BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
THURSDAY, JULY 20, 2023, 6:00 P.M.
CITY HALL. LAKELAND. TENNESSEE 38002

I. **CALL TO ORDER BY MAYOR:** The meeting was called to order by Mayor Josh Roman at 6:00 p.m. on Thursday, July 20, 2023.

II. **INVOCATION:** Offered by Vice-Mayor Wright.

III. **PLEDGE:** Mayor Roman led the pledge to the flag.

IV. **ROLL CALL BY RECORDER:** Mayor Josh Roman, Vice-Mayor Wright, Commissioner Jim Atkinson, Commissioner Michele Dial, and Commissioner Connie McCarter were present (For the record, Sue Lipscomb served as recorder for this meeting).

Staff personnel in attendance were City Manager Michael Walker, Planning Director Paul Luker, Finance Director Carlin Stuart, Parks and Recreation Director Patrick O'Mara, ITS Director Josh Thompson, Chief Construction Inspector/ Public Works Matt Brown, IT Systems & Support Analyst Adam Francis, Human Resources Generalist/ Recorder Sue Lipscomb and City Attorney Will Patterson.

V. **PUBLIC HEARING:**

VI. **TREASURER'S REPORT:**
Interim June 2023 Treasurer's Report – Presented by Finance Director Carlin Stuart.

VII. **REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:**

- Sheriff's Report: June 2023 Crime Report – Report offered by Sgt. Dotson.
- City Manager's Report: City Manager Michael Walker offered the July 2023 report.
    - Wastewater Manager Spencer Smalley was named the Super Star staff member for the month of July and complimented by the board.
    - Special thanks given for the staff that helped man the cooling stations.
- Commissioner's Report
    a. Industrial Development Board Meeting – Mayor Roman offered a report.
    b. Lakeland Board of Education – Vice-Mayor Wright offered a report.
    c. Parks and Recreation & Natural Resources Board – Commissioner Dial offered a report.
    d. Municipal Planning & Design Review Commission – Commissioner Atkinson offered a report.

VIII. PUBLIC COMMENTS:

For the record: No comments were heard at this time.

IX. SEWERAGE COMMISSION BUSINESS:

X. CONSENT AGENDA:

1. **Approval of Meeting Minutes from Previous Meetings:**
   a. Regular Meeting Minutes – June 15, 2023
   b. Special Meeting Minutes – July 17, 2023

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Dial.

When the question was called the consent agenda was approved as presented, roll call vote, 4 in favor 1 against (4-1).

Vice-Mayor Wright	Yea
Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Nay
Mayor Roman	Yea

For the record: The order of business was changed without objection.

XI. REGULAR AGENDA:

1. **<u>Resolution</u> – authorizing the Mayor to execute a funding agreement between The City of Lakeland and The Lakeland Area Chamber of Commerce for Fiscal year 2023-2024.** *(Previously item # 2)*
   Commissioner Dial moved to bring this item to the floor, seconded by Vice-Mayor Wright.

   Discussion ensued.

   When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against (5-0).

Vice-Mayor Wright	Yea
Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Mayor Roman	Yea

2. **<u>Discussion and Possible Action</u> – Chamber of Commerce activities related to economic development in Lakeland.** *(Previously item # 3)*
Commissioner McCarter moved to bring this item to the floor, seconded by Mayor Roman.

Discussion ensued.

For the record: Comments were heard from the following:
Chris Jenkins – Lakeland Chamber of Commerce
Mrs. Barney – Present in the audience

At the conclusion of the discussion no action was taken.

3. **<u>Ordinance – First Reading</u> – amending the fiscal year 2023 annual budget passed by ordinance O-10-2022, as amended by ordinances O-12-2022, O-13-2022, O-5-2023, O-9-2023, and O-11-2023.** *(Previously Item # 1)*
Mayor Roman moved to bring this item to the floor, seconded by Vice-Mayor Wright.

Discussion ensued.

When the question was called the first reading of the ordinance passed as presented, roll call vote, 5 in favor 0 against (5-0).

Vice-Mayor Wright	Yea
Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Mayor Roman	Yea

4. **<u>Resolution</u> – authorizing the submittal of an application to the Tennessee Department of Transportation for the 2023 Statewide Partnership Program.**
Commissioner Dial moved to bring this item to the floor, seconded by Vice-Mayor Wright.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against (5-0).

Vice-Mayor Wright	Yea
Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Mayor Roman	Yea

5. **Resolution – authorizing the submittal of an application to the Tennessee Department of Environmental and Conservation for the American Rescue Plan Competitive Grant program.**
   Commissioner Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

   Discussion ensued.

   When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against (5-0).

6. **Resolution –authorizing the Public Works Director to explore and apply for funding through State of Tennessee and/or Federal Emergency Management agencies for reimbursement of expenses related to the high wind event of June 25, 2023.**
   Commissioner Dial moved to bring this item to the floor, seconded by Vice-Mayor Wright.

   Discussion ensued.

   When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against (5-0).

7. **Resolution – approving the emergency procurement of debris removal and hauling services.**
   Vice-Mayor Wright moved to bring this item to the floor, seconded by Commissioner Dial.

   Discussion ensued.

   When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against (5-0).

Vice-Mayor Wright	Yea
Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Mayor Roman	Yea

   For the record: Items # 8 & # 9 were combined and read at the same time.

8. **Resolution – approving the emergency procurement of contracted services for tree removal and pavilion demolition.**

9. **<u>Resolution</u> – approving the emergency procurement of downed and dangerous tree removal and hauling services.**
Vice-Mayor Wright moved to bring items 8 & 9 to the floor, seconded by Commissioner Dial.

Discussion ensued.

When the question was called the 2 resolutions passed as presented, roll call vote, 5 in favor 0 against (5-0).

Vice-Mayor Wright	Yea
Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Mayor Roman	Yea

10. **<u>Resolution</u> – adopting an Information Security Program for the City of Lakeland.**
Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

Discussion ensued.

When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against (5-0).

11. **<u>Resolution</u> – authorizing the City Manager to execute an agreement with Central Technologies, Inc. for Microsoft 365 annual license renewal.**
Vice-Mayor Wright moved to bring this item to the floor, seconded by Commissioner Dial.

Discussion ensued.

When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against (5-0).

12. **<u>Resolution</u> – authorizing the City Manager to execute an agreement with Cityworks for annual license renewal.**
Vice-Mayor Wright moved to bring this item to the floor, seconded by Commissioner Dial.

Discussion ensued.

When the question was called the resolution passed as presented, voice vote, 5 in favor 0 against (5-0).

13. **<u>Resolution</u> – approving a Retainage Escrow Agreement between the City of Lakeland, Eutaw Construction Company, Inc. and Trustmark Bank for the Clear Creek Interceptor project.**
    Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

    Discussion ensued.

    When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against (5-0).

Vice-Mayor Wright	Yea
Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Mayor Roman	Yea

14. **<u>Resolution</u> – authorizing the City Manager to execute a letter of intent with The Lake District, LLC for the purchase of 7.3 acres located in The Lake District.**
    Vice-Mayor Wright moved to bring this item to the floor, seconded by Commissioner Dial.

    Discussion ensued.

    When the question was called the resolution passed as presented, roll call vote, 5 in favor 0 against (5-0).

Vice-Mayor Wright	Yea
Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Mayor Roman	Yea

XII. ANNOUNCEMENTS:
For the record: A moment of silence was given for Memphis Fire Fighter and a resident of Lakeland Lt. Jeff Norman.

XIII. ADJOURNMENT: There being no other business on which to act, the meeting was adjourned without objection at 7:36 p.m. on Thursday, July 20, 2023.

These minutes were approved on August 17, 2023.

Josh Roman, *Mayor*

ATTEST:

Sue Lipscomb

Sue Lipscomb
Recorder Pro Tempore