



**BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
THURSDAY, JUNE 15, 2023, 6:00 P.M.
CITY HALL, LAKELAND, TENNESSEE 38002**

- I. **CALL TO ORDER BY MAYOR:** The meeting was called to order by Mayor Josh Roman at 6:00 p.m. on Thursday, June 15, 2023.
- II. **INVOCATION:** Offered by Mayor Roman.
- III. **PLEDGE:** Mayor Roman led the pledge to the flag.
- IV. **ROLL CALL BY RECORDER:** Mayor Josh Roman, Commissioner Jim Atkinson, Commissioner Michele Dial, and Commissioner Connie McCarter were present. Vice-Mayor Wesley Wright was absent.

Staff personnel in attendance were City Manager Michael Walker, City Engineer Emily Harrell, Planning Director Paul Luker, Finance Director Carlin Stuart, Parks and Recreation Director Patrick O'Mara, Public Works Director Daniel Lovett, Staff Engineer Luis Camarillo Hernandez, Accounting Manager Victoria Stubblefield, City Recorder Debra Murrell and City Attorney Will Patterson.

V. **PUBLIC HEARING:**

1. **Ordinance – Second and Final Reading – adopting the annual budget and tax rate for the fiscal year beginning July 1, 2023, and ending June 30, 2024.**

For the record:

- Comments were heard from the following:
 - Tom Skrmetti – 3000 block of Lighthouse Cv
 - Susan Skrmetti – 3000 block of Lighthouse Cv
 - Susan Richardson - 9000 block of Green Spruce
 - Tommy Cates - 9000 block of Windward Slope
 - Joanne Cain - 9000 block of Mosswood Ln
 - Erin Hensley - 9000 block of Windward Slope
 - Rodrigo Sosa - 9000 block of Windward Slope
 - Jim McCarter - 3000 block of Stonecrest Circle
 - Kevin Pickering - 10000 block of Mt. McKenzie Rd
 - Martha Higdon - 10000 block of Dropseed Dr
 - Larissa Dacus - 9000 block of Huff N Puff Rd
 - Alan Larrabee - 3000 block of Lighthouse Cv
 - Robin Larrabee - 3000 block of Lighthouse Cv
 - Michael Wicinski - 3000 block of Stonecrest Circle
 - Jeremy Burnett - 4000 block of Canada Rd
 - Scott Benjamin - 9000 block of Huff N Puff Rd
 - Shan Khan - 3000 block of Lighthouse Ln
 - Michelle Childs - 4000 block of Pine Hill Cv S



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2. **Ordinance – Second and Final Reading** – amending the fiscal year 2023 annual budget, passed by ordinance O-10-2022, as amended by ordinances O-12-2022, O-13-2022, O-5-2023, and O-9-2023.

For the record:

- No comments were heard.

VI. TREASURER’S REPORT:

April and May 2023 Treasurer’s Report – Presented by Finance Director Carlin Stuart.

VII. REPORTS FROM COMMITTEES, MEMBERS OF THE BOARD OF COMMISSIONERS & OTHER OFFICERS:

- Sheriff’s Report: Moved to next month’s agenda due to an emergency call.
- City Manager’s Report: City Manager Michael Walker offered the June 2023 report.
 - City Recorder Debra Murrell was named the Super Star staff member for the month of June with special recognition and presentation of a plaque given for 25 years of service.

For the record: Mayor Roman made a motion to move the Commissioners’ Report to the end of the agenda, seconded by Commissioner Atkinson.

Motion carried, voice vote, 4 in favor 0 against. (4-0)

For the record: Commissioner McCarter requested items # 15 & 16 be moved up on the agenda. The request was objected to by Mayor Roman.

- Commissioners’ Reports: *(moved to the end of the agenda)*

VIII. PUBLIC COMMENTS:

For the record: No comments were heard at this time.

IX. SEWERAGE COMMISSION BUSINESS:

X. CONSENT AGENDA:

1. Approval of Meeting Minutes from Previous Meetings:

- a. Regular Meeting Minutes – May 18, 2023

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.



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When the question was called the consent agenda was approved as presented, voice vote, 4 in favor 0 against (4-0).

XI. REGULAR AGENDA:

1. **Ordinance – Second and Final Reading** – adopting the annual budget and tax rate for the fiscal year beginning July 1, 2023, and ending June 30, 2024.

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Dial.

Discussion ensued.

When the question was called the second and final reading of the ordinance passed as presented, roll call vote, 3 in favor 1 against (3-1).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Nay
Mayor Roman	Yea

For the record: The meeting was recessed at 7:37 p.m. and reconvened at 7:46 p.m.

2. **Ordinance – Second and Final Reading** – amending the fiscal year 2023 annual budget, passed by ordinance O-10-2022, as amended by ordinances O-12-2022, O-13-2022, O-5-2023, and O-9-2023.

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

When the question was called the second and final reading of the ordinance passed as presented, roll call vote, 3 in favor 1 against (3-1).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Nay
Mayor Roman	Yea

3. **Resolution** – approving a professional services agreement with A2H, Inc. for the design of Davies Plantation Road Bike / Pedestrian Improvements project.

Commissioner Dial moved to bring this item to the floor, seconded by Atkinson.

Discussion ensued.



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When the question was called the resolution passed as presented, roll call vote, 3 in favor 1 against (3-1).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Nay
Mayor Roman	Yea

4. Resolution – approving an agreement with Complete Demolition Services, LLC for building demolition.

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Dial.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 3 in favor 1 against (3-1).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Nay
Mayor Roman	Yea

5. Resolution – approving an agreement with FALU Security Corporation for security services.

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Dial.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 3 in favor 1 against (3-1).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Nay
Mayor Roman	Yea

6. Resolution – approving Change Order # 1 for the City Hall ADA Interior Improvement project.

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Dial.

Discussion ensued.



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When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against (4-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Mayor Roman	Yea

For the record: The next item was moved up on the agenda without objection.

7. **Resolution** – authorizing the Parks and Recreation Director to explore and apply for the Blue Cross Healthy Places grant through the Blue Cross Blue Shield of Tennessee Foundation. *(Previously item # 12)*

Commissioner Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against (4-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Mayor Roman	Yea

8. **Resolution** – approving an agreement with Trotz Real Estate Services, Inc. for appraisal services related to the Oliver Creek Sewer Interceptor project. *(Previously item # 7)*

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

Discussion ensued.

When the question was called the resolution passed as presented, voice vote, 4 in favor 0 against (4-0).

9. **Resolution** – approving an agreement with Roof Pro, LLC for Fire Station #1 roof improvements. *(Previously item # 8)*

Commissioner Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Discussion ensued.

Commissioner McCarter moved to seek more bids.



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Motion died for lack of a second.

More discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 3 in favor 1 against (3-1).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Nay
Mayor Roman	Yea

For the record: Commissioner McCarter called for a point of order asking if the City Manager could share with others since it is an open meeting. Mayor Roman ruled that it was a private conversation between the City Manager and himself.

10. Resolution – adopting a revised internal control manual of the City of Lakeland. (Previously item # 9)

Commissioner Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against (4-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Mayor Roman	Yea

11. Resolution – replacing the existing and adopting a senior center policy for the City of Lakeland, Tennessee. (Previously item # 10)

Commissioner Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against (4-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Mayor Roman	Yea



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12. **Resolution** – authorizing the City Manager to enter into an independent contractor agreement for a youth recreation soccer program. (Previously item # 11)

Commissioner Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against (4-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Mayor Roman	Yea

13. **Resolution** – proclaiming July 2023 as Parks and Recreation Month in the City of Lakeland, Tennessee.

Commissioner Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against (4-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Mayor Roman	Yea

14. **Resolution** – adopting a development agreement between The Industrial Development Board of The City of Lakeland, Tennessee, and The City of Lakeland, Tennessee, for the Lakeland Gateway.

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

Discussion ensued.

When the question was called the resolution passed as presented, roll call vote, 4 in favor 0 against (4-0).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Mayor Roman	Yea



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For the record: Commissioner Dial requested to add an additional agenda item. Commissioner McCarter objected.

Commissioner moved to add the additional item to the agenda, seconded by Commissioner Atkinson.

Motion carried, roll call vote, 3 in favor 1 against (3-1)

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Nay
Mayor Roman	Yea

15. Discussion – current business and development and future business and development activities in Lakeland.

Commissioner McCarter moved to bring this item to the floor, seconded by Commissioner Atkinson.

Discussion ensued.

For the record: Mayor Roman stated his objection to having this discussion at this time was that reports will be forthcoming from the Industrial Development Board and would like to defer this item.

The item was tabled without objection.

16. Discussion – City Staff update on Chamber of Commerce activities related to economic development in Lakeland.

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

Discussion ensued.

For the record: Mayor Roman stated he would bring back the information to the board.

17. Discussion and Possible Action – regarding Neighborhood Watch liaison.

Mayor Roman moved to bring this item to the floor, seconded by Commissioner Atkinson.

Discussion ensued.

Mayor Roman moved that the Neighborhood Watch liaison fall under the Community Advisory Board, seconded by Commissioner Dial.



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Motion carried, roll call vote, 4 in favor 0 against (4-0)

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Yea
Mayor Roman	Yea

18. **Resolution** – authorizing the Parks and Recreation Director to explore and apply for the State of Tennessee Department of Intellectual and Developmental Disabilities Inclusive Playground Grant. *(Added to the Agenda)*

Commissioner Dial moved to bring this item to the floor, seconded by Commissioner Atkinson.

Discussion ensued.

For the record: The resolution was read into record by Commissioner Dial.

When the question was called the resolution passed as presented, roll call vote, 3 in favor 0 against 1 abstention (3-0-1).

Commissioner Atkinson	Yea
Commissioner Dial	Yea
Commissioner McCarter	Abstain
Mayor Roman	Yea

- Commissioners' Reports:
 - a. Industrial Development Board Meeting – Mayor Roman (N/A)
 - b. Lakeland Board of Education – Vice-Mayor Wright (N/A)
 - c. Municipal Planning & Design Review Commission – Commissioner Atkinson offered a report.
 - d. Parks and Recreation & Natural Resources Board – Commissioner Dial offered a report.
 - e. Neighborhood Watch – Commission McCarter offered a report.

XII. ANNOUNCEMENTS:

- XIII. ADJOURNMENT:** There being no other business on which to act, the meeting was adjourned without objection at 9:23 p.m. on Thursday, June 15, 2023.

These minutes were approved on July 20, 2023.



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Josh Roman, Mayor

ATTEST:

Debra Murrell
City Recorder