favor 0 against (5-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea
Mayor Roman	Yea

3. **Ordinance - Second and Final Reading** – amending title 3 of the Lakeland municipal code to add a fee for the expungement of records by the Municipal Court.

   Vice Mayor Wright moved to bring this item to the floor, seconded by Commissioner Dial.

   Discussion ensued.

   When the question was called the ordinance passed as presented, roll call vote, 5 in favor 0 against (5-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea
Mayor Roman	Yea

4. **Ordinance - Second and Final Reading** – amending Title.15. Chapter 6. Section 15-604 and Chapter 7. Section 15.704 of the City of Lakeland Municipal Code in order to regulate illegal and unauthorized vehicle parking.

   Mayor Roman moved to bring this item to the floor, seconded by Vice Mayor Wright.

   Planning Director Paul Luker presented information on this item requested by Mayor Roman.

   Discussion ensued.

   When the question was called the ordinance passed as presented, roll call vote, 5 in favor 0 against (5-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea
Mayor Roman	Yea

5. **Ordinance - First Reading** - amending Title 5, Chapter 4 of the Lakeland Municipal Code to conform with Tenn. Code Ann. § 6-19-104.

   Commissioner Dial moved to bring this item to the floor, seconded by Vice Mayor Wright.

   City Manager Michael Walker presented this item.

   Discussion ensued.

   When the question was called the first reading of the ordinance passed as presented, roll call vote, 5 in favor 0 against (5-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea
Mayor Roman	Yea

6. **Resolution** - approving an agreement with the Tennessee Department of Transportation for Canada Road from SR-15 (US Highway 64) to I-40 bridge overpass.

   Vice Mayor Wright moved to bring this item to the floor, seconded by Commissioner Dial.

   City Engineer Emily Harrell presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against (5-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea
Mayor Roman	Yea

7. **Resolution** - approving an agreement and Change Order #1 with Shelby Electric Co., Inc. for the Traffic Signal Project at Canada Road & Lake District Drive.

Mayor Roman moved to bring this item to the floor, seconded by Vice Mayor Wright.

Staff Engineer Paul Posey presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against (5-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea
Mayor Roman	Yea

8. **Resolution** - approving an agreement and Change Order #1 with Delgado General Corp. for the Fiscal Year 2024 Oliver Creek Bank Stabilization project.

Mayor Roman moved to bring this item to the floor, seconded by Vice Mayor Wright.

Staff Engineer Paul Posey presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against (5-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea

Mayor Roman Yea

9. **Resolution** - approving an agreement with Douglas Hall and Associates, Inc. for review appraisal services related to the Oliver Creek Sewer Interceptor project.

   Vice Mayor Wright moved to bring this item to the floor, seconded by Commissioner Dial.

   City Engineer Emily Harrell presented this item.

   Discussion ensued.

   When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against (5-0).

10. **Resolution** - approving the calendar year 2024 City of Lakeland meeting calendar.

    Vice Mayor Wright moved to bring this item to the floor, seconded by Commissioner Dial.

    For the record: Mayor Roman moved to bring regular agenda item number 17 to be discussed with regular agenda item number 10 without objection. Please note the numbering change.

17. **Discussion and Possible Action** – regarding the meeting schedule and frequency of the Parks and Recreation and Natural Resources Board and the Community Advisory Board.

    Discussion ensued.

    Mayor Roman motioned to amend the attached calendar to reflect the meeting frequency changes of the Parks and Recreation and Natural Resources Board and Community Advisory Board without objection.

    When the question was called the resolution passed as amended, voice vote, 5 in favor 0 against (5-0).

11. **Resolution** - approving the fiscal year 2025 annual budget preparation calendar.

    Vice Mayor Wright moved to bring this item to the floor, seconded by Commissioner Atkinson.

    Finance Director Andrea Perkins presented this item.

Discussion ensued.

When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against (5-0).

12. **Resolution** - authorizing reappointment to the Board of Appeals / Storm Water Board of Appeals of the City of Lakeland, Tennessee.

    Mayor Roman moved to bring this item to the floor, seconded by Vice Mayor Wright.

    City Manager Michael Walker presented this item.

    Discussion ensued.

    When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against (5-0).

13. **Resolution** - approving the first amendment to the purchase and sales agreement for 3645 Canada Road, Lakeland, Tennessee 38002.

    Mayor Roman moved to bring this item to the floor, seconded by Vice Mayor Wright.

    City Manager Michael Walker presented this item.

    Discussion ensued.

    When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against 1 abstention (4-0-1).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Abstain
Vice Mayor Wright	Yea
Mayor Roman	Yea

16. **Resolution** - approving the purchase of a crane from Aerial Truck Equipment Company, Inc.

    Vice Mayor Wright moved to bring this item to the floor, seconded by Commissioner Dial.

    City Engineer presented this item.

    Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against (5-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Vice Mayor Wright	Yea
Mayor Roman	Yea

19. **Discussion and Possible Action** – regarding a Chick-Fil-A grand opening event.

Mayor Roman moved to bring this item to the floor, seconded by Vice Mayor Wright.

Mayor Roman provided information on this item.

Discussion ensued.

Mayor Roman motioned to call a vote to assign the City Manager planning duties for the entertainment event expenditure authority of $10,000 for the entertainment event.

When the question was called the motion passed as presented, roll call vote, 4 in favor 1 against (4-1).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Nay
Vice Mayor Wright	Yea
Mayor Roman	Yea

XII. ANNOUNCEMENTS:

Mayor Roman provided an update about a recent press conference.
City Manager Michael Walker thanked the board for their diligence and dedication through the 2023 year and expressed enthusiasm for the coming year, 2024, as well as wished everyone Happy Holidays.
Commissioner McCarter thanked the board and staff for their commitment in 2023 and wished everyone a Merry Christmas, Happy Holidays and safe New Year.

XIII. ADJOURNMENT:

There being no other business on which to act, the meeting was adjourned without objection at 8:10 p.m. on Thursday, December 21, 2023.

These minutes were approved on January 4, 2024.

Josh Roman
Mayor

ATTEST:

Cheyenne Carter

Cheyenne Carter
City Recorder